



Town of Amherst, New Hampshire  
**Office of Community Development**  
Building · Code Enforcement · Planning · Zoning · Economic Development

## SUBDIVISION APPLICATION

1. **Type of Application:** (check all that apply)

☐ Discussion

☐ Design Review

☐ Final Approval

☐ Lot Line Adjustment (LLA)

☒ Subdivision (SD)

2. **Project Name:** Arboleda Realty Subdivision

3. **Project Address:** see attached description Map: \_\_\_\_\_ Lot: \_\_\_\_\_ - \_\_\_\_\_

4. **Zoning District and Subdistricts:** (check all that apply)

☐ Aquifer Conservation & Wellhead Protection District (ACWPD)

☒ Flood Plain Conservation District (FPCD)

☐ Historic District (HD)

☐ Limited Commercial (LC)

☐ Northern Transitional (NTZ)

☒ Wetland & Watershed Conservation District (WWCD)

☐ Commercial Zone (C)

☐ General Office (GO)

☐ Industrial (I)

☐ Northern Rural (NRZ)

☒ Residential/Rural (RR)

5. **Primary Contact:** Ken Clinton Email: Ken@AragoLand.com

☐ Applicant ☐ Owner ☐ Attorney ☒ Surveyor/Engineer Phone: 603.732.0008

6. **Applicant:** Arboleda Realty, LLC

Address: 345 Rte 101 City: Amherst State: NH Zip: 03031

Phone: 603.672.9898 Email: amy@labellewinery.com

7. **Owner's Name(s):** same as applicant

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

8. **Surveyor/Engineer or Attorney (Firm):** Arago Land Consultants, LLC

Address: 31 Old Nashua Rd, Suite 1 City: Amherst State: NH Zip: 03031

Phone: 603.732.0008 Email: Ken@AragoLand.com

9. **Purpose of Plan:** (as stated on plan)  
see attached description

10. Site Area: 26+ Ac. Existing Building Area: n/a Add'l Building Area: n/a

No. Stories: n/a Percent Open Space: n/a No. Parking Spaces: n/a

(Note: Building Area refers to gross building area)

**INSTRUCTIONS FOR SUBMITTING A COMPLETE APPLICATION (Please read carefully)**

For an application to be scheduled on the next available Planning Board agenda, the following items SHALL be submitted to the Planning & Zoning Department by close of business on the officially posted submittal date:

**1. Completed and signed Subdivision Application Form.**

The application will not be placed on the Planning Board agenda unless all required signatures are on the application. The owner SHALL sign the application form.

**2. Four (4) large prints, ten (10) 11"x17" prints and one PDF digital copy of the plan set.**

Plan(s) shall include all applicable information as described on the attached Subdivision Checklist(s) or attached to the application. PDF files may be emailed or submitted via CD, DVD, or thumb drive at the time of application.

**3. Completed Checklist, Waivers and Abutters.**

The applicable checklist shall be completed as part of the application, including waiver requests with appropriate documentation, and two (2) sets of gummed, typed, mailing labels for all abutters and owners as defined by RSA 672:3, including licensed professional on plan, owners and applicants.

**4. Application Fee and Abutter Mailing Labels.**

Fees will be determined at the time you turn in the application. Fees are based on the type of permit and number of certified mailings which must be sent. All checks are to be made payable to the Town of Amherst.

Fee Calcs: Fee per type of application \$ 495 + (\$7 x 7 abutters = \$ 49) = \$ 544.00 total due

**AUTHORIZED SIGNATURES**

*I/We have read the Subdivision Regulations and the Zoning Ordinance (as applicable). The undersigned understands that the Amherst Planning Board must have a completed application on file with the Planning & Zoning Department in accordance with the Planning Board's annual schedule of meeting and deadline dates. I/We also certify that the abutters are as shown in the Town's records within five (5) days of the filing of this application.*

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

Owner(s): I/We, as owner(s) of the property described hereon, certify that this application is correctly completed with all required attachments and requirements in accordance with the Subdivision Regulations and the Zoning Ordinance for the Town of Amherst. I/We also authorize members of the Amherst Planning Board and its agents to access the property described on this application for on-site review of the proposed application.

**Amy LaBelle, Manager**

\_\_\_\_\_  
Name (please print) and Title

\_\_\_\_\_  
Date

If Applicable:

Owner(s) authorization for Applicant or Agent to represent the application:

The applicant or agent, as stated hereon, has authorization from the property owner to submit this Subdivision Application and represent the property owner on matters relative to the Town's Subdivision approval process.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date