

**Town of Amherst, NH**

Thursday, June 6, 2022

Souhegan High School 6:30 pm

Outside Main Entrance

412 Boston Post Rd, Amherst, NH 03031

**Amherst Fourth of July Committee Agenda**

- Call to order
- Approval of minutes May 19<sup>th</sup>, 2022
- Parade open items **Time Limit: 25 minutes**
  - 1) Current Office Holder Invitations
  - 2) Politicians Update
  - 3) Antique Cars
  - 4) Citizen of the year update
  - 5) Wilkins Parking
  - 6) Bicycle Parade
  - 7) Parade Announcing Update
  - 8) Misc.
- Green open items **Time Limit: 20 minutes**
  - 1) Booth update (can booths set up early, placement of certain groups)
  - 2) Artist Update
  - 3) Food/grill update (donation on items), food tickets
  - 4) Cost for food purchases and price to charge for items
  - 5) Signs and parking spaces (how many do we need, are there enough already made)
  - 6) Recycling
  - 7) Bathroom
- July 3<sup>rd</sup> open items **Time Limit: 20 minutes**
  - 1) Ice Cream Freezer
  - 2) Porta Potties
  - 3) Magician
  - 4) Face Painting
  - 5) Bands:
    - a. Logistics
  - 6) Bathroom Facilities
  - 7) Balloon
- General discussion **Time Limit: 30 minutes**
  - 1) Update logistics (DPW, fire, police,

- 2) Sticker update
- 3) Banners/Signage (how/where to hang sponsorship banners)
- 4) Sponsorship/fundraising: Propane
- 5) Volunteer list (contact information and family members/friends to help).  
Need this information for everyone to deliver to Town Hall
- 6) How many volunteers needed from volunteer bank?
- 7) Emergency procedure card

- New business **Time Limit:** 10 minutes
- Next meeting: Sunday, June 26, 2022 — 3:00 PM
- Adjournment