



Town of Amherst, NH
BOARD OF SELECTMEN AGENDA
Barbara Landry Meeting Room, 2 Main Street
MONDAY, JANUARY 12, 2026 6:30 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Citizens' Forum**
- 4. Public Hearing- Traffic Ordinances**
 - 4.1. Public Hearing pursuant to NH RSA's 41:11 and 47:17: Adding Lyndeborough Road to the No Through Trucking Ordinance list; Proposed stop sign at the corner of Thornton Ferry I and Ravine Road.
- 5. Public Budget Hearing and Public Hearing on Bond Authority over \$100,000**
 - 5.1. Pursuant to New Hampshire RSA 32:5, I, the Amherst Board of Selectmen hereby announces to the citizens of Amherst the convening of a Public Hearing to take input on the proposed FY27 Town Operating Budget, bonds and notes, and proposed warrant articles.
- 6. Administration**
 - 6.1. Presentation and signature of the MS-DTB
 - 6.2. Appointment of Amherst Health Inspector - Don Waldron, Fire and EMS Chief
 - 6.3. Town Administrator Updates
- 7. Staff Reports**
 - 7.1. Approval of Cooperative Purchasing Agreements
 - 7.2. Fire and EMS Department — Appreciation Award Presentation to Sidney Knowles
 - 7.3. Fire and EMS Department — Purchase of New Staff Vehicle
 - 7.4. Public Works Department - New Hire - Wayne Titus, Driver/Laborer
- 8. Consent Agenda**

- 8.1. Solar Exemption
- 8.2. Financial Manifests

9. Other Approvals

- 9.1. Minutes

10. New Action Items

11. Old/New Business

- 12. Non-Public Session, pursuant to RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.**

Adjournment

Next Meeting: January 20, 2026

Zoom webinar-When: Jan 12, 2026 06:30 PM Eastern Time (US and Canada)

Topic: BOS January 12, 2026

<https://us02web.zoom.us/j/86538293029>

Join via audio: +1 646 931 3860

Webinar ID: 865 3829 3029

Please be advised that technical difficulties may occur during this Zoom meeting due to factors beyond our control. If you experience issues with video or audio, please try refreshing your connection or checking your Internet connection. We appreciate your understanding.

TOWN OF AMHERST, NH

Board of Selectmen

NOTICE OF PUBLIC HEARING

**The Barbara Landry Meeting Room- 2 Main Street
Monday December 22, 2025, and January 12, 2026, at 6:30 PM**

Pursuant to the authority granted to the Board of Selectmen of the Town of Amherst by virtue of NH RSA's 41:11 and 47:17, the Board of Selectmen will hear input from citizens regarding the addition of Lyndeborough Road to the "No Through Trucking Ordinance of the Town of Amherst" at their regular meeting.

Pursuant to the authority granted to the Board of Selectmen of the Town of Amherst by virtue of NH RSA's 31:39, 41:11, and 47:17 for the purpose of enforcing and regulating traffic, the following traffic control regulations are hereby proposed for the Town of Amherst:

Traffic Control Regulation: The Board will hear input from citizens regarding the need for traffic controls at the following locations:

1. *A stop sign at the corner of Thornton Ferry I Road and Ravine Road.*

All citizens are invited to attend.



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Pursuant to New Hampshire RSA 32:5, I, the Amherst Board of Selectmen hereby announces to the citizens of Amherst the convening of a Public Hearing to take input on the proposed FY27 Town Operating Budget, bonds and notes, and proposed warrant articles.

Department: Administration

Meeting Date: January 12, 2026

Staff Contact: Lincoln Daley, Jacob Fitzgerald

BACKGROUND INFORMATION:

Pursuant to New Hampshire RSA 32:5, the purpose and intent of this Public Hearing is to provide residents and taxpayers with a formal opportunity to review and comment on the proposed Fiscal Year 2025 Town Operating Budget, including any proposed bonds and notes, as well as the warrant articles anticipated for the Town Election. The hearing is intended to promote transparency, encourage public engagement, and allow the Board of Selectmen to consider community input prior to finalizing the Town's financial proposals.

The Board of Selectmen seeks to ensure that the budgeting process remains open and accessible, and that all interested parties have the opportunity to ask questions, express concerns, and gain a clear understanding of the fiscal matters that will be presented to voters at the Deliberative Session scheduled for February 4, 2026, and at the Town Election on March 10, 2026.

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

Motion 1: I move to close the public hearings on the Fiscal Year 2027 Town Operating Budget and warrant articles, as well as the Conservation Land Acquisition Bond."

Motion 2: I move to place Article [insert number] on the warrant for consideration at the Deliberative Session scheduled for February 4, 2026.

TOWN ADMINISTRATOR RECOMMENDATION:

The proposed Fiscal Year 2027 Town Operating Budget and warrant articles reflect months of collaboration among the Board of Selectmen, the Ways and Means Committee, Town staff, and the community. The budget represents a fiscally responsible and sustainable plan that addresses the growing needs of Amherst while maintaining high-quality services and supporting strategic priorities. Barring any substantive changes by the Board of Selectmen, the Ways and Means Committee, or the public, I recommend that the Board make motions to approve the requested bond, operating budget, and warrant articles, and formally move them to the Deliberative Session scheduled for February 4, 2026.

ATTACHMENTS:

1. Notice of Bond and Budget Hearing Amherst (2026) (003)
2. FY27 Budget Detail
3. FY27 Budget Summary
4. FY27 Revenue Summary
5. FY27 BLCS Budget
6. FY27 Default Budget
7. FY27 BOS Budget and Bond Hearing Presentation (Draft 1 2026.01.08)
8. 2026 WARRANT DRAFT 2026.01.08

Town of Amherst, NH
Notice of Public Hearings

Bond Hearing

Pursuant to RSA 33:8-a,I and RSA 40:13, II-a, the Board of Selectmen of the Town of Amherst will hold a public bond hearing on January 12, 2026, at 6:30 p.m., at the Barbara Landry Meeting Room, Town Hall, 2 Main Street to discuss the proposed issuance of a bond in the amount of \$10,000,000 to purchase land, easements or other property interests for conservation purposes. The bond issue will be voted on at the March 10, 2026 annual meeting.

Budget Hearing

Pursuant to RSA 32:5, I and RSA 40:13, II-a, the Board of Selectmen of the Town of Amherst will hold a public budget hearing on January 12, 2026, following the 6:30 p.m. public bond hearing at the Barbara Landry Meeting Room, Town Hall, 2 Main Street to discuss the Town's proposed FY2027 budget and proposed warrant articles.

All citizens are invited to attend.

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4130-10-1110	EXEC - Full Time Wages	215,700	239,400	23,700	10.99%
01-4130-10-1115	EXEC - Wages, PT Perm/Call Pay	4,700	4,900	200	4.26%
01-4130-10-1130	EXEC - Elected Officials	23,400	23,400	0	0.00%
01-4130-10-1131	EXEC - Moderator Wages	1,600	1,700	100	6.25%
01-4130-10-1140	EXEC - Overtime	8,000	6,000	-2,000	-25.00%
01-4130-20-1210	EXEC - Health Insurance	36,600	0	-36,600	-100.00%
01-4130-20-1211	EXEC - Dental Insurance	3,100	0	-3,100	-100.00%
01-4130-20-1220	EXEC - Social Security	15,400	17,100	1,700	11.04%
01-4130-20-1225	EXEC - Medicare	3,600	4,000	400	11.11%
01-4130-20-1229	EXEC - HSA Town Contribution	2,000	0	-2,000	-100.00%
01-4130-20-1230	EXEC - Deferred Compensation	5,700	5,900	200	3.51%
01-4130-20-1234	EXEC - NHRS Group I	16,500	19,800	3,300	20.00%
01-4130-20-1266	EXEC - Sick Leave Incentive	2,000	4,000	2,000	100.00%
01-4130-20-1290	EXEC - Longevity	1,600	1,500	-100	-6.25%
01-4130-20-1294	EXEC - Educat. & Training/Prof. Dev.	3,500	3,500	0	0.00%
01-4130-30-2335	EXEC - Electronic Information	2,000	2,600	600	30.00%
01-4130-30-2341	EXEC - Telephone	9,000	9,700	700	7.78%
01-4130-30-2342	EXEC - Cable Access	22,000	25,000	3,000	13.64%
01-4130-30-2343	EXEC - Internet Service	3,000	2,600	-400	-13.33%
01-4130-30-2374	EXEC - Custodian	10,970	0	-10,970	-100.00%
01-4130-30-2381	EXEC - Outside Hire - Professional Services	2,800	25,000	22,200	792.86%
01-4130-30-2392	EXEC - Outside Hire - Web Site	3,500	5,200	1,700	48.57%
01-4130-30-2395	EXEC - Outside Hire - IT	115,000	122,000	7,000	6.09%
01-4130-40-2410	EXEC - Electricity	13,500	18,400	4,900	36.30%
01-4130-40-2411	EXEC - Heat	9,000	7,500	-1,500	-16.67%
01-4130-40-2412	EXEC - Water	4,700	3,600	-1,100	-23.40%
01-4130-40-2430	EXEC - Equip Repair/Maint	100	100	0	0.00%
01-4130-50-2550	EXEC - Printing	4,400	4,500	100	2.27%
01-4130-50-2551	EXEC - Advertising	1,600	1,600	0	0.00%
01-4130-50-2552	EXEC - Town Report	2,600	3,000	400	15.38%
01-4130-50-2553	EXEC - Record Binding	300	500	200	66.67%
01-4130-50-2560	EXEC - Dues & Subscriptions	14,000	15,000	1,000	7.14%
01-4130-50-2565	EXEC - Software License	45,700	46,600	900	1.97%
01-4130-50-2581	EXEC - Travel	500	600	100	20.00%
01-4130-60-2620	EXEC - Office Supplies	1,600	2,000	400	25.00%
01-4130-60-2621	EXEC - Computer Equipment	2,000	2,500	500	25.00%
01-4130-60-2625	EXEC - Postage	1,300	1,300	0	0.00%
01-4130-80-2618	EXEC - Special Events & supplies	1,000	1,300	300	30.00%
01-4130-80-2762	EXEC - Equip Lease Payment	6,300	6,200	-100	-1.59%
01-4130-80-2820	EXEC - Mileage	450	600	150	33.33%
01-4130-80-2825	EXEC - Meetings & Conferences	1,000	1,100	100	10.00%
		621,720	639,700	17,980	2.89%
01-4140-10-1110	TWNCLRK - Full Time Wages	83,400	87,600	4,200	5.04%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4140-10-1111	TWNCLRK - FT Clerical	69,800	73,300	3,500	5.01%
01-4140-10-1115	TWNCLRK - Wages, PT Perm	25,000	26,250	1,250	5.00%
01-4140-10-1130	TWNCLRK - Elected Officials	2,600	8,000	5,400	207.69%
01-4140-10-1140	TWNCLRK - Overtime	1,000	1,500	500	50.00%
01-4140-20-1210	TWNCLRK - Health Insurance	52,200	0	-52,200	-100.00%
01-4140-20-1211	TWNCLRK - Dental Insurance	1,700	0	-1,700	-100.00%
01-4140-20-1220	TWNCLRK - Social Security	11,400	12,200	800	7.02%
01-4140-20-1225	TWNCLRK - Medicare	2,600	2,900	300	11.54%
01-4140-20-1230	TWNCLRK - Deferred Compensation	10,800	6,150	-4,650	-43.06%
01-4140-20-1234	TWNCLRK - NHRS Group I	0	9,350	9,350	100.00%
01-4140-20-1266	TWNCLRK - Sick Leave Incentive	1,000	1,000	0	0.00%
01-4140-20-1290	TWNCLRK - Longevity	3,500	4,000	500	14.29%
01-4140-50-2551	TWNCLRK - Advertising	200	200	0	0.00%
01-4140-50-2562	TWNCLRK - Ballot Machine Programing	10,000	10,000	0	0.00%
01-4140-50-2565	TWNCLRK - Software License	8,500	8,600	100	1.18%
01-4140-60-2610	TWNCLRK - Supplies - General	7,000	7,000	0	0.00%
01-4140-60-2620	TWNCLRK - Office Supplies	2,000	2,000	0	0.00%
01-4140-60-2621	TWNCLRK - Computer Equipment	1,400	1,500	100	7.14%
01-4140-60-2625	TWNCLRK - Postage	4,500	5,400	900	20.00%
01-4140-80-2612	TWNCLRK - Equipment Purchases	100	100	0	0.00%
01-4140-80-2820	TWNCLRK - Mileage	300	300	0	0.00%
01-4140-80-2825	TWNCLRK - Meetings & Conferences	850	1,000	150	17.65%
		299,850	268,350	-31,500	-10.51%
01-4150-10-1110	FIN - Full Time Wages	248,700	262,400	13,700	5.51%
01-4150-10-1115	FIN - Wages, PT	5,000	5,000	0	0.00%
01-4150-10-1130	FIN - Elected Officials	7,800	8,500	700	8.97%
01-4150-10-1140	FIN - Overtime	100	90	-10	-10.00%
01-4150-20-1210	FIN - Health Insurance	108,300	0	-108,300	-100.00%
01-4150-20-1211	FIN - Dental Insurance	4,200	0	-4,200	-100.00%
01-4150-20-1220	FIN - Social Security	15,900	17,200	1,300	8.18%
01-4150-20-1225	FIN - Medicare	3,700	4,100	400	10.81%
01-4150-20-1229	FIN - HSA Town Contribution	2,000	0	-2,000	-100.00%
01-4150-20-1230	FIN - Deferred Compensation	4,700	4,950	250	5.32%
01-4150-20-1234	FIN - NHRS Group I	22,000	24,500	2,500	11.36%
01-4150-20-1266	FIN - Sick Leave Incentive	1,800	1,800	0	0.00%
01-4150-20-1290	FIN - Longevity	0	500	500	100.00%
01-4150-20-1294	FIN - Educat. & Training/Prof. Dev.	1,500	2,000	500	33.33%
01-4150-30-2301	FIN - Auditing	27,000	28,000	1,000	3.70%
01-4150-50-2560	FIN - Dues & Subscriptions	200	200	0	0.00%
01-4150-50-2561	FIN - Bank/Credit Card Fees	17,000	17,000	0	0.00%
01-4150-50-2565	FIN - Software License	90,000	75,000	-15,000	-16.67%
01-4150-60-2620	FIN - Office Supplies	3,500	3,700	200	5.71%
01-4150-60-2621	FIN - Computer Equipment	1,400	1,500	100	7.14%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4150-60-2625	FIN - Postage	1,600	2,100	500	31.25%
01-4150-80-2820	FIN - Mileage	100	150	50	50.00%
		566,500	458,690	-107,810	-19.03%
01-4151-10-1110	TAX - Full Time Wages	84,850	87,600	2,750	3.24%
01-4151-10-1140	TAX - Overtime	2,000	1,800	-200	-10.00%
01-4151-20-1210	TAX - Health Insurance	26,600	0	-26,600	-100.00%
01-4151-20-1211	TAX - Dental Insurance	1,100	0	-1,100	-100.00%
01-4151-20-1220	TAX - Social Security	5,300	5,488	188	3.54%
01-4151-20-1225	TAX - Medicare	1,250	1,297	47	3.78%
01-4151-20-1229	TAX - HSA Town Contribution	2,000	0	-2,000	-100.00%
01-4151-20-1234	TAX - NHRS Group I	10,900	11,375	475	4.35%
01-4151-20-1266	TAX - Sick Leave Incentive	1,500	800	-700	-46.67%
01-4151-20-1294	TAX - Educat. & Training/Prof. Dev.	650	700	50	7.69%
01-4151-30-2340	TAX - Banking Services (Lockbox)	3,500	5,300	1,800	51.43%
01-4151-30-2391	TAX - Registry Fees	500	400	-100	-20.00%
01-4151-30-2393	TAX - Tax Lien & Deed Research	1,700	1,700	0	0.00%
01-4151-50-2560	TAX - Dues & Subscriptions	60	100	40	66.67%
01-4151-50-2565	TAX - Software License	3,700	3,800	100	2.70%
01-4151-60-2620	TAX - Office Supplies	2,900	2,800	-100	-3.45%
01-4151-60-2625	TAX - Postage	8,250	11,000	2,750	33.33%
01-4151-80-2621	TAX - Computer Equipment	1,900	2,000	100	5.26%
01-4151-80-2820	TAX - Mileage	200	200	0	0.00%
		158,860	136,360	-22,500	-14.16%
01-4152-10-1110	REVAL - Full Time Wages	75,700	79,500	3,800	5.02%
01-4152-10-1111	REVAL - Stipend	2,000	0	-2,000	-100.00%
01-4152-10-1140	REVAL - Overtime	100	90	-10	-10.00%
01-4152-20-1210	REVAL - Health Insurance	17,400	0	-17,400	-100.00%
01-4152-20-1211	REVAL - Dental Insurance	600	0	-600	-100.00%
01-4152-20-1220	REVAL - Social Security	4,900	4,950	50	1.02%
01-4152-20-1225	REVAL - Medicare	1,200	1,200	0	0.00%
01-4152-20-1230	REVAL - Deferred Compensation	5,300	5,600	300	5.66%
01-4152-20-1266	REVAL - Sick Leave Incentive	1,100	1,000	-100	-9.09%
01-4152-20-1290	REVAL - Longevity	2,000	2,000	0	0.00%
01-4152-20-1294	REVAL - Educat. & Training/Prof. Dev.	300	300	0	0.00%
01-4152-30-2382	REVAL - Outside Hire - Prof Serv	100,700	67,000	-33,700	-33.47%
01-4152-30-2391	REVAL - Registry Fees	300	300	0	0.00%
01-4152-30-2394	REVAL - Tax Maps	200	200	0	0.00%
01-4152-50-2560	REVAL - Dues & Subscriptions	60	50	-10	-16.67%
01-4152-50-2565	REVAL - Software Licenses	17,100	18,000	900	5.26%
01-4152-60-2620	REVAL - Office Supplies	500	500	0	0.00%
01-4152-60-2621	REVAL - Computer Equipment	1,400	1,400	0	0.00%
01-4152-60-2625	REVAL - Postage	500	500	0	0.00%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4152-80-2820	REVAL - Mileage	100	100	0	0.00%
		231,460	182,690	-48,770	-21.07%
01-4153-30-2320	LEGAL - Town Counsel	73,000	140,000	67,000	91.78%
		73,000	140,000	67,000	91.78%
01-4155-20-1210	PERSL - Health Insurance	0	1,382,020	1,382,020	100.00%
01-4155-20-1211	PERSL - Dental Insurance	0	91,000	91,000	100.00%
01-4155-20-1214	PERSL - Short Term Disability Insurance	33,200	34,000	800	2.41%
01-4155-20-1215	PERSL - Life and Disability Insurance	20,000	20,000	0	0.00%
01-4155-20-1250	PERSL - NH Unemployment	4,500	5,110	610	13.56%
01-4155-20-1260	PERSL - Workers Comp. Insurance	212,970	238,900	25,930	12.18%
01-4155-20-1280	PERSL - Health Reimbursement Account	11,000	10,000	-1,000	-9.09%
01-4155-20-2350	PERSL - Hiring Expenses	0	1,000	1,000	100.00%
		281,670	1,782,030	1,500,360	532.67%
01-4191-10-1115	PLNG - Wages, PT Perm/Call Pay	4,000	4,000	0	0.00%
01-4191-20-1220	PLNG - Social Security	250	250	0	0.00%
01-4191-20-1225	PLNG - Medicare	60	60	0	0.00%
01-4191-30-2381	PLNG - Outside Hire - Prof Serv	12,000	45,000	33,000	275.00%
01-4191-30-2430	PLNG - Equip Repair/Maint	800	0	-800	-100.00%
01-4191-50-2550	PLNG - Printing	100	200	100	100.00%
01-4191-50-2551	PLNG - Advertising	500	400	-100	-20.00%
01-4191-50-2560	PLNG - Dues & Subscriptions	11,100	11,300	200	1.80%
01-4191-60-2620	PLNG - Office Supplies	1,500	2,000	500	33.33%
01-4191-60-2625	PLNG - Postage	4,000	4,000	0	0.00%
		34,310	67,210	32,900	95.89%
01-4192-10-1110	ZNING - Full Time Wages	350,300	353,000	2,700	0.77%
01-4192-10-1115	ZNING - Wages, PT Perm/Call Pay	2,800	3,500	700	25.00%
01-4192-10-1140	ZNING - Overtime	700	450	-250	-35.71%
01-4192-20-1210	ZNING - Health Insurance	102,500	0	-102,500	-100.00%
01-4192-20-1211	ZNING - Dental Insurance	4,800	0	-4,800	-100.00%
01-4192-20-1220	ZNING - Social Security	21,500	22,200	700	3.26%
01-4192-20-1225	ZNING - Medicare	5,100	5,200	100	1.96%
01-4192-20-1229	ZNING - HSA Town Contribution	7,000	0	-7,000	-100.00%
01-4192-20-1234	ZNING - NHRS Group I	32,500	45,100	12,600	38.77%
01-4192-20-1266	ZNING - Sick Leave Incentive	3,400	3,400	0	0.00%
01-4192-20-1294	ZNING - Educat. & Training/Prof. Dev.	4,300	3,400	-900	-20.93%
01-4192-30-2341	ZNING - Telephone	3,600	3,600	0	0.00%
01-4192-30-2382	ZNING - Outside Hire	14,000	20,000	6,000	42.86%
01-4192-40-2425	ZNING - Vehicle Repairs	500	500	0	0.00%
01-4192-50-2551	ZNING - Advertising	1,000	1,100	100	10.00%
01-4192-50-2560	ZNING - Dues & Subscriptions	1,200	1,200	0	0.00%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4192-50-2565	ZNING - Software Licenses	18,900	17,000	-1,900	-10.05%
01-4192-50-2615	ZNING - Uniforms	150	150	0	0.00%
01-4192-60-2620	ZNING - Office Supplies	350	1,000	650	185.71%
01-4192-60-2635	ZNING - Gasoline	400	600	200	50.00%
01-4192-80-2621	ZNING - Computer Equipment	2,000	2,000	0	0.00%
01-4192-80-2820	ZNING - Mileage	50	100	50	100.00%
		577,050	483,500	-93,550	-16.21%
01-4194-10-1110	BLDG - Full Time Wages	148,300	150,300	2,000	1.35%
01-4194-10-1115	BLDG - NEW - PT wages	0	9,800	9,800	100.00%
01-4194-10-1140	BLDG - Overtime	5,000	7,650	2,650	53.00%
01-4194-20-1210	BLDG - Health Insurance	62,000	0	-62,000	-100.00%
01-4194-20-1211	BLDG - Dental Insurance	2,300	0	-2,300	-100.00%
01-4194-20-1220	BLDG - Social Security	9,800	10,500	700	7.14%
01-4194-20-1225	BLDG - Medicare	2,300	2,500	200	8.70%
01-4194-20-1229	BLDG - HSA - Town Contribution	2,000	0	-2,000	-100.00%
01-4194-20-1230	BLDG - Deferred Compensation	5,000	10,600	5,600	112.00%
01-4194-20-1234	BLDG - NHRS Group I	10,000	0	-10,000	-100.00%
01-4194-20-1266	BLDG - Sick Leave Incentive	1,700	1,500	-200	-11.76%
01-4194-20-1290	BLDG - Longevity	2,500	2,500	0	0.00%
01-4194-30-2374	BLDG - Contract Cleaning	0	90,000	90,000	100.00%
01-4194-30-2397	BLDG - Town Clocks	1,000	500	-500	-50.00%
01-4194-40-2431	BLDG - Facilities Repair/Maint	115,000	175,000	60,000	52.17%
01-4194-40-2433	BLDG - Alarms	19,500	17,500	-2,000	-10.26%
01-4194-40-2434	BLDG - Common Lighting	900	750	-150	-16.67%
01-4194-40-2451	BLDG - Outside Hire	20,000	18,000	-2,000	-10.00%
01-4194-50-2545	BLDG - Trash Removal	1,800	1,800	0	0.00%
01-4194-50-2565	BLDG - Software Licenses	400	400	0	0.00%
01-4194-60-2630	BLDG - Maintenance Supplies	8,800	8,300	-500	-5.68%
01-4194-60-2653	BLDG - Tools & Equipment	0	4,500	4,500	100.00%
		418,300	512,100	93,800	22.42%
01-4195-10-1110	CEM - Full Time Wages	6,500	8,200	1,700	26.15%
01-4195-10-1115	CEM - Wages, PT Perm/Call Pay	9,000	9,000	0	0.00%
01-4195-10-1140	CEM - Overtime	700	675	-25	-3.57%
01-4195-20-1210	CEM - Health Insurance	400	0	-400	-100.00%
01-4195-20-1211	CEM - Dental Insurance	50	0	-50	-100.00%
01-4195-20-1220	CEM - Social Security	1,100	1,150	50	4.55%
01-4195-20-1225	CEM - Medicare	250	270	20	8.00%
01-4195-20-1230	CEM - Deferred Compensation	200	450	250	125.00%
01-4195-20-1234	CEM - NHRS Group I	300	300	0	0.00%
01-4195-40-2410	CEM - Electricity	1,300	1,300	0	0.00%
01-4195-40-2412	CEM - Water	800	1,000	200	25.00%
01-4195-40-2430	CEM - Equip Repair/Maint	2,000	1,500	-500	-25.00%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4195-40-2432	CEM - Headstone Repair	200	100	-100	-50.00%
01-4195-40-2451	CEM - Outside Hire	49,000	39,200	-9,800	-20.00%
01-4195-40-2470	CEM - Tree Care	450	6,000	5,550	1233.33%
01-4195-50-2560	CEM - Dues & Subscriptions	300	300	0	0.00%
01-4195-50-2565	CEM - Software Licenses	3,200	3,500	300	9.38%
01-4195-60-2610	CEM - Supplies - General	3,500	3,500	0	0.00%
01-4195-60-2613	CEM - Fertilizer & Lime	2,500	2,500	0	0.00%
01-4195-80-2612	CEM - Equipment Purchases	100	300	200	200.00%
		81,850	79,245	-2,605	-3.18%
01-4196-50-2525	INS - Property/Liability Insurance	192,000	204,000	12,000	6.25%
01-4196-50-2529	INS - Insurance Deductible	2,000	2,000	0	0.00%
		194,000	206,000	12,000	6.19%
01-4210-10-1110	APD - Full Time Wages	1,395,000	1,399,300	4,300	0.31%
01-4210-10-1111	APD - FT Clerical	75,700	79,500	3,800	5.02%
01-4210-10-1112	APD - Supervisor Wages	349,000	370,600	21,600	6.19%
01-4210-10-1115	APD - Wages, PT	300	300	0	0.00%
01-4210-10-1116	APD - Wages Part Time Clerical	0	45,000	45,000	100.00%
01-4210-10-1119	APD - Traffic Aids	25,100	27,000	1,900	7.57%
01-4210-10-1140	APD - Overtime	124,000	121,500	-2,500	-2.02%
01-4210-10-1141	APD - Overtime-Clerical	7,300	7,020	-280	-3.84%
01-4210-20-1210	APD - Health Insurance	320,000	0	-320,000	-100.00%
01-4210-20-1211	APD - Dental Insurance	24,500	0	-24,500	-100.00%
01-4210-20-1220	APD - Social Security	6,800	9,900	3,100	45.59%
01-4210-20-1225	APD - Medicare	28,700	29,750	1,050	3.66%
01-4210-20-1229	APD - HSA Town Contribution	3,000	0	-3,000	-100.00%
01-4210-20-1230	APD - Deferred Compensation	5,300	5,600	300	5.66%
01-4210-20-1235	APD - Group II Retirement - Police	575,000	585,400	10,400	1.81%
01-4210-20-1240	APD - Education Reimb	1,400	1,400	0	0.00%
01-4210-20-1266	APD - Sick Leave Incentive	45,500	45,500	0	0.00%
01-4210-20-1269	APD - Vacation Buyout-Union Contract	20,000	25,000	5,000	25.00%
01-4210-20-1290	APD - Longevity	17,000	15,000	-2,000	-11.76%
01-4210-20-1294	APD - Educat. & Training/Prof. Dev.	12,500	10,000	-2,500	-20.00%
01-4210-20-1295	APD - Educational Incentive	21,250	21,400	150	0.71%
01-4210-30-2336	APD - Blood Analysis	250	300	50	20.00%
01-4210-30-2337	APD - Crime Lab	1,200	1,400	200	16.67%
01-4210-30-2341	APD - Telephone	15,000	15,000	0	0.00%
01-4210-30-2343	APD - Internet Service	3,250	3,000	-250	-7.69%
01-4210-30-2350	APD - Physicals/Alcohol/Drug Tests	2,500	3,000	500	20.00%
01-4210-30-2374	APD - Custodian	16,200	0	-16,200	-100.00%
01-4210-30-2380	APD - Uniform Cleaning	4,000	3,500	-500	-12.50%
01-4210-30-2382	APD - Outside Hire - Prof Serv	76,000	79,800	3,800	5.00%
01-4210-40-2410	APD - Electricity	26,000	33,600	7,600	29.23%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4210-40-2411	APD - Heat	3,300	3,700	400	12.12%
01-4210-40-2412	APD - Water	2,000	2,300	300	15.00%
01-4210-40-2425	APD - Vehicle Repairs	22,000	23,100	1,100	5.00%
01-4210-40-2429	APD - Radio Replacement and Repair	10,000	10,500	500	5.00%
01-4210-40-2440	APD - Equipment Rental	3,900	4,000	100	2.56%
01-4210-50-2550	APD - Printing	1,500	1,500	0	0.00%
01-4210-50-2551	APD - Advertising	500	500	0	0.00%
01-4210-50-2560	APD - Dues & Subscriptions	3,700	3,500	-200	-5.41%
01-4210-50-2565	APD - Software License	22,000	20,000	-2,000	-9.09%
01-4210-50-2580	APD - Public Relations	2,000	1,500	-500	-25.00%
01-4210-60-2614	APD - Ammunition & Supplies	7,500	9,000	1,500	20.00%
01-4210-60-2615	APD - Uniforms	15,000	16,000	1,000	6.67%
01-4210-60-2620	APD - Office Supplies	3,300	3,100	-200	-6.06%
01-4210-60-2621	APD - Computer Equipment	14,500	14,500	0	0.00%
01-4210-60-2625	APD - Postage	1,500	1,500	0	0.00%
01-4210-60-2635	APD - Gasoline	48,000	55,000	7,000	14.58%
01-4210-60-2643	APD - Body Warn Cameras	16,500	23,000	6,500	39.39%
01-4210-60-2653	APD - Tools & Equipment	2,000	2,000	0	0.00%
01-4210-60-2654	APD - Tires	11,000	10,000	-1,000	-9.09%
01-4210-60-2660	APD - Vehicle Supplies	1,000	800	-200	-20.00%
01-4210-60-2670	APD - Books & Periodicals	1,000	1,200	200	20.00%
01-4210-70-2740	APD - New Equipment, Capital	11,000	12,000	1,000	9.09%
01-4210-70-2750	APD - Furniture and Fixtures - Office	1,000	1,000	0	0.00%
01-4210-70-2760	APD - New Vehicles	104,000	105,000	1,000	0.96%
01-4210-70-2761	APD - Motorcycle Lease	4,950	3,000	-1,950	-39.39%
01-4210-70-XXXX	APD - K9	0	3,000	3,000	100.00%
01-4210-80-2811	APD - Prisoner Care	50	50	0	0.00%
01-4210-80-2825	APD - Meetings & Conferences	2,000	2,000	0	0.00%
		3,516,950	3,271,520	-245,430	-6.98%
01-4215-10-1115	RESC - Wages, PT Perm/Call Pay	681,000	715,050	34,050	5.00%
01-4215-10-1140	RESC - Overtime	10,000	18,000	8,000	80.00%
01-4215-20-1220	RESC - Social Security	43,400	45,600	2,200	5.07%
01-4215-20-1225	RESC - Medicare	10,150	10,700	550	5.42%
01-4215-20-1294	RESC - Educat. & Training/Prof. Dev.	3,500	7,000	3,500	100.00%
01-4215-20-1296	RESC - Supplemental Vol. Insur.	3,500	3,600	100	2.86%
01-4215-30-2305	RESC - Amb Billing Service Fee	31,000	32,800	1,800	5.81%
01-4215-30-2341	RESC - Telephone	5,800	6,000	200	3.45%
01-4215-40-2425	RESC - Vehicle Repairs	13,000	14,000	1,000	7.69%
01-4215-40-2429	RESC - Radio Replacement and Repair	4,000	2,000	-2,000	-50.00%
01-4215-40-2430	RESC - Equip Repair/Maint	5,000	4,000	-1,000	-20.00%
01-4215-50-2560	RESC - Dues & Subscriptions	650	700	50	7.69%
01-4215-60-2615	RESC - Uniforms	2,300	4,000	1,700	73.91%
01-4215-60-2621	RESC - Computer Equipment	1,000	2,000	1,000	100.00%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4215-60-2625	RESC - Postage	50	50	0	0.00%
01-4215-60-2635	RESC - Gasoline	1,600	2,400	800	50.00%
01-4215-60-2636	RESC - Diesel Fuel	7,500	4,500	-3,000	-40.00%
01-4215-60-2680	RESC - ALS Supplies	7,200	10,000	2,800	38.89%
01-4215-60-2685	RESC - Oxygen	1,500	2,100	600	40.00%
01-4215-60-2686	RESC - BLS Supplies	7,000	9,500	2,500	35.71%
01-4215-60-2690	RESC - Misc. Supplies	700	1,400	700	100.00%
		839,850	895,400	55,550	6.61%
01-4220-10-1110	FIRE - Full Time Wages	123,200	123,500	300	0.24%
01-4220-10-1111	FIRE - FT Deputy Chief	218,200	226,900	8,700	3.99%
01-4220-10-1114	FIRE - PT Wages & Mechanic	3,000	30,000	27,000	900.00%
01-4220-10-1115	FIRE - Wages, PT Perm/Call Pay	115,000	120,750	5,750	5.00%
01-4220-20-1210	FIRE - Health Insurance	59,700	0	-59,700	-100.00%
01-4220-20-1211	FIRE - Dental Insurance	2,700	0	-2,700	-100.00%
01-4220-20-1220	FIRE - Social Security	7,400	9,400	2,000	27.03%
01-4220-20-1225	FIRE - Medicare	6,700	7,300	600	8.96%
01-4220-20-1235	FIRE - Group II Retirement - Fire	100,000	102,200	2,200	2.20%
01-4220-20-1266	FIRE - Sick Leave Incentive	8,500	9,000	500	5.88%
01-4220-20-1290	FIRE - Longevity	3,500	500	-3,000	-85.71%
01-4220-20-1294	FIRE - Educat. & Training/Prof. Dev.	5,500	3,600	-1,900	-34.55%
01-4220-20-1296	FIRE - Supplemental Vol. Insur.	3,500	3,700	200	5.71%
01-4220-30-2341	FIRE - Telephone	7,200	7,200	0	0.00%
01-4220-30-2343	FIRE - Internet Service	4,000	3,800	-200	-5.00%
01-4220-30-2350	FIRE - Physicals/Alcohol/Drug Tests	3,600	3,500	-100	-2.78%
01-4220-30-2374	FIRE - Custodian	7,500	0	-7,500	-100.00%
01-4220-40-2410	FIRE - Electricity	11,500	15,200	3,700	32.17%
01-4220-40-2411	FIRE - Heat	11,000	11,900	900	8.18%
01-4220-40-2412	FIRE - Water	6,000	6,400	400	6.67%
01-4220-40-2425	FIRE - Vehicle Repairs	31,000	25,000	-6,000	-19.35%
01-4220-40-2430	FIRE - Equip Repair/Maint	6,300	5,900	-400	-6.35%
01-4220-50-2560	FIRE - Dues & Subscriptions	8,000	7,000	-1,000	-12.50%
01-4220-50-2565	FIRE - FIRE - Software Licenses	1,000	1,000	0	0.00%
01-4220-60-2610	FIRE - Supplies - General	3,000	2,500	-500	-16.67%
01-4220-60-2615	FIRE - Uniforms	2,500	3,500	1,000	40.00%
01-4220-60-2616	FIRE - Protective Clothing	21,000	15,000	-6,000	-28.57%
01-4220-60-2620	FIRE - Office Supplies	1,400	1,000	-400	-28.57%
01-4220-60-2621	FIRE - Computer Equipment	3,500	2,500	-1,000	-28.57%
01-4220-60-2624	FIRE - Education & Prevention	1,000	1,000	0	0.00%
01-4220-60-2625	FIRE - Postage	400	50	-350	-87.50%
01-4220-60-2635	FIRE - Gasoline	5,700	5,500	-200	-3.51%
01-4220-60-2636	FIRE - Diesel Fuel	11,500	11,800	300	2.61%
01-4220-60-2651	FIRE - Breathing Apparatus	21,000	18,000	-3,000	-14.29%
01-4220-60-2652	FIRE - Radios and Pagers	10,000	9,000	-1,000	-10.00%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4220-60-2653	FIRE - Tools & Equipment	15,500	15,500	0	0.00%
01-4220-60-2654	FIRE - Tires	0	5,000	5,000	100.00%
01-4220-80-2762	FIRE - Equip Lease Payment	300	50	-250	-83.33%
01-4220-80-2820	FIRE - Mileage	100	100	0	0.00%
		850,900	814,250	-36,650	-4.31%
01-4290-50-2382	EMGMT - Outside Hire	0	5,000	5,000	100.00%
01-4290-50-2560	EMGMT - Dues & Subscriptions	5,500	5,500	0	0.00%
01-4290-60-2610	EMGMT - Supplies	0	1,000	1,000	100.00%
		5,500	11,500	6,000	109.09%
01-4299-10-1110	DISPCH - Full Time Wages	314,000	328,800	14,800	4.71%
01-4299-10-1115	DISPCH - Wages, PT Perm/Call Pay	26,500	37,900	11,400	43.02%
01-4299-10-1140	DISPCH - Overtime	30,000	28,350	-1,650	-5.50%
01-4299-20-1210	DISPCH - Health Insurance	90,000	0	-90,000	-100.00%
01-4299-20-1211	DISPCH - Dental Insurance	5,000	0	-5,000	-100.00%
01-4299-20-1220	DISPCH - Social Security	23,000	24,500	1,500	6.52%
01-4299-20-1225	DISPCH - Medicare	5,400	5,800	400	7.41%
01-4299-20-1230	DISPCH - Deferred Compensation	13,000	13,700	700	5.38%
01-4299-20-1234	DISPCH - NHRS Group I	16,200	16,400	200	1.23%
01-4299-20-1266	DISPCH - Sick Leave Incentive	4,500	5,000	500	11.11%
01-4299-20-1290	DISPCH - Longevity	2,200	2,500	300	13.64%
01-4299-20-1294	DISPCH - Educat. & Training/Prof. Dev.	1,500	1,300	-200	-13.33%
01-4299-30-2341	DISPCH - Telephone	8,800	9,700	900	10.23%
01-4299-30-2343	DISPCH - Internet Service	2,900	2,800	-100	-3.45%
01-4299-30-2350	DISPCH - Physicals/Alcohol/Drug Tests	750	600	-150	-20.00%
01-4299-30-2430	DISPCH - Equip Repair/Maint	1,500	1,500	0	0.00%
01-4299-40-2440	DISPCH - Equipment Rental	1,800	1,000	-800	-44.44%
01-4299-50-2560	DISPCH - Dues & Subscriptions	500	500	0	0.00%
01-4299-50-2565	DISPCH - Software License	8,200	9,500	1,300	15.85%
01-4299-60-2615	DISPCH - Uniforms	2,500	2,700	200	8.00%
01-4299-60-2620	DISPCH - Office Supplies	500	500	0	0.00%
01-4299-60-2621	DISPCH - Computer Equipment	3,000	3,000	0	0.00%
01-4299-60-2625	DISPCH - Postage	50	50	0	0.00%
01-4299-80-2612	DISPCH - Equipment Purchases	2,400	2,400	0	0.00%
		564,200	498,500	-65,700	-11.64%
01-4311-10-1110	DPW ADM - Full Time Wages	284,900	316,100	31,200	10.95%
01-4311-10-1115	DPW ADM - Wages, PT Perm	62,900	39,900	-23,000	-36.57%
01-4311-10-1140	DPW ADM - Overtime	750	810	60	8.00%
01-4311-20-1210	DPW ADM - Health Insurance	54,000	0	-54,000	-100.00%
01-4311-20-1211	DPW ADM - Dental Insurance	3,800	0	-3,800	-100.00%
01-4311-20-1220	DPW ADM - Social Security	20,100	22,200	2,100	10.45%
01-4311-20-1225	DPW ADM - Medicare	4,700	5,200	500	10.64%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4311-20-1229	DPW ADM - HSA - Town Contribution	2,000	0	-2,000	-100.00%
01-4311-20-1230	DPW ADM - Deferred Compensation	5,300	5,600	300	5.66%
01-4311-20-1234	DPW ADM - NHRS Group I	26,700	30,200	3,500	13.11%
01-4311-20-1266	DPW ADM - Sick Leave Incentive	3,500	4,200	700	20.00%
01-4311-20-1290	DPW ADM - Longevity	2,600	2,500	-100	-3.85%
01-4311-20-1294	DPW ADM - Educat. & Training/Prof. Dev.	8,100	8,100	0	0.00%
01-4311-30-2310	DPW ADM - Engineering	30,000	30,000	0	0.00%
01-4311-30-2341	DPW ADM - Telephone	7,500	3,300	-4,200	-56.00%
01-4311-30-2343	DPW ADM - Internet Service	4,500	5,300	800	17.78%
01-4311-30-2374	DPW ADM - Custodian	4,000	0	-4,000	-100.00%
01-4311-40-2410	DPW ADM - Electricity	18,300	13,500	-4,800	-26.23%
01-4311-40-2411	DPW ADM - Heat	7,000	7,800	800	11.43%
01-4311-40-2412	DPW ADM - Water	1,600	1,500	-100	-6.25%
01-4311-50-2551	DPW ADM - Advertising	1,200	2,000	800	66.67%
01-4311-50-2560	DPW ADM - Dues & Subscriptions	3,500	4,100	600	17.14%
01-4311-50-2565	DPW ADM - DPW - Software Licenses	17,000	22,500	5,500	32.35%
01-4311-60-2620	DPW ADM - Office Supplies	4,500	4,200	-300	-6.67%
01-4311-60-2621	DPW ADM - Computer Equipment	8,000	6,300	-1,700	-21.25%
01-4311-60-2625	DPW ADM - Postage	500	800	300	60.00%
01-4311-70-2750	DPW ADM - Furniture and Fixtures - Office	2,000	1,500	-500	-25.00%
01-4311-80-2820	DPW ADM - Mileage	150	200	50	33.33%
		589,100	537,810	-51,290	-8.71%
01-4312-10-1110	DPW HWY - Full Time Wages	603,000	578,800	-24,200	-4.01%
01-4312-10-1115	DPW HWY - Wages, PT Perm	107,300	63,600	-43,700	-40.73%
01-4312-10-1116	DPW HWY - Wages Stormwater MS4	0	15,000	15,000	100.00%
01-4312-10-1140	DPW HWY - Overtime	95,000	94,500	-500	-0.53%
01-4312-20-1210	DPW HWY - Health Insurance	257,200	0	-257,200	-100.00%
01-4312-20-1211	DPW HWY - Dental Insurance	12,000	0	-12,000	-100.00%
01-4312-20-1220	DPW HWY - Social Security	50,000	46,700	-3,300	-6.60%
01-4312-20-1225	DPW HWY - Medicare	11,700	11,000	-700	-5.98%
01-4312-20-1229	DPW HWY - HSA Town Contribu	3,000	0	-3,000	-100.00%
01-4312-20-1230	DPW HWY - Deferred Compensation	26,500	19,150	-7,350	-27.74%
01-4312-20-1234	DPW HWY - NHRS Group I	31,200	45,400	14,200	45.51%
01-4312-20-1266	DPW HWY - Sick Leave Incentive	3,000	4,500	1,500	50.00%
01-4312-20-1290	DPW HWY - Longevity	4,000	3,500	-500	-12.50%
01-4312-30-2350	DPW HWY - Physicals/Alcohol/Drug Tests	2,750	2,900	150	5.45%
01-4312-36-2464	DPW HWY - DPW - Stormwater - MS4	276,000	235,000	-41,000	-14.86%
01-4312-40-2425	DPW HWY - Vehicle Repairs	60,000	50,000	-10,000	-16.67%
01-4312-40-2429	DPW HWY - Radio Replacement and Repair	3,200	3,200	0	0.00%
01-4312-40-2430	DPW HWY - Equip Repair/Maint	62,500	63,000	500	0.80%
01-4312-40-2431	DPW HWY - Facility Maintenance/Repairs	9,000	11,000	2,000	22.22%
01-4312-40-2435	DPW HWY - Fuel Tank Apron	2,000	500	-1,500	-75.00%
01-4312-40-2443	DPW HWY - Pennichuck Water Main Assess	330,000	517,800	187,800	56.91%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4312-40-2450	DPW HWY - Line Stripe Roads	45,000	45,000	0	0.00%
01-4312-40-2451	DPW HWY - Outside Hire	137,500	173,800	36,300	26.40%
01-4312-40-2452	DPW HWY - Equip Lease/Rental Pymts	12,000	12,000	0	0.00%
01-4312-40-2453	DPW HWY - Fuel Tank Testing	2,500	2,500	0	0.00%
01-4312-40-2470	DPW HWY - Tree Care	40,000	40,000	0	0.00%
01-4312-50-2565	DPW HWY - DPW - Software Licenses	1,200	2,700	1,500	125.00%
01-4312-60-2610	DPW HWY - Supplies - General	29,000	27,000	-2,000	-6.90%
01-4312-60-2615	DPW HWY - Uniforms	10,000	10,000	0	0.00%
01-4312-60-2616	DPW HWY - Protective Clothing	10,000	9,000	-1,000	-10.00%
01-4312-60-2626	DPW HWY - Oil & Grease	8,000	6,500	-1,500	-18.75%
01-4312-60-2635	DPW HWY - Gasoline	19,000	18,000	-1,000	-5.26%
01-4312-60-2636	DPW HWY - Diesel Fuel	55,000	48,000	-7,000	-12.73%
01-4312-60-2653	DPW HWY - Tools & Equipment	9,000	4,500	-4,500	-50.00%
01-4312-60-2654	DPW HWY - Tires	6,000	6,000	0	0.00%
01-4312-60-2662	DPW HWY - Salt	155,000	155,000	0	0.00%
01-4312-60-2663	DPW HWY - Sand	10,000	7,500	-2,500	-25.00%
01-4312-60-2665	DPW HWY - Gravel	15,000	15,000	0	0.00%
01-4312-60-2666	DPW HWY - Calcium Chloride	40,000	41,000	1,000	2.50%
01-4312-60-2668	DPW HWY - Cold Patch	1,300	1,400	100	7.69%
01-4312-60-2684	DPW HWY - Guardrails	7,000	7,500	500	7.14%
01-4312-60-2687	DPW HWY - Signs & Misc. Supplies	11,000	11,000	0	0.00%
01-4312-70-2730	DPW HWY - Road Maintenance	75,000	75,000	0	0.00%
01-4312-70-2735	DPW HWY - Road Rebuild	1,600,000	1,525,000	-75,000	-4.69%
01-4312-70-2740	DPW HWY - New Equipment, Capital	180,000	200,000	20,000	11.11%
		4,427,850	4,208,950	-218,900	-4.94%
01-4316-40-2414	ST LIGHT - General Street Lighting	9,500	9,900	400	4.21%
01-4316-40-2415	ST LIGHT - Warning Lights	3,000	3,200	200	6.67%
01-4316-40-2416	ST LIGHT - Traffic Signals	1,500	1,600	100	6.67%
01-4316-40-2430	ST LIGHT - Equipment Repair and Maintenance	0	1,200	1,200	100.00%
		14,000	15,900	1,900	13.57%
01-4323-30-2307	SRLD - Souhegan Regional Landfill	542,000	625,000	83,000	15.31%
		542,000	625,000	83,000	15.31%
01-4324-10-1110	TFR STA - Full Time Wages	65,900	119,900	54,000	81.94%
01-4324-10-1115	TFR STA - Wages, PT Perm/Call Pay	136,700	129,700	-7,000	-5.12%
01-4324-10-1140	TFR STA - Overtime	6,000	5,400	-600	-10.00%
01-4324-20-1210	TFR STA - Health Insurance	46,900	0	-46,900	-100.00%
01-4324-20-1211	TFR STA - Dental Insurance	2,000	0	-2,000	-100.00%
01-4324-20-1220	TFR STA - Social Security	12,950	15,900	2,950	22.78%
01-4324-20-1225	TFR STA - Medicare	3,100	3,700	600	19.35%
01-4324-20-1234	TFR STA - NHRS Group I	9,200	16,050	6,850	74.46%
01-4324-20-1266	TFR STA - Sick Leave Incentive	500	1,350	850	170.00%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4324-20-1290	TFR STA - Longevity	550	500	-50	-9.09%
01-4324-20-1294	TFR STA - Educat. & Training/Prof. Dev.	900	1,500	600	66.67%
01-4324-30-2341	TFR STA - Telephone	2,000	1,000	-1,000	-50.00%
01-4324-30-2343	TFR STA - Internet Service	3,500	3,250	-250	-7.14%
01-4324-40-2410	TFR STA - Electricity	10,000	14,000	4,000	40.00%
01-4324-40-2411	TFR STA - Heat	800	850	50	6.25%
01-4324-40-2412	TFR STA - Water	1,000	300	-700	-70.00%
01-4324-40-2420	TFR STA - Waste disposal	135,000	155,500	20,500	15.19%
01-4324-40-2431	TFR STA - Facility Maintenance/Repairs	8,000	9,000	1,000	12.50%
01-4324-40-2451	TFR STA - Outside Hire	15,000	11,000	-4,000	-26.67%
01-4324-40-2452	TFR STA - Equip Lease/Rental Pymts	4,000	4,000	0	0.00%
01-4324-50-2560	TFR STA - Dues & Subscriptions	10,000	14,500	4,500	45.00%
01-4324-50-2561	TFR STA - Bank/Credit Card Fees	4,000	4,700	700	17.50%
01-4324-50-2563	TFR STA - Weighmaster Licences	500	500	0	0.00%
01-4324-50-2565	TFR STA - TFR STA - Software Licenses	200	200	0	0.00%
01-4324-60-2616	TFR STA - Safety Equip	0	4,000	4,000	100.00%
01-4324-60-2664	TFR STA - Landfill Waste Oil	2,500	2,500	0	0.00%
01-4324-60-2687	TFR STA - Signs & Misc. Supplies	2,000	2,400	400	20.00%
01-4324-60-2688	TFR STA - Tire removal	1,600	1,700	100	6.25%
01-4324-80-2612	TFR STA - Equipment Purchase	1,000	800	-200	-20.00%
		485,800	524,200	38,400	7.90%
01-4411-10-1115	HLTH OFF - Wages, PT Perm/Call Pay	2,400	2,450	50	2.08%
01-4411-20-1220	HLTH OFF - Social Security	150	150	0	0.00%
01-4411-20-1225	HLTH OFF - Medicare	40	40	0	0.00%
		2,590	2,640	50	1.93%
01-4414-60-2619	ANIM CONTR - Dog Emergency Care	200	0	-200	-100.00%
01-4414-80-2811	ANIM CONTR - Kennel Costs	200	400	200	100.00%
		400	400	0	0.00%
01-4415-30-2399	COMM SERV - Health Agencies	55,000	60,000	5,000	9.09%
		55,000	60,000	5,000	9.09%
01-4442-40-2441	WELFARE - Rent, WGA	7,000	7,000	0	0.00%
01-4442-60-2627	WELFARE - Utilities, WGA	1,500	1,500	0	0.00%
01-4442-60-2699	WELFARE - Other Charges - WGA	1,750	1,750	0	0.00%
		10,250	10,250	0	0.00%
01-4520-10-1110	REC - Change PT to FT Admin	0	14,700	14,700	100.00%
01-4520-10-1110	REC - Full Time Wages	181,400	175,000	-6,400	-3.53%
01-4520-10-1112	REC - Supervisor Wages (Maint EE)	135,600	142,300	6,700	4.94%
01-4520-10-1115	REC - Wages - PT year round	25,000	40,300	15,300	61.20%
01-4520-10-1140	REC - Overtime	400	3,600	3,200	800.00%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4520-20-1210	REC - Health Insurance	59,900	0	-59,900	-100.00%
01-4520-20-1211	REC - Dental Insurance	3,500	0	-3,500	-100.00%
01-4520-20-1220	REC - Social Security	20,900	23,400	2,500	11.96%
01-4520-20-1225	REC - Medicare	4,900	5,500	600	12.24%
01-4520-20-1229	REC - HSA Town Contribution	3,000	0	-3,000	-100.00%
01-4520-20-1230	REC - Deferred Compensation	10,700	6,200	-4,500	-42.06%
01-4520-20-1234	REC - NHRS Group I	20,400	31,300	10,900	53.43%
01-4520-20-1266	REC - Sick Leave Incentive	3,800	4,000	200	5.26%
01-4520-20-1290	REC - Longevity	2,000	2,000	0	0.00%
01-4520-20-1294	REC - Cert/Training/Prof.Dev	0	1,000	1,000	100.00%
01-4520-30-2341	REC - Telephone	7,800	7,800	0	0.00%
01-4520-30-2343	REC - Internet Service	4,000	5,500	1,500	37.50%
01-4520-30-2374	REC - Custodian	1,500	0	-1,500	-100.00%
01-4520-40-2410	REC - Electricity	7,600	10,000	2,400	31.58%
01-4520-40-2411	REC - Heat	6,500	3,900	-2,600	-40.00%
01-4520-40-2412	REC - Water	700	400	-300	-42.86%
01-4520-40-2425	REC - Vehicle Repairs	6,000	12,000	6,000	100.00%
01-4520-40-2431	REC - Facility Maintenance/Repairs	8,000	8,000	0	0.00%
01-4520-50-2545	REC - Trash Removal	1,500	1,300	-200	-13.33%
01-4520-50-2551	REC - Advertising	300	100	-200	-66.67%
01-4520-50-2560	REC - Dues & Subscriptions	0	600	600	100.00%
01-4520-50-2565	REC - Software License	1,300	1,300	0	0.00%
01-4520-50-2615	REC - Uniforms	1,000	1,200	200	20.00%
01-4520-60-2610	REC - Supplies - General	1,500	1,200	-300	-20.00%
01-4520-60-2612	REC - Equipment Purchases	13,000	5,000	-8,000	-61.54%
01-4520-60-2620	REC - Office Supplies	800	800	0	0.00%
01-4520-60-2621	REC - Computer Equipment	2,500	3,000	500	20.00%
01-4520-60-2625	REC - Postage	100	100	0	0.00%
01-4520-60-2635	REC - Gasoline	9,000	12,000	3,000	33.33%
01-4520-60-2636	REC - Diesel Fuel	3,000	3,000	0	0.00%
01-4520-70-2762	REC - Equip Lease Payment	1,300	1,300	0	0.00%
01-4520-80-2653	REC - Tools & Equipment	2,000	1,200	-800	-40.00%
01-4520-80-2820	REC - Mileage	100	100	0	0.00%
01-4520-80-2825	REC - Meetings & Conferences	2,500	1,800	-700	-28.00%
		553,500	530,900	-22,600	-4.08%
01-4522-10-1115	PARKS - Wages, PT Perm/Call Pay	19,000	19,900	900	4.74%
01-4522-20-1220	PARKS - Social Security	1,200	1,240	40	3.33%
01-4522-20-1225	PARKS - Medicare	280	300	20	7.14%
01-4522-40-2430	PARKS - Equip Repair/Maint	650	650	0	0.00%
01-4522-40-2451	PARKS - Outside Hire	600	700	100	16.67%
01-4522-60-2610	PARKS - Supplies - General	900	900	0	0.00%
01-4522-60-2613	PARKS - Fertilizer & Lime	1,000	1,100	100	10.00%
01-4522-80-2612	PARKS - Equipment Purchases	300	400	100	33.33%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
		23,930	25,190	1,260	5.27%
01-4550-10-1110	LIBR - Full Time Wages	552,400	580,600	28,200	5.10%
01-4550-10-1115	LIBR - Wages, PT Perm	184,800	182,700	-2,100	-1.14%
01-4550-20-1210	LIBR - Health Insurance	143,600	0	-143,600	-100.00%
01-4550-20-1211	LIBR - Dental Insurance	7,800	0	-7,800	-100.00%
01-4550-20-1220	LIBR - Social Security	45,800	47,400	1,600	3.49%
01-4550-20-1225	LIBR - Medicare	10,700	11,100	400	3.74%
01-4550-20-1229	LIBR - HSA Town Contribution	3,000	0	-3,000	-100.00%
01-4550-20-1230	LIBR - Deferred Compensation	15,900	16,700	800	5.03%
01-4550-20-1234	LIBR - NHRS Group I	41,500	43,700	2,200	5.30%
01-4550-20-1266	LIBR - Sick Leave Incentive	7,000	7,500	500	7.14%
01-4550-20-1290	LIBR - Longevity	6,000	6,000	0	0.00%
01-4550-20-1294	LIBR - Educat. & Training/Prof. Dev.	1,200	1,000	-200	-16.67%
01-4550-30-2341	LIBR - Telephone	3,500	3,900	400	11.43%
01-4550-30-2343	LIBR - Internet Service	6,500	6,500	0	0.00%
01-4550-30-2374	LIBR - Custodian	29,600	0	-29,600	-100.00%
01-4550-30-2395	LIBR - Outside Hire - IT	5,000	5,000	0	0.00%
01-4550-40-2410	LIBR - Electricity	12,900	14,200	1,300	10.08%
01-4550-40-2411	LIBR - Heat	12,000	9,400	-2,600	-21.67%
01-4550-40-2412	LIBR - Water	3,100	3,600	500	16.13%
01-4550-40-2430	LIBR - Repairs Bldg & Grounds	100	1,000	900	900.00%
01-4550-50-2560	LIBR - Dues & Subscriptions	1,500	1,500	0	0.00%
01-4550-50-2565	LIBR - Software License	44,500	45,000	500	1.12%
01-4550-50-2581	LIBR - Travel	100	0	-100	-100.00%
01-4550-60-2620	LIBR - Office Supplies	9,000	10,000	1,000	11.11%
01-4550-60-2625	LIBR - Postage	500	500	0	0.00%
01-4550-60-2670	LIBR - Books & Periodicals	105,000	110,000	5,000	4.76%
01-4550-80-2612	LIBR - Equipment Purchases	550	800	250	45.45%
01-4550-80-2618	LIBR - Special Events & supplies	17,000	20,000	3,000	17.65%
01-4550-80-2621	LIBR - Computer Equipment	7,000	5,000	-2,000	-28.57%
01-4550-80-2762	LIBR - Equipment Lease Payment	6,000	6,000	0	0.00%
01-4550-80-2820	LIBR - Mileage	600	1,500	900	150.00%
01-4550-80-2825	LIBR - Meetings & Conferences	1,000	1,100	100	10.00%
		1,285,150	1,141,700	-143,450	-11.16%
01-4583-80-2860	PATRIOT - 4th of July Subsidy	8,000	8,000	0	0.00%
01-4583-80-2861	PATRIOT - Fireworks	0	12,500	12,500	100.00%
01-4583-80-2861	PATRIOT - Memorial Day Subsidy	600	600	0	0.00%
		8,600	21,100	12,500	145.35%
01-4589-10-1115	HRTG COMM - Wages, PT Perm/Call Pay	550	550	0	0.00%
01-4589-20-1220	HRTG COMM - Social Security	40	40	0	0.00%
01-4589-20-1225	HRTG COMM - Medicare	10	10	0	0.00%

FY27 PROPOSED BUDGET - PUBLIC HEARING					
G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
01-4589-30-2382	HRTG COMM - Outside Hire	500	1,000	500	100.00%
01-4589-50-2550	HRTG COMM - Printing	400	0	-400	-100.00%
01-4589-60-2610	HRTG COMM - Supplies - General	80	500	420	525.00%
01-4589-60-2621	HRTG COMM - Computer Equipment	100	100	0	0.00%
01-4589-80-2618	HRTG COMM - Special Events & supplies	300	300	0	0.00%
01-4589-80-2825	HRTG COMM - Meetings & Conferences	300	300	0	0.00%
		2,280	2,800	520	22.81%
01-4611-10-1115	ACC - Wages, PT Perm/Call Pay	2,000	2,000	0	0.00%
01-4611-20-1220	ACC - Social Security	120	120	0	0.00%
01-4611-20-1225	ACC - Medicare	30	30	0	0.00%
01-4611-20-1294	ACC - Educat. & Training/Prof. Dev.	500	500	0	0.00%
01-4611-40-2483	ACC - Land Management	3,000	0	-3,000	-100.00%
01-4611-40-2486	ACC - Water Crossing Repair & Maint	1,850	10,000	8,150	440.54%
01-4611-40-2487	ACC - Invasives Mitigation	3,500	10,000	6,500	185.71%
01-4611-40-2488	ACC - Signage	500	500	0	0.00%
01-4611-50-2560	ACC - Dues & Subscriptions	1,000	1,000	0	0.00%
01-4611-50-2564	ACC - Educational Outreach	1,500	1,500	0	0.00%
		14,000	25,650	11,650	83.21%
01-4711-41-7104	ACC Land Bond - NHMBB Principl	296,900	296,600	-300	-0.10%
01-4711-90-2216	DEBT PRIN - Road Construction FY16	400,000	0	-400,000	-100.00%
		696,900	296,600	-400,300	-57.44%
01-4721-41-7104	ACC Land Bond - NHMBB Interest	261,990	246,900	-15,090	-5.76%
01-4721-90-2216	DEBT INT - Road Construction FY16	9,200	0	-9,200	-100.00%
		271,190	246,900	-24,290	-8.96%
01-4909-90-2219	Capital Outlay- Rail Trail	0	183,150	183,150	100.00%
		0	183,150	183,150	100.00%
	FY27 Proposed Budget Totals	18,298,510	18,906,185	607,675	3.32%

Function	Account Description	FY26 Adopted	FY27 Proposed Budget	FY26-FY26 Variance (\$)	FY26-FY26 Variance (%)
4130 Total	Executive	621,720	639,700	17,980	2.89%
4140 Total	Town Clerk	299,850	268,350	-31,500	-10.51%
4150 Total	Finance	566,500	458,690	-107,810	-19.03%
4151 Total	Tax Collector	158,860	136,360	-22,500	-14.16%
4152 Total	Assessing	231,460	182,690	-48,770	-21.07%
4153 Total	Legal	73,000	140,000	67,000	91.78%
4155 Total	Personnel	281,670	1,782,030	1,500,360	532.67%
4191 Total	Planning	34,310	67,210	32,900	95.89%
4192 Total	Zoning	577,050	483,500	-93,550	-16.21%
4194 Total	Building	418,300	512,100	93,800	22.42%
4195 Total	Cemetery	81,850	79,245	-2,605	-3.18%
4196 Total	Insurance	194,000	206,000	12,000	6.19%
4210 Total	Police	3,516,950	3,271,520	-245,430	-6.98%
4215 Total	Rescue	839,850	895,400	55,550	6.61%
4220 Total	Fire	850,900	814,250	-36,650	-4.31%
4290 Total	Emergency Management	5,500	11,500	6,000	109.09%
4299 Total	Communications	564,200	498,500	-65,700	-11.64%
4311 Total	DPW Admin	589,100	537,810	-51,290	-8.71%
4312 Total	DPW Highways and Streets	4,427,850	4,208,950	-218,900	-4.94%
4316 Total	Street Lighting	14,000	15,900	1,900	13.57%
4323 Total	Souhegan Regional Landfill	542,000	625,000	83,000	15.31%
4324 Total	Transfer Station	485,800	524,200	38,400	7.90%
4411 Total	Health	2,590	2,640	50	1.93%
4414 Total	Animal Control	400	400	0	0.00%
4415 Total	Health Agencies	55,000	60,000	5,000	9.09%
4442 Total	Welfare	10,250	10,250	0	0.00%
4520 Total	Recreation	553,500	530,900	-22,600	-4.08%
4522 Total	Parks	23,930	25,190	1,260	5.27%
4550 Total	Library	1,285,150	1,141,700	-143,450	-11.16%
4583 Total	Patriotic Purposes	8,600	21,100	12,500	145.35%
4589 Total	Heritage Commission	2,280	2,800	520	22.81%
4611 Total	Conservation Commission	14,000	25,650	11,650	83.21%
4711 Total	LT Debt - Principal	696,900	296,600	-400,300	-57.44%
4721 Total	LT Debt - Interest	271,190	246,900	-24,290	-8.96%
4909 Total	Capital Outlay- Rail Trail	0	183,150	183,150	100.00%
	FY27 Proposed Budget Totals	18,298,510	18,906,185	607,675	3.32%

FY27 PROPOSED BUDGET - PUBLIC HEARING

Function	Account description	FY26 Adopted Budget	FY27 Proposed Budget	FY26-FY27 Variance
3185 Total	Yield Tax Revenue - Current	\$ 1,800	\$ 1,800	\$ -
3186 Total	Payments in Lieu of Taxes	\$ 40,800	\$ 44,000	\$ 3,200
3187 Total	Gravel/Excavation Tax Revenue	\$ 100	\$ 100	\$ -
3190 Total	Elderly/Welfare Liens Redeemed	\$ 70,000	\$ 60,000	\$ (10,000)
3210 Total	Property Tax Interest	\$ 233,500	\$ 233,500	\$ -
3220 Total	Motor Vehicle Permits	\$ 3,221,500	\$ 3,302,000	\$ 80,500
3230 Total	Building Permits	\$ 137,500	\$ 137,500	\$ -
3290 Total	Other Licenses, Permits, and Fees	\$ 59,800	\$ 54,300	\$ (5,500)
3352 Total	Meals and Rooms Tax	\$ 1,050,000	\$ 1,150,000	\$ 100,000
3353 Total	Highway Block Grant	\$ 350,000	\$ 350,000	\$ -
3356 Total	State and Federal Forest Grant	\$ 10	\$ 10	\$ -
3359 Total	Other State Grants	\$ 100	\$ 100	\$ -
3379 Total	SAU-SRO Reimbursement	\$ 125,000	\$ 130,000	\$ 5,000
3401 Total	Departmental Income	\$ 572,800	\$ 587,800	\$ 15,000
3404 Total	Transfer Station Revenue	\$ 112,000	\$ 112,000	\$ -
3501 Total	Sale of Municipal Property	\$ 23,400	\$ 23,400	\$ -
3502 Total	Interest on Investments	\$ 465,100	\$ 600,100	\$ 135,000
3504 Total	Miscellaneous Revenue	\$ 2,000	\$ 2,000	\$ -
3509 Total	Refunds and Reimbursements	\$ 17,000	\$ 17,000	\$ -
Grand Total		\$ 6,482,410	\$ 6,805,610	\$ 323,200

FY27 BLCS Default & Proposed Budget				Public Hearing	
G/L code	Account Description	FY26 Adopted	FY27 Default	FY27 Proposed	change (\$)
50-4326-10-1110	BLCS Wages	25,000	25,000	25,000	0
50-4326-20-1220	BLCS Social Security	1,550	1,550	1,550	0
50-4326-20-1225	BLCS Medicare	400	400	400	0
50-4326-20-2330	BLCS Deferred Comp	0	0	0	0
50-4326-30-2444	Monitoring Service	12,000	12,000	12,500	0
50-4326-40-2344	Septage Pumping	10,000	10,000	8,000	0
50-4326-40-2410	Electricity	9,000	9,000	10,000	0
50-4326-40-2430	Equip Repair/Maint	9,000	9,000	9,000	0
50-4326-40-2451	BLCS Outside Hire	3,000	3,000	4,000	0
50-4326-80-2612	Equipment Purchases	10,000	10,000	10,000	0
50-4326-80-2821	Baboosic Lake Misc.	3,000	3,000	3,000	0
50-2310-90-9503	Septic Loan Princ - Phase 3	11,380	0	0	-11,380
50-2310-90-9504	Septic Loan Princ - Phase 4	8,650	0	0	-8,650
50-4721-36-6003	Septic Loan Interest - Phase 3	720	0	0	-720
50-4721-36-6004	Septic Loan Interest - Phase 4	500	0	0	-500
	TOTALS	104,200	82,950	83,450	-21,250

FY27 PROPOSED BUDGET - PUBLIC HEARING							
Object	G/L code	Account Description	FY26 Adopted	FY27 Proposed Budget	FY27 Default Budget	Default Variance (\$)	Default Variance (%)
1234	01-4130-20-1234	EXEC - NHRS Group I	16,500	19,800	19,800	3,300	20.00%
1234	01-4140-20-1234	TWNCLRK - NHRS Group I	0	9,350	9,350	9,350	100.00%
1234	01-4150-20-1234	FIN - NHRS Group I	22,000	24,500	24,500	2,500	11.36%
1234	01-4151-20-1234	TAX - NHRS Group I	10,900	11,375	11,375	475	4.35%
1260	01-4155-20-1260	PERSL - Workers Comp. Insurance	212,970	238,900	238,900	25,930	12.18%
1234	01-4192-20-1234	ZNING - NHRS Group I	32,500	45,100	45,100	12,600	38.77%
1234	01-4194-20-1234	BLDG - NHRS Group I	10,000	0	0	-10,000	-100.00%
1234	01-4195-20-1234	CEM - NHRS Group I	300	300	300	0	0.00%
1235	01-4210-20-1235	APD - Group II Retirement - Police	575,000	585,400	585,400	10,400	1.81%
1235	01-4220-20-1235	FIRE - Group II Retirement - Fire	100,000	102,200	102,200	2,200	2.20%
1234	01-4299-20-1234	DISPCH - NHRS Group I	16,200	16,400	16,400	200	1.23%
1234	01-4311-20-1234	DPW ADM - NHRS Group I	26,700	30,200	30,200	3,500	13.11%
1234	01-4312-20-1234	DPW HWY - NHRS Group I	31,200	45,400	45,400	14,200	45.51%
1234	01-4324-20-1234	TFR STA - NHRS Group I	9,200	16,050	16,050	6,850	74.46%
1234	01-4520-20-1234	REC - NHRS Group I	20,400	31,300	31,300	10,900	53.43%
1234	01-4550-20-1234	LIBR - NHRS Group I	41,500	43,700	43,700	2,200	5.30%
7104	01-4711-41-7104	ACC Land Bond - NHMBB Principl	296,900	296,900	296,900	0	0.00%
2216	01-4711-90-2216	DEBT PRIN - Road Construction FY16	400,000	0	0	-400,000	-100.00%
7104	01-4721-41-7104	ACC Land Bond - NHMBB Interest	261,990	246,900	246,900	-15,090	-5.76%
2216	01-4721-90-2216	DEBT INT - Road Construction FY16	9,200	0	0	-9,200	-100.00%
2219	01-4909-90-2219	Capital Outlay- Rail Trail	0	183,150	183,150	183,150	100.00%
	01-4210	AFSCME Approved CBA- Police	1,519,000	1,574,500	1,574,500	55,500	3.65%
	Fund 50	Baboosic Lake Septic Fund	104,100	83,450	83,450	-20,650	-19.84%
		Total	18,402,610	18,906	18,290,925	-111,685	-0.61%



FY27 Budget & Bond Hearing Board of Selectmen

January 12, 2026

Agenda

- **Introductions**
- **FY2027 Budget Presentation**
- **Presentation of Warrant Articles**
- **Questions & Answers**



Elected Officials and Town Counsel

Position	Member/Representative	Term Expires
Town Moderator Pro Tem	Mark Vincent	2026
Board of Selectmen	Danielle Pray, Chair	2027
	Cynthia Dokmo, Vice Chair	2027
	Pamela Coughlin, Clerk	2028
	Tom Grella	2026
	John D'Angelo	2028
Town Clerk	Nancy Demers	2026
Town Counsel	Steven Whitley, Attorney	

Elected Officials and Town Counsel

Department/Position	Department Head
Community Development Department	Kristy Jobin, Director
Finance Department	Jacob Fitzgerald, Director
Fire and EMS Department	Donald Waldron, Chief
Library	Amy Lapointe, Director
Police Department	Anthony Ciampoli, Chief
Public Works Department	Eric Slosek, Director
Recreation Department	Arene Berry, Director
Tax Department	Robert Paquin Varnum, Tax Collector
Town Administration	Lincoln Daley, Town Administrator
Town Administration	Jennifer Stover, Executive Assistant/HR Coordinator/Welfare Officer

Town Ways & Means Committee

Member	Role
Andrew Pataky	Chair
Joseph Broderick	
Russ Hodgkins	
Diane Layton	
Maggie Paul	
Kirk Rogers	
Jacob Fitzgerald	Finance Director/ Staff Contact



Board of Selectmen FY 2027 Budget Presentation

154,568	95,054
56,845	97,511
110,000	99,011
150,000	99,216
35,000	101,090
83,000	101,684
45,000	101,962
	102,747
	100,006

Topics For Discussion

FY26 Review, FY27 Goals

The Town Portion of the Property Tax Bill

The FY27 Proposed Budget

Proposed Budget Apportionment

Estimated FY27 Revenues

Tax Rate – Amherst vs other Hillsborough County towns

FY27 Default Budget

Property Tax Impact

FY 2025-26 Year In Review

Maintain Rural Character of Amherst

- Completed conservation land purchases
- Expanded the number of rural roadways designated as “No Through” routes for large tractor-trailer trucks

Change in Town Personnel

- Recreation Director (01/25)
- Community Development Director (03/25)
- Public Works Assistant Director (04/25)
- Town Administrator (04/25)
- Building Inspector (08/25)
- Fire Chief (10/25)
- Finance Director (10/25)

Improve and Maintain Town Roads and Bridges

- Met long-standing goal of 80% of town roads in “Good” condition
- Completed the reconstruction of Thornton Ferry Rd 1 bridge replacement, and culvert replacement at Thornton Ferry Rd 2 & Spring Rd
- 9.33 miles of roadwork including 3.82 miles of paving on Holt Rd., Hemlock Hill Rd., Storybrook Dr., Chestnut Hill Rd., Deerwood Dr., and Melendy Hollow, and 7.54 miles of crack-seal

FY 2025-26 Year In Review

Maintain and Improve Public Facilities

- Completed solar panel project for DPW facilities – Town cost approx. \$10,000, lifetime electricity savings est. at \$440,000
- Buck Meadow athletic field project preliminary layout design completed.
- Paved/repaved access drive around Transfer Station.

Maintain and Improve Public Safety

- Completion of the installation of emergency communication repeaters.
- Purchase of new Tower truck purchase for service in March 2027. Planned sale of the current used vehicle.
- Negotiating contract with Tower Company for new communications tower to enhance both internal emergency and public communications

Address Emerging Issues Promptly

- Completion of State approved plan to cap affected area of Fire Station lot to limit future PFAS migration.

FY27 Goals

Continue to Improve and Maintain Town Roads and Bridges

- Begin Village Streets project work
- FY26 roadwork, including:
 - Newbury Dr, Ravine Rd, Spring Rd, Fieldstone Dr, Old Lantern Way, North Hollis Rd, Northern Blvd, County Rd., TF2 (shim), Nathaniel Dr. (shim).
 - Crack Seal – approximately 10 miles of road.
- Replace TF2/Spring Rd culverts, repair culverts Dodge Rd

Maintain and Improve Public Safety

- Implement Facility Improvement Plan
- Implement technology review recommendations
- Boiler replacements, energy savings measures at Town Hall and in other town facilities

Improve Town Emergency Communications

- Communications tower replacement
- Address Emergency Services portable radio replacement

FY27 Goals

Maintain and Improve Public Facilities

- Implement Facility Improvement Plan
- Implement technology review recommendations
- Boiler replacements, energy savings measures at Town Hall and in other town facilities

Improve Water Quality

- Increase Baboosic Lake phosphorus control efforts
- Complete watershed assessment efforts

Town Operations and Personnel

- Perform comprehensive audits of each department to evaluate operations, workflows, resources, and departmental needs
- Conduct a personnel compensation study

Potential Future Town Efforts

DPW Garage Replacement (est. \$6+ million)

Additional Water Quality Improvement Efforts

Continued Investment in Town Infrastructure and Buildings

**Continued Attention to Conservation and the
Preservation of Open Space**

Additional Rail Trail Segments

Buck Meadow Field Construction

Community/Recreation Center

Town Wide Records Digitization and Management System

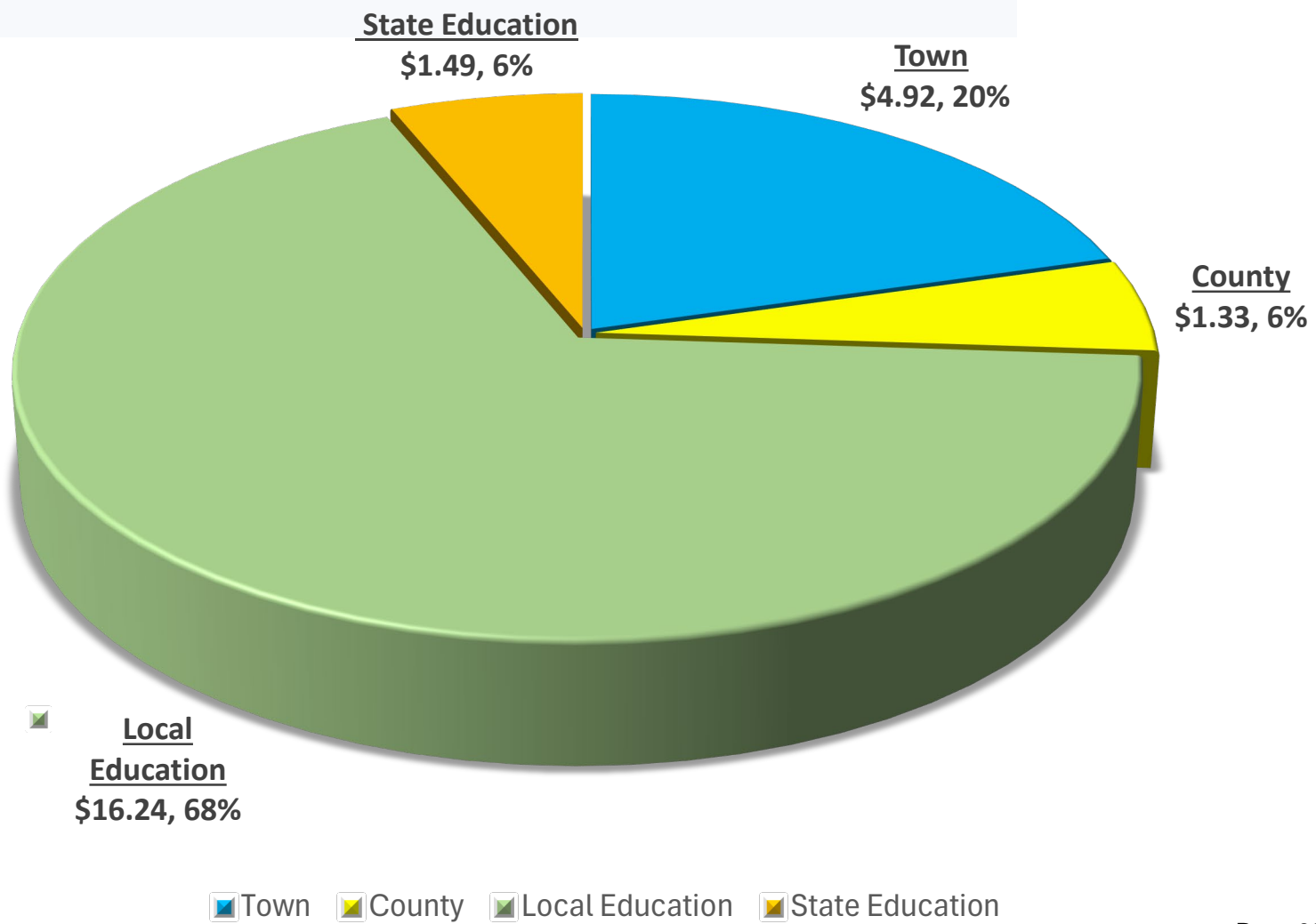
**Continued Strategic Planning for
Major Equipment Price Increases**



2025 Tax Bill

	Tax Rate per \$1,000 Assessment	Tax on \$482,000 home
Town	\$4.92	\$2,371
County	\$1.33	\$ 641
Local Education	\$16.24	\$7,828
State Education	\$1.49	\$718
Total	\$23.98	\$11,558

2025 Property Tax Apportionment



Estimated vs. Actual Tax Rate

The actual tax rate can differ from our estimated tax rate due to:

- Underspending of the approved budget
- Revenue differences, e.g., Meals & Rooms Tax, Motor Vehicle Registrations, State Highway and Bridge Aid, and interest

Last year at this time, the tax rate was \$4.71/thousand. In November DRA set the actual rate at \$4.92/thousand. The resulting increase included:

- Meals & Rooms tax \$300k more than forecast, and
- Interest income \$600k more than forecast
- Use of fund balance to fund articles or lower tax rate
- Fund balance reserved for overlay

Understanding the Estimated Tax Impact of a Warrant Article

The “estimated” tax impact of the warrant articles is based on a number of factors, including the appropriation in the article, the estimated revenues anticipated during that year, and the total property valuation of the town.

The estimated tax impact is not IN ADDITION to the current year’s tax rate. As we present the warrant articles, we assume the rate starts at \$0 and is built up from there, dependent upon which articles are passed by the voters.

FY27 Budget & Warrant Articles

**THE
BOTTOM
LINE**



Year	Budget	Budget & Warrants	Municipal Rate per Thousand	Tax on \$482,000 home
Approved FY26	\$18,298,510	\$20,253,910	\$4.92 (act.)	\$2,270
Proposed FY27	\$18,906,185	\$20,825,285	\$5.57 (est.)	\$2,687

FY27 Budget Factors

Several major factors drove a higher budget this year:

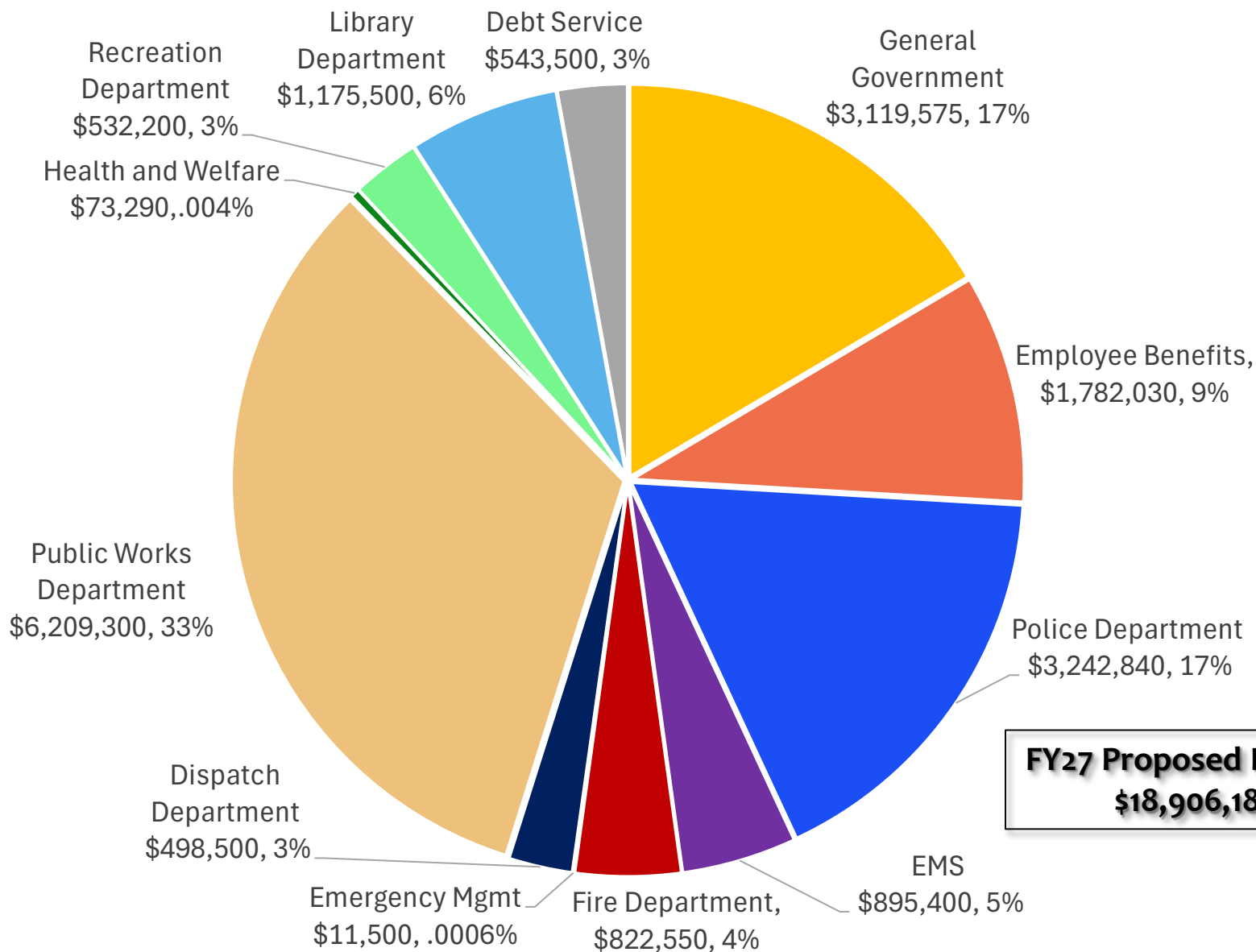
- Souhegan Regional Landfill District- faced significant trash hauling and disposal cost increases, significant capital needs – ↑ of \$83,000
- Pennichuck Water Works Water Hydrant Lease - over 50% increase in water hydrant lease costs – ↑ of \$187,800
- Personnel costs (wages, insurances, taxes, and retirement) - make up 59% of the proposed operating budget - \$11,166,385
- Employee pay and benefit cost increases
 - 3% COLA (4% police contract) plus normal step increases, totaling \$312,450
 - Benefits including Health Insurance rates ↑ by \$47,150.
- Economic factors such as including rising inflation, contracted services, increased regulatory reporting requirements, and higher utility costs

FY27 Budget Factors

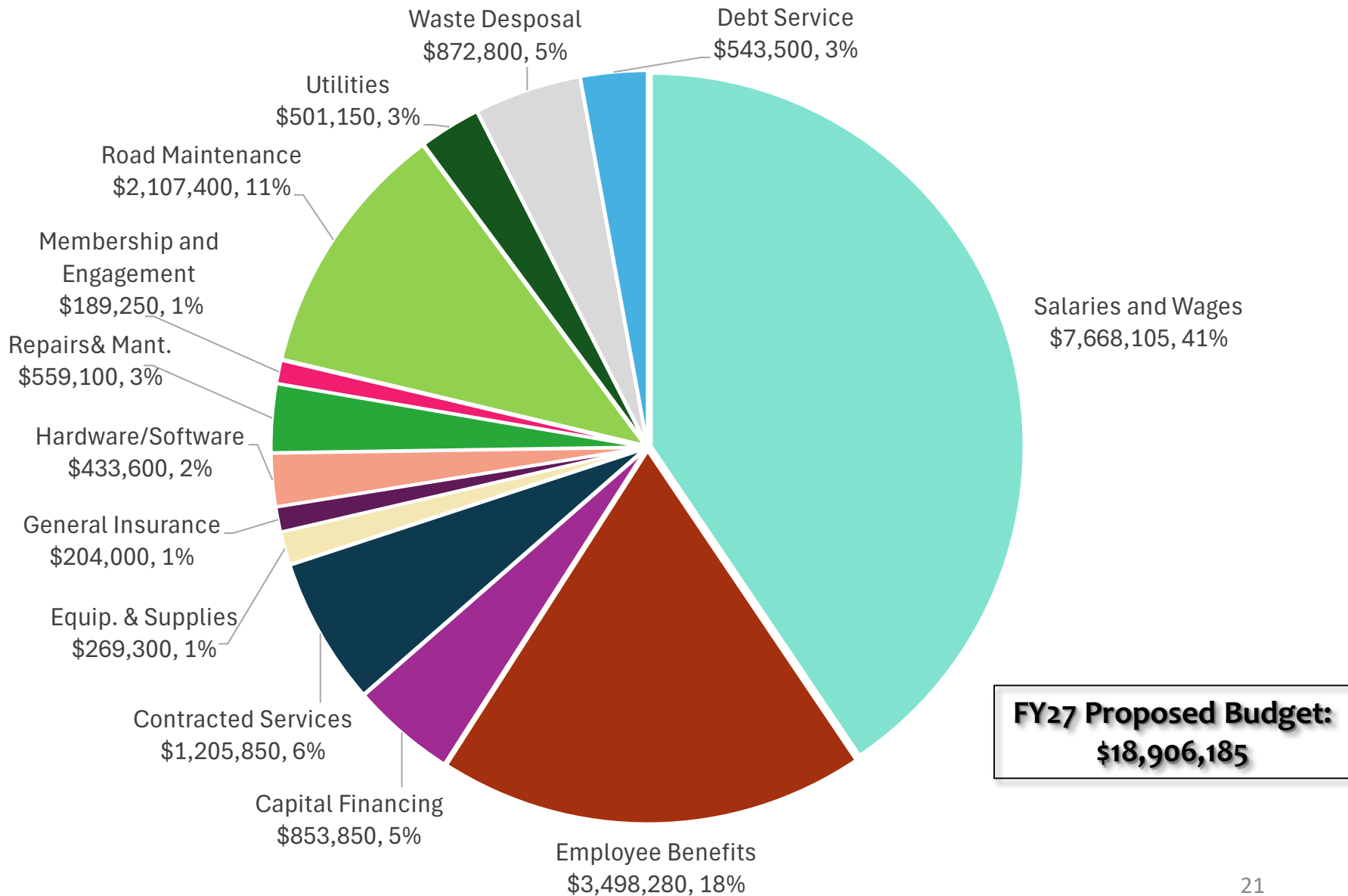
Several major factors drove a higher budget this year:

- Proposed new positions/position changes:
 - Full-time Transfer Station Attendant
 - Part-time to Full-time Recreational Department Assistant
 - Part-time Administrative Assistant for Amherst Fire Department
 - Part-time Administrative Assistant/Paralegal for Amherst Police Department
- Road Maintenance spending:
 - We have reached original goal of road condition improvement, DPW Director shifting focus to preservation
 - We will likely be able to pause and/or slow the annual \$100,000 increase in future years
 - One Bond retired - ↓ \$424,590

FY27 Proposed Budget Apportionment By Department



FY27 Proposed Budget Apportionment By Expense Category



FY27 Revenue Estimate

Function	FY25 Actual Revenue	FY26 Adopted Budget	FY27 Proposed Budget	Variance
Motor Vehicle Permits	3,392,982	3,221,500	3,302,000	80,500
Meals & Rooms Tax	1,165,072	1,050,000	1,150,000	100,000
Income from Departments	606,141	572,800	587,800	15,000
Interest on Investments	854,412	465,100	600,100	135,000
From Conservation Commission	370,000	0	0	0
Highway Block Grant	341,484	350,000	350,000	0
Commercial Filings & Fees	198,033	233,500	233,500	0
Building Permits	105,263	137,500	137,500	0
SAU-SRO Reimbursement	250,362	125,000	130,000	5,000
Transfer Station Revenue	111,772	112,000	112,000	0
Other Licenses, Permits & Fees	58,743	59,800	54,300	-5,500
Current Property Tax Interest	49,111	70,000	60,000	-10,000
Payments in Lieu of Taxes	43,947	40,800	44,000	3,200
Sale of Municipal Property	39,496	23,400	23,400	0
3359 - Other State Grants	348,855	110	110	0
Miscellaneous	11,212	20,900	20,900	0
TOTALS	7,946,885	6,482,410	6,805,610	323,200

2025 Hillsborough County Municipal Tax Rates

Municipality	Municipal Tax Rate	County Tax Rate	State Education Tax Rate	Local Education Tax Rate	Total Tax Rate
Manchester	10.04	1.36	1.51	7.33	20.24
Peterborough	9.50	0.97	1.11	10.77	22.35
Mason	9.07	1.51	1.58	12.89	25.05
Hancock	8.98	1.56	1.56	14.97	27.07
Wilton	8.65	1.25	1.48	15.60	26.98
Greenfield	8.01	0.92	1.06	11.01	21.00
Hillsborough	7.95	1.03	1.09	10.98	21.05
Antrim	7.83	1.20	1.19	12.89	23.11
Greenville	7.29	1.03	1.09	7.31	16.72
Nashua	7.19	1.01	1.15	7.48	16.83
Goffstown	7.02	1.08	1.19	11.59	20.88
Bennington	6.66	0.96	1.18	11.87	20.67
New Boston	6.17	1.28	1.39	14.83	23.67
Milford	6.06	1.38	1.51	16.98	25.93
Mont Vernon	5.77	0.95	1.10	13.22	21.04
Hudson	5.57	1.12	1.25	9.17	17.11
Pelham	5.44	1.18	1.30	11.17	19.09
Lyndeborough	5.43	1.03	1.05	9.46	16.97
Amherst	4.92	1.33	1.49	16.24	23.98
Deering	4.92	0.95	1.02	10.47	17.36
Sharon	4.77	0.95	0.90	11.20	17.82
Brookline	4.73	0.97	1.13	17.81	24.64
Francestown	4.40	0.92	1.08	9.20	15.60
Merrimack	4.38	1.33	1.44	14.96	22.11
Hollis	4.27	1.12	1.21	12.30	18.90
Weare	3.90	1.30	1.44	15.00	21.64
Bedford	3.87	1.02	1.15	10.45	16.49
Temple	3.75	0.90	1.06	9.65	15.36
Windsor	3.67	1.40	1.39	4.08	10.54
New Ipswich	2.65	0.95	1.04	12.39	17.03
Litchfield	2.62	0.88	0.97	9.73	14.20



THERE ARE 29
TOWNS AND 2
CITIES IN
HILLSBOROUGH
COUNTY



FOR 2025, 18 OF
THOSE
COMMUNITIES
HAVE A HIGHER
MUNICIPAL TAX
RATE THAN
AMHERST



AMHERST'S
CURRENT
MUNICIPAL TAX
RATE IS
\$4.92 COMPARED
TO THE
HILLSBOROUGH
COUNTY AVERAGE
MUNICIPAL TAX
RATE OF \$5.98

What is a Default Budget?

New Hampshire law defines a default budget:

"Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget.

RSA 40:13, IX (b)

FY27 Default Budget Calculation

Approved Operating Budget FY26	18,402,610
FY26 Long Term Debt Retired (Road & Land Bonds)	-968,090
FY27 Long Term Debt Added (Conservation Land Bond)	543,800
FY26 Collective Bargaining Agreement - Police	-1,519,000
FY27 Collective Bargaining Agreement - Police	1,574,500
FY26 Workers Compensation Insurance	-212,970
FY27 Workers Compensation Insurance	238,900
FY26 NHRS Contributions	-912,400
FY27 NHRS Contributions	981,075
FY27 Baboosic Greenway Rail Trail Project Appropriations	183,150
FY26 Baboosic Lake Septic System Default Budget	-104,100
FY27 Baboosic Lake Septic System Default Budget	83,450
FY27 Default Budget	18,290,925

FY26 Proposed Budget/ Default Budget Comparison

	Budget	\$/ \$1,000	Tax on \$482,000 Home
FY27 Proposed Budget	\$18,906,185	\$4.90	\$2,362
FY26 Default Budget	\$18,290,925	\$4.65	\$2,242
Delta	\$615,260	\$.25	\$120

Budget Change Year over Year

Budget Year	Amount
Proposed FY27	\$18,906,185
Approved FY26	\$18,298,510
Increase (\$)	\$607,678
Increase (%)	3.32%

Ways & Means Discussion

This year's proposed budget reflects a notable increase in year-over-year spending. Several new fiscal challenges contribute to this growth, including the funding of expanded employee benefits, significant investments in water-related infrastructure, and other essential initiatives designed to maintain and improve the quality of services to our community. While these investments are necessary to sustain Amherst's long-term vitality, they also require careful consideration to ensure affordability and fairness for residents.

Warrant Article Review



Article 23: Town Officers

To choose all necessary Town Officers for the ensuing terms as follows:

- 1 Selectmen for 3 Years
- 1 Town Clerk for 3 Years
- 1 Town Moderator for 3 Years
- 1 Cemetery Trustee for 3 Years
- 1 Trustee of the Trust Funds for 3 Years
- 2 Zoning Board of Adjustment Members for 3 Years
- 2 Planning Board Members for 3 Years
- 2 Library Trustees for 3 Years
- 1 Supervisor of the Checklist for 6 Years

Article 24: Open Space Acquisition Bond

Shall the Town vote to raise and appropriate the sum of **Ten Million Dollars (\$10,000,000)** to purchase land and easements or other property interests within the Town of Amherst for conservation purposes, and to authorize the Board of Selectmen to issue bonds or notes not more than Ten Million Dollars (\$10,000,000) under and compliance with provisions of the Municipal Finance Act (RSA 33:1 et seq., as amended); to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes, and to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action they deem appropriate to effectuate the sale and/or issuance of said bonds or notes, to authorize the Selectmen to apply for, accept and expend federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, to authorize the Selectmen to acquire said property exercising their authority under RSA 41:14-a, and additionally to raise and appropriate the sum of Two Hundred Fifty Thousand Dollars (\$250,000) for the first year interest and costs. Land or property interests to be purchased with bond proceeds shall be acquired in the name of the Town as conservation land to be managed by the Conservation Commission pursuant to RSA 36-A:4.

(Tax Impact: Year 1 \$0.10; Yr 2 \$0.37; Yr 3 \$0.36; Yr 4 \$0.35; Yr 5 \$0.35) (3/5 Ballot Vote Required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 5-1-0.)

Article 24: Open Space Acquisition Bond

Bond Cost by Year	Gross Amount	\$ / \$1,000	\$482,000 home
Year 1 (FY27)	\$250,000	\$0.10	\$49
Year 2 (FY28)	\$919,250	\$0.37	\$179
Year 3 (FY29)	\$897,750	\$0.36	\$175
Year 4 (FY28)	\$876,750	\$0.35	\$171
Year 5 (FY28)	\$854,750	\$0.35	\$167
Total Cost of Bonding	\$14,550,000		\$2,840

Article 25: Operating Budget

Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth herein, totaling **\$18,906,185**. Should this article be defeated the **default budget** shall be **\$18,290,925**, which is the same as last year with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in any other warrant article.

(Tax Impact = \$4.90) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

Article 26: Contingency Fund

Shall the Town vote to establish a contingency fund for the current year, in accordance with NH RSA Section 31:98-a, for unanticipated expenses that may arise and further to raise and appropriate the sum of **One Hundred-Fifty Thousand Dollars (\$150,000)** to go into the fund. Said sum shall come from the undesignated fund balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund.

(Tax Impact = \$0.00) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

Article 27: Baboosic Lake Septic Operating Budget

Shall the Town vote to raise and appropriate the sum of **Eighty-Three Thousand Four Hundred Fifty Dollars (\$83,450)**, for operating and maintaining the Baboosic Lake Septic System for the ensuing year, said sum is to be offset by user fees. Should this article be defeated the default budget shall be **\$83,450**, which is the same as last year with certain adjustments required by previous action of the Town or by law.

(Tax Impact = \$0.00) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

Article 28: Communications Center Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **Forty Thousand Dollars (\$40,000)** to be added to the Communications Center Capital Reserve Fund, previously established.

(Tax Impact = \$0.02) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

CRF Balance as of 12/31/2025 - \$221,246

Article 28: Communications Center Capital Reserve Fund

(Continued)

- Communications Center Capital Reserve Fund (CRF) established to address major repairs and long-term equipment replacement.
- Radio system replacement and upgrade has begun and will soon be completed, at cost of \$298,000, using FY2025 encumbered funds.
- Replacement of the primary radio tower at the police station remains a priority.

Warrant article for the Town to enter into a long-term land lease with a third-party tower company to construct a 180' monopole tower on the Town owned Police Department and Fire and Rescue Department property at no cost to the Town.

The monopole tower will co-locate equipment for both municipal and private commercial communications carriers. Town would receive percentage of revenues generated from each carrier collocated on the tower.

- Police phone system replaced using impact fees, with expected annual recurring cost savings of \$6,000 compared to current system.

Article 29: Computer System Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **Fifteen Thousand Dollars (\$15,000)** to be added to the Computer System Capital Reserve Fund, previously established.

(Tax Impact = \$0.01) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

CRF Balance as of 12/31/2025 - \$9,585

Article 30: Assessing Revaluation Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **Twenty-Five Thousand Dollars (\$25,000)** to be added to the Assessing Revaluation Capital Reserve Fund, previously established.

(Tax Impact = \$0.01) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

CRF Balance as of 12/31/2025 - \$160,117

Article 31: Bridge Repair and Replacement Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **Three Hundred Thousand Dollars (\$300,000)** to be added to the Bridge Repair and Replacement Capital Reserve Fund, previously established.

(Tax Impact = \$0.12) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

CRF Balance as of 12/31/2025 - \$1,134,740

Article 31: Bridge Repair and Replacement Capital Reserve Fund (Continued...)

- CRF request seeks same amount of \$300,000.
- Most of our bridges have been awarded 80% state aid grants/20% local cost
- TF1 bridge replacement 100% federally funded
- No aid for Amherst water crossings in current state plans
- Future CRF requests may increase in absence of change in state aid plans

Article 31: Bridge Repair and Replacement

Capital Reserve Fund (Continued...)

FY	Completed Projects	Total Cost	Town Share
24	Mont Vernon Rd. Bridge	\$1,012,393	\$202,479
25	TF1 Engineering	\$224,044	\$44,809
25	TF1 ROW	\$11,239	\$2,248
25	TF1 Bridge Bid Phase	\$7,440	\$1,488
25	TF1 Construction	\$1,316,935	\$0
25	TF1 Construction Engineering	\$276,182	\$0
25	TF1 Temporary Bridge removal and transportation	\$0	\$0
25	063/118 Brook Rd. over Joe English Brook.	\$11,500	\$11,500
<u>26</u>	<u>Biennial Culvert inspections</u>	<u>\$10,609</u>	<u>\$10,609</u>
	Total:	\$2,870,341	\$273,132

Article 31: Bridge Repair and Replacement Capital Reserve Fund (Continued...)

FY	In Progress or Planned Projects	Total Cost	Town Share
25/26	TF2 / Green Meadow Golf Course (Engineering)	\$153,603	\$153,603
26	TF2 / Green Meadow Golf Course (Construction)	\$772,130	\$772,130
26	Dodge rd. Culvert Repair	\$7,000	\$7,000
27	124/087 BPR over Beaver Brook (Engineering)	\$78,292	\$78,292
27	116/091 - New Boston Road over Beaver Brook (Engineering)	\$72,078	\$72,078
27	134/100 - Manchester Road over Beaver Brook (Maintenance)	\$31,068	\$31,068
27	060/158 - Horace Greeley Road over Pulpit Brook	6,214	\$6,214
28	124/087 - Boston Post Road over Beaver Brook	\$301,658	\$301,658
28	116/091 - New Boston Road over Beaver Brook	\$182,398	\$182,398
28	193/130 - Boston Post Road over Souhegan River (Engineering)	\$71,428	\$71,428
28	Biennial culvert inspections	11,255	\$11,255
29	193/130 - Boston Post Rd over Souhegan River (Construction)	\$280,839	\$280,839
29	82 Amherst Street	\$17,021	\$17,021
29	112/071 Mont Vernon Rd. over Ceasar's Brook	\$6,546	\$6,546
30	82 Amherst St.	\$26,881	\$26,881
30	145/106 - Thornton Ferry Rd. over Beaver Brook.	\$6,720	\$6,720
	Total:	\$2,025,131	\$2,025,131

Article 32: Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **Four Hundred Thousand Dollars (\$400,000)** to be added to the Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund, previously established.

(Tax Impact = \$0.16) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

CRF Balance as of 12/31/2025 - \$1,285,482

Article 32: Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund (Continued...)

- Used for the purchase and repair of most Fire and EMS Department Vehicles and Equipment
- This CRF includes funding for planned periodic refurbishment of vehicles to extend useful lives.
- Covers Engines, Trucks, Ambulances and related equipment.
- This warrant article is important to help the department replace vehicles and equipment at a manageable cost to the taxpayer
- Anticipated Useful Lives:
 - Ambulances/Trucks - 10 years
 - Fire Engines/Tankers – 25 years
- The CRF request increased by \$133,000 this year due to the purchase of new equipment, the replacement of outdated Fire and EMS equipment, and rising equipment costs driven by inflation.

ARTICLE 33: DPW Vehicles & Equipment Acquisition and Replacement Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **One Hundred Fifty Thousand Dollars (\$150,000)** to be added to the DPW Vehicles and Equipment Acquisition and Replacement Capital Reserve Fund, previously established.

(Tax Impact = \$0.06) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

CRF Balance as of 12/31/2025 - \$449,825

ARTICLE 33: DPW Vehicles & Equipment Acquisition and Replacement Capital Reserve Fund

(Continued...)

- DPW currently needs a total of \$310,000 funding each year to keep up the predicted replacement schedule
- Reviewed annually for adequate funding
- Because the replacement schedule currently requires a minimum of \$180,000 per year, that amount is included in the DPW budget
- The \$150,000 annual addition to the CRF will allow for purchases requiring greater than the \$180,000 budget
- Anticipated Useful lives:
 - Plow/Dump Trucks – 10 years
 - Pickup Trucks – 10 years
 - Loaders/Excavators/Tractors – 15 years
 - Grader – 25 years
- CRF Request increased \$20,000 this year as a result of equipment inflation

ARTICLE 34: Amherst Multimodal Facilities Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **Seventy-Five Thousand Dollars (\$75,000)** to be added to the Amherst Multimodal Facilities Capital Reserve Fund, previously established.

(Tax Impact = \$0.03) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

CRF Balance as of 12/31/2025 - \$236,849

ARTICLE 35: Establish Town Facilities Repair and Replacement Capital Reserve Fund

Shall the Town vote to establish a Town Facilities Repair and Replacement Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of anticipated and unanticipated repair and maintenance of Town facilities and to raise and appropriate the sum of **One Hundred Thousand Dollars (\$100,000)** to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund.

(Tax Impact = \$0.04) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 36: Fire and EMS Department PFAS-Free Personal Protective Equipment Purchase \$185,000

Shall the Town vote to raise and appropriate the sum of **One Hundred Eighty-Five Thousand Dollars (\$185,000)** for the purpose of purchasing PFAS-free personal protective equipment (PPE) for the Fire and EMS Department, including turnout gear and related safety equipment. This appropriation will replace aging gear and reduce firefighter exposure to per- and polyfluoroalkyl substances (PFAS).

(Tax Impact = \$0.07) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 37: DPW Transfer Station Deck Replacement – Purchase \$125,000

Shall the Town vote to raise and appropriate the sum of **One Hundred Twenty-Five Thousand Dollars (\$125,000)** for the purpose of replacement and reconstruction of the existing Public Works Transfer Station deck.

(Tax Impact = \$0.05) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 38: Modify the Optional Town Tax Credit for Service-Connected Total Disability

Shall the Town vote to increase the amount of the Optional Tax Credit for Service-Connected Total Disability pursuant to RSA 72:35, as amended by HB 99, from \$4,000.00 to \$4,500.00, effective for the April 1, 2026 tax year.

(Tax Impact = \$0) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 39: American Tower Company Ground Lease

To see if the Town will vote to authorize the Board of Selectmen, in accordance with RSA 41:11-a, II(b), to negotiate, enter into, and execute a lease and any related agreements with American Tower Company, or its successors or assigns, for the lease of a portion of Town-owned property located at Amherst Tax Map 6 Lot 94, for the purpose of constructing, operating, maintaining, repairing, and removing a wireless communications tower and related facilities, including access and utility easements; said lease to be for a term not to exceed thirty (30) years, including any renewal options, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town; the tower to be a monopole or similar structure not to exceed one hundred eighty (180) feet in height; all subject to applicable federal, state, and local laws, regulations, and approvals. Said lease shall require the removal of the tower and all associated improvements and the restoration of the site upon termination or abandonment of the lease. No Town funds shall be appropriated by this article. The Board of Selectmen is further authorized to execute all documents necessary to carry out this purpose.

(Tax Impact = \$0.00)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

FY27 Estimated Tax Impacts

	Warrant Article	Gross Amount	\$ / \$1,000	\$482,000 home
24	Open Space Acquisition – Bond	\$10,000,000	\$0.10	\$49
25	Operating Budget	\$18,906,185	\$4.90	\$2,362
26	Contingency Fund	\$150,000	\$0.00	\$0
27	Baboosic Lake Septic Operating Budget	\$83,450	\$0.00	\$0
28	Communications Center CRF	\$40,000	\$0.02	\$8
29	Computer CRF	\$15,000	\$0.01	\$3
30	Assessing Revaluation CRF	\$25,000	\$0.01	\$5
31	Bridge Repair & Replacement CRF	\$300,000	\$0.12	\$59
32	Fire Rescue Vehicle & Equipment Purchase CRF	\$400,000	\$0.16	\$78
33	DPW Vehicle/Equipment Acquisition & Replacement CRF	\$150,000	\$0.06	\$29
34	Amherst Multimodal Facilities CRF	\$75,000	\$0.03	\$15
35	Facilities Repair and Replacement CRF	\$100,000	\$0.04	\$20
36	Fire and EMS Department PFAS-Free Personal Protective Equipment	\$185,000	\$0.07	\$36
37	DPW Transfer Station Deck Replacement	\$125,000	\$0.05	\$24
38	Modify the Optional Tax Credit for Service-Connected Total Disability	\$0.0	\$0.00	\$0
39	American Tower Company Ground Lease	\$0.0	\$0.00	\$0
	FY26 Total Appropriations funded by property tax (if all articles pass)	\$30,554,635	\$5.57	\$2,687

Year to Year Tax Comparison

Budget & Warrants	Gross Amount of Budget & Articles	Municipal Rate per Thousand	\$482,000 home
FY26	\$20,253,910	\$4.92(act.)	\$2,270
FY27	\$20,825,285	\$5.57 (est.)	\$2,687
Difference	\$571,375	\$0.65	\$417

Totals may differ to due rounding

The Board of Selectmen thanks the Finance Director, our department heads, and the administrative staff for the time and energy devoted to this process.

We also thank the Ways & Means Committee for their thoughtful participation in this budget process.

And, most importantly, thank you for your interest and participation.

Thank You!

See You at the Polls

TUESDAY
MARCH 10, 2026

6:00 A.M. -
8:00 P.M.

AT SOUHEGAN
HIGH SCHOOL
GYMNASIUM





**AMHERST TOWN WARRANT
THE STATE OF NEW HAMPSHIRE
MARCH 10, 2026**

To the inhabitants of the Town of Amherst in the County of Hillsborough and the State of New Hampshire, qualified to vote in town affairs:

You are hereby notified that the Annual Meeting of Amherst will be held in accordance with NH RSA 40:13. The first session, to transact all business other than voting, is on Wednesday, February 4, 2026, at 6:00 PM at the Souhegan High School Auditorium. The second session, voting by official ballot at the polls, is on Tuesday, March 10, 2026, at the Souhegan High School from 6:00 AM to 8:00 PM.

ARTICLE 23: To choose all necessary Town Officers for the ensuing terms as follows:

- 1 Selectmen for 3 Years
- 1 Town Clerk for 3 Years
- 1 Town Moderator for 3 Years
- 1 Cemetery Trustee for 3 Years
- 1 Trustee of the Trust Funds for 3 Years
- 2 Zoning Board of Adjustment Members for 3 Years
- 2 Planning Board Members for 3 Years
- 2 Library Trustees for 3 Years
- 1 Supervisor of the Checklist for 6 Years

ARTICLE 24: Open Space Acquisition Bond

Shall the Town vote to raise and appropriate the sum of **Ten Million Dollars (\$10,000,000)** to purchase land and easements or other property interests within the Town of Amherst for conservation purposes, and to authorize the Board of Selectmen to issue bonds or notes not more than Ten Million Dollars (\$10,000,000) under and compliance with provisions of the Municipal Finance Act (RSA 33:1 et seq., as amended); to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes, and to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action they deem appropriate to effectuate the sale and/or issuance of said bonds or notes, to authorize the Selectmen to apply for, accept and expend federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, to authorize the Selectmen to acquire said property exercising their authority under RSA 41:14-a, and additionally to raise and appropriate the sum of Two Hundred Fifty Thousand Dollars (\$250,000) for the first year interest and costs. Land or property interests to be purchased with bond proceeds shall be acquired in the name of the Town as conservation land to be managed by the Conservation Commission pursuant to RSA 36-A:4,

(Tax Impact: Year 1 \$0.10; Yr 2 \$0.37; Yr 3 \$0.36; Yr 4 \$0.35; Yr 5 \$0.35) (3/5 Ballot Vote Required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 5-1-0.)

ARTICLE 25: Operating Budget

Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth herein, totaling **\$18,906,185**. Should this article be defeated the default budget shall be **\$18,290,925**, which is the same as last year with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in any other warrant article. (Tax Impact = \$4.90) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 26: Contingency Fund

Shall the Town vote to establish a contingency fund for the current year, in accordance with NH RSA Section 31:98-a, for unanticipated expenses that may arise and further to raise and appropriate the sum of **One Hundred-Fifty Thousand Dollars (\$150,000)** to go into the fund. Said sum shall come from the undesignated fund balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Tax Impact = \$0.00) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 27: Baboosic Lake Septic Operating Budget

Shall the Town vote to raise and appropriate the sum of **Eighty-Three Thousand Four-Hundred Fifty Dollars (\$83,450)**, for operating and maintaining the Baboosic Lake Septic System for the ensuing year, said sum is to be offset by user fees. Should this article be defeated the default budget shall be **\$83,450**, which is the same as last year with certain adjustments required by previous action of the Town or by law. (Tax Impact = \$0.00) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 28: Communications Center Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **Forty Thousand Dollars (\$40,000)** to be added to the Communications Center Capital Reserve Fund, previously established. (Tax Impact = \$0.02) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 29: Computer System Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **Fifteen Thousand Dollars (\$15,000)** to be added to the Computer System Capital Reserve Fund, previously established. (Tax Impact = \$0.01) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 30: Assessing Revaluation Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **Twenty-Five Thousand Dollars (\$25,000)** to be added to the Assessing Revaluation Capital Reserve Fund, previously established. (Tax Impact = \$0.01) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 31: Bridge Repair and Replacement Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **Three Hundred Thousand Dollars (\$300,000)** to be added to the Bridge Repair and Replacement Capital Reserve Fund, previously established. (Tax Impact = \$0.12) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 32: Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **Four Hundred Thousand Dollars (\$400,000)** to be added to the Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund, previously established. (Tax Impact = \$0.16) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 33: DPW Vehicle/Equipment Acquisition & Replacement Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **One Hundred Fifty Thousand Dollars (\$150,000)** to be added to the DPW Vehicles and Equipment Acquisition and Replacement Capital Reserve Fund, previously established. (Tax Impact = \$0.06) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 34: Amherst Multimodal Facilities Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of **Seventy-Five Thousand Dollars (\$75,000)** to be added to the Amherst Multimodal Facilities Capital Reserve Fund, previously established. (Tax Impact = \$0.03) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 35: Establish Town Facilities Repair and Replacement CRF

Shall the Town vote to establish a Town Facilities Repair and Replacement Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of anticipated and unanticipated repair and maintenance of Town facilities and to raise and appropriate the sum of **One Hundred Thousand Dollars (\$100,000)** to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Tax Impact = \$0.04) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 36: Fire and EMS Department PFAS-Free Personal Protective Equipment – Purchase \$185,000

Shall the Town vote to raise and appropriate the sum of **One Hundred Eighty-Five Thousand Dollars (\$185,000)** for the purpose of purchasing PFAS-free personal protective equipment (PPE) for the Fire and EMS Department, including turnout gear and related safety equipment. This appropriation will replace aging gear and reduce firefighter exposure to per- and polyfluoroalkyl substances (PFAS). (Tax Impact = \$0.07) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 37: DPW Transfer Station Deck Replacement – Purchase \$125,000

Shall the Town vote to raise and appropriate the sum of **One Hundred Twenty-Five Thousand Dollars (\$125,000)** for the purpose of replacement and reconstruction of the existing Public Works Transfer Station deck. (Tax Impact = \$0.05) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 38: Modify the Optional Tax Credit for Service-Connected Total Disability

Shall the Town vote to increase the amount of the Optional Tax Credit for Service-Connected Total Disability pursuant to RSA 72:35, as amended by HB 99, from \$4,000.00 to \$4,500.00, effective for the April 1, 2026, tax year. (Tax Impact = \$0.00)

(The Board of Selectmen supports this article by a vote of 4-0-0.)

(The Ways and Means Committee supports this article by a vote of 6-0-0.)

ARTICLE 39: American Tower Company Ground Lease

To see if the Town will vote to authorize the Board of Selectmen, in accordance with RSA 41:11-a, II(b), to negotiate, enter into, and execute a lease and any related agreements with American Tower Company, or its successors or assigns, for the lease of a portion of Town-owned property located at Amherst Tax Map 6 Lot 94, for the purpose of constructing, operating, maintaining, repairing, and removing a wireless communications tower and related facilities, including access and utility easements; said lease to be for a term not to exceed thirty (30) years, including any renewal options, on such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town; the tower to be a monopole or similar structure not to exceed one hundred eighty (180) feet in height; all subject to applicable federal, state, and local laws, regulations, and approvals. Said lease shall require the removal of the tower and all associated improvements and the restoration of the site upon termination or abandonment of the lease. No Town funds shall be appropriated by this article. The Board of Selectmen is further authorized to execute all documents necessary to carry out this purpose. (Tax Impact = \$0.00)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

Given under our hands and seal this Xth day of January 2026

Danielle Pray, Chairman

Pamela Coughlin, Clerk

John D'Angelo, Selectman

Cynthia Dokmo, Vice Chairman

Thomas Grella, Selectman



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Presentation and signature of the MS-DTB

Department: Administration

Meeting Date: January 12, 2026

Staff Contact: Lincoln Daley, Jacob Fitzgerald

BACKGROUND INFORMATION:

The Default Budget has been approved by the Department of Revenue and is presented to the Board of Selectmen for signature.

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

Recommend approval of the FY27 Town of Amherst Default Budget as presented. The prepared FY27 Default Budget has been reviewed by the New Hampshire Department of Revenue Administration, and all comments and input provided by the Department have been fully incorporated into the final document.

Based on this review and incorporation of required revisions, it is recommended that the Board of Selectmen approve the FY27 Town of Amherst Default Budget as presented.

SUGGESTED MOTION:

Motion to approve the FY27 Town of Amherst Default Budget as presented.

TOWN ADMINISTRATOR RECOMMENDATION:

Recommend approval of the FY27 Town of Amherst Default Budget as presented.

ATTACHMENTS:

1. MS -DTB DefaultBudget, FY27



Default Budget of the Municipality

Amherst

For the period beginning July 1, 2026 and ending June 30, 2027

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: _____

GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Danielle Pray	Chair	
Cynthia Dokmo	Vice Chair	
Pamela Coughlin	Clerk	
Tom Grella	Selectman	
John D'Angelo	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:

NH DRA Municipal and Property Division
(603) 230-5090

<https://www.revenue.nh.gov/about-dra/municipal-and-property-division/municipal-bureau>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
4130	Executive	\$621,720	\$3,300	\$0	\$625,020
4140	Election, Registration, and Vital Statistics	\$299,850	\$9,350	\$0	\$309,200
4150	Financial Administration	\$725,360	\$2,500	\$0	\$727,860
4152	Property Assessment	\$231,460	\$475	\$0	\$231,935
4153	Legal Expense	\$73,000	\$0	\$0	\$73,000
4155	Personnel Administration	\$281,670	\$25,930	\$0	\$307,600
4191	Planning and Zoning	\$611,360	\$2,600	\$0	\$613,960
4194	General Government Buildings	\$418,300	\$0	\$0	\$418,300
4195	Cemeteries	\$81,850	\$0	\$0	\$81,850
4196	Insurance Not Otherwise Allocated	\$194,000	\$0	\$0	\$194,000
4197	Advertising and Regional Associations	\$0	\$0	\$0	\$0
4198	Contingency	\$0	\$0	\$0	\$0
4199	Other General Government	\$0	\$0	\$0	\$0
General Government Subtotal		\$3,538,570	\$44,155	\$0	\$3,582,725
Public Safety					
4210	Police	\$3,516,950	\$65,900	\$0	\$3,582,850
4215	Ambulances	\$839,850	\$0	\$0	\$839,850
4220	Fire	\$850,900	\$2,200	\$0	\$853,100
4240	Building Inspection	\$0	\$0	\$0	\$0
4290	Emergency Management	\$5,500	\$0	\$0	\$5,500
4299	Other Public Safety	\$564,200	\$200	\$0	\$564,400
Public Safety Subtotal		\$5,777,400	\$68,300	\$0	\$5,845,700
Airport/Aviation Center					
4301	Airport Administration	\$0	\$0	\$0	\$0
4302	Airport Operations	\$0	\$0	\$0	\$0
4309	Other Airport	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Highway Administration	\$589,100	\$3,500	\$0	\$592,600
4312	Highways and Streets	\$4,427,850	\$14,200	\$0	\$4,442,050
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$14,000	\$0	\$0	\$14,000
4319	Other Highway, Streets, and Bridges	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$5,030,950	\$17,700	\$0	\$5,048,650



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Sanitation					
4321	Sanitation Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$542,000	\$0	\$0	\$542,000
4324	Solid Waste Disposal	\$485,800	\$6,850	\$0	\$492,650
4325	Solid Waste Facilities Clean-Up	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$1,027,800	\$6,850	\$0	\$1,034,650
Water Distribution and Treatment					
4331	Water Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338	Water Conservation	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric					
4351	Electric Administration	\$0	\$0	\$0	\$0
4352	Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0
Health					
4411	Health Administration	\$2,590	\$0	\$0	\$2,590
4414	Pest Control	\$400	\$0	\$0	\$400
4415	Health Agencies and Hospitals	\$55,000	\$0	\$0	\$55,000
4419	Other Health	\$0	\$0	\$0	\$0
Health Subtotal		\$57,990	\$0	\$0	\$57,990
Welfare					
4441	Welfare Administration	\$10,250	\$0	\$0	\$10,250
4442	Direct Assistance	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445	Vendor Payments	\$0	\$0	\$0	\$0
4449	Other Welfare	\$0	\$0	\$0	\$0
Welfare Subtotal		\$10,250	\$0	\$0	\$10,250



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Culture and Recreation					
4520	Parks and Recreation	\$577,430	\$194,050	\$0	\$771,480
4550	Library	\$1,285,150	\$2,200	\$0	\$1,287,350
4583	Patriotic Purposes	\$8,600	\$0	\$0	\$8,600
4589	Other Culture and Recreation	\$2,280	\$0	\$0	\$2,280
Culture and Recreation Subtotal		\$1,873,460	\$196,250	\$0	\$2,069,710
Conservation and Development					
4611	Conservation Administration	\$14,000	\$0	\$0	\$14,000
4612	Purchase of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing	\$0	\$0	\$0	\$0
4651	Economic Development Administration	\$0	\$0	\$0	\$0
4652	Economic Development	\$0	\$0	\$0	\$0
4659	Other Economic Development	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$14,000	\$0	\$0	\$14,000
Debt Service					
4711	Principal - Long Term Bonds, Notes, and Other Debt	\$696,900	(\$400,000)	\$0	\$296,900
4721	Interest - Long Term Bonds, Notes, and Other Debt	\$271,190	(\$24,290)	\$0	\$246,900
4723	Interest on Tax and Revenue Anticipation Notes	\$0	\$0	\$0	\$0
4790	Other Debt Service Charges	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$968,090	(\$424,290)	\$0	\$543,800
Capital Outlay					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Operating Transfers Out					
4911	To Revolving Funds	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	\$104,100	(\$20,650)	\$0	\$83,450
4914W	To Water Proprietary Fund	\$0	\$0	\$0	\$0
4915	To Capital Reserve Funds	\$0	\$0	\$0	\$0
4916	To Expendable Trusts	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$104,100	(\$20,650)	\$0	\$83,450
Total Operating Budget Appropriations		\$18,402,610	(\$111,685)	\$0	\$18,290,925



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4140	NHRS Contributions- town portion
4130	NHRS Contributions- town portion
4150	NHRS Contributions- town portion
4220	NHRS Contributions- town portion
4311	NHRS Contributions- town portion
4312	NHRS Contributions- town portion
4721	Bond payoff and debt refinance
4550	NHRS Contributions- town portion
4299	NHRS Contributions- town portion
4520	town portion of grant match via 2025 article 35, NHRS employer contributions- town portion
4155	Work Comp - Required by RSA
4191	NHRS Contributions- town portion
4210	year 3 of CBA
4711	Bond payoff and debt refinance
4152	NHRS Contributions- town portion
4324	NHRS Contributions- town portion



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Appointment of Amherst Health
Inspector - Don Waldron, Fire and EMS
Chief

Department: Administration

Meeting Date: January 12, 2026

Staff Contact: Lincoln Daley

BACKGROUND INFORMATION:

The purpose and intent of this agenda item is to formally appoint the Fire and EMS Chief as the Town's Health Inspector pursuant to RSA 128:1. This appointment will authorize the Fire and EMS Chief to carry out the duties and responsibilities of the Health Inspector on behalf of the Town, ensuring compliance with applicable public health laws, regulations, and enforcement requirements. The appointment is intended to formalize existing practices and provide clear statutory authority for health inspection and enforcement activities within the Town. The Building Inspector, Jamie Ramsay was appointed Deputy Health Inspector by the Board of Selectmen in late 2025 and will continue to serve in this capacity.

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

Move that the Board of Selectmen appoint the Fire and EMS Chief, Don Waldron as the Town's Health Inspector pursuant to RSA 128:1, with all duties and responsibilities as provided by law.

TOWN ADMINISTRATOR RECOMMENDATION:

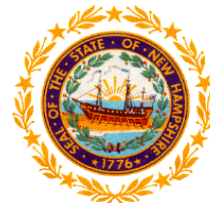
Recommend that the Board of Selectmen appoint the Fire and EMS Chief as the Town's Health Inspector pursuant to RSA 128:1. This appointment will give the Chief the authority to carry out the duties of the Health Inspector and ensure compliance with public health laws.

The Town Administrator respectfully requests that the Board of Selectmen approve this appointment.

ATTACHMENTS:

1. Health Officer - D Waldron - signed

HEALTH OFFICER AND/OR DEPUTY NOMINATION FORM



Application Information

Health Officer (HO) X New Appointment Renewal
Deputy Health Officer (DHO) New Appointment Renewal

Please complete all elements of this form. The information is required per New Hampshire State Law [RSA 128](#) and ensures the ability of the New Hampshire Division of Public Health Services (DPHS) to communicate with Health and Deputy Health Officers during local or statewide emergencies. If the health officer position is temporarily vacant, please identify one (1) person on the Board of Selectmen (BOS) to serve as the contact with DPHS. Please list that person's mobile number and email in case of health emergencies.

Per recent changes to RSA 128:9, all nominated persons must have a criminal background check on file with the town.

As of June 2021, Health Officers and Deputy Health Officers are required to complete a 3-hour training course within the first year of their appointment. Completion of this nomination form provides for a conditional appointment that will be finalized upon proof the health officer's completion of the training course.

Town Information Town: <u>Town of Amherst</u> Town Manager/Admin. Name: <u>Lincoln Daley</u> Email: <u>ldaley@amherstnh.gov</u> Phone: <u>603-673-6041 ext. 209</u>	Board of Selectmen Information Mailing Address: <u>2 Main Street</u> City/State/Zip: <u>Amherst, NH 03031</u> Email: <u>bos@amherstnh.gov</u> Phone: <u>603-673-6041 Ext 209</u>
Health Officer Information Name: <u>Donald Waldron</u> Municipal Mailing Address: <u>175 Amherst Street, Amherst NH 03031</u> Office Phone: <u>603-673-6041 Ext 301</u> Cell Phone (required): <u>603-930-8805</u> Email (required): <u>dwardron@amherstnh.gov</u> Fax Line: <u> </u> Date of Birth: <u>05 / 22 / 1970</u> Background check (required) completed on (date) <u>08/29/2025</u> Is this background check on file? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Deputy Health Officer Information (if applicable) Name: <u> </u> Municipal Mailing Address: <u> </u> Office Phone: <u> </u> Cell Phone (required): <u> </u> Email (required): <u> </u> Fax Line: <u> </u> Date of Birth: <u> / / </u> Background check (required) completed on (date) <u> </u> Is this background check on file? Yes <input type="checkbox"/> No <input type="checkbox"/>
Primary Occupation (circle or bold) Fire EMT/Paramedic Town Adm./Manager Code Enforcement/Building Inspector Health Officer/DHO Only Other <u>Fire and EMS Chief</u> Town Position Type: (circle one) <div style="display: flex; align-items: center; gap: 10px;"> <input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part-time <input type="checkbox"/> Per Diem <input type="checkbox"/> Volunteer </div> Signature of Health Officer: <u>Donald Waldron</u> Date: <u>01/09/2026</u> Signature of Board of Selectmen (3 minimum): Print Name: <u> </u> Print Name: <u> </u> Print Name: <u> </u>	Deputy Occupation - (circle or bold) Fire EMT/Paramedic Town Adm./Manager Code Enforcement/Building Inspector Health Officer/DHO Only Other <u> </u> Town Position Type: (circle one) <div style="display: flex; align-items: center; gap: 10px;"> <input type="checkbox"/> Full Time <input type="checkbox"/> Part-time <input type="checkbox"/> Per Diem <input type="checkbox"/> Volunteer </div> Signature of Deputy: <u> </u> Date: <u> </u> Signature: <u> </u> Signature: <u> </u> Signature: <u> </u>

YOU MAY RETURN FORM VIA Email, Post or Fax:

EMAIL: Healthofficer@dhhs.nh.gov

POSTAL SERVICE: Health Officer Liaison Unit, NH DHHS, Bureau of Public Health Protection, 29 Hazen Drive, Concord, NH 03301-6504
FAX: 603-271-8705 Phone: 603-271-3468

Do not write in this box — For State Office Use Only		
Appointment Date:	Expiration Date:	New/Renew






Health Officer - D Waldron

Final Audit Report

2026-01-09

Created:	2026-01-09
By:	Jennifer Stover (jstover@amherstnh.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAyJunq5Cque1-b9r3S-JAPHL3xAOLYgb7

"Health Officer - D Waldron" History

-  Document created by Jennifer Stover (jstover@amherstnh.gov)
2026-01-09 - 6:15:15 PM GMT
-  Document emailed to Donald Waldron (dwaldron@amherstnh.gov) for signature
2026-01-09 - 6:15:20 PM GMT
-  Email viewed by Donald Waldron (dwaldron@amherstnh.gov)
2026-01-09 - 6:16:09 PM GMT
-  Document e-signed by Donald Waldron (dwaldron@amherstnh.gov)
Signature Date: 2026-01-09 - 6:16:48 PM GMT - Time Source: server
-  Agreement completed.
2026-01-09 - 6:16:48 PM GMT



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Town Administrator Updates
Meeting Date: January 12, 2026

Department: Administration
Staff Contact:

BACKGROUND INFORMATION:

1. Net Metering Contract Update – Kearsarge Solar LLC

The Board of Selectmen approved the net metering contract with Kearsarge Solar LLC in mid-2025. The agreement is scheduled to take effect on January 1, 2026.

Under the contract, Kearsarge Solar will receive monthly Surplus Generation Payments from the electric utility for excess power generated. Within 30 days of receiving each payment, Kearsarge Solar LLC will remit to the Town of Amherst a payment equal to 10% of the portion of the surplus attributable to the Town's municipal electric meters. The Town's share is calculated based on its volumetric commitment relative to the total annual electric load of all participating members.

Credits associated with all Town municipal meters will be aggregated into a single monthly payment to the Town, estimated to average approximately \$1,000 per month, providing a consistent and predictable revenue stream beginning this year.

2. Amherst's 2026 Property Revaluation

The Town of Amherst is conducting a town-wide property revaluation that will be completed by October 2026. The work is being done by Vision Government Solutions, a professional appraisal firm used by many New Hampshire communities. Residents may see Vision staff and vehicles in neighborhoods as they collect property data or conduct inspections. All representatives will have proper identification.

The revaluation is required by New Hampshire law and ensures that all properties are assessed at fair market value. Property values change over time, and revaluations help keep the tax system fair so that everyone pays their appropriate share. The revaluation affects all property owners, including residential, commercial, and industrial properties. While some assessed values may go up or down, a higher assessment does not automatically mean higher taxes. The tax rate is adjusted after the revaluation to raise the amount of revenue approved in the Town budget. Individual tax bills may change depending on how a property's value compares to others.

Revaluations occur at least every five years. To reduce the impact on taxpayers, the Town has planned ahead by funding the cost over time through a Capital Reserve Fund.

For questions, contact Lincoln Daley, Town Administrator, at ldaley@amherstnh.gov or 603-673-6041. Residents with questions or concerns are encouraged to contact Lincoln Daley, Town Administrator, at ldaley@amherstnh.gov or 603-673-6041.

3. Key Town Meeting Dates & Information

The Town of Amherst's FY27 budget and town voting process will take place over the coming months and includes several important public meetings and voting dates.

The process begins with the 2026 Town Budget and Bond Hearing on Monday, January 12, 2026, at 6:30 p.m., to be held at Town Hall in the Barbara Landry Meeting Room, located at 2 Main Street. This hearing provides residents an opportunity to review and comment on the proposed budget and bond items.

The 2026 Deliberative Session will follow on Tuesday, February 4, 2026, at 6:00 p.m. at the Souhegan High School Gymnasium on Boston Post Road. At this session, voters will discuss and act on warrant articles that will appear on the ballot.

The process concludes with the 2026 Town Election on Tuesday, March 10, 2026, with polls open from 6:00 a.m. to 8:00 p.m., also at the Souhegan High School Gymnasium. Voters will cast ballots on the town budget, warrant articles, and elected offices.

Additional details, including the full FY27 Town Budget and Warrant and election information, are available through the Town's website at www.amherstnh.gov.

4. The Amherst Exchange Podcast

The Amherst Exchange podcast is a public information and community engagement initiative designed to keep residents informed about important issues, projects, people and decisions affecting the Town of Amherst. Hosted by Kristy Jobin Community Development Director and Lincoln Daley, Town Administrator, the podcast offers a transparent and accessible forum for sharing updates on town government, public services, budgeting, planning efforts, and community events, while also highlighting the people, businesses, and perspectives that help shape Amherst.

All episodes of the Amherst Exchange podcast are available on the Town's website at www.amherstnh.gov. Residents and anyone interested in Amherst are encouraged to listen, stay informed, and participate in the ongoing conversation about the town's future.

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

None



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Approval of Cooperative Purchasing Agreements **Department:** Finance Department

Meeting Date: January 12, 2026

Staff Contact: Jacob Fitzgerald, Eric Slosek, Donald Waldron

BACKGROUND INFORMATION:

The Town's currently approved purchasing policy includes an optional purchasing method that allows a Department Head to, with approval by the Town Administrator and/or Board of Selectmen, waive bidding procedures when purchasing through cooperative purchasing agreements that have been previously approved by the Board of Selectmen. The Finance Office shall maintain a list of pre-approved cooperative purchasing agencies and contract agreements.

The request of the Board is the approval of the following agreements to be placed on the pre-approved list:

- Sourcewell
- HGACBuy (Houston-Galveston Area Council)
- COMMBuys (Massachusetts state bid)
- Plymouth County Commissioners (Plymouth County, MA)
- CT-DAS (Connecticut State bid)

Through utilizing these agreements, we gain the ability to procure assets that New Hampshire did not bid for, or potentially realize more favorable costs than the New Hampshire bid price. Being that these cooperative agreements have assumed the responsibility of competitively bidding for the assets we are purchasing, the intent of the bidding process is still being satisfied without the administrative time and labor of the RFQ/RFP process being felt by our departments.

BUDGET IMPACT:

(Include general ledger account numbers)

No impact

POLICY IMPLICATIONS:

Adheres to purchasing policy.

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

To move that we approve the additions of Sourcewell, HGACBuy (Houston-Galveston Area Council), COMMBuys (Massachusetts state bid), Plymouth County Commissioners (Plymouth County, MA), and CT-DAS (Connecticut State bid) to the list of pre-approved purchasing agreements, pursuant to the Town's purchasing policy.

TOWN ADMINISTRATOR RECOMMENDATION:**ATTACHMENTS:**

1. Sourcewell Cooperative Purchasing
2. CT State Bid Program
3. MA State Bid Program
4. Houston Galveston Area Cooperative
5. Plymouth County Commisioners Agreement

Better public procurement

Search

Find your account number

Register for an account

Learn about Buy Sourcewell

Who we serve:

 U.S. Military

 State Government

Local Government

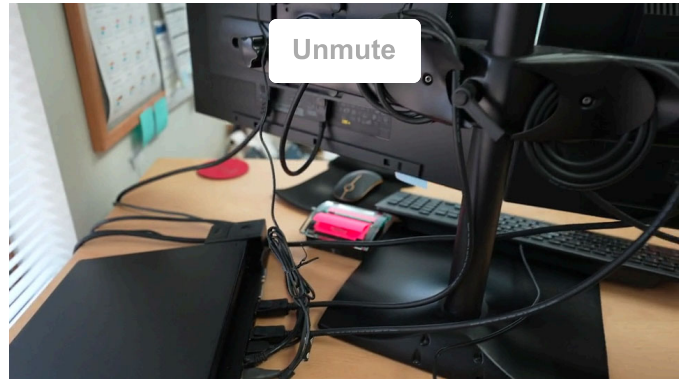
 Higher Education

 K-12 Education

Big buying power. Local choice.

When it comes to procurement, our cooperative purchasing program gives public employees the best of both worlds — local dealer access with national buying power. This program keeps taxpayer dollars in the community, while saving time and money during the procurement process. Sourcewell contracts can be used to buy equipment, office supplies, technology, and services that support your local communities.

[Browse all contracts](#)





Educational resources for public purchasing professionals

Public procurement is an ever-evolving profession that requires ongoing learning and development. To support your important work, we've curated a set of guides designed to help you navigate procurement with confidence and maximize your impact in your community. Topics include:

- Driving effective collaboration to build your dream fleet
- Deciding when to use cooperative purchasing
- Transitioning your public fleet to electric vehicles
- Using analytics to make smarter procurement decisions
- Moving to strategic sourcing
- Learning contract administration best practices

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ALERT

On Sunday and Monday, Connecticut will experience a blast of arctic temperatures. Governor Lamont has activated the Severe Cold Weather Protocol during this period. A list of shelters is available at 211ct.org or by calling 2-1-1. [[Read more about the Severe Cold Weather Protocol](#)]

Administrative Services

DAS Procurement Programs and Services

FEEDBACK +



Find opportunities to do business with the State of

Connecticut

The Department of Administrative Services (DAS) Procurement Division offers a wide range of opportunities for anyone seeking to do business with the State of Connecticut. Follow the links below to learn how to:

- Register with CTsource for bid and contract opportunities
- Become a contractor with the state of CT
- CTsource Resources
- Grow and market your small/minority-owned business through certification
- Get prequalified to bid on state-funded construction projects
- Discover opportunities through the Business Access Program
- Streamline purchasing with the p-card
- Save money with state surplus programs

Follow the links on this page to explore all the opportunities to do business with CT.

Contract with the State of Connecticut



Explore state contracting through DAS

The State is committed to partnering with the business community. Whether you are a business owner with products and services to sell or a municipality with commodities to purchase, we want to be your partner of choice.

DAS Procurement partners with our agencies to establish statewide contracts. The state government contracting process and procedures is open, honest, fair, and transparent at all times with competition being the backbone of the public procurement process.

Learn more about business and agency resources at the links below.

[Small Business Certification >](#)

Learn how get certified as a small business in Connecticut.

[Construction contractor prequalification >](#)

Explore the process of prequalifying as a construction contractor with the CT DAS.

[Contracting with the State >](#)

Learn how DAS Procurement partners with state agencies to contract products and services.

[Business Access Programs >](#)

Learn about opportunities for your business to become certified, visible, and connected.



Find upcoming events

Our Business Outreach Team organizes and participates in online and in-person trainings, clinics, resource fairs, matchmakers, surplus sales, and more.

Explore events and find upcoming opportunities to connect with us.

[Browse all events](#)

CTsource



Discover CTsource, CT's online contracting portal

Ready to do business with the State? Begin with CTsource. Businesses register as suppliers and search for solicitation opportunities. Agency and municipal buyers find contracts to purchase products and services.

[Visit CTsource >](#)

[Register as a supplier >](#)

Receive notifications as new solicitations open.

[Find CTsource resources >](#)

Learn how to browse the bid/contract boards and navigation panel.

[Browse the bid board >](#)

Search open solicitations and participate in bids, RFPs and RFIs.

[Browse the contract board >](#)

Find current and expired contracts.



Explore the Purchasing Card Program

Simplify and streamline your purchasing and accounts payable functions through the Purchasing Card (P-card) Program. Available to state agencies, municipalities, schools, and non-profits, the P-card Program features:

- Additional purchase controls and organization-wide maintenance and reporting not available with personal credit cards
- Dedicated customer service team
- Optional fuel card program

Follow the link below to explore how your organization can benefit from the P-card Program.

[Learn more about P-Cards >](#)

State surplus programs



Take advantage of our surplus programs

Save money with state and federal surplus. Offering a considerable savings for all, these programs reclaim surplus property and recoup money for the state through recycling and reusing.

Participation is free and it's easy to apply. Explore opportunities at the links below.

[Explore surplus >](#)

[Learn more about state surplus vehicles >](#)

Explore information about how the state disposes of extra vehicles through the surplus program.

[Claim property for state agencies >](#)

Learn how to claim surplus buildings and property for use by your state agency.

[Explore auctions at public surplus !\[\]\(2b376d1a92330ab09dad2665d2f89bf5_img.jpg\)](#)

Browse everything the State of CT has available on the third-party auction website Public Surplus.

Additional resources

[Vendor resources >](#)

Discover everything you need to work as a vendor with the State of CT.

[Client Agency Resources >](#)

Find further information and resources related to purchasing and contracts including forms, templates and more.

[Request records >](#)

The Freedom of Information Act allows the public to access certain records. Learn more about how to submit a request.

Department of Administrative Services



450 Columbus Boulevard
Hartford CT 06103

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United States
Mast: (Half)



Connecticut
Mast: (Half)

COMMBUYS

Welcome to COMMBUYS, the only official procurement record system for the Commonwealth of Massachusetts.

MORE INFORMATION



[Supplier Activities](#)



[Public Buys](#)



[Important Links](#)

[New Statewide Contract Categories](#)
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[Tradespersons Contract Index](#)
[Procurement Schedule](#)
[Procured Ratings](#)

OSD Help Desk hours 8am – 5pm ET Monday – Friday OSDHelpDesk@mass.gov | 1-888-627-8283 or 617-720-3197

Environmentally Preferable Products (EPP) Procurement Program [EPP Procurement Program](#)
[EPP Products and Services Guide](#)

Local Government Resources [Posting a Bid Notice – Quick Guide](#) **Buyer Resources** [Buyer Training Overview](#)
[Local Government Resources](#) [Job Aids for Buyers](#)
[Buyer Webcast Training](#)
[COMMBUYS CLM Overview](#)
[G2B PunchOut Purchasing](#)

Vendor Resources [Vendor Training Overview](#)
[Job Aids for Vendors](#)
[Vendor Report Management FAQs](#)
[How to Become a Statewide Contractor](#)

Supplier Activities



Complete Registration

Complete registration [here](#) to begin using COMMBUYS. Vendors, please read this [disclaimer](#) prior to completing registration.



Open Bids

Browse open bid opportunities.



Active Blankets

Browse active Blankets.

Public Bulletins

OSD Helpdesk

If you have any questions or concerns contact the OSD Help Desk at OSDHelpDesk@mass.gov or call us during normal business hours (8am - 5pm ET Monday - Friday) at 1-888-627-8283 or 617-720-3197

Important Links



[OSD Procurement Activity](#)



[Latest COMMBUYS
Enhancements \(NEW 12/5\)](#)



[Newly Posted Bids](#)



[Selection of more than 30
COMMBUYS Punchout catalogs](#)



[Access current and past issues
of Buy the Way](#)



[Steps to Consider If You Are
Interested in Statewide
Contracting](#)





About the Cooperative

H-GAC and the Cooperative Purchasing Program

The Houston-Galveston Area Council (H-GAC) is the largest of 24 Councils of Government (COG) in Texas, and is a political subdivision of the State of Texas. It has been serving local governments for more than 40 years.

H GAC's Cooperative Purchasing Program, known as HGACBuy, was established pursuant to Texas Interlocal Cooperation Act [Texas Local Government Code, Title 7, Chapter 791]. The Act allows local governments and certain non-profits to contract or agree under the terms of the Act to make purchases or provide purchasing services and other administrative functions appropriately established by another government entity. The Interlocal Contract (ILC) is the required legal document that establishes a link between the Member (local governments and certain non-profits) and HGACBuy, and gives the Member access to HGACBuy contracts.

**HELPING
GOVERNMENTS
ACROSS THE
COUNTRY
BUY**

H-GAC has established Interlocal Contracts with thousands of Members throughout Texas and across the United States.

HGACBuy contracts are established based on the requirements of [Texas Local Government Code, Chapter 252]. Products and services are contracted after having been subjected to either a competitive bid (IFB) or competitive proposal (RFP) process. Contracts are blanket type, usually for a term of two or three years. Use of HGACBuy for purchases by any Member is strictly at the discretion of that entity. Member issue their purchase orders and pay the HGACBuy Supplier directly.



How to Become an Member?

Completing and Executing the ILCSteps for Completing and Executing the Interlocal Contract (ILC).



(/join/become-an-end-user)

Scope of HGACBuy's Professional Services

HGACBuy acts as the designated purchasing agent on behalf of participating Members by performing specific services including, but not limited to:

- Developing specifications for competitive bids and proposals
- Soliciting vendor participation
- Conducting pre-bid/pre-proposal conferences

- Conducting public bid/proposal openings of responses
- Evaluating responses and making award recommendations
- Executing vendor contracts awarded by the H-GAC Board of Directors
- Maintaining contract information available through HGACBuy's Website
- Contract Administration

How to Become a Supplier?

All products and services offered through HGACBuy have been subjected to a competitive bid or proposal process, subsequently resulting in the award of a blanket contract(s). Becoming an HGACBuy Supplier requires that you go through that process with us when we do a procurement for the products and/or services which you offer.

Most of our contracts run for a term of two years, dictating that the procurement process for a product/service is undertaken on that same schedule, i.e. every two years.

Click here ([/join/become-a-contractor](#)) to know more about The HGACBuy Procurement Policy

How to Become a Member?

To become a Member and participate in purchasing through HGACBuy, you must:

Be a state agency, county, municipality, special district, or other political subdivision of a state, or a qualifying non-profit corporation (providing one or more governmental function or service)

Possess legal authority to enter into the Contract.

The Member warrants that both requirements are fulfilled by execution of an Interlocal Contract (ILC).

Click here ([/join/become-an-end-user](#)) to learn more about becoming a Member.

News & Events

Public Safety and Municipal Vehicle Procurement

- [Participant Package - Vehicle Procurements \(PDF\)](#)

The Plymouth County Commissioners are proud to present the 2023-2026 Plymouth County Cooperative Procurement of Public Service and Municipal Vehicles with Equipment Options. By purchasing vehicles using the Plymouth County contract you will see great savings and service while complying with all aspects of Massachusetts General Laws, Chapter 7, section 22B and Chapter 30B. There are vehicles from Ford, Dodge, Chrysler, Jeep, Nissan and Honda. The vehicles are offered as a base package and you can add options as you need. There are over 1,000 different vehicle models and thousands of option combinations. The Commissioners extended the current contracts for the 2023-2026 Vehicle Procurement Bid for Ford, Dodge, Chrysler, Jeep, Nissan, and Honda for the period of November 1, 2024, through October 31, 2025, and the current contracts for vehicles manufactured by Chevrolet with Liberty Chevrolet and Colonial Chevrolet have been extended for the period of July 1, 2024, through June 30, 2025. The program is a one-year contract that may be extended for up to two additional years.

Feel free to contact one of the below dealers for pricing or for their catalogue. For updates and more information about each dealership, please visit the Procurement page on the [Plymouth County website](#).

Contacts

- Central Chrysler Dodge Jeep Ram of Raynham: | 508-823-0101, ext. 5, Deb Emery, [email Demery](#). Please call for the latest catalogue. [Updates and more information](#).
- Liberty Chevrolet: | 781-287-7541, Kevin Nugent, [email Kevin](#). Please call for the latest catalogue. [Updates and more information](#).
- MHQ Ford and MHQ Dodge Chrysler Jeep, who were awarded bids, have now become McGovern MHQ, Inc., 508-726-4183, Brian Smith, [email Brian](#), or Clay Chase at 508-494-6699, [email Clay](#). Please call for the latest catalogue. [Updates and more information](#).
- Colonial Municipal Group (CMG) Ford, Dodge, Chrysler, Jeep, Nissan, Honda, and Chevrolet | 774-283-6400, John Welch, [email Jwelch](#). Please call for the latest catalogue. Updates and more information can be found at [Colonial Nissan](#).



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Fire and EMS Department —
Appreciation Award Presentation to Sidney
Knowles

Department: Fire Rescue

Meeting Date: January 12, 2026

Staff Contact: Kevin Hevey, Donald
Waldron

BACKGROUND INFORMATION:

Sidney Knowles recently retired as longtime Amherst Lowe's store manager. During his tenure, Sidney has offered continuous support of Amherst Fire and EMS in a variety of ways, from fundraising assistance to equipment and supply acquisition.

BUDGET IMPACT:

(Include general ledger account numbers)

None

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

Amherst Fire and EMS would like to publicly acknowledge and thank Sidney Knowles for his support not only of our department but also the entire community through his many years of working with us. Presentation of appreciation plaque and department display to Sidney

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

None



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Fire and EMS Department —
Purchase of New Staff Vehicle

Department: Fire Rescue

Meeting Date: January 12, 2026

Staff Contact: Donald Waldron

BACKGROUND INFORMATION:

In May 2025, the paramedic intercept vehicle was involved in a motor vehicle accident and was eventually totaled by the Town's insurance carrier, Primex. Whereas Chief Conly had just retired, his vehicle (Car 1 - a Chevy Tahoe) was utilized to replace the Paramedic intercept vehicle. The only other vehicle that could have been utilized for this was a 2005 Ford Explorer (Car 5), which has numerous mechanical issues and is unreliable.

Primex issued a \$7,550 payment to the town in August 2025 for the paramedic intercept vehicle settlement. This amount was placed into the General Fund.

At the July 28, 2025 Board of Selectment meeting the Interim Fire Chief Hevey requested and received Board approval for up to \$60,000 from the Fire-Rescue Vehicle and Equipment CRF to purchase a Dodge Durango to replace the Paramedic intercept vehicle from a Connecticut dealership. This vehicle was slated to arrive in December 2025.

When I started as Fire Chief in October, the Paramedic replacement vehicle was still 2 months away from delivery. I ordered that the paramedics continue to use the Chief's car (Car 1) and eventually made that change permanent. I have since used a combination of my personally owned vehicles, Car 5 (a 2005 Ford Explorer) and Car 3 (a 2008 Ford pickup truck), for my department needs as Fire Chief. Car 5 has since been ordered out of service following a full fleet assessment.

I ordered a pause on the Dodge Durango purchase until I could conduct a full assessment of the department's needs, including a mechanical evaluation of our fleet. As a result of the fleet evaluation, Car 5 has been ordered permanently out of service due to safety issues. Based on the department's needs assessment, we also determined that the Dodge Durango selection was inadequate for the department's *future* operational mission needs.

After considering the options, I have concluded that purchasing a Chevy Tahoe is the best vehicle to meet the Department's current needs and to be prepared for an evolving department mission in the future for the following reasons:

- 1. The full-size Tahoe provides better safety**
- 2. Fleet consistency:**
 1. The department already operates two Tahoes
 2. Maintenance consistency
 3. A consistent fleet projects the image of a professional department
- 3. Increased cargo capacity**
 1. Tahoe with seat folded: 72.5 cubic feet
 2. Durango with seat folded: 43.3 cubic feet
- 4. Allows more space to accommodate equipment needed for current and future missions:**
 1. SCBAs
 2. Firefighting PPE
 3. Medical equipment
 4. Allow for future deployment of dual-role EMS personnel
- 5. Better towing capability after equipment upfit (Boat trailer and future UTV trailer)**
- 6. Room for the command module for Car 1**
- 7. Consistent fleet for interchangeable modular equipment to meet future needs**
- 8. Better resale value**

After conducting research for this vehicle, I have identified a vendor offering the vehicle that best matches the department's needs at the best possible price, utilizing the Plymouth County Commissioners Procurement program, previously recognized by the Amherst Board of Selectmen and adopted into the Town's purchasing policy. This dealer (Liberty Chevrolet) has a 2025 Chevy Tahoe (Police Pursuit Package - PPV) on hold. There will be no additional dealer charges above the quoted price.

BUDGET IMPACT:

(Include general ledger account numbers)

\$7,550 removed from the general fund and up to \$52,450 to be removed from the Fire-Rescue Vehicle and Equipment CRF.

POLICY IMPLICATIONS:

None

DEPARTMENT HEAD RECOMMENDATION:

Approval of purchase

SUGGESTED MOTION:

1. I move to authorize the Fire Chief to expend up to \$60,000 to purchase and upfit a Chevy Tahoe for the Fire and EMS Department. \$7,550 of this purchase shall be deducted from the General Fund and the balance is to come from the Fire-Rescue Vehicle and Equipment Purchase and Repair CRF pursuant to the approved Purchasing Policy.

2. I move to rescind the Fire-Rescue vehicle purchase authorization approved by the Board of Selectmen on July 28, 2025.

TOWN ADMINISTRATOR RECOMMENDATION:

Recommend approval of purchase.

ATTACHMENTS:

1. Amherst FD 2025 Tahoe PPV Admin



Liberty Chevrolet



Amherst Fire Department
177 Amherst Street
Amherst, NH 03031
Attn: Fire and EMS Chief Donald Waldron

January 8, 2026

Sir,

Liberty Chevrolet has a contract with the Plymouth County Commissioners for various vehicles and equipment. All vehicles offered under this contract come with a 5 year/100,000-mile powertrain warranty. We are pleased to quote you the following:

**2025 Chevrolet Tahoe PPV, Four Door 4WD Utility Vehicle
(Admin Style- No Spotlight)**
5.3 Liter V8 with Dynamic Fuel Management System 355 HP
10 Speed Automatic Overdrive Transmission with Pushbutton Shift
Limited Slip Rear Differential
Heavy Duty Cooling System w Engine and Transmission Oil Coolers
Rear Liftgate with rear Washer/Wiper
StabiliTrak, Stability Enhancement System (Proactive Roll Avoidance)
4 Wheel Disc Brakes with 4 Wheel ABS
Factory Running Boards
Trailer Package with Receiver Hitch
Deep Tinted Glass
LED Headlights and Taillights
Heated Electric Remote OSRV Mirrors
Front Custom Cloth 40/20/40 Split Bench, 8 Way Power Driver's Seat
Second Row 60/40 Split Bench Seat, Vinyl Trim
Black Rubberized Vinyl Floor Covering
Keyless Open and Keyless Pushbutton Start
Wireless Phone Charging
Tilt and Telescopic Steering Wheel
Power Windows and Door Locks with Keyless Remote Entry
Full Factory Gauge Package with Tire Pressure Monitor
Front and Rear Air Conditioning and Heat
Infotainment System with AM/FM Stereo, Bluetooth Connectivity
 Apple CarPlay/Android Auto Capable with Digital Clock
 2 USB Data Ports and 4 USB Charge only Ports
2 120 Volt AC Power Outlets
Rear Vision Camera with HD Surround Vision
Electric Rear Window Defogger

Included with 9C1, Police Package Equipment:

AMF 4 Additional Key Fobs (Requires Programming)
6J7 Headlight and Taillight Flasher System with Control Wire
V76 Chassis Mounted Recovery Hooks

Liberty Chevrolet, Inc.

90 Bay State Road • Wakefield, MA 01880 • Main 781-246-1919 • Fax 781-245-8987 • www.libertychevy.com

5J3	Surveillance Mode Calibration	
5T5	Front Cloth Seats with Vinyl Rear Seats	
BTV	Remote Start System	
	Heavy Duty 250 Amp Alternator	
	850 CCA Battery with Isolated 760 CCA Aux Battery	
	Factory Skid Plate Package	
	(5) P275/55R20SL Speed Rated All Season Blackwall Radials	
	(5) 20"x 9" Steels Wheels	
	Certified 140 MPH Speedometer	
	Rear Camera Mirror	
	Cruise Control	
	Rear Park Assist	\$ 56,833.00

Tahoe Factory Options:

A50	Front Bucket Seats w/ Center Console	\$ 350.00
NZV	20" Aluminum Wheels	\$ 350.00
PQA	1FL Safety Package, Includes Forward Collision Alert, Lane Keep Assist w Lane Departure Warning, Side Blind Zone Steering Assist, Automatic Emergency Braking, Front Pedestrian & Bicyclist Braking, Intersection Auto Braking, Rear Camera Mirror, IntelliBeam Auto High Beams	\$ 825.00
B30	Color Keyed Carpeting	\$ 195.00
B58	Color Keyed Carpeted Floor Mats	\$ 80.00
	Less Contract Discount for Factory Options (3%)	(\$ 54.00)
	Programming of Additional Fobs	\$ 250.00
	Goodwill Discount	(\$ 4,412.00)

2025 Tahoe PPV Price \$ 54,417.00

Liberty Chevrolet has this vehicle in stock. It is subject to prior sale.

Thank you for your consideration of Liberty Chevrolet. If you have any questions concerning our proposal, please do not hesitate to contact me at (617) 470-0721

Sincerely,



Thomas O'Connor
Municipal Fleet Sales Manager

Conditions:

ordered (non-stock) and custom vehicles are non-refundable, non-cancelable once they enter production status with the manufacturer or upfitter. Quotes are for budgetary purposes, final costs may change until all build elements are finalized by the client.



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Public Works Department - New Hire **Department:** Public Works
- Wayne Titus, Driver/Laborer

Meeting Date: January 12, 2026

Staff Contact: Eric Slosek

BACKGROUND INFORMATION:

The Department of Public Works recently conducted interviews for the vacant Driver/Laborer position. While there was a strong applicant pool, several candidates did not respond to follow-up efforts to schedule interviews. Notwithstanding these challenges, the DPW is pleased to recommend the hire of Wayne Titus.

Mr. Titus performed exceptionally well during the interview process and demonstrated the level of knowledge, skill, and experience sought for this position. Based on his qualifications and interview performance, the DPW is confident that Mr. Titus will be a valuable addition to the Department and will contribute positively to its ongoing operations and future success.

Accordingly, the DPW respectfully requests Board approval to appoint Wayne Titus to the Driver/Laborer position at Grade 4, Step 8, at a rate of \$27.11 per hour (\$56,388.80 annually), with an anticipated start date of January 27, 2026.

BUDGET IMPACT:

(Include general ledger account numbers)

\$56,388.80 annually (\$23,495.33 for the remainder of FY26).

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

Recommend approving hire.

SUGGESTED MOTION:

Move to approve the appointment of Wayne Titus to the Driver/Laborer position within the Department of Public Works at Grade 4, Step 8, at a rate of \$27.11 per hour (\$56,388.80 annually), with an anticipated start date of January 27, 2026, contingent upon the receipt of satisfactory drug screening results and a Department of Transportation (DOT) physical.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

None



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Solar Exemption
Meeting Date: January 12, 2026

Department: Assessing
Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

Solar Exemption Applications

Item A. The Assessor has reviewed the attached Solar Exemption Application for Map 004, Lot 063-000 and the applicant qualify for the Tax Credit under RSA 72:62 in the amount of \$17,500 commencing in the 2026 tax year.

Item A-1. The Assessor has reviewed the attached Solar Exemption Application for Map 004, Lot 147-014 and the applicant qualify for the Tax Credit under RSA 72:62 in the amount of \$20,000 commencing in the 2026 tax year.

Item A-2. The Assessor has reviewed the attached Solar Exemption Application for Map 004, Lot 147-014 and the applicant qualify for the Tax Credit under RSA 72:62 in the amount of \$20,000 commencing in the 2026 tax year.

Item A-3. The Assessor has reviewed the attached Solar Exemption Application for Map 006, Lot 071-004 and the applicant qualify for the Tax Credit under RSA 72:62 in the amount of \$17,500 commencing in the 2026 tax year.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. Item A Confidential
2. Item A-1 Confidential

3. Item A-2 Confidential
4. Item A-3 Confidential



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Financial Manifests

Department: Administration

Meeting Date: January 12, 2026

Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

December 19, 2025 _ \$61,167.56

December 24, 2025 - \$292,721.76

December 30, 2025 - \$806,538.08

January 8, 2026 - \$374,206.54

January 2, 2026 - \$3,581,489.00

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

None



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Minutes

Meeting Date: January 12, 2026

Department: Administration

Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

I move to approve the minutes of December 8, 2025.

I move to approve the minutes of December 22, 2025.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. 2025.12.08_DRAFT
2. 2025.12.22_DRAFT (LD Edits)
3. 2025.12.22_DRAFT (LD Edits)



Town of Amherst, NH

BOARD OF SELECTMEN MEETING MINUTES

Barbara Landry Meeting Room

2 Main Street

Monday, December 8, 2025, 6:30PM

Attendees: Chairman Danielle Pray; Selectman John D'Angelo, Selectman Pamela Coughlin, Selectman Tom Grella, Selectman Cynthia Dokmo
Staff present: Town Administrator Lincoln Daley; EA/HRC Jennifer Stover; DPW Director Eric Slosek, Finance Director Jacob Fitzgerald; Fire Chief Waldron; Recreation Director Arene Berry; Police Chief Ciampoli

1. Call to Order

Chair Danielle Pray called the public meeting to order at 6:30p.m.

2. Pledge of Allegiance – led by the Board

3. Board Recognition

3.1. Recognition of Souhegan High School Girls Varsity Field Hockey – State Champions

This item was postponed to a future meeting.

4. Citizens Forum

Will Ludt, 3 School Street and representing the Amherst Community Council. Explained that tomorrow evening there will be an Exhibition of Learning and Art at Souhegan High School. At 7pm there will be holiday music show.

5. Administration

5.1. Amherst Municipal FY27 Budget - Presentation (DRAFT 5) and Warrant Articles

Finance Director Jacob Fitzgerald explained that the anticipated cost for the Souhegan Regional Landfill District assessment cost was reduced slightly, and so one of the requested positions was added back into the budget. The contract cleaning lines were also consolidated to one line for the whole Town. The currently proposed budget totals \$18,898,485.

Town Administrator Daley noted that the proposed health insurance is through Health Trust and the numbers projected are based on an upper level estimated for comparable communities. The actual numbers will not be provided until April of next year.

Diane Layton, Ways & Means Committee, expressed concern regarding the line item for Pennichuck hydrants. Town Administrator Daley explained that the rates are approved by the Public Utilities Commission. The next public hearing for the rates will occur at the State level on

January 15th. Town staff will attend that meeting to obtain additional information. A consultant may be used to evaluate the rate structure once provided.

There was consensus on the Board and Ways & Means Committee to move forward with this budget as presented.

The Board reviewed the proposed Warrant Articles.

Finance Director Fitzgerald stated that the first article is an open space acquisition bond in the amount of \$10M to purchase land for conservation purposes over a five year period. The New Hampshire Municipal Bond Bank provided anticipated debt service schedules for both a 30-year and a 20-year issuance. The 20-year bond would be 4.3% interest, and the 30-year bond would be 4.86% interest. These are both based off a July 2025 sale. In both instances, only the first year interest payment is applicable, where the second year captures the first principal payment. The first year interest would be \$250,000. For the 20-year issuance, a true first year cost would be \$965,000 and for the 30-year issuance, a true cost would be \$838,000. The tax rate impact for the first year would be \$0.10 based on the \$250,000 amount. The Town could also choose to go to the public market and realize other rates or payment terms for this bond.

Selectman Grella stated that he previously suggested a line of Town credit which could be used for road work. There would be the ability to borrow up to \$4M each year until the entire \$15M is used up. Mark Bender, Conservation Commission, stated that a 20-year bond maximum would be more palatable. It is unclear if a line of credit possibility could be used for land acquisition, but this should be explored further.

Selectman D'Angelo asked if the Warrant Article would need to be amended in order to consider a Town line of credit for the acquisition. Finance Director Fitzgerald stated that the language would need to be amended and he would look into this further.

Joseph Broderick, Ways & Means Committee, suggested two Warrant Articles for the open space acquisition bond: one for \$5M and one for \$10M. If the \$10M Article failed, it would allow the voters a chance to vote on the \$5M.

Rob Clemens, Conservation Commission, stated that \$10M was considered based on the cost of land acquisition at this time. The Commission would be amenable to extend the time period in the Article from five years to ten years.

Finance Director Fitzgerald reviewed the Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund. The amount was increased to \$400,000. It was originally anticipated that there would be a separate Warrant Article to create a Fire Small Vehicle and Equipment Capital Reserve, but these have been rolled into one Article. Fire Chief Waldron stated that this Fund covers the fire apparatus, EMS equipment, staff vehicles, and smaller equipment. The amount being requested number had not increased by any significant amount in many years. It had been funded at a rate of \$267,000 for the last 3-4 years at least. In the past five years, fire apparatus purchases have doubled in price. He plans to pursue grant opportunities for radios or purchase them incrementally.

Selectman Dokmo stated that the legislature has passed a law saying that, in two years, unless a town opts out, there can be keno and games of chance without permission of the town. She suggested putting an opt-out provision on the Warrant.

5.2. Discussion of BOS Meeting calendar - adding January 20th

The last date to post the Warrant, the budget and the default budget is January 26, 2026. The Public Budget hearing is scheduled for January 12th. The Board agreed to add a meeting date on January 20, 2026, time TBD.

6. Staff Reports

6.1. Public Works Department – Town Facility Cleaning Services Bids

DPW Director Slosek stated that the Department of Public Works issued a solicitation for sealed bids for Town building cleaning services and received a total of twelve submissions. Following a comprehensive review of all proposals and discussion at this week's staff meeting, the field has been narrowed to two vendors: Virtuosity Cleaning Solutions and MD Building Services. The request is for the Board to authorize an award of up to \$90,000 (inclusive of daily services and an additional \$10,000 for as-needed services), contingent upon satisfactory reference checks and responses to outstanding questions. Further, to authorize the DPW Director to make the final vendor selection between the two firms upon confirmation of these satisfactory contingencies.

A MOTION was made by Chairman Pray and SECONDED by Selectman Dokmo to authorize the Department of Public Works to award a contract for Town building cleaning services to MD Building Services for a sum not to exceed \$80,262 with additional services not to exceed \$10,000 finding that this bid is the most advantageous to the Town. Further, that the Board authorize the DPW Director to make the sign the related agreement.

Vote: 5-0-0; motion carried unanimously.

6.2. Fire Rescue Department – Acceptance of Donation From Walmart

Deputy Chief Hevey explained that the Amherst Wal-Mart (Store 1796) has donated to the Fire Rescue Department a 70" Samsung flat screen television. This television will be installed in the D training room which is used for both internal meetings and training sessions. Total value of donation is \$548.00.

A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to accept the donation of a 70" Samsung flat screen television, valued at \$548, from the Amherst Wal-Mart (Store 1796), for use at the Fire & Rescue Department.

Vote: 5-0-0; motion carried unanimously.

6.3. Fire Rescue Department – Aerial Truck Replacement

Fire Chief Waldron reviewed the proposed aerial truck replacement. The Fire Rescue Department requests authorization to purchase a new mid-mount aerial fire truck to replace the

interim 2001 E-One aerial acquired earlier this year, moving toward a permanent aerial apparatus solution. The selected Pierce aerial, at a cost not to exceed \$2,275,000, offers long-term reliability, enhanced operational capability, and overall cost savings for the Town. To finance the purchase, the Department proposes applying the previously approved \$1.9M Warrant Article and supplementing it with up to \$375,000 from the Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund. Additionally, it recommends engaging Brindlee Mountain Fire Apparatus to broker the sale of the existing aerial vehicle. Said proceeds of the sale of the aerial apparatus will be received in the General Fund as a sale of municipal property and appropriated to the Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund via a future warrant article. This investment will ensure the Town retains essential, dependable emergency response capacity, aligns with long-term apparatus needs, and leverages favorable pricing in light of current industry-wide supply delays. The lead time is 12-13 months from the quarterly build slot, which could be as soon as March.

A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo to authorize the Town to enter into a purchase agreement, and subsequently a purchase contract, with Allegiance and Pierce Manufacturing for a new mid-mount aerial apparatus at a cost not to exceed \$2,275,000 contingent upon final contract terms acceptable to the Town and reviewed by Town Counsel.

Vote: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo to approve the withdrawal of up to \$375,000 from the Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund under the authority of the Board of Selectmen to cover the difference between the \$1.9 million aerial apparatus warrant article and the maximum (non-discounted) purchase price of the new aerial apparatus.

Vote: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo to authorize the Fire Rescue Chief and Town Administrator to enter into a contract with Brindlee Mountain Fire Apparatus for the sale of the Town's 2001 E-One aerial truck, at a sale price to be determined by the Town, with a 5% brokerage fee. Said proceeds of the sale of the aerial apparatus will be received in the General Fund as a sale of municipal property and appropriated to the Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund via a future warrant article.

Vote: 5-0-0; motion carried unanimously.

6.4. Recreation Department – Acceptance of Donation For Trex Bench

The Recreation Department is grateful of the offer of a donation of a bench valued at \$409.00 from the DAR - Captain Josiah Crosby Chapter. This bench will be placed at Buck Meadow next to the lending library

A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to accept the donation of one Trex Bench to the Amherst Recreation Department valued at \$409.00

Vote: 5-0-0; motion carried unanimously.

178
179 **7. Consent Agenda**
180

181 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to approve*
182 *the consent agenda, as presented.*

183 *Vote: 5-0-0; motion carried unanimously.*
184

185 **7.1. AP and Payroll Manifest Approvals**
186

187 Accounts Payable Manifest in the amount of \$2,400.00 dated November 21, 2025, subject to
188 review and audit.

189
190 Accounts Payable Manifest in the amount of \$3,008.12 dated November 26, 2025, subject to
191 review and audit.

192
193 Accounts Payable Manifest in the amount of \$289,664.67 dated November 26, 2025, subject to
194 review and audit.

195
196 Accounts Payable Manifest in the amount of \$3,617,142.00 dated December 1, 2025, subject to
197 review and audit.

198
199 Accounts Payable Manifest in the amount of \$3,339,995.47 dated December 4, 2025, subject to
200 review and audit.

201
202 **7.2. Pole License**
203

204 **8. Other Approvals**

205 **8.1. Minutes**
206

207 *A MOTION was made by Selectman Coughlin and SECONDED by Selectmen D'Angelo to*
208 *approve the meeting minutes of November 10, 2025.*

209 *Vote: 5-0-0; motion carried unanimously.*
210

211 *A MOTION was made by Selectman Coughlin and SECONDED by Selectmen D'Angelo to*
212 *approve the meeting minutes of November 21, 2025.*

213 *Vote: 5-0-0; motion carried unanimously.*
214

215 *A MOTION was made by Selectman Coughlin and SECONDED by Selectmen D'Angelo to*
216 *approve the meeting minutes of November 24, 2025.*

217 *Vote: 5-0-0; motion carried unanimously.*
218

219 **8.2. Appointment of Fire Chief Don Waldron as emergency Management**
220 **Director**
221

Town Administrator Daley explained that, due to the resignation of Fire Chief Conley, Police Chief Ciampoli was appointed the Emergency Management Director. With the hire of Fire Chief Don Waldron, the Emergency Management Director role will revert to him.

A MOTION was made by Selectman Dokmo and SECONDED by Selectmen Grella to appoint Fire Chief Don Waldron as the Emergency Management Director for the Town of Amherst, effective immediately.

Vote: 5-0-0; motion carried unanimously.

9. New Action Items

The Board reviewed its new action items, including to finalize the budget and the Warrant Article language. A revised contract for the aerial truck will also be sent to Town Counsel for review.

10. Old/New Business

Selectman Dokmo noted that the Town contributed four trees to the Festival of Trees. As a result of the event, over \$60,000 was raised for SHARE.

Selectman D'Angelo stated that there will be a Bike Ped Advisory Committee meeting tomorrow evening at 7pm. Also, the German Christmas Market will be held on Saturday. Amherst residents may attend for free.

Selectman Coughlin stated that she spoke with the new Register of Deed regarding property fraud alerts.

Jennifer Stover stated that there will be a Town employee/volunteer holiday party on Friday.

Adjournment

A MOTION was made by Selectman D'Angelo and SECONDED by Selectmen Coughlin to adjourn the meeting at 8:40pm.

Vote: 5-0-0; motion carried unanimously.

NEXT MEETING: December 22, 2025

Selectman Pamela D. Coughlin Date



Town of Amherst, NH

BOARD OF SELECTMEN MEETING MINUTES

Barbara Landry Meeting Room

2 Main Street

Monday, December 22, 2025, 6:30PM

1 **Attendees:** Chairman Danielle Pray; Selectman John D'Angelo, Selectman Tom Grella,
2 Selectman Cynthia Dokmo
3 **Staff present:** Town Administrator Lincoln Daley; EA/HRC Jennifer Stover; DPW Director Eric
4 Slosek, Finance Director Jacob Fitzgerald; Police Chief Ciampoli; Fire Chief Waldron
5

1. Call to Order

6
7 Chair Danielle Pray called the public meeting to order at 6:32p.m.
8

2. Pledge of Allegiance – led by Captain Derek Mahoney

3. Citizens Forum

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10
11
12 Will Ludt, 3 School Street, noted that there is a movement to install a firing range at the New
13 Boston Space Force Station. The current plan is to place the range approximately 100 yards from
14 Freestyle Farm at the end of Mack Hill Road. There will be a study and public hearings at some
15 point.
16
17

6. Board Recognition

6.1. Recognition of Officer Mark Frederick and Introduction of K-9 Niko

18
19
20
21 Chief Ciampoli stated that the Amherst Police Department is pleased to formally introduce K-9
22 Niko, the Department's first patrol K-9. Officer Frederick and K-9 Niko recently completed a
23 rigorous 13-week Patrol School. The Amherst Police Department congratulates Officer Frederick
24 and K-9 Niko on the successful completion of Patrol School and recognizes the exceptional
25 effort and dedication exhibited by both. This accomplishment marks an important advancement
26 in the Department's operational capabilities and commitment to public safety.
27

28 The Board welcomed K-9 Niko and thanked Officer Frederick for his time and effort. Officer
29 Frederick provided the Board with a summary of responsibilities and responded to questions
30 from the Board and public.
31

4. Scheduled Appointments

4.1. 2025 DRA Sales Ratio Survey – Angela Silva, Assessor

32
33
34
35 Angela Silva, Assessor, explained that the New Hampshire Department of Revenue
36 Administration (DRA) conducts an annual Sales Ratio Survey to measure how local property
37 assessments compare to current market values. The results are used by the DRA to determine
38 each municipality's equalization ratio and to support fair and equitable property taxation
39 statewide. For the 2025 Sales Ratio Survey, the Town's sales data and preliminary results were
40 reviewed by the Town's assessing consultant, Granite Hill Municipal Services. There were 178

valid sales for the 12 months of the study, and the average sales price was \$640,000, which was very close to last year's average. The data shows that the market is slowing down but still doing well overall.

The Board was asked to review and sign the Sales Ratio Survey Certification Form, confirming that the information submitted to the DRA is accurate to the best of the Town's knowledge.

A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to accept the findings and recommendations of the Town Assessing Agent regarding the review of the 2025 New Hampshire Department of Revenue Administration Sales Ratio Survey and for the Board of Selectmen to sign the Sales Ratio Survey Certification Form.

Vote: 4-0-0; motion carried unanimously.

5. Public Hearing

5.1. Public Hearing: Adding Lyndeborough Road to the No Through Trucking Ordinance list; Proposed stop sign at the corner of Thornton Ferry I and Ravine Road.

Chief Ciampoli and DPW Director Slosek explained that complaints have been received from residents. One dealing with the lack of a stop sign on Thornton Ferry Road I at the intersection with Ravine Road. When traveling on Ravine Road, there is very limited sight distance given the curvature of the road. Calculations and time tests found that the curve does not offer sufficient sightline distance by national standards to safely enter the roadway from Ravine Road onto Thornton Ferry Road I without the potential of an angular collision. The recommendation is to install a stop sign, with the potential for an additional stop sign at the other corner of the road as well. Roadway markings are also proposed. Residents would be educated regarding the new traffic condition.

The second item is a proposed No Through Trucking Ordinance for Lyndeborough Road. This was based on a concern from a resident regarding large, tractor trailer type trucks driving very fast down the road, posing a safety issue. The Nashua Regional Planning Commission (NRPC) conducted two traffic studies along the road and created a report which showed that there was not a significant problem with trucks, totaling an average of less than three per day. In reviewing the topography of the road, such as the horizontal and vertical alignments, the Traffic Safety Committee unanimously recommended that the road is not safe for large tractor trailers to be traveling it as a through road. The recommendation is to post the road as No Through Trucking due to the frequent curves and poor lines of sight.

The public hearing was opened at 7:01pm. There will be a second public hearing on these items on January 12, 2026.

Kelly Mullin, 48 Christian Hill Road, asked for information regarding how the No Through Trucking proposal may impact Christian Hill Road, as Boston Post Road is already marked as No Through Trucking. DPW Director Slosek stated that displaced traffic could be addressed in the future. Chief Ciampoli noted that it would be difficult for large trucks to access Christian Hill Road if both of the endcap roads are marked as No Through Trucking.

Will Ludt, 3 School Street, asked during what time period the NRPC study was performed. Chief Ciampoli stated that it was conducted from August 7th-August 18th. Will Ludt stated that he believes the proposal would be a benefit to those along Lyndeborough Road.

A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to close the public hearing.

Vote: 4-0-0; motion carried unanimously.

7. Board Appointments

7.1. Appointments for the Bicycle and Pedestrian Advisory Committee

Chairman Pray explained that the Bicycle & Pedestrian Advisory Committee (BPAC) Chair, Wendy Rannenberg, has announced her intention to step down from the position and has requested to move to an Alternate role on the Committee. To ensure continuity of leadership, the Committee is recommending that Nancy Gerzon be appointed to a full membership position and assume the role of Chair, with a term expiring 2028. In addition, the Committee requested that current Alternate Ryan Helfand be appointed to Vice-Chair, also with a term ending 2028. Wendy Rannenberg would then fill Ryan Helfand's Alternate position, with a term expiring 2027. Following these changes, there will remain one vacancy for an Alternate position, with a term ending 2027.

Nancy Gerzon stated that she and Ryan Helfand look forward to working closely with the Board and Town. She thanked Wendy Rannenberg for her service and effort to the Town.

A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to accept the resignation of Wendy Ranneberg as Chair, moving to the position of Alternate with a term ending in 2027. Further, to appoint Nancy Gerzon to the position of a full member, with a term ending in 2028. Further, to appoint Ryan Helfand to the position of a full member, with a term ending in 2028.

Vote: 4-0-0; motion carried unanimously.

8. Administration

8.1. Amherst Municipal FY27 Budget – Presentation (DRAFT 6) and Warrant Articles

Finance Director Jacob Fitzgerald presented draft 6 of the FY27 budget. He explained that it includes a \$7,700 increase from the draft 5 budget. The primary source of the increase is contracted services and equipment purchased for the Emergency Management Department. Also of note, the Souhegan Regional Landfill District finalized its budget. The number previously estimated in the budget for this item remains the same.

A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella that the budget be presented at a public hearing on January 12, 2026.

Vote: 4-0-0; motion carried unanimously.

Finance Director Fitzgerald stated that he met with representatives from the Conservation Commission regarding the proposed bond Warrant Article and the comments made at previous meetings. The current proposal is to bring the \$10,000,000 bond request for the acquisition of Open space before the voters and not bring an alternative scenario so the. The DRA and legal bond counsel were satisfied with the article as presented.

Kirk Rogers, Ways & Means Committee, asked if there will be specific information regarding the bond, such as the proposed duration, on the Warrant Article. He asked how residents will be able to determine the potential tax impact of the bond. Finance Director Fitzgerald stated that the specifics of the bond duration will be determined by the Board and can be presented with the Article.

*A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella that the Open Space Acquisition Bond Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

*A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo that the Contingency Fund Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

*A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella that the Baboosic Lake Septic Operating Budget Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

*A MOTION was made by Selectman Dokmo and SECONDED by Selectman Dokmo that the Communications Center Capital Reserve Fund Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

*A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo that the Computer Capital Reserve Fund Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

*A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Dokmo that the Assessing Revaluation Capital Reserve Fund Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

*A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella that the Bridge Repair and Replacement Capital Reserve Fund Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

177 *A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo that the*
178 *Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund Article be*
179 *presented at a public hearing on January 12, 2026.*

180 *Vote: 4-0-0; motion carried unanimously.*

181
182 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Dokmo that the*
183 *Fire Rescue PFAS Free Personnel Protective Equipment Reserve Fund Article be presented at a*
184 *public hearing on January 12, 2026.*

185 *Vote: 4-0-0; motion carried unanimously.*

186
187 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella that the DPW*
188 *Vehicle/Equipment Acquisition and Replacement Capital Reserve Fund Article be presented at a*
189 *public hearing on January 12, 2026.*

190 *Vote: 4-0-0; motion carried unanimously.*

191
192 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman D'Angelo that the*
193 *Multimodal Facilities Capital Reserve Fund Article be presented at a public hearing on January*
194 *12, 2026.*

195 *Vote: 4-0-0; motion carried unanimously.*

196
197 *A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo that the DPW*
198 *Transfer Station Deck Replacement and Purchase Article be presented at a public hearing on*
199 *January 12, 2026.*

200 *Vote: 4-0-0; motion carried unanimously.*

201
202 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella that the*
203 *Establish Town Facilities Repair and Replacement Capital Reserve Fund Article be presented at*
204 *a public hearing on January 12, 2026.*

205 *Vote: 4-0-0; motion carried unanimously.*

206
207 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella that the*
208 *Modify the optional tax credit for service-connected total disability Warrant to be presented at a*
209 *public hearing on January 12, 2026.*

210 *Vote: 4-0-0; motion carried unanimously.*

211
212 Town Administrator Daley stated that the Town is working with a third-party tower company to
213 locate a tower on the Fire and Police town-owned property. The goal is for the third-party tower
214 company to build a monopole structure to house the Town's communication equipment while
215 also offering opportunities to locate telephone carriers on the same tower. This would resolve the
216 Town's current communication issues with the Emergency Management Department and allow
217 for additional cell coverage for residents at no cost to the Town. There may also be an
218 opportunity for some revenue generation through this partnership. Staff continues to work with
219 the Board and Town Counsel to develop a Warrant Article that would give the Board authority to
220 enter into a long-term land lease to allow the company to locate on the Town property and
221 construct at no cost to the Town.
222

Andrew Pataky, Ways & Means Committee, asked if the company will pay the Town for the land. Town Administrator Daley stated that the intention is for the tower to be built at no cost to the Town. Other details are still pending.

8.2. Town Administrator Updates

Town Administrator Daley provided the following updates.

1. New Boston Tracking Station - Tower Replacement

Town Administration, along with the Fire Chief and Police Chief, recently attended a meeting at the New Boston U.S. Space Force Station with representatives from Bedford and New Boston, and officials from the U.S. Space Force. The purpose was to discuss planning for the replacement of the existing lattice communications tower located on the base. During the meeting, base representatives and their engineering consultants presented potential replacement options and proposed locations. The meeting also provided an opportunity for community input and questions regarding the project. Based on the information presented, the proposed locations and tower height will not impact Town communications. Town staff will continue to work collaboratively with federal representatives and surrounding communities to ensure ongoing coordination and to address any concerns as the project moves forward.

2. Route 122 / Merrimack Road – Intersection Improvements

Town Administration, with the Police Chief and Public Works Director, met with representatives from the New Hampshire Department of Transportation (NHDOT) to discuss potential short- and intermediate-term safety improvements at the intersection of Route 122 and Merrimack Road. NHDOT indicated that the improvements currently under consideration will not impact or limit long-term solutions identified in the agency's 10-Year Plan. The improvements discussed include converting the intersection to four-way stop control, installing enhanced advance warning signage, and improving vegetation management to increase visibility and overall safety. NHDOT representatives are scheduled to appear before the Board at the January 26, 2026, meeting to review the proposed intersection improvements and to seek the Town's support for implementation during the 2026 construction season.

3. DPW Solar Project Update

The DPW solar project has been successfully completed and is fully operational. The project included the installation of a 54 kWh solar photovoltaic system on the DPW salt shed, which is currently generating electricity and offsetting on-site energy consumption. The total out-of-pocket cost to the Town was approximately \$10,000, reflecting the fact that a previously anticipated \$6,840 Eversource rebate was no longer available at the time of installation. In support of project funding, the Town submitted a reimbursement request to the New Hampshire Department of Energy last week in the amount of \$96,777. The Town anticipates receiving this reimbursement in the near future. In addition, the project qualifies for a federal tax credit, which the Town will apply for at an estimated total of \$44,407. Together, these funding sources significantly reduce the overall net cost of the project. To further enhance the financial return, the Town must contract with a Renewable Energy Credit (REC) broker to sell the energy credits generated by the system on the open market. Proposals were received from two reputable firms,

and Town staff is currently reviewing the proposals. A recommendation will be presented to the Board at a future meeting.

Based on current electrical usage and projected production, total first-year savings from reduced electrical costs and REC revenue are estimated at \$8,596. This level of savings results in an estimated return on investment of approximately 1.26 years, demonstrating the strong financial and operational benefits of the DPW solar installation.

Town Administrator Daley explained that Staff met with CivicPlus, the Town's website provider, regarding integration of a new platform. The revised website should be up and running by June.

9. Staff Reports

9.7. Finance Department – Approval of Cooperative Purchasing Agreements – *the Board took up this item at this time.*

Finance Director Fitzgerald explained that the Town's currently approved purchasing policy includes an optional purchasing method that allows a Department Head, with approval of the Town Administrator and/or Board of Selectmen, to waive bidding procedures when purchasing through cooperative purchasing agreements that have been previously approved by the Board of Selectmen. The Finance Office shall maintain a list of pre-approved cooperative purchasing agencies and contract agreements.

The request of the Board is the approval of the following agreements to be placed on the pre-approved list:

- Sourcewell
- HGACBuy (Houston-Galveston Area Council)
- COMMBuys (Massachusetts state bid)
- Plymouth County Commissioners (Plymouth County, MA)
- CT-DAS (Connecticut State bid)

Utilizing these agreements allows for the ability to procure assets that New Hampshire did not bid for or potentially realize more favorable costs than the New Hampshire bid price.

Chairman Pray suggested an annual informal audit process for certain purchases from these vendors to ensure that they are competitive.

A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo to approve the additions of Sourcewell, HGACBuy (Houston-Galveston Area Council), COMMBuys (Massachusetts state bid), Plymouth County Commissioners (Plymouth County, MA), and CT-DAS (Connecticut State bid) to the list of pre-approved purchasing agreements, pursuant to the Town's purchasing policy.

Vote: 4-0-0; motion carried unanimously.

Selectman D'Angelo stated that the Town Administrator's report mentions that the Finance Department is short one employee. He asked about a plan to backfill for the empty position.

Finance Director Fitzgerald stated that the Department has been utilizing an employee from another department. Alternative options are being explored.

9.1. Public Work Department – New DPW Hire - Regular Part-Time Transfer Station Attendant

DPW Director Slosek stated that the Department recently advertised the position of Regular Part-Time Transfer Station Attendant to fill the current vacancy. Following a review of submitted applications and the completion of the interview process, the Department recommends the appointment of Brittany Lovejoy to this position.

A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo to approve the hiring of Brittany Lovejoy as a Regular Part-Time Transfer Station Attendant within the Department of Public Works, effective December 23, 2025, at Grade 3, Step 4, at an hourly rate of \$23.44 (annualized at \$35,956.96), in accordance with the Town's compensation plan. Further, to authorize an increase in compensation to Grade 3, Step 5, at an hourly rate of \$23.92 (annualized at \$36,693.28), upon Ms. Lovejoy's successful attainment of both a New Hampshire Department of Environmental Services Solid Waste Operator Certificate and a New Hampshire Weighmaster License, as verified by the Department of Public Works.
Vote: 4-0-0; motion carried unanimously.

9.2. Fire Rescue Department – Purchase of Pierce for Ariel Truck (Update)

Fire Chief Waldron updated the Board on the current status of the Town's purchase of the Pierce Aerial Truck, including progress to date and any relevant timeline or contractual considerations.

A MOTION was made by Chairman Pray and SECONDED by Selectman Grella to authorize the Town Administrator to sign the brokerage contract with Brindley Mountain Sales for the sale of the 2004 E1 aerial.
Vote: 4-0-0; motion carried unanimously.

A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to execute the purchase order as presented and authorize the Town Administrator to sign on behalf of the Board of Selectmen.
Vote: 4-0-0; motion carried unanimously.

9.3. Fire-Rescue Department – Acceptance of donation

Fire Chief Waldron explained that the Fire-Rescue Department seeks authorization to accept a donation of a \$100 Hannaford gift card. This card was donated by Hannaford Jenkins Road in order to provide holiday meals for Fire-Rescue staff working on the holidays.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Dokmo to accept donation from the Amherst Fire-Rescue Association in the amount of \$100.00.
Vote: 4-0-0; motion carried unanimously.

360 **9.4. Fire Rescue Department – Department Name Change**

361
362 Fire Chief Waldron stated that, in keeping with the unifying vision of the future of the
363 department, the Fire-Rescue department seeks Board approval to change the name to "Amherst
364 Fire and EMS". This name change symbolizes the community's recognition of the commitment
365 and dedication of ALL members of the Fire and EMS department to the Town of Amherst.
366

367 *A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo to approve*
368 *the name change from Amherst Fire-Rescue to "Amherst Fire and EMS."*
369 *Vote: 4-0-0; motion carried unanimously*
370

371 **9.5. Fire Rescue Department – Rescue Boat Surplus Item**

372
373 Fire Chief Waldron stated that the Fire-Rescue Department is requesting authorization to declare
374 surplus one Avon rescue boat, manufactured in 2000. This vessel is no longer needed for
375 departmental operations as the Fire-Rescue Department has received a new rescue boat through a
376 donation from the Amherst Fire-Rescue Association. Approval of this request will allow the
377 Town to formally remove the older boat from service and dispose of it in accordance with Town
378 surplus property procedures.
379

380 *A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo to authorize*
381 *declaring the 2000 Avon Fire-Rescue boat as surplus property and approving its disposal by the*
382 *in accordance with Town policy, with the understanding that the Fire-Rescue Department will*
383 *attempt to sell the boat through an approved auction service.*
384 *Vote: 4-0-0; motion carried unanimously*
385

386 **9.6. Fire-Rescue Department – Acceptance of \$4,000 New Hampshire Volunteer**
387 **Engagement Mini-Grant**

388
389 Fire Chief Waldron stated that the Fire-Rescue Department has been awarded a \$4,000 New
390 Hampshire Volunteer Engagement Mini-Grant to support the development and production of
391 promotional and recruitment videos. The purpose of this grant is to enhance the Department's
392 outreach efforts and attract new volunteers by showcasing the vital work, training, and
393 community impact of Fire-Rescue personnel. The grant funds will be used for all costs directly
394 associated with producing high-quality promotional content, including video production, editing,
395 and related materials. Acceptance of this grant will allow the Department to leverage state
396 resources to strengthen volunteer recruitment efforts without placing additional financial burden
397 on the Town.
398

399 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to accept the*
400 *New Hampshire Volunteer Engagement Mini-Grant in the amount of \$4,000 and to authorize the*
401 *Town Administrator to execute the contract on behalf of the Board of Selectmen.*
402 *Vote: 4-0-0; motion carried unanimously*
403
404
405

406 **10. Consent Agenda**

407
408 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Dokmo to*
409 *approve the consent agenda items #10.1, 10.2, and 10.4.*

410 *Vote: 4-0-0; motion carried unanimously.*
411

412 **10.1. December Tax Warrant 2025**

413
414 **Levy of December 2025 Tax Warrant**

415 **Item A.** The attached is a Levy of 2025 Tax Warrant directing the Tax Collector to collect the
416 taxes in the list committed to the sum of \$30,391,013.00. The Department of Revenue requires
417 the Warrant be signed by the governing Board of Selectmen.
418

419 **10.2. Current Use Application 2026**

420
421 **Current Use Application Recommendation**

422 **Item B.** This is an application for Current Use. Our Assessor has reviewed the Application, and
423 determined the applicant qualifies for 4.035 acres, Map 004, Lot 154-000 to be placed in Current
424 Use under RSA 79-A and CUB 304.01 and recommends approval. These 4.035 acres are
425 contiguous with Map 004, Lot 146-004, containing 41.69 acres of the same owner.
426

427 **10.4. Finance Manifests**

428
429 **Accounts Payable Manifests, subject to review and audit:**

430 \$34,336.42, December 11, 2025

431 \$18,059.46, November 5, 2025

432 \$10,659.54, October 7, 2025

433 \$11,935.00, December 8, 2025

434 \$419,740.03, December 16, 2025
435

436 **10.3. Solar Exemption 2026**

437
438 *Selectman Dokmo recused herself from this item.*
439

440 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella to approve*
441 *the consent agenda item #10.3.*

442 *Vote: 3-0-0; motion carried unanimously.*
443

444 **Solar Exemption Application 2026**

445 **Item C.** The Assessor has reviewed the attached Solar Exemption Application for Map 005, Lot
446 109-001 and the applicant qualifies for the Tax Credit under RSA 72:62 in the amount of
447 \$20,000 commencing in the 2026 tax year.
448
449
450
451

452 **11. New Action Items**

453
454 Andrew Pataky, Ways & Means Committee, stated that the Committee voted 5-1 to support the
455 Open Space Acquisition Warrant Article. All other Warrant Articles were voted in support at 6-
456 0.

457
458 The Board reviewed its new action items, including public hearing notices and language for the
459 Warrant Articles.

460
461 **12. Old/New Business**

462
463 Selectman Grella stated that the Heritage Commission voted to hopefully place a photo of the
464 newly dedicated war monument on the front of the Town Report. Jennifer Stover suggested a
465 photo of the Fire and EMS Department. Selectman Dokmo suggested a photo of Nancy Demers.
466 The Board agreed to compile ideas to review at a future meeting.

467
468 Selectman D'Angelo stated that the Amherst German Christmas Market event seemed to run
469 well, and he suggested a debrief of the event. Town Administrator Daley stated that staff plans to
470 hold a debriefing session.

471
472 **13. Non-Public Session RSA 91-A:3 (a) and (d)**

473
474 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Dokmo to enter*
475 *into Non-Public Session: Pursuant to NH RSA 91-A:3, II (a) and (d) at 8:28pm.*
476 *Roll Call Vote: Grella – aye; Pray – aye; Dokmo – aye; D'Angelo – aye; 4-0-0; motion carried*
477 *unanimously.*

478
479 The Board discussed personnel issues. No action was taken, and no votes were taken.

480
481 *A MOTION was made by Chairman Pray and SECONDED by Selectman Grella to exit Non-*
482 *Public Session at 8:40pm.*
483 *Roll Call Vote: Grella – aye; Pray – aye; D'Angelo – aye; Dokmo – aye; 4-0-0; motion carried*
484 *unanimously.*

485
486 **Adjournment**

487
488 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectmen Coughlin to*
489 *adjourn the meeting at 8:40pm.*
490 *Vote: 4-0-0; motion carried unanimously.*

491
492
493 **NEXT MEETING: January 12, 2026**

494
495
496 _____
Selectman Pamela D. Coughlin Date



Town of Amherst, NH

BOARD OF SELECTMEN MEETING MINUTES

Barbara Landry Meeting Room
2 Main Street
Monday, December 22, 2025, 6:30PM

Attendees: Chairman Danielle Pray; Selectman John D'Angelo, Selectman Tom Grella, Selectman Cynthia Dokmo
Staff present: Town Administrator Lincoln Daley; EA/HRC Jennifer Stover; DPW Director Eric Slosek, Finance Director Jacob Fitzgerald; Police Chief Ciampoli; Fire Chief Waldron

1. Call to Order

Chair Danielle Pray called the public meeting to order at 6:32p.m.

2. Pledge of Allegiance – led by Captain Derek Mahoney

3. Citizens Forum

Will Ludt, 3 School Street, noted that there is a movement to install a firing range at the New Boston Space Force Station. The current plan is to place the range approximately 100 yards from Freestyle Farm at the end of Mack Hill Road. There will be a study and public hearings at some point.

6. Board Recognition

6.1. Recognition of Officer Mark Frederick and Introduction of K-9 Niko

Chief Ciampoli stated that the Amherst Police Department is pleased to formally introduce K-9 Niko, the Department's first patrol K-9. Officer Frederick and K-9 Niko recently completed a rigorous 13-week Patrol School. The Amherst Police Department congratulates Officer Frederick and K-9 Niko on the successful completion of Patrol School and recognizes the exceptional effort and dedication exhibited by both. This accomplishment marks an important advancement in the Department's operational capabilities and commitment to public safety.

The Board welcomed K-9 Niko and thanked Officer Frederick for his time and effort. Officer Frederick provided the Board with a summary of responsibilities and responded to questions from the Board and public.

4. Scheduled Appointments

4.1. 2025 DRA Sales Ratio Survey – Angela Silva, Assessor

Angela Silva, Assessor, explained that the New Hampshire Department of Revenue Administration (DRA) conducts an annual Sales Ratio Survey to measure how local property assessments compare to current market values. The results are used by the DRA to determine each municipality's equalization ratio and to support fair and equitable property taxation statewide. For the 2025 Sales Ratio Survey, the Town's sales data and preliminary results were reviewed by the Town's assessing consultant, Granite Hill Municipal Services. There were 178

valid sales for the 12 months of the study, and the average sales price was \$640,000, which was very close to last year's average. The data shows that the market is slowing down but still doing well overall.

The Board was asked to review and sign the Sales Ratio Survey Certification Form, confirming that the information submitted to the DRA is accurate to the best of the Town's knowledge.

A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to accept the findings and recommendations of the Town Assessing Agent regarding the review of the 2025 New Hampshire Department of Revenue Administration Sales Ratio Survey and for the Board of Selectmen to sign the Sales Ratio Survey Certification Form.

Vote: 4-0-0; motion carried unanimously.

5. Public Hearing

5.1. Public Hearing: Adding Lyndeborough Road to the No Through Trucking Ordinance list; Proposed stop sign at the corner of Thornton Ferry I and Ravine Road.

Chief Ciampoli and DPW Director Slosek explained that complaints have been received from residents. One dealing with the lack of a stop sign on Thornton Ferry Road I at the intersection with Ravine Road. When traveling on Ravine Road, there is very limited sight distance given the curvature of the road. Calculations and time tests found that the curve does not offer sufficient sightline distance by national standards to safely enter the roadway from Ravine Road onto Thornton Ferry Road I without the potential of an angular collision. The recommendation is to install a stop sign, with the potential for an additional stop sign at the other corner of the road as well. Roadway markings are also proposed. Residents would be educated regarding the new traffic condition.

The second item is a proposed No Through Trucking Ordinance for Lyndeborough Road. This was based on a concern from a resident regarding large, tractor trailer type trucks driving very fast down the road, posing a safety issue. The Nashua Regional Planning Commission (NRPC) conducted two traffic studies along the road and created a report which showed that there was not a significant problem with trucks, totaling an average of less than three per day. In reviewing the topography of the road, such as the horizontal and vertical alignments, the Traffic Safety Committee unanimously recommended that the road is not safe for large tractor trailers to be traveling it as a through road. The recommendation is to post the road as No Through Trucking due to the frequent curves and poor lines of sight.

The public hearing was opened at 7:01pm. There will be a second public hearing on these items on January 12, 2026.

Kelly Mullin, 48 Christian Hill Road, asked for information regarding how the No Through Trucking proposal may impact Christian Hill Road, as Boston Post Road is already marked as No Through Trucking. DPW Director Slosek stated that displaced traffic could be addressed in the future. Chief Ciampoli noted that it would be difficult for large trucks to access Christian Hill Road if both of the endcap roads are marked as No Through Trucking.

Will Ludt, 3 School Street, asked during what time period the NRPC study was performed. Chief Ciampoli stated that it was conducted from August 7th-August 18th. Will Ludt stated that he believes the proposal would be a benefit to those along Lyndeborough Road.

A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to close the public hearing.

Vote: 4-0-0; motion carried unanimously.

7. Board Appointments

7.1. Appointments for the Bicycle and Pedestrian Advisory Committee

Chairman Pray explained that the Bicycle & Pedestrian Advisory Committee (BPAC) Chair, Wendy Rannenberg, has announced her intention to step down from the position and has requested to move to an Alternate role on the Committee. To ensure continuity of leadership, the Committee is recommending that Nancy Gerzon be appointed to a full membership position and assume the role of Chair, with a term expiring 2028. In addition, the Committee requested that current Alternate Ryan Helfand be appointed to Vice-Chair, also with a term ending 2028. Wendy Rannenberg would then fill Ryan Helfand's Alternate position, with a term expiring 2027. Following these changes, there will remain one vacancy for an Alternate position, with a term ending 2027.

Nancy Gerzon stated that she and Ryan Helfand look forward to working closely with the Board and Town. She thanked Wendy Rannenberg for her service and effort to the Town.

A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to accept the resignation of Wendy Ranneberg as Chair, moving to the position of Alternate with a term ending in 2027. Further, to appoint Nancy Gerzon to the position of a full member, with a term ending in 2028. Further, to appoint Ryan Helfand to the position of a full member, with a term ending in 2028.

Vote: 4-0-0; motion carried unanimously.

8. Administration

8.1. Amherst Municipal FY27 Budget – Presentation (DRAFT 6) and Warrant Articles

Finance Director Jacob Fitzgerald presented draft 6 of the FY27 budget. He explained that it includes a \$7,700 increase from the draft 5 budget. The primary source of the increase is contracted services and equipment purchased for the Emergency Management Department. Also of note, the Souhegan Regional Landfill District finalized its budget. The number previously estimated in the budget for this item remains the same.

A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella that the budget be presented at a public hearing on January 12, 2026.

Vote: 4-0-0; motion carried unanimously.

Finance Director Fitzgerald stated that he met with representatives from the Conservation Commission regarding the proposed bond Warrant Article and the comments made at previous meetings. The current proposal is to bring the \$10,000,000 bond request for the acquisition of Open space before the voters and not bring an alternative scenario so the. The DRA and legal bond counsel were satisfied with the article as presented.

Kirk Rogers, Ways & Means Committee, asked if there will be specific information regarding the bond, such as the proposed duration, on the Warrant Article. He asked how residents will be able to determine the potential tax impact of the bond. Finance Director Fitzgerald stated that the specifics of the bond duration will be determined by the Board and can be presented with the Article.

*A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella that the Open Space Acquisition Bond Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

*A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo that the Contingency Fund Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

*A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella that the Baboosic Lake Septic Operating Budget Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

*A MOTION was made by Selectman Dokmo and SECONDED by Selectman Dokmo that the Communications Center Capital Reserve Fund Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

*A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo that the Computer Capital Reserve Fund Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

*A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Dokmo that the Assessing Revaluation Capital Reserve Fund Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

*A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella that the Bridge Repair and Replacement Capital Reserve Fund Article be presented at a public hearing on January 12, 2026.
Vote: 4-0-0; motion carried unanimously.*

177 *A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo that the*
178 *Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund Article be*
179 *presented at a public hearing on January 12, 2026.*

180 *Vote: 4-0-0; motion carried unanimously.*

181
182 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Dokmo that the*
183 *Fire Rescue PFAS Free Personnel Protective Equipment Reserve Fund Article be presented at a*
184 *public hearing on January 12, 2026.*

185 *Vote: 4-0-0; motion carried unanimously.*

186
187 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella that the DPW*
188 *Vehicle/Equipment Acquisition and Replacement Capital Reserve Fund Article be presented at a*
189 *public hearing on January 12, 2026.*

190 *Vote: 4-0-0; motion carried unanimously.*

191
192 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman D'Angelo that the*
193 *Multimodal Facilities Capital Reserve Fund Article be presented at a public hearing on January*
194 *12, 2026.*

195 *Vote: 4-0-0; motion carried unanimously.*

196
197 *A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo that the DPW*
198 *Transfer Station Deck Replacement and Purchase Article be presented at a public hearing on*
199 *January 12, 2026.*

200 *Vote: 4-0-0; motion carried unanimously.*

201
202 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella that the*
203 *Establish Town Facilities Repair and Replacement Capital Reserve Fund Article be presented at*
204 *a public hearing on January 12, 2026.*

205 *Vote: 4-0-0; motion carried unanimously.*

206
207 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella that the*
208 *Modify the optional tax credit for service-connected total disability Warrant to be presented at a*
209 *public hearing on January 12, 2026.*

210 *Vote: 4-0-0; motion carried unanimously.*

211
212 Town Administrator Daley stated that the Town is working with a third-party tower company to
213 locate a tower on the Fire and Police town-owned property. The goal is for the third-party tower
214 company to build a monopole structure to house the Town's communication equipment while
215 also offering opportunities to locate telephone carriers on the same tower. This would resolve the
216 Town's current communication issues with the Emergency Management Department and allow
217 for additional cell coverage for residents at no cost to the Town. There may also be an
218 opportunity for some revenue generation through this partnership. Staff continues to work with
219 the Board and Town Counsel to develop a Warrant Article that would give the Board authority to
220 enter into a long-term land lease to allow the company to locate on the Town property and
221 construct at no cost to the Town.
222

Andrew Pataky, Ways & Means Committee, asked if the company will pay the Town for the land. Town Administrator Daley stated that the intention is for the tower to be built at no cost to the Town. Other details are still pending.

8.2. Town Administrator Updates

Town Administrator Daley provided the following updates.

1. New Boston Tracking Station - Tower Replacement

Town Administration, along with the Fire Chief and Police Chief, recently attended a meeting at the New Boston U.S. Space Force Station with representatives from Bedford and New Boston, and officials from the U.S. Space Force. The purpose was to discuss planning for the replacement of the existing lattice communications tower located on the base. During the meeting, base representatives and their engineering consultants presented potential replacement options and proposed locations. The meeting also provided an opportunity for community input and questions regarding the project. Based on the information presented, the proposed locations and tower height will not impact Town communications. Town staff will continue to work collaboratively with federal representatives and surrounding communities to ensure ongoing coordination and to address any concerns as the project moves forward.

2. Route 122 / Merrimack Road – Intersection Improvements

Town Administration, with the Police Chief and Public Works Director, met with representatives from the New Hampshire Department of Transportation (NHDOT) to discuss potential short- and intermediate-term safety improvements at the intersection of Route 122 and Merrimack Road. NHDOT indicated that the improvements currently under consideration will not impact or limit long-term solutions identified in the agency's 10-Year Plan. The improvements discussed include converting the intersection to four-way stop control, installing enhanced advance warning signage, and improving vegetation management to increase visibility and overall safety. NHDOT representatives are scheduled to appear before the Board at the January 26, 2026, meeting to review the proposed intersection improvements and to seek the Town's support for implementation during the 2026 construction season.

3. DPW Solar Project Update

The DPW solar project has been successfully completed and is fully operational. The project included the installation of a 54 kWh solar photovoltaic system on the DPW salt shed, which is currently generating electricity and offsetting on-site energy consumption. The total out-of-pocket cost to the Town was approximately \$10,000, reflecting the fact that a previously anticipated \$6,840 Eversource rebate was no longer available at the time of installation. In support of project funding, the Town submitted a reimbursement request to the New Hampshire Department of Energy last week in the amount of \$96,777. The Town anticipates receiving this reimbursement in the near future. In addition, the project qualifies for a federal tax credit, which the Town will apply for at an estimated total of \$44,407. Together, these funding sources significantly reduce the overall net cost of the project. To further enhance the financial return, the Town must contract with a Renewable Energy Credit (REC) broker to sell the energy credits generated by the system on the open market. Proposals were received from two reputable firms,

and Town staff is currently reviewing the proposals. A recommendation will be presented to the Board at a future meeting.

Based on current electrical usage and projected production, total first-year savings from reduced electrical costs and REC revenue are estimated at \$8,596. This level of savings results in an estimated return on investment of approximately 1.26 years, demonstrating the strong financial and operational benefits of the DPW solar installation.

Town Administrator Daley explained that Staff met with CivicPlus, the Town's website provider, regarding integration of a new platform. The revised website should be up and running by June.

9. Staff Reports

9.7. Finance Department – Approval of Cooperative Purchasing Agreements – *the Board took up this item at this time.*

Finance Director Fitzgerald explained that the Town's currently approved purchasing policy includes an optional purchasing method that allows a Department Head, with approval of the Town Administrator and/or Board of Selectmen, to waive bidding procedures when purchasing through cooperative purchasing agreements that have been previously approved by the Board of Selectmen. The Finance Office shall maintain a list of pre-approved cooperative purchasing agencies and contract agreements.

The request of the Board is the approval of the following agreements to be placed on the pre-approved list:

- Sourcewell
- HGACBuy (Houston-Galveston Area Council)
- COMMBuys (Massachusetts state bid)
- Plymouth County Commissioners (Plymouth County, MA)
- CT-DAS (Connecticut State bid)

Utilizing these agreements allows for the ability to procure assets that New Hampshire did not bid for or potentially realize more favorable costs than the New Hampshire bid price.

Chairman Pray suggested an annual informal audit process for certain purchases from these vendors to ensure that they are competitive.

A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo to approve the additions of Sourcewell, HGACBuy (Houston-Galveston Area Council), COMMBuys (Massachusetts state bid), Plymouth County Commissioners (Plymouth County, MA), and CT-DAS (Connecticut State bid) to the list of pre-approved purchasing agreements, pursuant to the Town's purchasing policy.

Vote: 4-0-0; motion carried unanimously.

Selectman D'Angelo stated that the Town Administrator's report mentions that the Finance Department is short one employee. He asked about a plan to backfill for the empty position.

Finance Director Fitzgerald stated that the Department has been utilizing an employee from another department. Alternative options are being explored.

9.1. Public Work Department – New DPW Hire - Regular Part-Time Transfer Station Attendant

DPW Director Slosek stated that the Department recently advertised the position of Regular Part-Time Transfer Station Attendant to fill the current vacancy. Following a review of submitted applications and the completion of the interview process, the Department recommends the appointment of Brittany Lovejoy to this position.

A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo to approve the hiring of Brittany Lovejoy as a Regular Part-Time Transfer Station Attendant within the Department of Public Works, effective December 23, 2025, at Grade 3, Step 4, at an hourly rate of \$23.44 (annualized at \$35,956.96), in accordance with the Town's compensation plan. Further, to authorize an increase in compensation to Grade 3, Step 5, at an hourly rate of \$23.92 (annualized at \$36,693.28), upon Ms. Lovejoy's successful attainment of both a New Hampshire Department of Environmental Services Solid Waste Operator Certificate and a New Hampshire Weighmaster License, as verified by the Department of Public Works.
Vote: 4-0-0; motion carried unanimously.

9.2. Fire Rescue Department – Purchase of Pierce for Ariel Truck (Update)

Fire Chief Waldron updated the Board on the current status of the Town's purchase of the Pierce Aerial Truck, including progress to date and any relevant timeline or contractual considerations.

A MOTION was made by Chairman Pray and SECONDED by Selectman Grella to authorize the Town Administrator to sign the brokerage contract with Brindley Mountain Sales for the sale of the 2004 E1 aerial.
Vote: 4-0-0; motion carried unanimously.

A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to execute the purchase order as presented and authorize the Town Administrator to sign on behalf of the Board of Selectmen.
Vote: 4-0-0; motion carried unanimously.

9.3. Fire-Rescue Department – Acceptance of donation

Fire Chief Waldron explained that the Fire-Rescue Department seeks authorization to accept a donation of a \$100 Hannaford gift card. This card was donated by Hannaford Jenkins Road in order to provide holiday meals for Fire-Rescue staff working on the holidays.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Dokmo to accept donation from the Amherst Fire-Rescue Association in the amount of \$100.00.
Vote: 4-0-0; motion carried unanimously.

360 **9.4. Fire Rescue Department – Department Name Change**

361
362 Fire Chief Waldron stated that, in keeping with the unifying vision of the future of the
363 department, the Fire-Rescue department seeks Board approval to change the name to "Amherst
364 Fire and EMS". This name change symbolizes the community's recognition of the commitment
365 and dedication of ALL members of the Fire and EMS department to the Town of Amherst.
366

367 *A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo to approve*
368 *the name change from Amherst Fire-Rescue to "Amherst Fire and EMS."*
369 *Vote: 4-0-0; motion carried unanimously*
370

371 **9.5. Fire Rescue Department – Rescue Boat Surplus Item**

372
373 Fire Chief Waldron stated that the Fire-Rescue Department is requesting authorization to declare
374 surplus one Avon rescue boat, manufactured in 2000. This vessel is no longer needed for
375 departmental operations as the Fire-Rescue Department has received a new rescue boat through a
376 donation from the Amherst Fire-Rescue Association. Approval of this request will allow the
377 Town to formally remove the older boat from service and dispose of it in accordance with Town
378 surplus property procedures.
379

380 *A MOTION was made by Selectman Grella and SECONDED by Selectman Dokmo to authorize*
381 *declaring the 2000 Avon Fire-Rescue boat as surplus property and approving its disposal by the*
382 *in accordance with Town policy, with the understanding that the Fire-Rescue Department will*
383 *attempt to sell the boat through an approved auction service.*
384 *Vote: 4-0-0; motion carried unanimously*
385

386 **9.6. Fire-Rescue Department – Acceptance of \$4,000 New Hampshire Volunteer** 387 **Engagement Mini-Grant**

388
389 Fire Chief Waldron stated that the Fire-Rescue Department has been awarded a \$4,000 New
390 Hampshire Volunteer Engagement Mini-Grant to support the development and production of
391 promotional and recruitment videos. The purpose of this grant is to enhance the Department's
392 outreach efforts and attract new volunteers by showcasing the vital work, training, and
393 community impact of Fire-Rescue personnel. The grant funds will be used for all costs directly
394 associated with producing high-quality promotional content, including video production, editing,
395 and related materials. Acceptance of this grant will allow the Department to leverage state
396 resources to strengthen volunteer recruitment efforts without placing additional financial burden
397 on the Town.
398

399 *A MOTION was made by Selectman Dokmo and SECONDED by Selectman Grella to accept the*
400 *New Hampshire Volunteer Engagement Mini-Grant in the amount of \$4,000 and to authorize the*
401 *Town Administrator to execute the contract on behalf of the Board of Selectmen.*
402 *Vote: 4-0-0; motion carried unanimously*
403
404
405

406 **10. Consent Agenda**

407
408 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Dokmo to*
409 *approve the consent agenda items #10.1, 10.2, and 10.4.*

410 *Vote: 4-0-0; motion carried unanimously.*

411
412 **10.1. December Tax Warrant 2025**

413
414 **Levy of December 2025 Tax Warrant**

415 **Item A.** The attached is a Levy of 2025 Tax Warrant directing the Tax Collector to collect the
416 taxes in the list committed to the sum of \$30,391,013.00. The Department of Revenue requires
417 the Warrant be signed by the governing Board of Selectmen.

418
419 **10.2. Current Use Application 2026**

420
421 **Current Use Application Recommendation**

422 **Item B.** This is an application for Current Use. Our Assessor has reviewed the Application, and
423 determined the applicant qualifies for 4.035 acres, Map 004, Lot 154-000 to be placed in Current
424 Use under RSA 79-A and CUB 304.01 and recommends approval. These 4.035 acres are
425 contiguous with Map 004, Lot 146-004, containing 41.69 acres of the same owner.

426
427 **10.4. Finance Manifests**

428
429 **Accounts Payable Manifests, subject to review and audit:**

430 \$34,336.42, December 11, 2025

431 \$18,059.46, November 5, 2025

432 \$10,659.54, October 7, 2025

433 \$11,935.00, December 8, 2025

434 \$419,740.03, December 16, 2025

435
436 **10.3. Solar Exemption 2026**

437
438 *Selectman Dokmo recused herself from this item.*

439
440 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella to approve*
441 *the consent agenda item #10.3.*

442 *Vote: 3-0-0; motion carried unanimously.*

443
444 **Solar Exemption Application 2026**

445 **Item C.** The Assessor has reviewed the attached Solar Exemption Application for Map 005, Lot
446 109-001 and the applicant qualifies for the Tax Credit under RSA 72:62 in the amount of
447 \$20,000 commencing in the 2026 tax year.

452 **11. New Action Items**

453
454 Andrew Pataky, Ways & Means Committee, stated that the Committee voted 5-1 to support the
455 Open Space Acquisition Warrant Article. All other Warrant Articles were voted in support at 6-
456 0.

457
458 The Board reviewed its new action items, including public hearing notices and language for the
459 Warrant Articles.

460
461 **12. Old/New Business**

462
463 Selectman Grella stated that the Heritage Commission voted to hopefully place a photo of the
464 newly dedicated war monument on the front of the Town Report. Jennifer Stover suggested a
465 photo of the Fire and EMS Department. Selectman Dokmo suggested a photo of Nancy Demers.
466 The Board agreed to compile ideas to review at a future meeting.

467
468 Selectman D'Angelo stated that the Amherst German Christmas Market event seemed to run
469 well, and he suggested a debrief of the event. Town Administrator Daley stated that staff plans to
470 hold a debriefing session.

471
472 **13. Non-Public Session RSA 91-A:3 (a) and (d)**

473
474 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Dokmo to enter*
475 *into Non-Public Session: Pursuant to NH RSA 91-A:3, II (a) and (d) at 8:28pm.*
476 *Roll Call Vote: Grella – aye; Pray – aye; Dokmo – aye; D'Angelo – aye; 4-0-0; motion carried*
477 *unanimously.*

478
479 The Board discussed personnel issues. No action was taken, and no votes were taken.

480
481 *A MOTION was made by Chairman Pray and SECONDED by Selectman Grella to exit Non-*
482 *Public Session at 8:40pm.*
483 *Roll Call Vote: Grella – aye; Pray – aye; D'Angelo – aye; Dokmo – aye; 4-0-0; motion carried*
484 *unanimously.*

485
486 **Adjournment**

487
488 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectmen Coughlin to*
489 *adjourn the meeting at 8:40pm.*
490 *Vote: 4-0-0; motion carried unanimously.*

491
492
493 **NEXT MEETING: January 12, 2026**

494
495
496 _____
Selectman Pamela D. Coughlin Date