



Town of Amherst, NH
Cemetery Trustee Meeting
22 Dodge Rd
August 29, 2022
9:00 AM

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2
3 Call to Order at 9:02am

4 Marie Grella, Chairperson; Cynthia Dokmo, member; Lisa Eastland, member; Peter Lyon, Selectman;
5 Eric Slosek, DPW Director; Pat Delisle attending.

6
7 **Citizen Forum**; No Citizens present.

8
9 **July Minutes**: Correction to line 66 “Wilkens” should be “Wilkins” Cynthia makes a motion to approve
10 the minutes of July 22, 2022 as amended, Lisa seconds, all in favor, motion passes.

11
12 **Software Bid**: One bid from CemSites was received. The proposed cost has doubled from the originally
13 proposal, Lisa will contact CemSites and inquire what caused the increase. Also this requires a 50%
14 deposit. This bid is tabled until the next meeting.

15
16 **Rules and Regulations**: Cynthia and Peter will sit down and discuss changes before taking the changes
17 to the Board of Selectman. These changes are pertaining to the revenue from Forestview Cemetery.

18
19 **Vote to pay invoices**: Town of Amherst \$

20 Lisa moves to pay the Town of Amherst \$52,533.03 payable to the Town of Amherst from the following
21 trust funds: withdrawal from the Alice Wilkins Trust Fund in the amount of \$5,326.85, withdrawal from
22 the George Putnam Trust in the amount of \$1,991.00, withdrawal from the Perpetual Care Trust in the
23 amount of \$40,009.16 and the unrestricted Trust in the amount of \$5,206.02. Cynthia seconds this
24 motion. All in favor, motion passes.

25 Lisa votes yes; Cynthia votes yes; Marie votes yes. Vote passes.

26
27 Cynthia makes a motion to pay invoice dated 7/11/22 in the amount of \$8,732.00 payable to The Wash
28 Well Company for the installation of a Donald 5hp pump at Forestview Cemetery from the Unrestricted
29 Cemetery Fund, Lisa seconds this motion, all in favor motion passes.

30 Lisa votes yes; Cynthia votes yes; Marie votes yes.

31
32 **Finance Budget**: The finance director, Debbie Bender, has volunteered to attend the next meeting to
33 explain why the Forestview Budget does not need to be separated from the other cemeteries. The
34 invoices that are paid by the Town will be reimbursed when there are several invoices to be reimbursed
35 rather than one at a time.

36 The budget is discussed. Requests for the past 2 or 3 years budget should be present for the next
37 meeting.

38 The next meeting is scheduled for September 15, 2022 at 7:30am.

39 Meeting adjourned at 2:40pm

40 Respectfully submitted,

41 Pat Delisle