

Trustees of the Trust Funds Meeting

January 7, 2015
Meeting Minutes

Attendees

Kenneth Sheldon, Trustee
Lori Mix, Trustee

Richard Lefebvre
William Dunn

Meeting was called to order at 6:30pm

1. Continued working session on developing formal drawdown procedures by funds, specifically for Capital Reserve and Trust Funds (Library, School & Scholarship, and Cemetery). Reviewed procedures developed and published by the Town of Hanover. Ken will work to have comments, edits made to hard copy incorporated into a draft procedures document for the Town of Amherst Trust Funds for next meeting to be held on February 18, 2015.
2. Met with Dick Lefebvre and Bill Dunn to discuss role of alternate Trustee of the Trust Funds, and their experience relative to serving in such a role. Next steps were discussed regarding submitting their names to the Board of Selectman for review and possible approval.
3. The Meeting of the Trustees was adjourned at 8:00pm.

Respectfully Submitted by:

Lori Mix, Secretary
Amherst Trustee of the Trust Funds