



Town of Amherst, New Hampshire  
**Office of Community Development**  
Building · Code Enforcement · Planning · Zoning · Economic Development

**CONDITIONAL USE PERMIT APPLICATION**

1. **Type of Application:** (check all that apply)

- |                                                                                                     |                                                 |
|-----------------------------------------------------------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Accessory Structures                                                       | Case # _____                                    |
| <input type="checkbox"/> Construction of streets, roads, and other access ways                      | <input checked="" type="checkbox"/> ACWPD       |
| <input type="checkbox"/> Non-conforming Uses and Structures                                         | <input type="checkbox"/> Creation of water body |
| <input type="checkbox"/> Planned Residential Development (PRD)                                      | <input type="checkbox"/> Open Space Plan        |
| <input checked="" type="checkbox"/> Other Conditional Use Permit for an automotive use in the ACWPD |                                                 |

2. **Project Name:** Meineke Car Care Center #689

3. **Project Address:** 88 NH Route 101A (Milford Road) Map: 2 Lot: 63

4. **Zoning District and Subdistricts:** (check all that apply)

- |                                                                                                 |                                                         |
|-------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| <input checked="" type="checkbox"/> Aquifer Conservation & Wellhead Protection District (ACWPD) | <input checked="" type="checkbox"/> Commercial Zone (C) |
| <input type="checkbox"/> Flood Plain Conservation District (FPCD)                               | <input type="checkbox"/> General Office (GO)            |
| <input type="checkbox"/> Historic District (HD)                                                 | <input type="checkbox"/> Industrial (I)                 |
| <input type="checkbox"/> Limited Commercial (LC)                                                | <input type="checkbox"/> Northern Rural (NRZ)           |
| <input type="checkbox"/> Northern Transitional (NTZ)                                            | <input type="checkbox"/> Residential/Rural (RR)         |
| <input type="checkbox"/> Wetland & Watershed Conservation District (WWCD)                       |                                                         |

dvbrodeur@meridianlandservices.com

5. **Primary Contact:** Douglas V Brodeur Email: \_\_\_\_\_

☐ Applicant ☐ Owner ☐ Attorney ☒ Surveyor/Engineer Phone: 603.673.1441

6. **Applicant:** Oak Tree Muffler Corporation c/o Robert Boles

Address: 88 NH Route 101A City: Amherst State: NH Zip: 03031

Phone: 603.769.3019 Email: bolzyhd@aol.com

7. **Owner's Name(s):** Robert Boles, Steven Marr, and Edward Marr

Address: 136 Skyline Drive City: Manchester State: NH Zip: 03109

Phone: 603.785.6998 Email: bolzyhd@aol.com

8. **Surveyor/Engineer or Attorney (Firm):** Meridian Land Services, Inc c/o Douglas V Brodeur

Address: PO Box 118 City: Milford State: NH Zip: 03055

Phone: 603.673.1441 Email: dvbrodeur@meridianlandservices.com

9. **Purpose of Plan:** (as stated on plan)

To allow an automotive use in the Aquifer Conservation and Wellhead Protection District (ACWPD)

10. Site Area: 37,325sf Existing Building Area: 4,320sf Add'l Building Area: 0

No. Stories: 1 Percent Open Space: 50.5% No. Parking Spaces: 22

(Note: Building Area refers to gross building area)

**INSTRUCTIONS FOR SUBMITTING A COMPLETE APPLICATION (Please read carefully)**

For an application to be scheduled on the next available Planning Board agenda, the following items SHALL be submitted to the Planning & Zoning Department by close of business on the officially posted submittal date:

**1. Completed and signed Conditional Use Permit Application Form**

The application will not be placed on the Planning Board agenda unless all required signatures are on the application. The owner SHALL sign the application form.

**2. Four (4) large prints, five (5) 11"x17" prints and one PDF digital copy of the plan set**  
Plan(s) shall include all applicable information as described on the attached checklist attached to the application. PDF files may be emailed or submitted via CD, DVD or thumb drive at the time of application.

**3. Completed Checklist, Waivers, and Abutters**

The applicable checklist shall be completed as part of the application, including waiver requests with appropriate documentation, and two (2) sets of gummed, typed, mailing labels for all abutters as defined by RSA 672:3, including licensed professional on plan, owners, and applicants.

**4. Application Fee and Abutter Mailing Labels**

Fees will be determined at the time you turn in the application. Fees are based on the type of permit and number of certified mailings which must be sent. All checks are to be made payable to the Town of Amherst.

Fee Calcs: Fee per type of application \$ 200.00 + (\$7 x 8 abutters = \$ 56 ) = \$ 256 total due

**AUTHORIZED SIGNATURES**

*I/We have read the Conditional Use Permit Regulations and the Zoning Ordinance (as applicable). The undersigned understands that the Amherst Planning Board must have a completed application on file with the Planning & Zoning Department in accordance with the Planning Board's annual schedule of meeting and deadline dates. I/We also certify that the abutters are as shown in the Town's records within five (5) days of the filing of this application.*

\_\_\_\_\_  
Applicant's Signature

4-4-25  
Date

Owner(s): I/We, as owner(s) of the property described hereon, certify that this application is correctly completed with all required attachments and requirements in accordance with the Conditional use Permit Regulations and the Zoning Ordinance for the Town of Amherst. I/We also authorize members of the Amherst Planning Board and its agents to access the property described on this application for on-site review of the proposed application.

Robert Boss  
Name (please print) and Title

4-4-25  
Date

If Applicable:

Owner(s) authorization for Applicant or Agent to represent the application:

The applicant or agent, as stated hereon, has authorization from the property owner to submit this Conditional Use Permit Application and represent the property owner on matters relative to the Town's approval process.

\_\_\_\_\_  
Owner's Signature

4-4-25  
Date