

Trustees of the Trust Funds Meeting

April 26, 2023

Final

Attendees:

Lori Mix, Trustee Chair (LM)
Robert Grunbeck, Trustee (RG)
Dick Spencer, Alternate Trustee (DS)
Bill Dunn, Alternate Trustee (BD)

Lindsey Donovan, Cambridge Trust Co. (LD)
Lisa Tourangeau, Cambridge Trust Co. (LT)

1. The meeting was called to order at 5:59pm by LM.
2. Public Comments – None
3. Cambridge Trust Investment Report: Below are some key highlights from LD's review. A copy of the full report is available at Town Hall.
 - a. The U.S. is in the late cycle expansion phase with rising recession risk.
 - b. Leading Economic Indicators (LEI) suggest the Federal Reserve's monetary tightening cycle is curtailing economic activity.
 - c. The Fed has raised interest rates to their highest level since December 2007.
 - d. Money market fund assets are back at the all-time highs which were last reached in May 2020.
 - e. Bonds have rallied some yet remain near the upper end of the 10-year range across all sectors. These yields allow bonds to offer more balance and diversification for portfolios than they did at their cycle lows.
 - f. Reviewed Fed Funds rate expectations for 2023.
 - g. Reviewed 10-year forward return projections for both equities and fixed income.
 - h. Reviewed the performance of the investment portfolio to the stated benchmarks within the Investment Policy Statement.
4. Capital Reserve Funds & Trust Funds Deposit and Withdrawal requests.
 - a. No deposit or withdrawal requests from capital reserve funds or trust funds were made at this meeting.
5. Capital Reserve Funds (CRF) investment discussion:
 - a. School & Town expenditure plans: A review of planned spending was discussed relative to available funds, which will guide future investment planning.
 - i. No updated spending plans have been provided by the SAU39 Souhegan Cooperative School District (SCSD) and Amherst School District (ASD) since April 2022. LM will follow up with Amy Facey, Business Administrator, SAU39 for an updated spending plan and the expected deposit and withdrawal requests.
 - ii. The town of Amherst is expected to purchase a new ambulance in the amount of about \$335,000.00. The total requested withdrawal amount is expected to be \$335k minus what is received as trade in for the current 11-year-old ambulance.
 - b. Investment Planning Discussion:
 - i. Trustees directed the Bank to invest \$1.5MM of the Capital Reserve Fund in a 3-month treasury.
6. Old Business (January 26, 2023 – April 25, 2023) – None

7. New Business

- a. Discussed the results March 14, 2023, Annual Town Election relevant to town and school CRFs and Trusts.
 - i. All town CRF warrant articles passed for a total of \$732,000 to be deposited in the funds sometime after July 2023.
 - ii. The ASD request for \$605,000.00 to be added to the ASD Capital Facilities Repair, Maintenance and Improvement Expendable Trust Fund passed. Funds expected to be available for deposit into the account after July 2023.
 - iii. The SCSD request for \$220,000.00 to be added to the Souhegan School Maintenance Expendable Trust passed. Funds expected to be available for deposit into the account after July 2023.
 - iv. The SCSD request to establish a Technology Fund Capital Reserve Fund and to deposit \$25,000.00 into said fund, passed. Funds expected to be available for deposit into the account after July 2023.
- b. BG made a motion to nominate Lori Mix as Chairperson for another term. BD seconded. Lori agreed to serve. All voted in favor.

8. Non-Public Session – None

9. The meeting was adjourned at 7:18pm

The next quarterly financial review and business meeting is scheduled for August 2, 2023, at 6:00pm in the Felix Hertzka Conference Room.

Respectfully Submitted by:
Lori Mix, Trustee Chairperson
Amherst Trustees of the Trust Funds