



DEPARTMENT OF PUBLIC WORKS

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November 22, 2021

Swap Shop Shed Operating Policy

The Swap Shop Shed operates for the benefit of the residents of the Town of Amherst so as to have a facility where items may be left for other residents to take for personal use at no cost. The Town of Amherst takes no responsibility or warrants any item for suitability or fitness of purpose for any item left or taken from the Swap Shop. The hours of operation are normally: Tues. 12 - 4pm & Sat. 8am – 2pm.

In order to provide this service while adhering to current health and home safety guidance, this policy is hereby updated and the guidance will be prominently posted both at the Swap Shop Shed and on the Town website:

- The Swap Shop Shed will be open only when staffed. There shall be no drop-off or pickup of materials at any time the Swap Shop Shed is closed.
- All material brought to the Swap Shop shall be inspected by a Swap Shop Volunteer.
 - Prohibited items shall be rejected and the resident instructed to take it off site.
- The following materials are prohibited from exchange at the Swap Shop Shed:
 - Liquids of any kind;
 - Goods of any kind that plug into an electrical outlet;
 - Goods of any kind that contain a lithium ion battery;
 - Textile goods of any kind (Apparel, Toys, Blankets, Towels, etc.);
 - Weapons of any kind;
 - Chemicals of any kind (Fertilizer, Pesticides, Herbicides, Cleaners, etc.);
 - Construction & Demolition Debris (Windows, Doors, Furniture, etc.);
 - Any material weighing more than 30 lbs. each piece;
 - Any material otherwise acceptable that is moldy, mildewed or malodorous;
 - Any material or device containing a hazardous material (Lead, Mercury, etc.);
- Unwanted Swap Shop inventory separated by the volunteers will be discarded on Wednesdays. Any prohibited inventory will also be discarded. Any disposal of inventory shall be the responsibility of DPW employees.

BOS Approval:

Chair:  Clerk:  Date: 1-10-22

Vice Chair:  Member:  Member: _____