



Town of Amherst, NH
BOARD OF SELECTMEN AGENDA
Barbara Landry Meeting Room
2 Main Street
MONDAY, APRIL 11, 2022 6:30 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Citizens' Forum**
- 4. Board Discussion- Board, Commission and Committee Appointments**
 - 4.1. Appointments and reappointment for membership terming in 2022
- 5. Scheduled Appointments**
 - 5.1. Chris Buchanan, Bicycle & Pedestrian Committee: FY2023
Congressionally Directed Spending Request
- 6. Administration**
 - 6.1. Administrative Updates
 - 6.2. Discussion of Board Proposed Goals
- 7. Staff Reports**
 - 7.1. Police Station Renovation Bid
 - 7.2. 2022 Road Construction Bids
 - 7.3. Church Steeple Bid
 - 7.4. Locality Equipment Grant
 - 7.5. Park Bench donations to the Town
- 8. Approvals**
 - 8.1. Assessing
 - 8.2. AP, Payroll and Minutes

9. Action Items

10. Old/New Business

11. Non-Public Session, RSA 91-A:3, (b) The hiring of any person as a public employee.

Adjournment

Next Meeting: April 25, 2022

You are invited to a Zoom webinar.

When: Apr 11, 2022 06:00 PM Eastern Time (US and Canada)

Topic: Board of Selectment 04/11/2022

Please click the link below to join the webinar: <https://us02web.zoom.us/j/84413133389>

Or Telephone: (312) 626-6799

Webinar ID: 844 1313 3389

**Board, Commission and Committee
Appointments**

Term

BICYCLE & PEDESTRIAN COMMITTEE

Christopher Buchanan, Chair	Reappointment	3 year term, 2025
Richard Katzenberg, Vice Chair	Reappointment	3 year term, 2025
George Bower, Ph.D.	Reappointment	3 year term, 2025
Michael Merra, Alternate	New Appointment	3 year term, 2025
Alternate Member Vacancy		

CONSERVATION COMMISSION

Rob Clemens	Reappointment	3 year term, 2025
John Harvey	Reappointment	3 year term, 2025
Steve Lutz, Alternate	New Appointment	3 year term, 2025

HERITAGE COMMISSION

Conor Frain, Vice Chair	Reappointment	3 year term, 2025
Lisa Montesanto	Reappointment	3 year term, 2025

HISTORIC DISTRICT COMMISSION

Jamie Ramsay, Chair	Reappointment	3 year term, 2025

LIBRARY TRUSTEES

Bill Cassidy, Alternate	Reappointment	1 year term, 2023
Steve Mantius, Alternate	Reappointment	1 year term, 2023

RECREATION COMMISSION

Lisa Eastland	Reappointment	3 year term, 2025
Paul Levesque	Reappointment	3 year term, 2025
Kathleen Holt Button	Reappointment	3 year term, 2025
Alternate Member Vacancy		

SOUHEGAN REGIONAL LANDFILL DISTRICT REPS.

Bruce Bowler	Reappointment	3 year term, 2025

TRUSTEES OF THE TRUST FUND

William Dunn, Alternate	Reappointment	1 year term, 2023
Alternate Member Vacancy		



Town of Amherst, NH

Volunteer Application

Board/Committee/Commission you wish to serve on: Bicycle & Pedestrian Advisory Committee

Applicant Name: Michael F. Merra

Residence Address: 10 Nathaniel Dr., Amherst, NH 03031-2412

Mailing Address: Same as above

Telephone: 413-424-4707 Same as Cell (Home)

E-mail Address: m.merra@gmail.com

Time Available - Hours per month (Circle One): 2 5 10 20 30

Other Boards/Committee/Commission Served On (may include other cities/towns):

Town of Amherst Ways & Means Committee 1997-1999

Please submit a brief statement describing your interest in the position you are applying for and what qualities/experience you will bring to the board to help with its goals and mission.

/s/Michael F. Merra
Signature

4-5-2022
Date

Please return this form and requested statements to:

**Jennifer Stover
Town of Amherst
2 Main Street
Amherst, NH 03031**

or e-mail: jstover@amherstnh.gov

Additional Statement:

I have been a resident of Amherst for 28 years and a supporter of the ongoing work of the Bicycle and Pedestrian Advisory Committee.

Increasing access to bicycle and pedestrian pathways throughout the Town not only enhances the safety of the Town's residents but also promotes the overall quality of community life ranging from health and environmental benefits to allowing residents the opportunity to get out of their cars and interact with their neighbors on a face to face basis.

Additionally, as a lifelong runner and former high school cross country coach I can personally attest to the value of increasing access to bicycle/pedestrian pathways for the promotion of safety, especially in an age of distracted driving.

I recently retired from the full-time private practice of law and would like to devote some of my available time to the Town on a volunteer basis. I practiced law with Atty. Mark Kanakis at Merra & Kanakis, PC in Nashua for more than 30 years. I am detailed oriented and enjoy analytical writing. I found my time on the Amherst Ways & Means Committee in the late 1990's personally rewarding in that it helped me gain a better understanding of Town government and its financial structure. I believe I could contribute to the Bicycle and Pedestrian Advisory Committee's work in a positive and constructive manner.

Mike Merra
10 Nathaniel Dr.
Amherst, NH 03031-2412
603-582-6708



Town of Amherst, NH

Volunteer Application

Board/Committee/Commission you wish to serve on: AMHERST CONSERVATION COMMISSION

Applicant Name: STEVEN LUTZ

Residence Address: 25 PULPIT RUN AMHERST N.H.

Mailing Address: SAME

Telephone:  _____ (Home)

E-mail Address: SEJL.LUTZ@GMAIL.COM

Time Available - Hours per month (Circle One): 2 5 10 20 30 *Initially 10 Expand to 20+*

Other Boards/Committee/Commission Served On (may include other cities/towns): IN SUMMER - FALL

CHALTON SOFTBALL ASSOCIATION (DIRECTOR)

Please submit a brief statement describing your interest in the position you are applying for and what qualities/experience you will bring to the board to help with its goals and mission.

Steven Lutz
Signature

3/17/2022
Date

Please return this form and requested statements to:

**Jennifer Stover
Town of Amherst
2 Main Street
Amherst, NH 03031**

or e-mail: jstover@amherstnh.gov

Steve Lutz
Amherst Conservation Commission

Thank you for considering my volunteer application to join the Amherst Conservation Commission.

My family and I moved to Amherst 6 years ago and we began to explore all the great trails and conservation land the town offers. I knew one day, once I could commit the time, that I wanted to be a part of the team that maintains these natural resources.

After talking with Rob and Jared, I got a good view of what is required to manage these resources and I am excited to jump in and assist them in the mission. My background is a Director in the Semiconductor Industry, which includes program management and also energizing cross-functional teams to complete projects which would benefit the commission. This, coupled with my love of the outdoors, willingness to get my hands dirty and an eagerness to learn new skills would be personally rewarding to me. I have some ideas on how to increase the awareness of our resources and the commissions mission, but I first want to support the current goals.

There are so many beautiful areas in Amherst today and the work to keep them up will never end. I truly appreciate the mission of the conservation commission to preserve, protect and acquire land for all to enjoy.

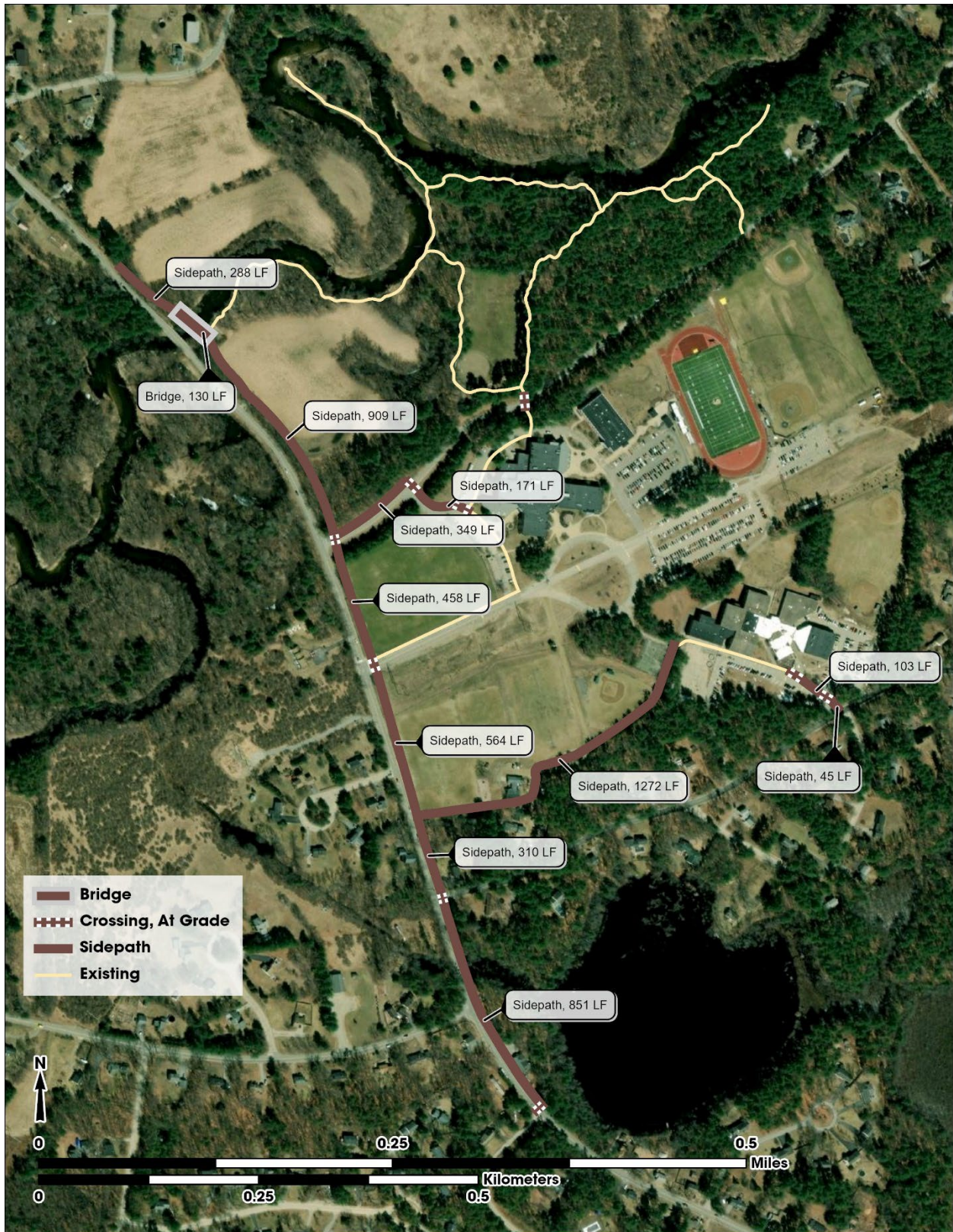
Thank you for the consideration,

Steve Lutz

BPAC - FY2023 Congressionally Directed Spending Request

1. The Bicycle & Pedestrian Advisory Committee is asking the Town to apply for a FY2023 Congressionally Directed Spending (CDS) Request to the offices of Senator Shaheen and Representative Kuster by April 15 at 12:00pm.
2. This would be a formal request for federal funding to be provided for a particular project within the FY2023 federal budget.
 - a. CDS requests from FY2022 reveal that many pedestrian and multimodal infrastructure projects have been awarded funding through this process ranging as high as \$3M in some districts.
 - b. If awarded, funding in this CDS funding request, the budget would be 100% federal funded with no local match.
3. The project that has been proposed for this CDS funding request is the AMS/SHS School Campus project (see attached map).
 - a. For the purposes of this CDS request only, the scale of the project has been expanded to include 956 linear feet of sidepath as well as the installation of a prefabricated multimodal bridge across the Souhegan River.
 - b. These items have been added to the proposed project as this CDS request has the potential to solve the problem of crossing the Souhegan River with \$0 in municipal funds, while staying well within the range of similar project budgets awarded in FY2022.
 - c. If desirable, the CDS request may be split into two applications, (1) for the essential features of this project with (2) a secondary application to extend the project across the Souhegan River.
 - d. For more information about the project, as well as an interactive map, visit <https://arcg.is/1vKbCG>
4. A Sam F, a local civil engineer volunteering for our committee, offered to compile a conservative project budget for the expanded CDS request, factoring in its expanded scope as well as federal budgetary requirements.
 - a. See attached budget for reference.
 - b. It is worth noting that federally funded projects are significantly more expensive than municipally-managed projects, as contingency funds, mobilization, design engineering, and construction engineering are all requirements in this process.
5. The SAU and the NRPC will be providing letters of support for this project.
6. If approved, the sequence of events for a CDS request would be as follows:
 - a. Application compiled by BPAC by April 14th including two letters of recommendation
 - b. Application must be submitted on the websites of Senator Shaheen and Representative Kuster by April 15 at 12:00pm
 - c. Both delegations will schedule a meeting with Town representatives to discuss the project.
 - d. If either delegation would like to proceed with the application, it will be submitted to the appropriations committee for consideration for inclusion in the federal budget.
 - e. If included in the federal budget, the project would be funded upon the funding of the federal budget, theoretically providing funding after October 1, 2022.
 - f. If funded, the town would have to appropriate all funds for the project by September 30, 2023.
7. In order to proceed with this project, it is requested that the Board vote to apply for funding with a FY2023 Congressionally Directed Spending Request and be prepared to sign a letter supporting this application.





Proposed CDS Budget

Item	Quantity	Unit	Unit Price	Total Cost	Notes
Trail	5,500	FT	\$ 45.00	\$ 247,500.00	Cost of all sidepath (Previously-proposed project + 956 linear feet)
RRFB	1	EA	\$ 25,000.00	\$ 25,000.00	
Souhegan River Crossing	1	EA	\$ 630,000.00	\$ 630,000.00	
			Base Construction Subtotal	\$ 902,500.00	
			+20% Construction Contingency	\$ 1,083,000.00	
			ROW	\$ 85,000.00	
			+8% Mobilization	\$ 86,640.00	
			+20% Design Engineering	\$ 216,600.00	
			+10% Construction Engineering	\$ 108,300.00	
			Sub Total	\$ 1,580,000.00	
			+3% Inflation	\$ 47,400.00	
			Total	\$ 1,630,000.00	
			Cost per ft	\$ 287.27	



**Town of Amherst, NH
BOARD OF SELECTMEN
STAFF REPORT**

Title: Administrative Updates
Meeting Date: April 11, 2022

Department: Administration
Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

None



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Discussion of Board Proposed Goals **Department:** Administration
Meeting Date: April 11, 2022 **Staff Contact:**

BACKGROUND INFORMATION:

I have attached proposed BOS goals for discussion. I thought that putting them into categories might help the discussion or at least provide a starting point:

1. Review town policies and update as necessary.
2. General operations:
 - Finance Department Sustainability
 - Employee Retention and Recognition
 - Management of Baboosic Lake Septic system
 - Strategic Planning
 - Transparency and 91-A
3. Procedural
 - Digitization of Records
 - Impact Fees
 - Capital Improvement Plan
 - Intergovernmental Advocacy
 - Specific generational programs
4. Communications
 - Expand Communication Channels
 - Update town hall meeting room audio-visual systems
 - Coordinate with schools to standardize information provided to voters

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. BOS Goals 2022 First Recommendations

Proposed Goals for Discussion

Member 1:

- Continue to find ways to offer senior citizens both tax relief and lifestyle/recreation opportunities
- Find additional ways to communicate with residents (void left by cessation of paper Amherst Citizen especially)
- Digitize records (see link, Strafford RPC offerings to municipalities; check with NRPC and NHMA if they offer something) I'm willing to work /check on this. I'm also willing to visit other towns to see what solutions they have found. (e.g., <https://strafford.org/services/municipal-record-digitization/>)
- Advocate in other government forums for/against proposals/taxes that affect Amherst residents
- Recognize employees for going above and beyond or finding cost reductions in town budget/spending or for exemplary service
- Create a plan for a Finance Dir. given the 1 yr outlook for our current director
- Evaluate/review salaries of directors/dept heads; are we keeping up with salary/benefit trends or are we at risk of losing staff
- Town coordination of all 91A requests; streamline the process, seek town counsel opinion if necessary. And hand in hand with this process, offer at least one 91A training to all elected and appointed Amherst officials (workshops available through NHMA or other organization)
- Review and update town policies, if needed. Several policies are close to being 20 years old; if too voluminous, I'd suggest we focus on updating those policies that have not been reviewed or updated since 2000-2010

including: Health Insurance Stipend Policy 1.21.2002, Town Owned Vehicle Use Policy 8.23.2004, Conflict of Interest Policy 7.12.2004, Legal Counsel Policy 7.12.2004, Baboosic Lake Septic Rules/Regs 2.2.2008 and Investment Policy 7.14.2009.

- In addition, the Credit Card Policy indicates it is a DRAFT, with no date approved. I'd suggest updating and approving.

Member Two

1. Establish Impact Fee Spending Process and Criteria.

Background: Impact Fees have been collected for more than a year and now total approximately \$180,000. Fees have been collected based on impacts to Roads, Police, Fire Rescue, Rec, and Schools. Impact Fees can only be spent on certain types of projects and must be returned if not spent within six years.

Goal: Establish an impact fee reporting and expenditure protocol that addresses the following questions and points.

- a. Establish periodic reporting on the amounts of fees collected for each of the impact areas (roads, police, etc.) and the age of the collected fees.
- b. Determine whether fees collected for a certain impact area must be spent only on that area (recognizing that impact area needs may occur at different times).
- c. Determine whether voter approval is required to expend impact fees. Note RSA 674:21 V(c) "Any impact fee shall be accounted for separately, shall be segregated from the municipality's general fund, may be spent upon order of the municipal governing body, shall be exempt from all provisions of RSA 32 relative to limitation and expenditure of town moneys, and shall be used solely for the capital improvements for which it was collected, or to recoup the cost of capital improvements made in anticipation of the needs which the fee was collected to meet."
- d. Determine how impact fees collected for school needs are reported and provided to the schools. Note that impact fees are spent upon the order of the BOS. Does this mean the BOS approves school impact fee expenditures?
- e. Establish criteria to be used to determine whether impact fees may be used on proposed projects and require proposed projects to identify information needed to make that determination. It may be useful to determine the practices of other towns, and the types of projects for which they have used impact fees. NRPC may be an information source, as may Bruce Mayberry.
- f. Integrate impact fee usage into annual budgeting process. It may be of value to have the CIP Committee begin including impact fees as a potential funding source in the committee's evaluation of capital projects.

2. Review and Improve Capital Improvement Plan Process.

Background: By RSA, the Capital Improvement Plan exists solely to aid the BOS in its budgeting process. The CIP can be created through a Planning Board-centered process or through a BOS appointed committee. Amherst voters selected the BOS appointed committee process. Apparently, however, the Amherst practice has been to present the CIP to the Planning Board for its approval, perhaps because of a formal policy. This has created concern at the Planning Board because there is little Planning Board involvement in the CIP process prior to presentation of the proposed plan, and the Planning Board does not view its approval as a necessary or appropriate step under the BOS-centered process.

Separately, the CIP committee currently reports the requests of the departments and schools but lacks a mechanism to consider and incorporate BOS priorities in the preparation of the plan. As a result, all requests are included, even those the BOS determines are not priorities. This limits the value of the CIP Committee's input on time phasing of projects and the resulting tax impacts.

Goal: Review and improve the CIP Process to address the following points:

- a. Locate, review and revise existing town CIP policies to ensure consistency with the town-selected BOS-centered process, with an appropriate role for the Planning Board.
- b. Provide a mechanism for the CIP Committee to discuss capital requests it has received with the BOS and receive BOS input on priorities.
- c. Have the CIP Committee report all capital requests received, and separately prepare a proposed CIP that reflects the BOS priorities.
- d. Integrate the use of impact fees as a funding source for appropriate capital projects.

3. Review Barbara Landry Room Audiovisual Situation.

Background: Meetings held at Town Hall have been broadcast over the Comcast local access channel for several years, with recordings available via a web site. During the pandemic shutdown, meetings were held over Zoom, with recordings made available to the public for streaming over a Vimeo channel. With the return of in-person meetings, ACTV 20 broadcasts, Zoom availability, and streaming of recordings are all being used to increase the availability of information to town residents. However, problems exist in the integration of in-room audio, ACTV 20 video and audio needs, and Zoom video and audio needs, and the labor required

to accomplish the shared feeds is currently excessive. In addition, the room acoustics are an issue, particularly when people are moving within the room. Goal: Determine an appropriate audio-visual setup for the Barbara Landry Meeting Room that is effective for both in-person and remote audiences, using outside consultants if advisable, including the following:

- a. Determine if ACTV20 viewership information is available and decide if continued use of cable broadcast is effective and efficient.
- b. Determine the most effective method of permitting hybrid (in-person and remote) meetings with remote participants able to speak and share audiovisual materials.
- c. Determine the most effective means of displaying information within the room (e.g., projectors and screens, monitors, etc).
- d. Determine the most effective means of integrating audio for broadcast, streaming, and in-person uses, with an emphasis on ease of use for those speaking (i.e., microphone setups that allow for varied and natural conversational body positions).
- e. Develop cost estimates for options to be recommended, including both one-time and ongoing subscription and labor costs.
- f. Determine availability of funding from Comcast based on franchise agreement.

Member Three

1. Implement strategic planning training for selectmen and department heads who have not received it already, possibly including other members and department heads as a refresher.
 - a. As a part of this training, develop an overarching BOS strategic plan.
2. Work with SAU to coordinate efforts for consistent reporting of article costs on voter guides and warrants. Currently, the BOS reports the gross cost of the budget and each article, and the SAU report the net increase, leading to confusion for the voters.
 - a. Draft a warrant article to authorize the inclusion of cost per thousand per article on ballot, RSA 32:5V(b)
3. Restore finance department operations to a high level of functionality. This may necessitate the review of requests such as additional staff, change of software packages, etc.
4. Develop a plan for employee handbook review and revision and begin implementation. The employee handbook is old, outdated and not always reflective of current practices. Several attempts have been made over the years to make changes piecemeal. Establishing an approach and plan to the project is the first critical step.
5. After a review of the Baboosic Lake septic system, devise a long-range plan for ongoing maintenance needs and costs, as well as capital investments in the system.



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Police Station Renovation Bid
Meeting Date: April 11, 2022

Department: Police Department
Staff Contact: Mark Reams

BACKGROUND INFORMATION:

Bids for the second (final) phase of the police station renovation have been received. Bids were sought from four qualified bidders with only two firms submitting bids. The project architect, Dennis Mires - The Architects, P.A., has compared the bids and found them to be competitive. The recommendation to proceed with the low bidder, Turnstone Corporation of Milford, NH (who most recently renovated the Amherst Fire Rescue building in 2017).

BUDGET IMPACT:

(Include general ledger account numbers)

\$336,562.00

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

Discuss and approve funding alternatives as the bid exceeds the \$200,000 currently set aside for the project.

SUGGESTED MOTION:

Move to award the contract for the final phase of the police station renovation to Turnstone Corporation of Milford, NH, in the amount of \$336,562.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. 20220404092104

TOWN OF AMHERST

Town Department: Amherst Police Department

Date: April 11, 2022

Line Item: Police Station Renovation – Final Phase

Budget Amount:

Bid #: Item: FY 21 Cruisers

Date Bid To Be Awarded: January 19, 2021

VENDOR Name and Address PRICE/UNIT TOTAL OTHER CONSIDERATIONS

Turnstone Corporation
1. 479 Nashua Street \$336,562 \$336,562 Low bid recommended
 Milford, NH 03055

Martini Northern
2. 10 Main Street \$349,975 \$349,975
 Newfields, NH 03856

3.

Recommend bid be awarded to: Turnstone Corporation

Signature of Town Administrator/ Date

Please attach to this request a copy of the specifications and proposal from the lowest qualified bidder.
Please forward, for review purposes, a copy of bids in excess of \$10,000.00 to the Board of Selectmen at least one week prior to the meeting of the Board of Selectmen.

**SECTION 004100
BID FORM**

THE PROJECT AND THE PARTIES

1.01 TO:

- A. Town of Amherst (Owner)
175 Amherst St.

Amherst, New Hampshire 03031

1.02 FOR:

- A. Project: Amherst Police Department Remodel

1.03 DATE: 3/24/2022 (BIDDER TO ENTER DATE)

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

- A. Bidder's Full Name Turnstone Corporation
1. Address 479 Nashua Street
2. City, State, Zip Milford, NH 03055

1.05 OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Bid Documents prepared by Dennis Mirza for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
- B. three hundred thirty-six thousand five hundred sixty-two dollars
(\$ 336,562.), in lawful money of the United States of America.
- C. We have included the required security deposit as required by the Instruction to Bidders.
- D. We have included the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.
- E. All applicable federal taxes are included and State of [N/A] taxes are included in the Bid Sum.
- F. All Cash and Contingency Allowances described in Section 012100 - Allowances are included in the Bid Sum.

1.06 CONTRACT TIME

- A. If this Bid is accepted, we will:
- B. Complete the Work in 11 calendar weeks from Notice to Proceed.
(Bidder to enter number of weeks.)

1.07 CHANGES TO THE WORK

- A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:
1. 10% percent overhead and profit on the net cost of our own Work;
2. 10% percent on the cost of work done by any Subcontractor.
- B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus 0% of the overhead and profit percentage noted above.

1.08 ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
1. Addendum # N/A Dated _____.

1.09 BID FORM SUPPLEMENTS

- A. The following information is included with Bid submission:
1. Alternates: 1 Locker Room Add Alternate, 2 Balance of Upper Level Renovation, [N/A].
- B. The following Supplements are attached to this Bid Form and are considered an Integral part of this Bid Form:
1. Document 004323 - Alternates Form: Include the cost variations to the Bid Sum applicable to the Work as described in Section [N/A].
2. Document 004325 - Substitution Request Form - During Procurement.

3. Document 004373 - Proposed Schedule of Values Form identifies the Bid Sum segmented into portions as requested.
- C. We agree to submit the following Supplements to Bid Forms within 24 hours after submission of this bid for additional bid information:
 1. Document 004373 - Proposed Schedule of Values Form identifies the Bid Price/Sum segmented into portions as requested.

1.10 BID FORM SIGNATURE(S)

- A. The Corporate Seal of
- B. Turnstone Corporation
- C. (Bidder - print the full name of your firm)
- D. was hereunto affixed in the presence of:
- E. Stacy Clark - President
- F. (Authorized signing officer, Title)
- G. (Seal) 
- H. _____
- I. (Authorized signing officer, Title)

- 1.11 IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.**

END OF SECTION

PARTICULARS

Amherst Police Station

Building Renovation

175 Amherst St, Amherst, NH 03031



MARTINI
NORTHERN

March 24, 2022

10 Main Street
Newfields, NH 03856
603.431.6664
www.martininorthern.com

**SECTION 004100
BID FORM**

THE PROJECT AND THE PARTIES

1.01 TO:

- A. Town of Amherst (Owner)
175 Amherst St.

Amherst, New Hampshire 03031

1.02 FOR:

- A. Project: Amherst Police Department Remodel

1.03 DATE: 3/24/2022 (BIDDER TO ENTER DATE)

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

- A. Bidder's Full Name Martini Northern, LLC
1. Address 10 Main Street
2. City, State, Zip Newfields, NH 03856

1.05 OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Bid Documents prepared by [^{Dennis Miles} The Architects] for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

- B. Three Hundred Forty Nine Thousand, Nine Hundred Seventy Five dollars
(\$349,975.00), in lawful money of the United States of America.

- C. We have included the required security deposit as required by the Instruction to Bidders.
D. We have included the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.
E. All applicable federal taxes are included and State of [NH] taxes are included in the Bid Sum.
F. All Cash and Contingency Allowances described in Section 012100 - Allowances are included in the Bid Sum. This specification section was not included with bid documents

1.06 CONTRACT TIME

- A. If this Bid is accepted, we will:
B. Complete the Work in Ten (10) calendar weeks from Notice to Proceed.
(Bidder to enter number of weeks.)

1.07 CHANGES TO THE WORK

- A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:
1. Ten (10) percent overhead and profit on the net cost of our own Work;
2. Ten (10) percent on the cost of work done by any Subcontractor.
B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus Ten (10%) of the overhead and profit percentage noted above.

1.08 ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
1. Addendum # N/A Dated N/A

1.09 BID FORM SUPPLEMENTS

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1. Alternates: 1 Locker Room Add Alternate, 2 Balance of Upper Level Renovation, [N/A].
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3. Document 004373 - Proposed Schedule of Values Form identifies the Bid Sum segmented into portions as requested.
- C. We agree to submit the following Supplements to Bid Forms within 24 hours after submission of this bid for additional bid information:
 1. Document 004373 - Proposed Schedule of Values Form identifies the Bid Price/Sum segmented into portions as requested.

1.10 BID FORM SIGNATURE(S)

- A. The Corporate Seal of
- B. MARTINI NORTHERN, LLC
- C. (Bidder - print the full name of your firm)
- D. was hereunto affixed in the presence of:
- E. Peter Middleton, President
- F. (Authorized signing officer, Title)
- G. (Seal)
- H. _____
- I. (Authorized signing officer, Title)

PETER MIDDLETON



- 1.11 IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.**

END OF SECTION

PARTICULARS

See Attached Clarifications

AMHERST POLICE DEPARTMENT - 3RD FL RENOVATION

Based Upon:

Drawings: Construction Documents	Dated: 2/28/2022
Specifications: Remodel Specifications	Dated: 2/28/2022
Addenda:	Dated:

DIVISION 1 (GENERAL CONDITIONS):

The contract documents are assumed to be coordinated by the design team prior to this bid. Standard coordination of the Mechanical and Electrical trades is included in our bid to ensure proper installation of piping, equipment, fixtures and ductwork. Sufficient routing areas, adequate space, adequate access to equipment, proper sizing, and full coordination with the architectural intent of the project is the responsibility of the design team

If the Owner, prior to or after contract execution, assigns Martini Northern (MN) a subcontractor or supplier, whether or not MN was informed of this fact during contract price settlement, MN agrees to endeavor to execute a mutually agreeable contract with the sub or supplier and manage the firm's work. MN is not to be held responsible for non-performance by this sub or supplier unless such non-performance is due fault of MN. Such non-performance items which are not MN's responsibility and are the responsibility of the owner, include but are not limited to: unreasonable contract terms demands, improper insurance coverage, lack of manpower, improper materials, non-conformance to the contract documents, failure to keep up with the job schedule, improper bonding, improper or untimely submittals, unqualified personnel, improper safety, etc. The owner agrees to take responsibility for such non-performance, assist in the resolution, and be responsible for applicable increases in the Contract Sum and schedule.

It has been assumed the Owner shall contract directly with and pay for an agency to test materials as required by the Contract Documents. Testing shall include but not be limited to soils, concrete, steel, masonry, etc. The Contractor shall coordinate testing agency as required by the Contract Documents. The cost of testing is excluded from the Contract Sum.

Martini Northern's failure to obtain a Certificate of Occupancy shall not prohibit Martini Northern from achieving Substantial Completion unless the failure to obtain the Certificate of Occupancy is a direct result of negligence or non-performance by Martini Northern.

We reserve our rights to negotiate the terms and conditions of the proposed contract.

MN assumes the owner will maintain "Builder's Risk" insurance and be responsible for deductibles.

Includes: Temporary toilets

Includes: Performance and Payment Bond

Includes: Final Construction Cleaning

Excludes: Moving / storage of furniture and personal items in rooms

Excludes: Temporary site/security fencing

Excludes: Building, MEP permit fees

Excludes: Martini Northern Job site Trailer

- Excludes: Bid Bond

- Excludes: Winter Conditions

- Excludes: utility company charges and back charges. We exclude costs related to power consumption as a result of the construction process

- Excludes: We exclude costs related to water consumption as a result of the construction process

- Excludes: All unknown cost applied to materials after this proposal and for the duration of this project due to Future Tariffs imposed on material, as well as material escalation fees

DIVISION 2 (DEMOLITION):

- Includes: Remove 3rd floor wall to men's locker room

- Includes: Create 3 window openings on 3rd floor

- Includes: Removal of existing Women's room Lockers

- Includes: Removal of existing Men's room Lockers

DIVISION 3 (CONCRETE):

Not in Scope of Work

DIVISION 4 (MASONRY):

Not in Scope of Work

DIVISION 5 (METALS):

Not in Scope of Work

DIVISION 6 (ROUGH CARPENTRY):

- Includes: Drilling vent holes in attic space for venting

- Includes: Blocking for new Grab Bars

DIVISION 6 (MILLWORK/FINISH CARPENTRY):

- Includes: Wood Jamb Extensions at 3 new (V) Windows & (2) existing windows in Evidence Room 206

- Includes: Wood Sills and Aprons at 3 new (V) Windows & (2) existing windows in Evidence Room 206

- Includes: Wood casings at 3 new (V) Windows & (2) existing windows in Evidence Room 206

- Includes: Exterior Wood Trim at 3 new (V) Windows

- Includes: Plam Desk in Evidence Room 206

- Includes: Women's Locker Room 116: Rod and Shelf

- Includes: Evidence Room 206: 12" Rod and 14" deep Shelf

- Includes: Men's Locker Room 208: (2) Rods and Shelves

DIVISION 7 (INSULATION, FIREPROOFING, FIRESTOPPING, SEALANTS & WATERPROOFING):

- Includes: Investigations Office & Storage 207: Insulation Rafter Bays w/ dense pack cellulose

- Includes: Locker Room 208: Insulation Rafter Bays w/ dense pack cellulose

- Includes: Attic 213: Insulation Rafter Bays w/ dense pack cellulose

- Includes: Provide Baffles in each Rafter bay in Attic 213

DIVISION 7 (ROOFING):

- Includes: Cutting openings in Roof for (6) static roof vents
- Includes: New ice & water shield and new shingles at each roof vent
- Includes: Furnish and install (6) aluminum black static roof vents
there will be some color variation between the new shingles and existing shingles
-

DIVISION 7 (SIDING):

- Includes: New flat stock exterior wood window trim at new 3 type (V) windows
-

DIVISION 8 (DOORS, FRAMES & HARDWARE):

- Includes: D202: New door, New frame and hardware
- Includes: D206: Existing door and frame, provide new hardware only
- Includes: D207A: New door, New frame and hardware
- Includes: D207B: New door, New frame and hardware
- Includes: D212: New door, New frame and hardware
-

DIVISION 8 (GLASS & GLAZING):

- Includes: Type V Windows: (3) Anderson 200 Series Vinyl clad Double hung wood window
- Excludes: Replacement of existing windows
-

DIVISION 9 (DRYWALL):

- Includes: Admin 118-1: New drywall over existing paneling on 3 walls to level 4 finish
- Includes: Admin 118-2: New drywall over existing paneling on 1 wall to level 4 finish
- Includes: Utility 202: New LGMF walls, sound insulation, and 5/8" type X drywall to level 4 finish
- Includes: Investigations Office 207 & Storage Room: New LGMF walls, sound insulation, and 5/8" type X
- Includes: Investigations Office 207 & Storage Room: wrap post in 5/8" type X drywall to level 4 finish
- Includes: Locker Room 208: New LGMF walls, sound insulation, and 5/8" type X drywall walls and ceiling
- Includes: Locker Room 208: wrap post in 5/8" type X drywall to level 4 finish
- Includes: AHU5 Closet: New LGMF walls, sound insulation, and 5/8" type X drywall walls & Ceiling to
- Includes: Corridor 212: 5/8" type C drywall on ceiling
- Includes: Evidence Room 206: New 5/8" type x drywall walls & Ceiling to level 4 finish
- Excludes: Removal of existing paneling in Admin 118-1 & 118-2
- Excludes: Replacement of any FRP
-

DIVISION 9 (ACOUSTICAL CEILING TILES):

- Includes: Utility 202: New ACT/Grid
- Includes: Evidence Room 206: New ACT/Grid
- Includes: Investigations Office 207: New ACT/Grid
- Includes: Locker Room 208: New ACT/Grid
- Excludes: Main level and basement ACT/Grid work
-
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-
-

DIVISION 9 (FLOORING):

- Includes: Hallway 100 & closets: Remove existing flooring; install new LVT & Wall Base
- Includes: Toilet 104: Remove existing flooring; install new LVT & Wall Base
- Includes: Kitchen 115: Remove existing flooring; install new LVT & Wall Base
- Includes: Women's Locker Bathroom 116: Remove existing flooring; install new LVT & Wall Base
- Includes: Janitor room 117: Remove existing flooring; install new LVT & Wall Base
- Includes: Stair 1 Landing on Main Fl: Remove existing flooring; install new LVT & Wall Base
- Includes: Stair 2 Landing on Main Fl: Remove existing flooring; install new LVT & Wall Base
- Includes: Evidence Room 206: Install new LVT and underlayment & Wall Base
- Includes: Shower 209: Remove existing flooring; install new LVT & Wall Base
- Includes: Toilet Room 210: Remove existing flooring; install new LVT & Wall Base
- Includes: Stair 1 Landing on 2nd Fl: Remove existing flooring; install new LVT & Wall Base
- Includes: Stair 2 Landing on 2nd Fl: Remove existing flooring; install new LVT & Wall Base
- Includes: Weight Room 211: Install new LVT and underlayment & Wall Base
- Includes: Corridor 212: Install new LVT and underlayment & Wall Base
- Includes: Meeting 102: Remove existing flooring; install new Carpet & Wall Base
- Includes: Victim Int. Support 110: Remove existing flooring; install new Carpet & Wall Base
- Includes: Detective 111: Remove existing flooring; install new Carpet & Wall Base
- Includes: Lt. Support 112: Remove existing flooring; install new Carpet & Wall Base
- Includes: Interview 113: Remove existing flooring; install new Carpet & Wall Base
- Includes: Video/Stor 114: Remove existing flooring; install new Carpet & Wall Base
- Includes: Women's Locker room 116: Remove existing flooring; install new Carpet & Wall Base
- Includes: Admin 118-1 & 118-2: Remove existing flooring; install new Carpet & Wall Base
- Includes: Admin 119: Remove existing flooring; install new Carpet & Wall Base
- Includes: Police Chief 120: Remove existing flooring; install new Carpet & Wall Base
- Includes: Utility 202: Install new Carpet & Wall Base
- Includes: Investigations Office 207: Install new Carpet & Wall Base
- Includes: Men's Locker Room 208: Install new Carpet & Wall Base
- Excludes: Replacement of stair treads and risers
- Excludes: Flooring and wall base not mentioned above

DIVISION 9 (PAINTING):

Includes:	Janitor Room 117: Painting all walls, Doors & Trim
Includes:	Women's Locker room Bathroom 116: Painting all walls, Doors & Trim
Includes:	Kitchen 115: Painting all walls, Doors & Trim
Includes:	Toilet 104: Painting all walls, Doors & Trim
Includes:	Equipment/Vehicle Storage 103: Painting all walls, Ceilings, Doors & Trim
Includes:	Lobby 101: Painting all walls, Doors & Trim
Includes:	Dispatch 105: Painting all walls, Doors & Trim
Includes:	Interview 113: Painting all Window, Doors & Trim
Includes:	Lt. Support 112: Painting all walls, Doors & Trim
Includes:	Video/Stor 114: Painting all walls, Doors & Trim
Includes:	Detective 111: Painting all walls, Doors & Trim
Includes:	Victim Int. Support 110: Painting all walls, Doors & Trim
Includes:	Meeting 102: Painting all walls, Doors & Trim
Includes:	Police Chief 120: Painting all walls, Doors & Trim
Includes:	Admin 118-1 & 118-2: Painting all walls, Doors & Trim
Includes:	Admin 119: Painting all walls, Doors & Trim
Includes:	Admin 119: Painting all walls, Doors & Trim
Includes:	Corridor 212: Painting all walls, ceilings, Doors & Trim

DIVISION 10 (SPECIALITES):

Includes:	New 18ga. Stainless steel with smooth satin finish, 42" Grab Bar in Toilet 104
Includes:	New 18ga. Stainless steel with smooth satin finish, 36" Grab Bar in Toilet 104
Includes:	New 18ga. Stainless steel with smooth satin finish, 18" Grab Bar in Toilet 104
Includes:	New Room sign: Evidence Room 206
Includes:	New Room sign: Investigation Office 207
Includes:	New Room sign: Locker Room 208
Includes:	New Room sign: Weight Room 211
Includes:	4 new Tiffin Metal lockers in Women's locker room 116
Includes:	27 new Tiffin Metal lockers in Men's locker room 208
Includes:	(3) 18"x48"x72" 3-Shelf Wire Racks
Includes:	(1) 18"x60"x72" 3-Shelf Wire Rack
Includes:	(3) 24"x48"x72" 3-Shelf Wire Racks
Includes:	(1) 24"x60"x72" 3-Shelf Wire Rack
Includes:	(3) 36"x48"x72" 3-Shelf Wire Racks
Includes:	(1) 36"x60"x72" 3-Shelf Wire Rack

DIVISION 11 (EQUIPMENT):

Not in scope of work

DIVISION 12 (FURNISHINGS):

Includes:	(3) 1" Aluminum mini blinds at new type (V) Windows
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DIVISION 14 (CONVEYING EQUIPMENT):

Not in scope of work

DIVISION 21 (FIRE SUPPRESSION):

Not in scope of work

DIVISION 22 (PLUMBING):

Not in scope of work

DIVISION 23 (HVAC):

Includes: Remove existing mini split on wall to be demolished

Includes: Reinstall mini split on new wall

DIVISION 26 (ELECTRICAL):

Includes: New outlets in lockers for light and phone charging

Includes: New 100A electrical distribution panel with feeder

Includes: Interior lighting and controls

Includes: Fire alarm system and wiring

Excludes: Tele/Data wiring

DIVISION 31 (EARTHWORK):

Includes: Cut back asphalt pavement

Includes: Excavation and backfill for new Bollards

Includes: (3) new 6" dia bollards with yellow covers

Includes: Gravel at finished grade

Excludes: New pavement at area of work

Excludes: removal of unsuitable and unclassified materials and their replacement

Excludes: It has been assumed no ledge will be encountered. The cost to remove ledge is excluded from the Contract Sum.

Excludes: It has been assumed no boulders (one cubic yard and larger) will be encountered. The cost to remove boulders is excluded from the Contract Sum.

DIVISION 32 (EXTERIOR IMPROVEMENTS):

Not in scope of work



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: 2022 Road Construction Bids
Meeting Date: April 11, 2022

Department: Public Works
Staff Contact: Eric Slosek

BACKGROUND INFORMATION:

We received two bids this year for our road work. We received one bid from Continental Paving, and one bid from Pike Industries. The bids were fairly close with Continental Paving having the low bid. The difference between the two bids was \$43,377.76.

The road work we put out to bid was for reclaiming Horace Greeley Rd., reclaiming Roberge Dr., overlay of Hubbard Rd., and overlay of the transfer station parking lot. Our recommendation is to award the work for Horace Greeley Rd., Roberge Dr., and Hubbard Rd., to Continental Paving for the amount of \$1,488,645.67, with a contingency amount of \$213,000 (15% of HG and Roberge). If we are under-budget, the transfer station parking lot will be added with a change order.

Our funding for road work in 2022 includes \$685,000 remaining in the FY22 road budget, and \$1.4M available for FY23 after July 1. Total funds available for 2022 work is \$2.085M. Any funds not spent before June 30 will be encumbered into FY23. The breakdown of how we plan to spend this is as follows: \$1,488,645.67 for Horace Greeley, Roberge, & Hubbard; \$213,000 reserved as contingency; \$160,000 to finish Amherst Street road portions reconstructed last year; \$150,000 to install double micro-surface treatment on Spring Rd.; \$73,000 will be available in remaining funds to be used for engineering for 2022 roads and for 2023 Chestnut Hill Rd. construction as needed.

BUDGET IMPACT:

(Include general ledger account numbers)

Up to \$1,701,645.67 from 01-4312-70-2735 (road rebuild)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

I recommend the 2022 road work for Horace Greeley Rd., Roberge Dr, and Hubbard Rd., be awarded to Continental Paving for the amount of \$1,488,645.67. I further recommend the DPW be authorized to spend an additional \$213,000 as contingency for said road work.

SUGGESTED MOTION:

I move the 2022 road work for Horace Greeley Rd., Roberge Dr, and Hubbard Rd., be awarded to Continental Paving for the amount of \$1,488,645.67. Further, I move the DPW be authorized to spend up to an additional \$213,000 as contingency for said road work.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. CPI Bid summary
2. Pike Bid summary
3. award Form 07.22

BID SCHEDULE

Proposal of Continental Paving, Inc. (herein after called "BIDDER"), organized and existing under the laws of the state of New Hampshire doing business as Continental Paving, Inc.

* Inset "a corporation," "a partnership," "a joint venture" or "an individual" as applicable

To the Town of Amherst (hereinafter called "OWNER"): In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all Part A Work for Horace Greeley Road and Roberge Drive, Part B Work for Hubbard Rd. and Transfer Station parking lot for "Town of Amherst Bid # 07-22, *Multi-Road Construction – 2022*" in strict accordance with the Contract Documents, within the time set forth therein, and at the prices stated below.

By submission of this Bid, the BIDDER certifies, and in the case of a joint bid, each party thereto certifies as to his/her own organization, that this Bid has been arrived at independently, without consultation, communications, or agreement as to any matter relating to this Bid with any other BIDDER or with any competitor.

The BIDDER declares that no person in the employ of the OWNER is particularly interested in this proposal or in the Contract for the Work which he/she proposes to do, that he/she has carefully examined the Contract Documents and Technical Specifications and has informed him/herself fully in regard to all conditions pertaining to the site where the Work is to be done and has carefully estimated the work. He/she understands that the OWNER, its agents and employees, are not to be in any manner held responsible for the accuracy of, or bound by, any estimates or plans or locations of underground structures relating to the Work, and that if any have been given or made, they are to be considered solely as a base for filling out and comparing the several proposals.

The BIDDER proposes to furnish all the labor, equipment and materials required for carrying out the Work in accordance with the accompanying Contract Documents and Technical Specifications issued by the Town of Amherst – Department of Public Works for the sum specified herein, subject to additions and deductions according to said Contract Documents and Technical Specifications, and in all respects according to the terms thereof. Additionally, the BIDDER agrees to furnish all the labor, equipment and materials required for carrying out the work specified herein without the benefit of a Fuel Adjustment, but with benefit of an Asphalt Cement Adjustment to the extent provided for under the Contract Documents.

BIDDER hereby agrees to commence Work under this Contract on or before the date to be specified in the Notice to Proceed. BIDDER agrees both Substantial and Final Completion of the Work shall be achieved on or before those dates specified in the Contract Documents. BIDDER further agrees to pay as liquidated damages, the sum of \$500.00 for each consecutive calendar day thereafter.

The BIDDER proposes and agrees that within ten (10) days from such date as Notice of the Award shall be given to him/her or mailed to him/her at the address hereinafter given, that he/she will sign three (3) copies of the Agreement, and will execute and deliver to the OWNER the Agreement and bonds in the sums specified, conditioned to faithfully furnish and do everything required of the CONTRACTOR, with a surety company authorized to do business in New Hampshire.

The BIDDER acknowledges receipt of the following addenda:

- No. 1 _____, dated March 10 _____, 2022
- No. 2 _____, dated March 10 _____, 2022
- No. _____, dated _____, 20____
- No. _____, dated _____, 20____
- No. _____, dated _____, 20____
- No. _____, dated _____, 20____
- No. _____, dated _____, 20____
- No. _____, dated _____, 20____

SCHEDULE OF PRICES: This proposal shall be filled in by the BIDDER with the prices written in both words and numerals and the extensions made by him/her. In case of discrepancy between words and numerals, the amount shown in words shall govern.

Part- 1 A, Horace Greeley Rd. – 12,652 linear feet or 33,739 Sq. Yds.

<u>Item #</u>	<u>Est. Quantities</u>	<u>Description & Unit Price in words</u>	<u>Unit price</u>	<u>Total Price</u>
201.52	44 Hours	Tree Trimming <u>TWO HUNDRED FIFTY AND 0/100</u> _____ per Hour	\$ <u>250.00</u>	\$ <u>11,000.00</u>
201.4	10 EA	Removing Stumps <u>FIVE HUNDRED AND 0/100</u> _____ per Each	\$ <u>500.00</u>	\$ <u>5000.00</u>
202.41	450 LF	Removal of Existing Pipe 0-24" Diameter <u>THIRTY AND 0/100</u> _____ per Linear Foot	\$ <u>30.00</u>	\$ <u>13500.00</u>
202.5	2 EA 0 EA	Removal of Catch Basins, Drop Inlets, and Manholes <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i> <u>SIX HUNDRED</u> _____ per Each	\$ <u>600.00</u>	\$ <u>0.00</u>
203.1	100 CY	Common Excavation <u>TWENTY AND 0/100</u> _____ per Cubic Yard	\$ <u>20.00</u>	\$ <u>2000.00</u>
203.2	5 CY	Rock Excavation (Trench) (Hammer) <u>THREE HUNDRED FIFTY AND 0/100</u> _____ per Cubic Yard	\$ <u>350.00</u>	\$ <u>1750.00</u>
203.601	25 CY	Embankment in Place <u>TWENTY AND 0/100</u> _____ per Cubic Yard	\$ <u>20.00</u>	\$ <u>500.00</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
 Amherst, New Hampshire 03031
 Bid Schedule

Horace Greeley Road, cont.

203.9	10 Days 25,000 LF	Roadway Ditching		
		<u>FOUR AND 0/100</u>		
		per Day	\$ 4.00	\$ 100,000.00
		per Linear Foot		
214	1 U	Fine Grading		
		<u>per Unit</u>	\$ _____	\$ _____
304.301	50 CY	Crushed Gravel		
		<u>FORTY AND 0/100</u>		
		per Cubic Yard	\$ 40.00	\$ 2000.00
304.32	1,750 TON	Crushed Gravel for Shoulder Leveling		
		<u>TWENTY SIX AND 0/100</u>		
		per Ton	\$ 26.00	\$ 45,500.00
304.401	50 CY	Crushed Stone (Fine Gradation)		
		<u>FORTY AND 0/100</u>		
		per Cubic Yard	\$ 40.00	\$ 2000.00
306.110	33,750 SY 33,004 SY	Reclaimed Stabilized Base Processed in Place, 10" Deep (F)		
		<u>TWO AND 0/100</u>		
		per Square Yard	\$ 2.00	\$ 66,008.00
403.11023	4,750 TON 4,645 TON	Hot Bituminous Pavement, Machine Method (2.5" binder course)		
		<u>SEVENTY SEVEN AND 0/100</u>		
		per Ton	\$ 77.00	\$ 357,665.00
403.11043	2,850 TON	Hot Bituminous Pavement, Machine Method (1.5" @ 1/2" wearing course)		
		<u>EIGHTY TWO AND 0/100</u>		
		per Ton	\$ 82.00	\$ 233,700.00

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule

Horace Greeley Road, cont.

403.12	100 TON	HBP-Hand Method		
		<u>ONE HUNDRED FIFTY AND 0/100</u>		
		per Ton	\$ <u>150.00</u>	\$ <u>15,000.00</u>
403.16	12,652 LF	Pavement Joint Adhesive		
		<u>ZERO DOLLARS AND TWENTY FIVE</u>		
		CENTS per Linear Foot	\$ <u>0.25</u>	\$ <u>3,163.00</u>
417	175 SY 921 SY	COLD PLANING BITUMINOUS SURFACES		
		<u>SIX AND 0/100</u>		
		per SY	\$ <u>6.00</u>	\$ <u>5,526.00</u>
417.1181	500 LF	COLD PLANING BITUMINOUS SURFACES, 18" WIDE X 1" DEEP		
		<u>TWELVE AND 50/100</u>		
		per LF	\$ <u>12.50</u>	\$ <u>6,250.00</u>
570.412	1 EA	MRM Headwall 12" pipe		
		<u>SEVENTEEN HUNDRED FIFTY AND</u>		
		0/100 per Each	\$ <u>1750.00</u>	\$ <u>1750</u>
570.415	1 EA	MRM Headwall 15" pipe		
		<u>SEVENTEEN HUNDRED FIFTY AND</u>		
		0/100 per Each	\$ <u>1750.00</u>	\$ <u>1750.00</u>
585.3	10 CY	Stone Fill, Class C		
		<u>FIFTY AND 0/100</u>		
		per Cubic Yard	\$ <u>50.00</u>	\$ <u>500.00</u>
603.82212	200 LF	12" PE PIPE (Type S)		
		<u>SIXTY AND 0/100</u>		
		per Linear Foot	\$ <u>60.00</u>	\$ <u>12,000.00</u>
410.22	1,400 GAL	Asphalt Emulsion for Tack Coat		
		<u>FIVE AND 0/100</u>		
		per Gallon	\$ <u>5.00</u>	\$ <u>7,000.00</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule

Horace Greeley Road, cont.

603.82215	80 LF	15" PE PIPE (Type S)		
		<u>SIXTY FIVE AND 0/100</u>		
		per Linear Foot	\$ <u>65.00</u>	\$ <u>5200.00</u>
603.82218	40 LF	18" PE PIPE (Type S)		
		<u>SEVENTY FIVE AND 0/100</u>		
		per Linear Foot	\$ <u>75.00</u>	\$ <u>3000.00</u>
603.82224	60 LF	24" PE PIPE (Type S)		
		<u>EIGHTY FIVE AND 0/100</u>		
		per Linear Foot	\$ <u>85.00</u>	\$ <u>5100.00</u>
604.0007	2 EA 0 EA	Polyethylene Liner <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>ONE HUNDRED FIFTY AND 0/100</u>		
		per Each	\$ <u>150.00</u>	\$ <u>0.00</u>
604.124	2 U 0 U	Catch Basin Type B, 4-Foot Diameter <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>THREE THOUSAND AND 0/100</u>		
		per Unit	\$ <u>3000.00</u>	\$ <u>0.00</u>
604.154	2 U 0 U	Catch Basin Type E, 4-Foot Diameter		
		<u>THREE THOUSAND AND 0/100</u>		
		per Unit	\$ <u>3000.00</u>	\$ <u>0.00</u>
604.324	2 U 0 U	Drainage Manholes, 4-Foot Diameter <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>THREE THOUSAND AND 0/100</u>		
		per Unit	\$ <u>3000.00</u>	\$ <u>0.00</u>
604.4	2 U 0 U	Reconstructing/Adjusting Catch Basin and Drop Inlet <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>SIX HUNDRED AND 0/100</u>		
		per Unit	\$ <u>600.00</u>	\$ <u>0.00</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
 Amherst, New Hampshire 03031
 Bid Schedule

Horace Greeley Road, cont.

605.506	20 LF 0 LF	6" Perf. Corr. Polyethylene Pipe Underdrain <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>TWENTY EIGHT AND 50/100</u>		
		per Linear Foot	\$ <u>28.50</u>	\$ <u>0.00</u>
608.4	75 SF	Reset Brick and Stone Pavers		
		<u>TWENTY AND 0/100</u>		
		per Square Foot	\$ <u>20.00</u>	\$ <u>1500.00</u>
609.811	100 LF 0 LF	Bituminous Curb, Type B (4" Reveal) <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>FIVE AND 0/100</u>		
		per Linear Foot	\$ <u>5.00</u>	\$ <u>0.00</u>
618.7	480 Hours	Flaggers		
		<u>FORTY FOUR AND 0/100</u>		
		per Hour	\$ <u>44.00</u>	\$ <u>21,120.00</u>
619.1	1 U	Maintenance of Traffic		
		<u>TWENTY FIVE THOUSAND AND 0/100</u>		
		per Unit	\$ <u>25000</u>	\$ <u>25,000.00</u>
628.2	100 LF	Sawed Bituminous Pavement		
		<u>THREE AND 0/100</u>		
		per Linear Foot	\$ <u>3.00</u>	\$ <u>300.00</u>
632.0104	12,652 LF	Reflective Paint Pave. Double yellow 4" Centerline		
		<u>ZERO DOLLARS AND FORTY SIX</u>		
		CENTS per Linear Foot	\$ <u>0.46</u>	\$ <u>5819.92</u>
632.0104	275 LF	Reflective Paint Pave. Single White 4" Fog line		
		<u>ZERO DOLLARS AND TWENTY THREE</u>		
		CENTS per Linear Foot	\$ <u>0.23</u>	\$ <u>63.25</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule
 Horace Greeley Road, cont.

632.0112	30 LF	Retroreflective Paint Pave. Marking, 12" Line		
		<u>THIRTY AND 0/100</u>		
		per Linear Foot	\$ <u>30.00</u>	\$ <u>900.00</u>
645.531	200 LF	Silt Fence		
		<u>SIX AND 0/100</u>		
		per Linear Foot	\$ <u>6.00</u>	\$ <u>1200.00</u>
646.51	34,000 SY	Turf Establishment with Mulch, Tackifiers and 4" Loam		
		<u>FOUR AND 50/100</u>		
		per Square Yard	\$ <u>4.50</u>	\$ <u>153,000.00</u>
670.066	10 EA 0 EA	Mailbox Support Assemblies		
		<u>TWO HUNDRED SEVENTY FIVE AND 0/100</u>		
		per Each	\$ <u>275.00</u>	\$ <u>0.00</u>
670.0661	1 EA 0 EA	Multiple Mailbox Support Assemblies <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>FIVE HUNDRED AND 0/100</u>		
		per Each	\$ <u>500.00</u>	\$ <u>0.00</u>
692.	1 U	Mobilization		
		<u>FIFTY THOUSAND AND 0/100</u>		
		per Unit	\$ <u>50,000.00</u>	\$ <u>50,000.00</u>
699	\$10,000	MISCELLANEOUS TEMPORARY EROSION AND SEDIMENT CONTROL		
		<u>ONE AND 0/100</u>		
		per Allowance	\$ <u>1.00</u>	\$ <u>10,000</u>
1010.2	\$10,000	Asphalt Cement Adjustment		
		<u>Ten Thousand Dollars and Zero Cents</u>		
		per Allowance	\$ <u>1.00</u>	\$ <u>10,000</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule
 Horace Greeley Road, cont.

TOTAL BASE BID PART-1-A:

(in numerals) \$ 1,185,765.17

(in words) ONE MILLION ONE HUNDRED EIGHTY FIVE THOUSAND SEVEN

HUNDRED SIXTY FIVE DOLLARS AND SEVENTEEN CENTS

Part – 2-A, Roberge Dr. – 1,763 linear feet or 4,701 Sq. Yds.

<u>Item #</u>	<u>Est. Quantities</u>	<u>Description & Unit Price in words</u>	<u>Unit price</u>	<u>Total Price</u>
201.52	11 HR	Tree Trimming <u>TWO HUNDRED FIFTY</u> _____ per Hour	\$ <u>250.00</u>	\$ <u>2750.00</u>
201.4	5 EA	Removing Stumps <u>FIVE HUNDRED AND 0/100</u> _____ per Each	\$ <u>500.00</u>	\$ <u>2500.00</u>
202.41	40 LF 0 LF	Removal of Existing Pipe 0-24" Diameter <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i> <u>THIRTY AND 0/100</u> _____ per Linear Foot	\$ <u>30.00</u>	\$ <u>0.00</u>
203.1	50 CY	Common Excavation <u>TWENTY AND 0/100</u> _____ per Cubic Yard	\$ <u>20.00</u>	\$ <u>1000.00</u>
203.2	5 CY 0 CY	Rock Excavation (Trench) (Hammer) <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i> <u>THREE HUNDRED FIFTY AND 0/100</u> _____ per Cubic Yard	\$ <u>350.00</u>	\$ <u>0.00</u>
203.601	25 CY	Embankment in Place <u>TWENTY AND 0/100</u> _____ per Cubic Yard	\$ <u>20.00</u>	\$ <u>500.00</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Roberge Dr., cont.

203.9	3 Days 3,500 LF	Roadway Ditching		
		<u>FOUR AND 0/100</u>		
		per Day per Linear Foot	\$ <u>4.00</u>	\$ <u>14,000.00</u>
214	1 U	Fine Grading		
		per Unit	\$	\$
304.301	50 CY	Crushed Gravel		
		<u>FIFTY AND 0/100</u>		
		per Cubic Yard	\$ <u>50.00</u>	\$ <u>2500.00</u>
304.32	330 TON	Crushed Gravel for Shoulder Leveling		
		<u>TWENTY SIX AND 0/100</u>		
		per Ton	\$ <u>26.00</u>	\$ <u>8,580.00</u>
304.401	200 CY	Crushed Stone (Fine Gradation)		
		<u>FIFTY AND 0/100</u>		
		per Cubic Yard	\$ <u>50.00</u>	\$ <u>10,000.00</u>
306.108	4,315 SY	Reclaimed Stabilized Base Processed in Place, 8" Deep (F)		
		<u>TWO AND 0/100</u>		
		per Square Yard	\$ <u>2.00</u>	\$ <u>8,630.00</u>
403.11023	610 TON	Hot Bituminous Pavement, Machine Method (2.5" binder course)		
		<u>SEVENTY SEVEN AND 0/100</u>		
		per Ton	\$ <u>77.00</u>	\$ <u>46,970.00</u>
403.11043	365 TON	Hot Bituminous Pavement, Machine Method (1.5" @ 1/2" wearing course)		
		<u>EIGHTY TWO AND 0/100</u>		
		per Ton	\$ <u>82.00</u>	\$ <u>29,930.00</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule
 Roberge Dr., cont.

403.12	30 TON	HBP-Hand Method		
		<u>ONE HUNDRED FIFTY AND 0/100</u>		
		per Ton	\$ <u>150.00</u>	\$ <u>4500.00</u>
403.16	1,763 LF	Pavement Joint Adhesive		
		<u>ZERO DOLLARS AND TWENTY FIVE</u>		
		<u>CENTS</u> per Linear Foot	\$ <u>0.25</u>	\$ <u>440.75</u>
410.22	285 GAL	Asphalt Emulsion for Tack Coat		
		<u>FIVE AND 0/100</u>		
		per Gallon	\$ <u>5.00</u>	\$ <u>1,425.00</u>
417	15 SY	COLD PLANING BITUMINOUS SURFACES		
		<u>THIRTY AND 0/100</u>		
		per SY	\$ <u>30.00</u>	\$ <u>450.00</u>
417.1181	150 LF	COLD PLANING BITUMINOUS SURFACES, 18" WIDE X 1" DEEP		
		<u>TWELVE DOLLARS AND FIFTY CENTS</u>		
		per LF	\$ <u>12.50</u>	\$ <u>1,875.00</u>
570.412	1 EA 0 EA	MRM Headwall 12" pipe <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>SEVENTEEN HUNDRED FIFTY AND</u>		
		<u>0/100</u> per Each	\$ <u>1,750.00</u>	\$ <u>0.00</u>
570.415	1 EA 0 EA	MRM Headwall 15" pipe <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>SEVENTEEN HUNDRED FIFTY AND</u>		
		<u>0/100</u> per Each	\$ <u>1,750.00</u>	\$ <u>0.00</u>
585.3	10 CY	Stone Fill, Class C		
		<u>FIFTY AND 0/100</u>		
		per Cubic Yard	\$ <u>50.00</u>	\$ <u>500.00</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule
 Roberge Dr., cont.

603.82212	640 LF	12" PE PIPE (Type S)		
		<u>SIXTY FIVE AND 0/100</u>		
		per Linear Foot	\$ <u>65.00</u>	\$ <u>41,600.00</u>
603.82215	40 LF 0 LF	15" PE PIPE (Type S) <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>SEVENTY AND 0/100</u>		
		per Linear Foot	\$ <u>70.00</u>	\$ <u>0.00</u>
604.0007	4 EA	Polyethylene Liner		
		<u>ONE HUNDRED FIFTY AND 0/100</u>		
		per Each	\$ <u>150.00</u>	\$ <u>600.00</u>
604.124	4 U	Catch Basin Type B,4-Foot Diameter		
		<u>THREE THOUSAND AND 0/100</u>		
		per Unit	\$ <u>3000.00</u>	\$ <u>12,000.00</u>
604.154	1 U 0 U	Catch Basin Type E, 4-Foot Diameter <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>THREE THOUSAND AND 0/100</u>		
		per Unit	\$ <u>3000.00</u>	\$ <u>0.00</u>
604.324	1 U 0 U	Drainage Manholes, 4-Foot Diameter <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>THREE THOUSAND AND 0/100</u>		
		per Unit	\$ <u>3000.00</u>	\$ <u>0.00</u>
604.4	1 U	Reconstructing/Adjusting Catch Basin and Drop Inlet		
		<u>SIX HUNDRED AND 0/100</u>		
		per Unit	\$ <u>600.00</u>	\$ <u>600.00</u>
605.506	40 LF 0 LF	6" Perf. Corr. Polyethylene Pipe Underdrain <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>TWENTY EIGHT DOLLARS AND</u>		
		<u>FIFTY CENTS</u> per Linear Foot	\$ <u>28.50</u>	\$ <u>0.00</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule
 Roberge Dr., cont.

609.811	550 LF	Bituminous Curb, Type B (4" Reveal)		
		<u>FIVE AND 0/100</u>		
		per Linear Foot	\$ <u>5.00</u>	\$ <u>2,750.00</u>
618.7	160 HR	Flaggers		
		<u>FOURTY FOUR AND 0/100</u>		
		per Hour	\$ <u>44.00</u>	\$ <u>7,040.00</u>
619.1	1 U	Maintenance of Traffic		
		<u>FOUR THOUSAND AND 0/100</u>		
		per Unit	\$ <u>4,000.00</u>	\$ <u>4,000.00</u>
628.2	100 LF	Sawed Bituminous Pavement		
		<u>THREE AND 0/100</u>		
		per Linear Foot	\$ <u>3.00</u>	\$ <u>300.00</u>
632.0112	12 LF	Retroreflective Paint Pave. Marking, 12" Line		
		<u>THIRTY AND 0/100</u>		
		per Linear Foot	\$ <u>30.00</u>	\$ <u>360.00</u>
645.531	25 LF	Silt Fence		
		<u>FIVE AND 0/100</u>		
		per Linear Foot	\$ <u>5.00</u>	\$ <u>125.00</u>
646.51	4,706 SY	Turf Establishment with Mulch Tackifiers and 4" Loam		
		<u>FOUR DOLLARS AND FIFTY CENTS</u>		
		per Square Yard	\$ <u>4.50</u>	\$ <u>21,177.00</u>
670.066	5 EA 0 EA	Mailbox Support Assemblies		
		<u>TWO HUNDRED SEVENTY FIVE</u>		
		<u>AND 0/100</u> per Each	\$ <u>275.00</u>	\$ <u>0.00</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule

Roberge Dr., cont.

670.0661	1 EA 0 EA	Multiple Mailbox Support Assemblies <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>FIVE HUNDRED AND 0/100</u>		
		per Each	\$ <u>500.00</u>	\$ <u>0.00</u>
699	\$2,500	MISCELLANEOUS TEMPORARY EROSION AND SEDIMENT CONTROL		
		<u>ONE DOLLAR AND ZERO CENTS</u>		
		per Allowance	\$ <u>1.00</u>	\$ <u>2,500</u>
1010.2	\$10,000	Asphalt Cement Adjustment <u>Ten Thousand Dollars and Zero Cents</u>		
		per Allowance	\$ <u>1.00</u>	\$ <u>10,000</u>

TOTAL BASE BID PART-2-A:

(in numerals) \$ 239,602.75

(in words) TWO HUNDRED THIRTY NINE THOUSAND SIX HUNDRED TWO
DOLLARS AND SEVENTY FIVE CENTS

Part- 1-B, Hubbard Rd. – 2,063 linear feet or 5,730 Sq. Yds.

<u>Item #</u>	<u>Est. Quantities</u>	<u>Description & Unit Price in words</u>	<u>Unit price</u>	<u>Total Price</u>
201.52	5 Hours	Tree Trimming <hr/> TWO HUNDRED FIFTY AND 0/100 <hr/> per Hour	\$ <u>250.00</u>	\$ <u>1250.00</u>
304.32	50 TON	Crushed Gravel for Shoulder Leveling <hr/> TWENTY SIX AND 0/100 <hr/> per Ton	\$ <u>26.00</u>	\$ <u>1,300.00</u>
403.11043	500 TON	Hot Bituminous Pavement, Machine Method (1.5" @ 1/2" wearing course) <hr/> EIGHTY TWO AND 0/100 <hr/> per Ton	\$ <u>82.00</u>	\$ <u>41,000.00</u>
403.12	10 TON	HBP-Hand Method <hr/> ONE HUNDRED FIFTY AND 0/100 <hr/> per Ton	\$ <u>150.00</u>	\$ <u>1,500.00</u>
403.16	2,063 LF	Pavement Joint Adhesive <hr/> ZERO DOLLARS AND TWENTY FIVE CENTS per Linear Foot	\$ <u>0.25</u>	\$ <u>515.75</u>
403.18	80 TON	HBP-LEVELING COURSE <hr/> EIGHTY FIVE AND 0/100 <hr/> per Ton	\$ <u>85.00</u>	\$ <u>6,800.00</u>
410.22	345 GAL	Asphalt Emulsion for Tack Coat <hr/> FIVE AND 0/100 <hr/> per Gallon	\$ <u>5.00</u>	\$ <u>1,725.00</u>
417	25 SY	COLD PLANING BITUMINOUS SURFACES <hr/> TWENTY FIVE AND 0/100 <hr/> per SY	\$ <u>25.00</u>	\$ <u>625.00</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule
 Hubbard Rd., cont.

604.0007	5 EA	Polyethylene Liner		
		<u>ONE HUNDRED FIFTY AND 0/100</u>		
		per Each	\$ <u>150.00</u>	\$ <u>750.00</u>
604.4	1 U	Reconstructing/Adjusting Catch Basin and Drop Inlet		
		<u>SIX HUNDRED AND 0/100</u>		
		per Unit	\$ <u>600.00</u>	\$ <u>600.00</u>
618.7	48 HR	Flaggers		
		<u>FOURTY FOUR AND 0/100</u>		
		per Hour	\$ <u>44.00</u>	\$ <u>2,112.00</u>
619.1	1 U	Maintenance of Traffic		
		<u>FOUR THOUSAND AND 0/100</u>		
		per Unit	\$ <u>4,000.00</u>	\$ <u>4,000.00</u>
628.2	50 LF	Sawed Bituminous Pavement		
		<u>THREE AND 0/100</u>		
		per Linear Foot	\$ <u>3.00</u>	\$ <u>150.00</u>
632.0112	15 LF	Retro-reflective Paint Pave. Marking, 12" Line		
		<u>THIRTY AND 0/100</u>		
		per Linear Foot	\$ <u>30.00</u>	\$ <u>450.00</u>
670.066	1 EA 0 EA	Mailbox Support Assemblies <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>		
		<u>TWO HUNDRED SEVENTY FIVE</u>		
		<u>AND 0/100</u> per Each	\$ <u>275.00</u>	\$ <u>0.00</u>
1010.2	\$500	Asphalt Cement Adjustment <u>Five Hundred Dollars and Zero Cents</u>		
		per Allowance	\$ <u>1.00</u>	\$ <u>500</u>

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Bid Schedule
Hubbard Rd., cont.

TOTAL BASE BID PART-1-B:

(in numerals) \$ 63,277.75

(in words) SIXTY THREE THOUSAND TWO HUNDRED SEVENTY SEVEN

DOLLARS AND SEVENTY FIVE CENTS

Part 2-B Transfer Station parking lot – 2,370 SQ. YDS.

<u>Item #</u>	<u>Est. Quantities</u>	<u>Description & Unit Price in words</u>	<u>Unit price</u>	<u>Total Price</u>
403.11043	200 TON	Hot Bituminous Pavement, Machine Method (1.5" @ 1/2" wearing course) <u>NINETY AND 0/100</u> per Ton	\$ <u>90.00</u>	\$ <u>18,000.00</u>
410.22	145 GAL	Asphalt Emulsion for Tack Coat <u>FIVE AND 0/100</u> per Gal	\$ <u>5.00</u>	\$ <u>725.00</u>
632.0104	1,000 LF	Reflective Paint Pave. Single White 4" Fog line <u>ZERO DOLLARS AND FORTY</u> <u>SIX CENTS</u> per Linear Foot	\$ <u>0.46</u>	\$ <u>460.00</u>
632.0112	30 LF	Retro-reflective Paint Pave. Marking, 12" Line <u>THIRTY AND 0/100</u> per Linear Foot	\$ <u>30.00</u>	\$ <u>900.00</u>
1010.2	\$500	Asphalt Cement Adjustment <u>Five Hundred Dollars and Zero Cents</u> per Allowance	\$ <u>1.00</u>	\$ <u>500</u>
TOTAL BASE BID PART 2-B:				
	(in numerals) \$	<u>20,585.00</u>		
	(in words)	<u>TWENTY THOUSAND FIVE HUNDRED EIGHTY FIVE AND 0/100</u>		

SUMMARY OF BID:

PART -1-A	\$ 1,185,765.17
PART -2-A	\$ 239,602.75
PART -1-B	\$ 63,277.75
PART -2-B	\$ 20,585.00

TOTAL BASE BID PRICE- "A" & "B" Portions \$ 1,509,230.67

ONE MILLION FIVE HUNDRED NINE THOUSAND TWO HUNDRED THIRTY DOLLARS AND SIXTY SEVEN CENTS

TOTAL BASE BID PRICE – ALL "A" & "B" PARTS WRITTEN

The award of this project will be selected on the basis of most reasonable and responsible BIDDER, based on the LOWEST REASONABLE TOTAL BASE BID PRICE for all Parts.

BID CONDITIONS

The BIDDER understands that the OWNER reserves the right to reject any or all Bids and to waive any informality in the Bidding.

The BIDDER agrees that the Bid shall be valid and may not be withdrawn for a period of thirty (30) calendar days after the scheduled closing time for receiving Bids.

Upon receipt of written notice of the acceptance of this Bid, the BIDDER shall execute the formal contract Agreement and deliver the Agreement and those Performance and Payment Bonds required under the Contract Documents to the OWNER within ten (10) days.

In case this Bid shall be accepted by the OWNER, and the undersigned shall fail to execute the Agreement and furnish satisfactory Performance and Payment Bonds within ten (10) days from the date of Notice of Award, the OWNER may determine that the undersigned BIDDER to have abandoned both the Agreement and its Bid Security.

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
Amherst, New Hampshire 03031
Bid Schedule


The full name and residence of all persons and parties interested in the foregoing Bid as principals are as follows:

Richard Charbonneau, 401 Charles Bancroft Highway Litchfield, NH 03052

Mark Charbonneau, 14 Horne Road, Windham, NH 03087

EXECUTION

Seal (if corporation)



(Signature of BIDDER)

Vice President and Treasurer

(Title of BIDDER)

One Continental Drive

(Business address of BIDDER)

Londonderry, NH 03053

(Town, State and Zip Code)

Dated the 30TH day of MARCH, 2022

BID SCHEDULE

Proposal of PIKE INDUSTRIES (herein after called "BIDDER"), organized and existing under the laws of the state of New Hampshire doing business as CORPORATION

* Inset "a corporation," "a partnership," "a joint venture" or "an individual" as applicable

To the Town of Amherst (hereinafter called "OWNER"): In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all Part A Work for Horace Greeley Road and Roberge Drive, Part B Work for Hubbard Rd. and Transfer Station parking lot for "Town of Amherst Bid # 07-22, *Multi-Road Construction – 2022*" in strict accordance with the Contract Documents, within the time set forth therein, and at the prices stated below.

By submission of this Bid, the BIDDER certifies, and in the case of a joint bid, each party thereto certifies as to his/her own organization, that this Bid has been arrived at independently, without consultation, communications, or agreement as to any matter relating to this Bid with any other BIDDER or with any competitor.

The BIDDER declares that no person in the employ of the OWNER is particularly interested in this proposal or in the Contract for the Work which he/she proposes to do, that he/she has carefully examined the Contract Documents and Technical Specifications and has informed him/herself fully in regard to all conditions pertaining to the site where the Work is to be done and has carefully estimated the work. He/she understands that the OWNER, its agents and employees, are not to be in any manner held responsible for the accuracy of, or bound by, any estimates or plans or locations of underground structures relating to the Work, and that if any have been given or made, they are to be considered solely as a base for filling out and comparing the several proposals.

The BIDDER proposes to furnish all the labor, equipment and materials required for carrying out the Work in accordance with the accompanying Contract Documents and Technical Specifications issued by the Town of Amherst – Department of Public Works for the sum specified herein, subject to additions and deductions according to said Contract Documents and Technical Specifications, and in all respects according to the terms thereof. Additionally, the BIDDER agrees to furnish all the labor, equipment and materials required for carrying out the work specified herein without the benefit of a Fuel Adjustment, but with benefit of an Asphalt Cement Adjustment to the extent provided for under the Contract Documents.

BIDDER hereby agrees to commence Work under this Contract on or before the date to be specified in the Notice to Proceed. BIDDER agrees both Substantial and Final Completion of the Work shall be achieved on or before those dates specified in the Contract Documents. BIDDER further agrees to pay as liquidated damages, the sum of \$500.00 for each consecutive calendar day thereafter.

The BIDDER proposes and agrees that within ten (10) days from such date as Notice of the Award shall be given to him/her or mailed to him/her at the address hereinafter given, that he/she will sign three (3) copies of the Agreement, and will execute and deliver to the OWNER the Agreement and bonds in the sums specified, conditioned to faithfully furnish and do everything required of the CONTRACTOR, with a surety company authorized to do business in New Hampshire.

The BIDDER acknowledges receipt of the following addenda:

- No. 1, dated 3-10-22, 20
- No. 2, dated 3-10-22, 20
- No. _____, dated _____, 20
- No. _____, dated _____, 20
- No. _____, dated _____, 20
- No. _____, dated _____, 20
- No. _____, dated _____, 20
- No. _____, dated _____, 20

SCHEDULE OF PRICES: This proposal shall be filled in by the BIDDER with the prices written in both words and numerals and the extensions made by him/her. In case of discrepancy between words and numerals, the amount shown in words shall govern.

Part- 1 A, Horace Greeley Rd. – 12,652 linear feet or 33,739 Sq. Yds.

Item #	Est. Quantities	Description & Unit Price in words	Unit price	Total Price
201.52	44 Hours	Tree Trimming <u>TWO HUNDRED TWENTY FIVE</u> _____ per Hour	\$ <u>225.-</u>	\$ <u>9,900.-</u>
201.4	10 EA	Removing Stumps <u>ONE HUNDRED</u> _____ per Each	\$ <u>100.-</u>	\$ <u>1,000.-</u>
202.41	450 LF	Removal of Existing Pipe 0-24" Diameter <u>TEN</u> _____ per Linear Foot	\$ <u>10</u>	\$ <u>4,500.-</u>
202.5	2 EA	Removal of Catch Basins, Drop Inlets, and Manholes (Quantity is for bidding purposes only. This item is not identified on the Contract Plans) <u>ADD #2</u> <u>THREE HUNDRED</u> per Each	\$ <u>300.-</u>	\$ _____
203.1	100 CY	Common Excavation <u>THIRTY</u> _____ per Cubic Yard	\$ <u>30</u>	\$ <u>3,000.-</u>
203.2	5 CY	Rock Excavation (Trench) (Hammer) <u>TWELVE HUNDRED</u> _____ per Cubic Yard	\$ <u>1,200.-</u>	\$ <u>6,000.-</u>
203.601	25 CY	Embankment in Place <u>TWENTY</u> _____ per Cubic Yard	\$ <u>20.-</u>	\$ <u>500.-</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
 Amherst, New Hampshire 03031
 Bid Schedule
 Horace Greeley Road, cont.

203.9	10 Days 25,000 LF ADD #2	Roadway Ditching <u>TWO AND $\frac{25}{100}$</u> per Day LF	\$ 2.25	\$ 56,250.-
214	10	Fine Grading <u>ADD #2</u> per Unit	\$ —	\$ —
304.301	50 CY	Crushed Gravel <u>Forty Five</u> per Cubic Yard	\$ 45.-	\$ 2,250.-
304.32	1,750 TON	Crushed Gravel for Shoulder Leveling <u>THIRTY</u> per Ton	\$ 30.-	\$ 52,500.-
304.401	50 CY	Crushed Stone (Fine Gradation) <u>FIFTY FIVE</u> per Cubic Yard	\$ 55.-	\$ 2,750.-
306.110	33,750 SY	Reclaimed Stabilized Base Processed in Place, 10" Deep (F) <u>ONE AND $\frac{85}{100}$</u> per Square Yard	\$ 1.85	\$ 62,437. $\frac{50}{100}$
403.11023	4,750 TON	Hot Bituminous Pavement, Machine Method (2.5" binder course) <u>SEVENTY SIX</u> per Ton	\$ 76	\$ 361,000.-
403.11043	2,850 TON	Hot Bituminous Pavement, Machine Method (1.5" @ 1/2" wearing course) <u>SEVENTY EIGHT</u> per Ton	\$ 78	\$ 222,300.-

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule
 Horace Greeley Road, cont.

403.12 100 TON HBP-Hand Method
ONE HUNDRED FIFTY FIVE
 _____ per Ton \$ 155.- \$ 15,500.-

403.16 12,652 LF Pavement Joint Adhesive
ZERO AND $\frac{.61}{100}$
 _____ per Linear Foot \$ 0.61 \$ 7,717. $\frac{72}{100}$

417 ~~175 SY~~ COLD PLANING BITUMINOUS SURFACES
 ADD #2 → ADJ 921 S.Y. FIFTEEN
 _____ per SY \$ 15.- \$ 13,815.-

417.1181 500 LF COLD PLANING BITUMINOUS SURFACES, 18" WIDE X 1" DEEP
FIFTEEN
 _____ per LF \$ 15.- \$ 7,500.-

570.412 1 EA MRM Headwall 12" pipe
SEVEN HUNDRED FIFTY
 _____ per Each \$ 750.- \$ 750.-

570.415 1 EA MRM Headwall 15" pipe
SEVEN HUNDRED FIFTY
 _____ per Each \$ 750.- \$ 750.-

585.3 10 CY Stone Fill, Class C
SIXTY FIVE
 _____ per Cubic Yard \$ 65.- \$ 650.-

603.82212 200 LF 12" PE PIPE (Type S)
TWO HUNDRED SEVENTY FIVE
 _____ per Linear Foot \$ 275 \$ 55,000.-

Item
 ADD → 410.22
 ADD #2

TACK 1400 gal 4.- 5,600.-
FOUR

603.82215	80 LF	15" PE PIPE (Type S)	<u>TWO HUNDRED SEVENTY FIVE</u> _____ per Linear Foot	\$ <u>275.-</u> \$ <u>22,000.-</u>
603.82218	40 LF	18" PE PIPE (Type S)	<u>THREE HUNDRED FIFTY</u> _____ per Linear Foot	\$ <u>350.-</u> \$ <u>14,000.-</u>
603.82224	60 LF	24" PE PIPE (Type S)	<u>FOUR HUNDRED TWENTY FIVE</u> _____ per Linear Foot	\$ <u>425.-</u> \$ <u>23,500.-</u>
604.0007	2 EA ADD. # 2	Polyethylene Liner <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>	<u>ONE HUNDRED THIRTY FIVE</u> _____ per Each	\$ <u>135.-</u> \$ _____
604.124	2 U ADD. # 2	Catch Basin Type B, 4-Foot Diameter <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>	<u>FIFTY FIVE HUNDRED</u> _____ per Unit	\$ <u>5,500.-</u> \$ _____
604.154	2 U	Catch Basin Type E, 4-Foot Diameter	<u>FIFTY FIVE HUNDRED</u> _____ per Unit	\$ <u>5,500.-</u> \$ <u>11,000.-</u>
604.324	2 U ADD. # 2	Drainage Manholes, 4-Foot Diameter <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>	<u>SEVENTY FIVE HUNDRED</u> _____ per Unit	\$ <u>7,500.-</u> \$ _____
604.4	2 U ADD. # 2	Reconstructing/Adjusting Catch Basin and Drop Inlet <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>	<u>NINE HUNDRED FIFTY</u> _____ per Unit	\$ <u>950.-</u> \$ _____

Horace Greeley Road, cont.

605.506	20 LF ADD #2	6" Perf. Corr. Polyethylene Pipe Underdrain (Quantity is for bidding purposes only. This item is not identified on the Contract Plans)	<u>TWO HUNDRED</u>	per Linear Foot	\$ <u>200.-</u>	\$ <u> </u>
608.4	75 SF	Reset Brick and Stone Pavers	<u>SEVEN AND $\frac{50}{100}$</u>	per Square Foot	\$ <u>7.50</u>	\$ <u>562. $\frac{50}{100}$</u>
609.811	100 LF ADD #2	Bituminous Curb, Type B (4" Reveal) (Quantity is for bidding purposes only. This item is not identified on the Contract Plans)	<u>TWENTY FIVE</u>	per Linear Foot	\$ <u>25.-</u>	\$ <u> </u>
618.7	480 Hours	Flaggers	<u>Forty Six AND $\frac{50}{100}$</u>	per Hour	\$ <u>46. $\frac{50}{100}$</u>	\$ <u>22,320.-</u>
619.1	1 U	Maintenance of Traffic	<u>FIFTEEN HUNDRED</u>	per Unit	\$ <u>1,500.-</u>	\$ <u>1,500.-</u>
628.2	100 LF	Sawed Bituminous Pavement	<u>THREE</u>	per Linear Foot	\$ <u>3.-</u>	\$ <u>300.-</u>
632.0104	12,652 LF	Reflective Paint Pave. Double yellow 4" Centerline	<u>ZERO AND $\frac{35}{100}$</u>	per Linear Foot	\$ <u>.35</u>	\$ <u>4,428. $\frac{20}{100}$</u>
632.0104	275 LF	Reflective Paint Pave. Single White 4" Fog line	<u>TEN</u>	per Linear Foot	\$ <u>10</u>	\$ <u>2,750.-</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
 Amherst, New Hampshire 03031
 Bid Schedule
 Horace Greeley Road, cont.

632.0112	30 LF	Retroreflective Paint Pave. Marking, 12" Line	<u>TEN</u>	per Linear Foot	\$ <u>10</u>	\$ <u>300</u>
645.531	200 LF	Silt Fence	<u>THREE</u>	per Linear Foot	\$ <u>3.-</u>	\$ <u>600.-</u>
646.51	34,000 SY	Turf Establishment with Mulch, Tackifiers and 4" Loam	<u>THREE AND ¹⁵/₁₀₀</u>	per Square Yard	\$ <u>3.15</u>	\$ <u>107,100.-</u>
670.066	10 EA ADD # 2	Mailbox Support Assemblies	<u>THREE HUNDRED</u>	per Each	\$ <u>300.-</u>	\$ <u> </u>
670.0661	1 EA ADD # 2	Multiple Mailbox Support Assemblies <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>	<u>FIFTEEN HUNDRED</u>	per Each	\$ <u>1500.-</u>	\$ <u> </u>
692.	1 U	Mobilization	<u>SEVENTY TWO THOUSAND FIVE HUNDRED</u>	per Unit	\$ <u>72,500.-</u>	\$ <u>72,500.-</u>
699	\$10,000	MISCELLANEOUS TEMPORARY EROSION AND SEDIMENT CONTROL		per Allowance	\$ <u>1.00</u>	\$ <u>10,000</u>
1010.2	\$10,000	Asphalt Cement Adjustment	<u>Ten Thousand Dollars and Zero Cents</u>	per Allowance	\$ <u>1.00</u>	\$ <u>10,000</u>

TOTAL BASE BID PART-1-A:

(in numerals) \$ 1,196,530. $\frac{92}{100}$

(in words) _____

ONE MILLION, ONE HUNDRED NINETY SIX THOUSAND,
FIVE HUNDRED THIRTY AND $\frac{92}{100}$

Part - 2-A, Roberge Dr. - 1,763 linear feet or 4,701 Sq. Yds.

Item #	Est. Quantities	Description & Unit Price in words	Unit price	Total Price
201.52	11 HR	Tree Trimming <u>TWO HUNDRED TWENTY FIVE</u> _____ per Hour	\$ <u>225.-</u>	\$ <u>1,125.-</u>
201.4	5 EA	Removing Stumps <u>ONE HUNDRED</u> _____ per Each	\$ <u>100</u>	\$ <u>500.-</u>
202.41	40 LF ADD # 2	Removal of Existing Pipe 0-24" Diameter (Quantity is for bidding purposes only. This item is not identified on the Contract Plans) <u>TEN</u> _____ per Linear Foot	\$ <u>10</u>	\$ <u>—</u>
203.1	50 CY	Common Excavation <u>THIRTY</u> _____ per Cubic Yard	\$ <u>30.-</u>	\$ <u>1,500.-</u>
203.2	5 CY ADD # 2	Rock Excavation (Trench) (Hammer) (Quantity is for bidding purposes only. This item is not identified on the Contract Plans) <u>TWELVE HUNDRED</u> _____ per Cubic Yard	\$ <u>1,200</u>	\$ <u>—</u>
203.601	25 CY	Embankment in Place <u>TWENTY</u> _____ per Cubic Yard	\$ <u>20</u>	\$ <u>500.-</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule
 Roberge Dr., cont.

203.9	3 Days 3500 LF ADD # 2	Roadway Ditching	<u>25</u> <u>TWO AND 100</u>	per Day - LF	\$ <u>2.25</u>	\$ <u>7,875.-</u>
214	11 ADD # 2	Fine Grading		per Unit	\$ <u> </u>	\$ <u> </u>
304.301	50 CY	Crushed Gravel	<u>Forty Five</u>	per Cubic Yard	\$ <u>45.-</u>	\$ <u>2,250.-</u>
304.32	330 TON	Crushed Gravel for Shoulder Leveling	<u>THIRTY</u>	per Ton	\$ <u>30.-</u>	\$ <u>9,900.-</u>
304.401	200 CY	Crushed Stone (Fine Gradation)	<u>FIFTY FIVE</u>	per Cubic Yard	\$ <u>55.-</u>	\$ <u>11,000.-</u>
306.108	4,315 SY	Reclaimed Stabilized Base Processed in Place, 8" Deep (F)	<u>ONE AND 85</u> <u>100</u>	per Square Yard	\$ <u>1.85</u>	\$ <u>7,982. 75</u> <u>100</u>
403.11023	610 TON	Hot Bituminous Pavement, Machine Method (2.5" binder course)	<u>SEVENTY SIX</u>	per Ton	\$ <u>76.-</u>	\$ <u>46,360.-</u>
403.11043	365 TON	Hot Bituminous Pavement, Machine Method (1.5" @ 1/2" wearing course)	<u>SEVENTY EIGHT</u>	per Ton	\$ <u>78.-</u>	\$ <u>28,470.-</u>

403.12	30 TON	HBP-Hand Method	<u>ONE HUNDRED FIFTY FIVE</u>	per Ton	\$ <u>155.-</u>	\$ <u>4,650.-</u>
403.16	1,763 LF	Pavement Joint Adhesive	<u>ZERO AND $\frac{61}{100}$</u>	per Linear Foot	\$ <u>.61</u>	\$ <u>1,075. $\frac{43}{100}$</u>
410.22	285 GAL	Asphalt Emulsion for Tack Coat	<u>FOUR</u>	per Gallon	\$ <u>4.-</u>	\$ <u>1,140.-</u>
417	15 SY	COLD PLANING BITUMINOUS SURFACES	<u>FIFTEEN</u>	per SY	\$ <u>15.-</u>	\$ <u>225.-</u>
417.1181	150 LF	COLD PLANING BITUMINOUS SURFACES, 18" WIDE X 1" DEEP	<u>FIFTEEN</u>	per LF	\$ <u>15.-</u>	\$ <u>2,250.-</u>
570.412	TEA ADD. #2	MRM Headwall 12" pipe (Quantity is for bidding purposes only. This item is not identified on the Contract Plans)	<u>SEVEN HUNDRED FIFTY</u>	per Each	\$ <u>750.-</u>	\$ <u> </u>
570.415	TEA ADD. #2	MRM Headwall 15" pipe (Quantity is for bidding purposes only. This item is not identified on the Contract Plans)	<u>SEVEN HUNDRED FIFTY</u>	per Each	\$ <u>750.-</u>	\$ <u> </u>
585.3	10 CY	Stone Fill, Class C	<u>SIXTY FIVE</u>	per Cubic Yard	\$ <u>65.-</u>	\$ <u>650.-</u>

603.82212	640 LF	12" PE PIPE (Type S)	<u>ONE HUNDRED THIRTY</u>	per Linear Foot	\$ <u>130.-</u>	\$ <u>83,200.-</u>
603.82215	40 LF ADD.#2	15" PE PIPE (Type S) <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>	<u>TWO HUNDRED SEVENTY FIVE</u>	per Linear Foot	\$ <u>275.-</u>	\$ _____
604.0007	4 EA	Polyethylene Liner	<u>ONE HUNDRED THIRTY FIVE</u>	per Each	\$ <u>135.-</u>	\$ <u>540.-</u>
604.124	4 U	Catch Basin Type B, 4-Foot Diameter	<u>FIFTY FIVE HUNDRED</u>	per Unit	\$ <u>5,500.-</u>	\$ <u>22,000.-</u>
604.154	1 U ADD.#2	Catch Basin Type E, 4-Foot Diameter <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>	<u>FIFTY FIVE HUNDRED</u>	per Unit	\$ <u>5,500.-</u>	\$ _____
604.324	1 U ADD.#2	Drainage Manholes, 4-Foot Diameter <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>	<u>SEVENTY FIVE HUNDRED</u>	per Unit	\$ <u>7,500.-</u>	\$ _____
604.4	1 U	Reconstructing/Adjusting Catch Basin and Drop Inlet	<u>NINE HUNDRED FIFTY</u>	per Unit	\$ <u>950.-</u>	\$ <u>950.-</u>
605.506	40 LF ADD.#2	6" Perf. Corr. Polyethylene Pipe Underdrain <i>(Quantity is for bidding purposes only. This item is not identified on the Contract Plans)</i>	<u>ONE HUNDRED SEVENTY FIVE</u>	per Linear Foot	\$ <u>175.-</u>	\$ _____

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule
 Roberge Dr., cont.

609.811	550 LF	Bituminous Curb, Type B (4" Reveal)	<u>TEN</u>	per Linear Foot	\$ <u>10.-</u>	\$ <u>5,500.-</u>
618.7	160 HR	Flaggers	<u>Forty Six AND $\frac{50}{100}$</u>	per Hour	\$ <u>46.$\frac{50}{100}$</u>	\$ <u>7,440.-</u>
619.1	1 U	Maintenance of Traffic	<u>FIFTEEN HUNDRED</u>	per Unit	\$ <u>1,500.-</u>	\$ <u>1,500.-</u>
628.2	100 LF	Sawed Bituminous Pavement	<u>THREE</u>	per Linear Foot	\$ <u>3.-</u>	\$ <u>300.-</u>
632.0112	12 LF	Retroreflective Paint Pave. Marking, 12" Line	<u>TEN</u>	per Linear Foot	\$ <u>10</u>	\$ <u>120.-</u>
645.531	25 LF	Silt Fence	<u>THREE</u>	per Linear Foot	\$ <u>3.-</u>	\$ <u>75.-</u>
646.51	4,706 SY	Turf Establishment with Mulch Tackifiers and 4" Loam	<u>THREE AND $\frac{15}{100}$</u>	per Square Yard	\$ <u>3.15</u>	\$ <u>14,823.$\frac{90}{100}$</u>
670.066	SEA ADD. #2	Mailbox Support Assemblies	<u>THREE HUNDRED</u>	per Each	\$ <u>300.-</u>	\$ _____

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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 Bid Schedule
 Roberge Dr., cont.

670.0661 ~~1 EA~~
 ADD.# 2
 Multiple Mailbox Support Assemblies
 (Quantity is for bidding purposes only. This item is not identified on the Contract Plans)
FIFTEEN HUNDRED
 _____ per Each \$ 1500.- \$ _____

699 \$2,500 MISCELLANEOUS TEMPORARY EROSION AND SEDIMENT CONTROL

 _____ per Allowance \$ 1.00 \$ 2,500

1010.2 \$10,000 Asphalt Cement Adjustment
 Ten Thousand Dollars and Zero Cents

 _____ per Allowance \$ 1.00 \$ 10,000

TOTAL BASE BID PART-2-A:
 (in numerals) \$ 277,752. $\frac{08}{100}$
 (in words) _____

TWO HUNDRED SEVENTY SEVEN THOUSAND,
SEVEN HUNDRED FIFTY TWO AND $\frac{08}{100}$

Part- 1-B, Hubbard Rd. – 2,063 linear feet or 5,730 Sq. Yds.

Item #	Est. Quantities	Description & Unit Price in words	Unit price	Total Price
201.52	5 Hours	Tree Trimming <u>TWO HUNDRED TWENTY FIVE</u> _____ per Hour	\$ <u>225.-</u>	\$ <u>1,125.-</u>
304.32	50 TON	Crushed Gravel for Shoulder Leveling <u>THIRTY</u> _____ per Ton	\$ <u>30.-</u>	\$ <u>1,500.-</u>
403.11043	500 TON	Hot Bituminous Pavement, Machine Method (1.5" @ 1/2" wearing course) <u>SEVENTY EIGHT</u> _____ per Ton	\$ <u>78.-</u>	\$ <u>39,000.-</u>
403.12	10 TON	HBP-Hand Method <u>ONE HUNDRED FIFTY FIVE</u> _____ per Ton	\$ <u>155.-</u>	\$ <u>1,550.-</u>
403.16	2,063 LF	Pavement Joint Adhesive <u>ZERO AND $\frac{.61}{100}$</u> _____ per Linear Foot	\$ <u>.61</u>	\$ <u>1,258.$\frac{43}{100}$</u>
403.18	80 TON	HBP-LEVELING COURSE <u>SEVENTY EIGHT</u> _____ per Ton	\$ <u>78.-</u>	\$ <u>6,240.-</u>
410.22	345 GAL	Asphalt Emulsion for Tack Coat <u>FOUR</u> _____ per Gallon	\$ <u>4.-</u>	\$ <u>1,380.-</u>
417	25 SY	COLD PLANING BITUMINOUS SURFACES <u>FIFTEEN</u> _____ per SY	\$ <u>15.-</u>	\$ <u>375.-</u>

604.0007	5 EA	Polyethylene Liner	<u>ONE HUNDRED THIRTY FIVE</u>	per Each	\$ <u>135.-</u>	\$ <u>675.-</u>
604.4	1 U	Reconstructing/Adjusting Catch Basin and Drop Inlet	<u>SIX HUNDRED FIFTY</u>	per Unit	\$ <u>650.-</u>	\$ <u>650.-</u>
618.7	48 HR	Flaggers	<u>Forty Six AND $\frac{50}{100}$</u>	per Hour	\$ <u>46.$\frac{50}{100}$</u>	\$ <u>2,232.-</u>
619.1	1 U	Maintenance of Traffic	<u>FIFTEEN HUNDRED</u>	per Unit	\$ <u>1,500.-</u>	\$ <u>1,500.-</u>
628.2	50 LF	Sawed Bituminous Pavement	<u>THREE</u>	per Linear Foot	\$ <u>3.-</u>	\$ <u>150.-</u>
632.0112	15 LF	Retro-reflective Paint Pave. Marking, 12" Line	<u>TEN</u>	per Linear Foot	\$ <u>10</u>	\$ <u>150.-</u>
670.066	1 EA ADD #2	Mailbox Support Assemblies (Quantity is for bidding purposes only. This item is not identified on the Contract Plans)	<u>THREE HUNDRED</u>	per Each	\$ <u>300.-</u>	\$ <u> </u>
1010.2	\$500	Asphalt Cement Adjustment Five Hundred Dollars and Zero Cents		per Allowance	\$ <u>1.00</u>	\$ <u>500</u>

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
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Bid Schedule
Hubbard Rd., cont.

TOTAL BASE BID PART-1-B:

(in numerals) \$ 58,285. $\frac{43}{100}$

(in words) _____

FIFTY EIGHT THOUSAND, TWO HUNDRED
EIGHTY FIVE AND $\frac{43}{100}$

Part 2-B Transfer Station parking lot – 2,370 SQ. YDS.

Item #	Est. Quantities	Description & Unit Price in words	Unit price	Total Price
403.11043	200 TON	Hot Bituminous Pavement, Machine Method (1.5" @ 1/2" wearing course)		
		<u>SEVENTY EIGHT</u>		
		_____ per Ton	\$ <u>78.-</u>	\$ <u>15,600.-</u>
410.22	145 GAL	Asphalt Emulsion for Tack Coat		
		<u>FOUR</u>		
		_____ per Gal	\$ <u>4.-</u>	\$ <u>580.-</u>
632.0104	1,000 LF	Reflective Paint Pave. Single White 4" Fog line		
		<u>THREE</u>		
		_____ per Linear Foot	\$ <u>3.-</u>	\$ <u>3,000.-</u>
632.0112	30 LF	Retro-reflective Paint Pave. Marking, 12" Line		
		<u>TWELVE</u>		
		_____ per Linear Foot	\$ <u>12.-</u>	\$ <u>360.-</u>
1010.2	\$500	Asphalt Cement Adjustment		
		____ Five Hundred Dollars and Zero Cents _____		
		_____ per Allowance	\$ <u>1.00</u>	\$ <u>500</u>

TOTAL BASE BID PART 2-B:

(in numerals) \$

\$ 20,040.00

(in words)

TWENTY THOUSAND FORTY DOLLARS

SUMMARY OF BID:

PART -1-A	\$	<u>1,196,530.</u>	$\frac{92}{100}$	
PART -2-A	\$	<u>277,752.</u>	$\frac{08}{100}$	
PART -1-B	\$	<u>58,285.</u>	$\frac{43}{100}$	
PART -2-B	\$	<u>20,040.</u>	—	
TOTAL BASE BID PRICE- "A" & "B" Portions		\$	<u>1,552,608.</u>	$\frac{43}{100}$
		<u>ONE MILLION FIVE HUNDRED FIFTY TWO THOUSAND,</u> <u>SIX HUNDRED EIGHT AND</u> $\frac{43}{100}$		
TOTAL BASE BID PRICE - ALL "A" & "B" PARTS WRITTEN				

The award of this project will be selected on the basis of most reasonable and responsible BIDDER, based on the LOWEST REASONABLE TOTAL BASE BID PRICE for all Parts.

BID CONDITIONS

The BIDDER understands that the OWNER reserves the right to reject any or all Bids and to waive any informality in the Bidding.

The BIDDER agrees that the Bid shall be valid and may not be withdrawn for a period of thirty (30) calendar days after the scheduled closing time for receiving Bids.

Upon receipt of written notice of the acceptance of this Bid, the BIDDER shall execute the formal contract Agreement and deliver the Agreement and those Performance and Payment Bonds required under the Contract Documents to the OWNER within ten (10) days.

In case this Bid shall be accepted by the OWNER, and the undersigned shall fail to execute the Agreement and furnish satisfactory Performance and Payment Bonds within ten (10) days from the date of Notice of Award, the OWNER may determine that the undersigned BIDDER to have abandoned both the Agreement and its Bid Security.

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
Amherst, New Hampshire 03031
Bid Schedule

The full name and residence of all persons and parties interested in the foregoing Bid as principals are as follows:

EXECUTION

Seal (if corporation)

(Signature of BIDDER)

(Title of BIDDER)

(Business address of BIDDER)

(Town, State and Zip Code)

Dated the ____ day of _____, 2022

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
Amherst, New Hampshire 03031
Bid Schedule

The full name and residence of all persons and parties interested in the foregoing Bid as principals are as follows:

EXECUTION

Seal (if corporation)



(Signature of BIDDER) Ken Wood, Area Manager

Pike Industries, Inc.

(Title of BIDDER)

3 Eastgate Park Road

(Business address of BIDDER)

Belmont, NH 03220

(Town, State and Zip Code)

Dated the 15th day of March, 2022

Bid Security

KNOWN ALL MEN BY THESE PRESENTS, that we, the undersigned,

Pike Industries, Inc., as Principal, and

Liberty Mutual Insurance Company, as Surety are hereby

held and firmly bound unto the Town of Amherst, New Hampshire, as OWNER in the penal
sum of Ten Percent (10%) of Total Bid

for the payment of which, well and truly to be made, we hereby jointly and severally bind
ourselves, successors and assigns.

Signed, this 15th day of March 2022.

The Condition of the above obligation is such that whereas the Principal has submitted to the
Town of Amherst New Hampshire a certain BID, attached hereto and hereby made as part hereof
to enter into an Agreement in writing, for Work related to Contract #07-22, "**Town of Amherst
Bid # 07-22, Multi-Road Construction – 2022**"
Now Therefore:

(a) If said Bid shall be rejected, or

(b) If said Bid shall be accepted and the principal shall execute and deliver an agreement in
the form of Agreement attached hereto and shall furnish Performance and Payment Bonds for
faithful performance of said contract, and for the payment of all persons performing labor or
furnishing materials in connection therewith, and shall in all other respects perform under the
Agreement created by the acceptance of said Bid, then this obligation shall be void; otherwise,
the same shall remain in force and effect; it being expressly understood and agreed that the
liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal
amount of this obligation as herein stated.

Horace Greeley Rd., Roberge Dr., Hubbard Rd., Transfer Station, 2022
Amherst, New Hampshire 03031
Bid Security

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its Bond shall be in no way impaired or affected by any extension of the time within which the Town of Amherst may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS THEREOF, the Principal and the Surety have hereunto set their hands and seals and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Pike Industries, Inc.
Principal

By: 
Ken Wood, Area Manager

Liberty Mutual Insurance Company
Surety

By: 
Jennifer L. Desjardins, Attorney-In-Fact

IMPORTANT – Surety companies executing Bonds must appear on the Treasury Department’s most current list (Circular 570 as amended) and be authorized to transact business in the state of New Hampshire

Notice of Award

Dated _____, 2022

TO: _____
(BIDDER)

ADDRESS _____

PROJECT: **“Town of Amherst Bid # 07-22, Multi-Road Construction – 2022”**

±

CONTRACT: _____ # 07-22

You are hereby notified that your Bid dated _____ for the above Project has been accepted by the Town of Amherst. You are the successful Bidder and have been awarded a contract for:

“Town of Amherst Bid # 07-22, Multi-Road Construction – 2022”.

#07-22

The Contract Price shall be _____
_____ Dollars (\$ _____)
subject to unit prices.

One copy of each of the proposed Contract Documents accompanies this Notice of Award. The same number of sets of Contract Documents will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within ten days of issuance of this Notice of Award.

1. You must deliver to the Town of Amherst three (3) fully executed counterparts of the Agreement including all Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (Bonds) as specified in the Contract Documents.

3. Delivery of Certificates of Insurance required under the Contract Documents.
4. (List other conditions precedent, if any)

Failure to comply with these conditions within the time specified will entitle the Town of Amherst to consider your bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

Within ten days after receipt of acceptable Performance and Payment Bonds and Agreement signed by the party to whom the Agreement was awarded, the Town of Amherst will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

Town of Amherst

(OWNER)

By _____
(AUTHORIZED SIGNATURE)

(TITLE)

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged

By _____

The _____ day of _____, 2022

By _____

Title _____

AGREEMENT

This Agreement is entered into this _____ day of _____, 2022

between the _____ Town of Amherst hereinafter called "OWNER" and

_____, doing business as an Individual,

Partnership or Corporation hereinafter called "CONTRACTOR"

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The Contractor will commence and complete the Work for:

"Town of Amherst Bid # 07-22, Multi-Road Construction – 2022".

-
2. The Contractor shall supply labor, materials, tools, and equipment along with other necessary services for the construction and completion of the project described herein.
 3. While it is the town's intention to see all roads completed by late November 2022, Substantial Completion of all remaining Work shall be achieved not later than June 3, 2023.
 4. Final Completion of all Contract Work shall be achieved not later than June 30, 2023.
 5. Failure on the part of the Contractor to comply with any of the foregoing critical dates shall result in the assessment of Liquidated Damages in the amount of \$500.00 for each calendar day or delay.
 6. The Contractor agrees to perform all Work described in the Contract Documents and comply with the terms herein. Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents for the amounts that follow, subject to adjustment under the Contract:
 - A. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item).

Total of All Unit Prices: \$ _____ as described more specifically on the Bid Schedule.

B. The extended prices for Unit Price Work set forth as of the Effective Date of the Contract are based on estimated quantities. As provided in Paragraph 5 & 6 of the General Conditions, estimated quantities are not guaranteed, and payment will be made for actual quantities of accepted Work measured in place.

7. The term "Contract Documents" means and includes the following:

- Advertisement for Bids
- Instructions to Bidders
- Summary of Work
- Bid Schedule
- Bid Security
- Notice of Award
- Agreement
- Payment Bond
- Performance Bond
- Notice to Proceed
- Contractor's Affidavit
- Consent of Surety
- Contractor's Release
- Certificate of Substantial Completion
- Change Order
- Definitions
- General Conditions
- Supplementary General Conditions (if any)
- Maps of Roadways
- Technical Specifications
- Standard Specifications
- Special Provisions
- Special Attentions
- Technical Drawings
- Addendum:

No. _____ dated _____ 2022

No. _____ dated _____ 2022

No. _____ dated _____ 2022

No. _____ dated _____ 2022

8. The Owner will pay the Contractor in the manner and at such times as set forth in the Contract Documents such amounts as may be required by the Contract Documents.

9. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

In Witness whereof, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three copies, each of which shall be deemed an original on the date first above written.

OWNER: Town of Amherst

By: _____

Name: _____
(Please type)

(SEAL)

ATTEST: _____

Name: _____

Title: _____

CONTRACTOR: _____

By: _____

Name: _____

Address: _____

(SEAL)

ATTEST: _____

Name: _____

Title: _____

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TOWN OF AMHERST

Town Department: DPW

Date: April 6, 2022

Line Item: 01-4312-70-2735

Budget Amount:

Bid #: 07-22

Item: Road Rebuild

Date Bid To Be Awarded: April 11, 2022

<u>Vendor</u>	<u>Price/Unit</u>	<u>Total</u>	<u>Other Considerations</u>
1. Continental Paving, Inc.		1,509,230.67	
2. Pike Industries		1,552,608.43	
3. Busby Construction		No Bid	
4. Brox Industries		No Bid	
5.			
6			

Recommend bid be awarded to: Recommend work for Horace Greeley Rd., Roberge Dr. and Hubbard Rd., be awarded to Continental Paving for the amount of \$1,488,645.67.

Signature of Town Administrator / Date

Please attach to this request a copy of the specifications and proposal from the lowest qualified bidder.

Please forward, for review purposes, a copy of bids in excess of \$10,000.00 to the Board of Selectmen at least one week prior to a vote of the Board of Selectmen.

This bid was post on the Town of Amherst website, Construction Summary of NH, ME, and VT, and Dodge Data & Analytics.



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Church Steeple Bid
Meeting Date: April 11, 2022

Department: Public Works
Staff Contact: Eric Slosek

BACKGROUND INFORMATION:

Last year, the Amherst Congregational Church painted their portion of the church building. When the church solicited prices for the work, they asked contractors to also provide a separate price for painting the town-owned portion of the building, which is the steeple and clocktower. The church provided these prices to the DPW and suggested we consider painting the entire building at the same time. The DPW discussed this project with the BOS on April 19, 2021. It is not clear what decision, if any, was made at this meeting. However, the DPW did not pursue a joint venture with the church at that time.

This work was recently sent out for bid. We received two bid submissions for the work. However, only one bid arrived by the bid submission deadline of 11am on March 30th. The other bid arrived after 11am and was not opened. The one bid we received, from Target New England, came in much higher than the prices the church received last year. The price was \$76,680. The company that painted the church last year, IM Painting, did not submit a bid for the work.

It remains unclear if the companies who provided pricing for this work last year clearly understood what was involved. For example, the companies I met with this year to look at the work indicated the rental for the lift required would alone cost \$12K to \$15K. Last year's pricing was not based on clear specifications that the price this year is based on. Target New England did send along with their bid a portfolio of similar projects. Some projects they have worked on include the Pembroke clock tower, Ashuelot covered bridge, New Durham Town Hall clocktower, Effingham Library tower, and more.

Our recommendation is to put this project back out to bid. If bids come back again in the realm of \$76K, further discussion would be needed to identify funding. The DPW building maintenance budget for FY23 is \$135,000. \$76K represents approximately 56% of this budget. Other sources of funding would be needed for a project of that magnitude.

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

I recommend to send this project back out to bid.

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. Target Bid 08-22
2. SKMBT_28322040610500
3. 08-22 award Forms
4. Steeple painting quote summary Rev A

AGREEMENT

This AGREEMENT is made 3-30-, 2022, BETWEEN the Owner: Town of Amherst
and the Contractor: Target New England Historical Restoration for the
following Project:

Maintenance and Painting of (town owned) Congregational Church Steeple.

The Owner and Contractor agree as follows:

**ARTICLE I
THE CONTRACT DOCUMENTS**

The contractor shall complete the Work described in the Contract Documents for the project.
The Contract documents consist of:

- 1) Invitation to Bid.
- 2) Contractor's Proposal.
- 3) Any issued addenda.
- 4) Performance-Payment Security.
- 5) General Provisions, Attachment A, dated February 18, 2022.
- 6) Specifications, Attachment B, dated February 18, 2022.
- 7) This agreement signed by the Owner and the Contractor.
- 8) Written change orders or orders for minor changes in the Work issued after execution of this Agreement.

**ARTICLE II
DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION DATE**

The date of commencement shall be on or after July 1, 2022. The Contractor shall complete the Work not later than October 14, 2022, subject to adjustment by Change Order.

Town of Amherst NH
Department of Public Works
22 Dodge Road
Amherst, NH 03031

**ARTICLE III
CONTRACT SUM**

Subject to additions and deductions by Change Order, the Contract Sum is:

\$ Seventy six thousand six hundred eighty
(Words)

\$ 76,680.00
(Numerals)

**ARTICLE IV
PAYMENT**

Based on the Contractor's Application for Payment for complete work, certified by the Owner or the Owner's Agent, the Owner shall pay the Contractor as follows:

1. Submittals shall be for completed work only.
2. Submittals shall be for no more than two times in any calendar month.
3. Work shall be certified, and payment made within 15 days.
4. Proposals greater than \$25,000.00 will require Bid, Performance, and Payment Securities. If required, Payment & Performance securities shall be in the amount of 100% of the contract. Bid Security shall be in the amount of \$500.

**ARTICLE V
INSURANCE**

The Contractor shall provide satisfactory evidence of both Contractor's Liability and Workers Compensation Insurance (unless it is an owner/operator company with no employees).

**BID OPENING
TOWN OF AMHERST STEEPLE PAINTING
JULY 15, 2009**

Two bids were received and opened by Town Administrator Gary MacGuire at 2:10 p.m.
They are as follows:

P.M. MacKay
Nashua, NH 03060

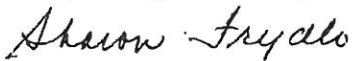
\$15,385.00

Robert Morgan & Company
Littleton, NH 03561

\$23,675.00

The bids will be awarded at a future Board of Selectmen's meeting upon the recommendation of DPW Director Bruce Berry.

Respectfully submitted,



Sharon L. Frydlo
Executive Assistant

TOWN OF AMHERST

Town Department: DPW

Date: March 2, 2022

Line Item:

Budget Amount:

Bid #: 08-22

Item: Steeple – Congo Church

Date Bid To Be Awarded: March 11, 2022

<u>Vendor</u>	<u>Price</u>	<u>Other Considerations</u>
1. Target New England Historical Restoration Alton Bay NH	\$76,680.00	
2. Sloan Painting PO Box 1697 Nashua NH 03062	No Bid	
3. New England Painting 15 Village Circle Way Manchester NH 03102	No Bid	
4. Beanland Painting 1 N Main St Mont Vernon NH 03057	No Bid	
5. Arch Painting, Inc. One Presidential Way Woburn MA 01801	No Bid	
6. im Painters 135 Old Homestead Hwy Ste. #201 Keene NH 03431	No Bid	
7. 603 Painting 7 Pettingale Rd. Amherst NH 03031	No Bid	

Recommend bid be awarded to: No Recommendation at this time.

Signature of Town Administrator / Date

Please attach to this request a copy of the specifications and proposal from the lowest qualified bidder.

Please forward, for review purposes, a copy of bids in excess of \$10,000.00 to the Board of Selectmen at least one week prior to a vote of the Board of Selectmen.

This bid has been posted on Construction Summary; Dodge Data & Analytics; New Hampshire Municipal Association; Associated General Contractor of New Hampshire and the Amherst NH website.

Congregational Church of Amherst Steeple Painting Cost Estimates Rev A

	IM Painting	Spurling Painting	CertaPro, Nashua	Waterman Painting
Clock Tower and Steeple				
Wash		\$500		
Trim/siding repair	\$2,000	\$2,000	\$2,000	
Prepare Surface (scrape, sand)		\$11,100		
Prime	\$15,600	\$10,000	\$9,296	
Paint all (excluding window sashes)				
Crane Rental	\$6,000	\$4,100	\$1,450	
Material	\$3,120	\$1,150		
Subtotal	\$26,720	\$28,850	\$12,746	
Discount	-\$1,560			
Total	\$25,160	\$28,850	\$12,746	\$21,800
Painting Summary	Touch up prime, followed by full prime followed by 2 top coats. Oil primer	Touch up prime, followed by 2 top coats. Oil primer	Touch up prime, followed 1 top coats. Oil primer	Full prime followed by 2 top coats. Oil primer
Comments	steeple lift range \$5-\$7K	Prep include lead mitigation subcontractor	Very Low estimate, did not appreciate effort or underbid to win job	For Comparison ONLY. Company shut down due to owners death late winter

Note Red values are CCA estimates



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Locality Equipment Grant
Meeting Date: April 11, 2022

Department: Public Works
Staff Contact: Eric Slosek

BACKGROUND INFORMATION:

The Governor's Office announced a new Locality Equipment Purchase Program (grant) on October 29, 2021. This program offers cities and towns a grant of up to \$50K for purchasing safety and emergency equipment needed as a result of or in response to the health crisis and its negative effects. The DPW has identified two needs that we believe would qualify for this grant funding.

The first need is to purchase the office trailer we have been renting throughout the pandemic. This office trailer provides a place for four employees to take their rest and meal periods. It has a metered electrical connection and is climate controlled with heat and air conditioning. This trailer is needed to be able to offer our employees adequate social distancing during rest periods. Our existing crew break area within the building at DPW is too small to accommodate our ten-person highway crew. This trailer could be used until we can achieve permanent facility improvements. As an alternative, this trailer could also be moved and serve as a new employee break room/office at the transfer station (TFS employees currently make use of a shed), or as a climate-controlled area for file storage. The price for purchasing this trailer is \$43,000, of which the Town would need to pay \$4,300 (10%) under the terms of the grant. The payback period for the town portion of this grant purchase would be 11 months as calculated by the \$400/month rental expense we are now paying.

The second need is to purchase new electronic sign boards. We used our electronic sign boards extensively during the pandemic to notify residents of Covid-19 policy changes at the transfer station and DPW facilities. We currently only have one operational sign board out of three. Our two older sign boards need new batteries estimated to cost approximately \$3000 for each unit. These sign boards are old, difficult to program, are too large for our local roadways, not well visible during certain daylight conditions, and are simply outdated. We obtained three prices and could purchase new sign boards at \$14,250 apiece. The 10% match per board would be \$1,425, or half of the cost of new batteries to repair one board.

BUDGET IMPACT:

(Include general ledger account numbers)

Option 1) purchase trailer & one sign board = \$8,463. Option 2) purchase two sign boards = \$2,850. Option 3) purchase three sign boards = \$4,275. Option 4) purchase trailer only = \$4,300. Recommend to pay from 01-4312-70-2730 (road maintenance).

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

Recommend to authorize use of the locality equipment purchase program grant funds to purchase the DPW office trailer and one new electronic sign board for the amount of \$57,250, of which the town's portion would total \$8,463.20.

SUGGESTED MOTION:

I move to authorize use of the locality equipment purchase program grant funds to purchase the DPW office trailer and one new electronic sign board for the amount of \$57,250, of which the town's portion would total \$8,463.20.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. NH EQUIPMENT GRANT 2022
2. sign board quotes
3. office trailer quote

ALERT Get the latest Coronavirus COVID-19 update at <https://www.covid19.nh.gov>

State of New Hampshire Governor's Office for Emergency Relief and Recovery



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[Home](#) > [COVID Expenditures](#) > [Locality Equipment Purchase Program](#)

Locality Equipment Purchase Program

Information on the Locality Equipment Purchase Program

About the Program

The Locality Equipment Purchase Program provides support of up to \$50,000 per New Hampshire locality (cities and towns) for purchasing safety and emergency equipment needed as a result of or in response to the health crisis and its negative effects.

Among other things, that could include equipment needed in response to personnel shortages related to the health crisis.

All reimbursed costs have to be allowable expenses under the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Fund.

In order to obtain this benefit, cities and towns (hereinafter "localities") must apply for the matching grant by June 3, 2022 and must have acquired the equipment by December 31, 2022. If an award is made, approval by Governor and Council will be required.

Dates & Timelines:

October 29, 2021 - Application Period Opens

June 3, 2022 - Application Period Closes

Eligibility:

This program is open to New Hampshire cities and towns (hereinafter, locality/localities).

Each locality will be eligible for a grant up to \$50,000. A 10% match by the locality is required. To obtain the maximum \$50,000 award a locality will need to acquire eligible equipment with a total cost of at least \$55,556.

A locality may request funding based on the acquisition of more than one piece of eligible equipment and a cost in excess of the grant amount, but the State will only contribute \$50,000 through this program.

Purchases, financed purchases, as well as leases and lease-to-purchase, and similar financial agreements used to purchase equipment are allowed, however, the State will only match the portion paid prior to December 31, 2022.

Eligible Equipment must meet the definition of 2 CFR 200.33, which establishes a minimum value of \$250 for equipment to qualify. And it must be for safety and/or public health response and prevention equipment expenditures that have assisted or will assist the locality is responding or being prepared to respond to COVID-19.

The cost of the equipment must not have been reimbursed or covered by other state or federal programs or agencies.

Although automatically qualified for up to the amount of the award that has been calculated, localities must still submit details and documentation on what specific equipment will be or has been purchased and the reason for the expenditure, including the COVID-19 connection.

This program can be used for reimbursement of past qualifying expenses, if they were incurred on or after March 3, 2021. It can also be used for future purchases that occur prior to December 31, 2022. Payment for future purchase will be on a reimbursement basis, after the locality has sufficiently obligated the acquisition. Please see the program's FAQs for additional details.

The application must be completed and submitted utilizing the GOFERR grant portal by June 3, 2022, including all supporting documentation for existing equipment.

Applicants will need to use an internet browser such as Microsoft Edge, Firefox, or Google Chrome to complete the application. Internet Explorer will not work properly with this application.

How to Submit an Appeal:

Applicants will receive notice of the initial determination and amount of award, if any. They will then have 15 calendar days from the date of the initial notice to contest the determination.

Reasons to contest eligibility and/or award determinations are limited to the following:

- If the determination was based on eligibility, provide an explanation and evidence to substantiate your claim about why your business is actually eligible for the program
- If you are contesting the calculation of the award, provide an explanation and evidence supporting that the calculation of the award, based on the information submitted in the application, is in error

NOTE: If the error was in the applicant's submission, only scriveners or obvious typographical errors can be corrected
The appeal request and evidence shall be submitted in writing electronically to "Appeal@goferr.nh.gov." The appeal will be determined based on the written submission and documents in GOFERR's possession. No hearing will be held.
Applicants will receive a notice of the determination on the appeal. No further appeal is allowed.

[APPLY NOW](#)

Frequently Asked Questions

[View frequently asked questions for the Locality Equipment Purchase Program.](#)

State of New Hampshire Governor's Office for Emergency Relief and Recovery

1 Eagle Square | Concord, NH | 03301
TDD Access: Relay NH [1-800-735-2964](tel:1-800-735-2964)

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[NH Travel & Tourism](#)

[NH Web Portal - NH.gov](#)

[ReadyNH.gov](#)

[Transparent NH](#)

 **ALERT** [Get the latest Coronavirus COVID-19 update at https://www.covid19.nh.gov](https://www.covid19.nh.gov)

State of New Hampshire Governor's Office for Emergency Relief and Recovery



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Locality Equipment Purchase Program - FAQs

Frequently Asked Questions about the Locality Equipment Purchase Program

1. Who is eligible for this program?
2. How do I apply, and what information is needed?
3. How much money will a locality receive if it is eligible?
4. What equipment is eligible for reimbursement?
5. Is documentation required in support of an application?
6. What if a locality has not purchased or entered into a lease agreement for the equipment or infrastructure yet, can costs be projected and the locality still receive money for the purchase or lease?
7. What if I realize I made an error in the application after I have submitted it? How can I correct it?
8. Can a locality appeal a determination on eligibility for the program, the amount of the award, or issues related to my application?
9. I am having difficulty creating an account or logging in, how can I get help?
10. I want to submit more than one document in the required documents fields, but do not seem to be able to do that. How can I submit additional documents?

1. Who is eligible for this program?

This program is open to New Hampshire cities and towns (hereinafter, locality/localities).

Village districts, as well as school, water, sewer and fire districts, or similar cooperative municipal districts are **not eligible**. However, a locality or group of localities that such a district serves could apply for equipment that will benefit and be used by the district.

How a locality apportions the costs for such a shared purchase would need to be decided among the participating localities.

2. How do I apply, and what information is needed?

This automated chat bot may be able to assist you.

To apply for this program, please visit the [program page on GOFERR's website by clicking here](#). On that page, scroll down to and click on the "Apply Now" button for the program.

You will need the contact and financial information relevant to your entity's application, including appropriate documentation to be attached to the application.

For this program, that may include documents supporting:

- For existing equipment purchase reimbursement: individual invoice or receipt for each item/purchase; or
- For equipment purchases that will be completed by December 31, 2022: documentation supporting the anticipated purchase price. (Note: An award can be made based on the anticipated purchase price, but payment for purchases that have not occurred yet will be made only after the purchase is sufficiently obligated.)

See question four for additional information.

It is highly recommended that you do not wait until shortly before the application period closes to complete your application, as you will not be able to complete it once the deadline passes.

3. How much money will a locality receive if it is eligible?

Each locality will be eligible for a grant up to \$50,000. A 10 percent match by the locality is required. As a result, to obtain the maximum \$50,000 award a locality will need to acquire eligible equipment with a total cost of at least \$55,556.

A locality may request funding based on the acquisition of more than one piece of eligible equipment and a cost in excess of the grant amount, but the State will only contribute \$50,000 through this program.

Purchases, financed purchases, as well as leases and lease-to-purchase, and similar financial agreements used to purchase equipment are allowed. The equipment must have been acquired after March 3, 2021, however, and the State will only match the portion paid by December 31, 2022.

In order to obtain this benefit, cities and towns must apply for the matching grant by June 3, 2022. If an award is made, approval by Governor and Council will be required.

4. What equipment is eligible for reimbursement?

Eligible equipment must be acquired after March 3, 2021, and must meet the definition of 2 CFR 200.33, which establishes a minimum value of \$250 for equipment to qualify.

It must also be for safety and/or public health response and prevention equipment expenditures that have assisted or will assist the locality in responding or being prepared to respond to COVID-19.

Among other things, that could include equipment needed in response to personnel shortages related to the health crisis.

All reimbursed costs have to be allowable expenses under the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Fund.

The cost of the equipment must not have been reimbursed or covered by other state or federal programs or agencies.

Applicants may not apply for any expense that they have already claimed in any other state or federal COVID-19 relief program, including but not limited to New Hampshire Department of Justice Grants from ARPA funds to Municipalities, or have received reimbursement from another source, such as FEMA.

Lease or financing payments made toward such equipment are eligible, so long as the equipment lease or purchase agreement was entered into on or after March 3, 2021.

5. Is documentation required in support of an application?

Yes. For existing equipment purchases or the amount of lease payments made toward such equipment, you must upload documentation that shows that the equipment was purchased or leased between March 3, 2021, and the submission of your application.

For anticipated acquisitions that will be made before December 31, 2022, documentation supporting the anticipated purchase price.

6. What if a locality has not purchased or entered into a lease agreement for the equipment or infrastructure yet, can costs be projected and the locality still receive money for the purchase or lease?

Yes. An award can be made based on the anticipated purchase price, but **payment for purchases that have not occurred yet** will be made only after the purchase is sufficiently obligated, such as an invoice showing delivery or a signed purchase agreement that obligates the locality to make the purchase at a set price.

If the State matching grant funds are needed for the initial down payment, contact GOFERR at [redacted] to see how this can be arranged.

This automated chat bot may be able to assist you.

7. What if I realize I made an error in the application after I have submitted it? How can I correct it?

You should not submit your application until you are certain it is complete and you have the correct documents ready to upload, as you will not be able to make changes after submission. You can save your application and finish it later, if needed.

However, if you realize that you made an error or omitted a document *before* the application period closes, you can submit a new application that contains the updated information.

GOFERR will assume that the application filed last in time is the most complete and will only process the last in time application.

The corrected application must contain all of the information that you want considered, even if it was otherwise correct in your earlier application, as GOFERR will not look to an earlier filed application for missing information.

GOFERR will not add documents to a submitted application or change answers that you have already submitted.

8. Can a locality appeal a determination on eligibility for the program, the amount of the award, or issues related to my application?

Appeals are permitted under the circumstances described below.

- Contesting eligibility:
 - provide an explanation and evidence to substantiate your claim about why your organization is actually eligible for the program
- Award determinations:
 - provide an explanation and evidence supporting that the calculation of the award, based on the information submitted in the application, is in error
- Application submission errors:
 - only obvious typographical errors can be corrected, such as misplacing a decimal point or transposing digits

Appeal requests and relevant evidence must be submitted in writing electronically to Appeal@goferr.nh.gov.

The appeal will be determined based on the written submission and documents in GOFERR's possession. No hearing will be held.

Applicants will receive a notice of the determination on the appeal. No further appeal is allowed.

9. I am having difficulty creating an account or logging in, how can I get help?

First, if you have already started an application, please check your email inbox for your login information provided as part of your registration process.

In the event that you cannot find your login information or continue to have any difficulty, please contact info@goferr.nh.gov.

Applicants will need to use an internet browser such as Microsoft Edge, Firefox, or Google Chrome to complete the application. Internet Explorer will not work properly with this application.

We strongly encourage that applications be finalized and submitted prior to the last day of the application period. If you require assistance submitting an application, please contact GOFERR at info@goferr.nh.gov.

10. I want to submit more than one document in the required documents fields, but do not seem to be able to do that. How can I submit additional documents?

There are several options. We recommend carefully reading the instructions regarding the supporting documentation provided as part of the application.

Only one document per upload is allowed and will be recognized by the system. We recommend if you have multiple documents to combine them into the appropriate number of documents as explained above.

Alternatively, if for some reason you do not have the appropriate software to combine PDFs this can be done by printing the documents and scanning them together as one document to pdf. Please also note that below the required document fields, there are "optional" document field(s) that provide the ability to upload up to three optional documents.

If you for some reason still encounter any issues, please contact info@goferr.nh.gov.

Quote: SO-10232

Created: 2022-02-24

Customer:

AMHERST HIGHWAY DEPT.

Bill to:

Ship to:

	Item	Quantity	Price per unit	Total price	Tax
1.	[PCMS 584 MESSAGE BOARD] VURMAC PCMS 584 MINI MATRIX MESSAGE BOARD	1 pcs	13750.00 USD	13750.00 USD	0% - NH Sales Tax
2.	[FREIGHT] FREIGHT	1 pcs	700.00 USD	700.00 USD	0% - NH Sales Tax

Total units:	2 pcs
Subtotal:	14450.00 USD
Plus tax:	0.00 USD
Total:	14450.00 USD

Notes.

LEADTIME 5 - 7 WEEKS

Quote for Ver-Mac PCMS-548 Message Board

Steve Schultz <sschultz@americanflagging.com>

Fri 2/18/2022 1:50 PM

To: Jeff Caswell <jcaswell@amherstnh.gov>

Cc: Tony Ouellette <touellette@americanflagging.com>

 1 attachments (1 MB)

Scan0023.pdf;

[External Sender]:

Hi Jeff:

Thank you for contacting American Flagging, LLC for your message board needs. The pricing is as follows:

- PCMS-548-PRO Mini Full-Matrix Stealth CMS w/Crank Lift - \$14,250
- PCMS-548-PRO Mini Full Matrix Stealth CMS w/Hydraulic Lift - \$15,100

Please see the attached product cut sheet and contact me if you have any questions.

Best Regards,
Stephen Schultz
American Flagging, LLC
4 Rebel Road
Hudson, NH 03051
(603) 890-1154

All information and attachments included in this email are confidential and intended for the original recipient only. If you are an unintended recipient, please notify the sender, and delete the email from your system.



Date: February 18, 2022

Town of Amherst

Attn: Jeff Caswell

Re: Equipment quote PCMS548

Changeable Message Sign Model PCMS-548

- Manufactured by Ver-mac
- Mini-Size Full Matrix-color orange
- Video training included in price
- 45" x 80" Solar/LED
- **Manual Winch**
- 3 x 85 w solar panel, **FIXED**
- Stealth technology
- V-Touch NTCIP Graphic Touchscreen Controller
- Jamlogic refresh & alerts
- Internal battery charger
- 4 G Modem & 10 year cell plan – non SWZ
- 2 year warranty

\$15,995.00

Freight

<https://www.ver-mac.com/en/products/series/serie/message-signs/product/portable-changeable-message-sign-pcms/94>

OPTION ITEMS:

Radar Houston	\$ 1,680.00
Data log monthly download into Jamlogic with modem	700.00
White Paint	700.00
Hydraulic lift	1,600.00

Jennifer Betancourt-Healy

From: Nicholas McCullough <nmcculloug@ur.com>
Sent: Wednesday, February 16, 2022 12:26 PM
To: Jennifer Betancourt-Healy
Subject: office container sale

[External Sender]:

Hi Jennifer. \$43,000 for the container. I can proceed if you wish.

Nick McCullough Sr

Sales Rep

Pac Van, A Division of United Rentals

505 W. Main St, Tilton, NH 03276

desk: (603)-729-3565

mobile: (603)-851-2873

branch: (603)-729-3208

nmcculloug@ur.com





Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Park Bench donations to the Town **Department:** Public Works
Meeting Date: April 11, 2022 **Staff Contact:**

BACKGROUND INFORMATION:

Recent requests to donate park benches to the town for placement on town property have raised several questions. We are seeking input from the Board to help answer some of these questions. Some questions that have come up include:

1. What style of bench should the town accept?;
2. Will the historic district require wood slats or plastic?;
3. Should the donation include all related installation costs, or should the town be responsible for installation using DPW labor?;
4. How many park benches should we allow on the large common? We currently have ten and can reasonably accommodate 12;
5. Should donations of benches outside of the commons include a plan to mitigate maintenance (ie., install fabric/stone/mulch to reduce need for mowing/trimming);

Additionally, there have been questions/concerns raised by several residents to include:

1. What level of maintenance can we expect if a bench is placed in front of our property?
2. Will there be a trash receptacle placed near the bench to reduce the likelihood of trash being left there on the ground?
3. Two residents stated they would not want a bench in front of their property on Amherst Street as this would encourage people to hang out for long periods in front of their house.

Attachments depict the approximate location of the ten existing benches on the large common.

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

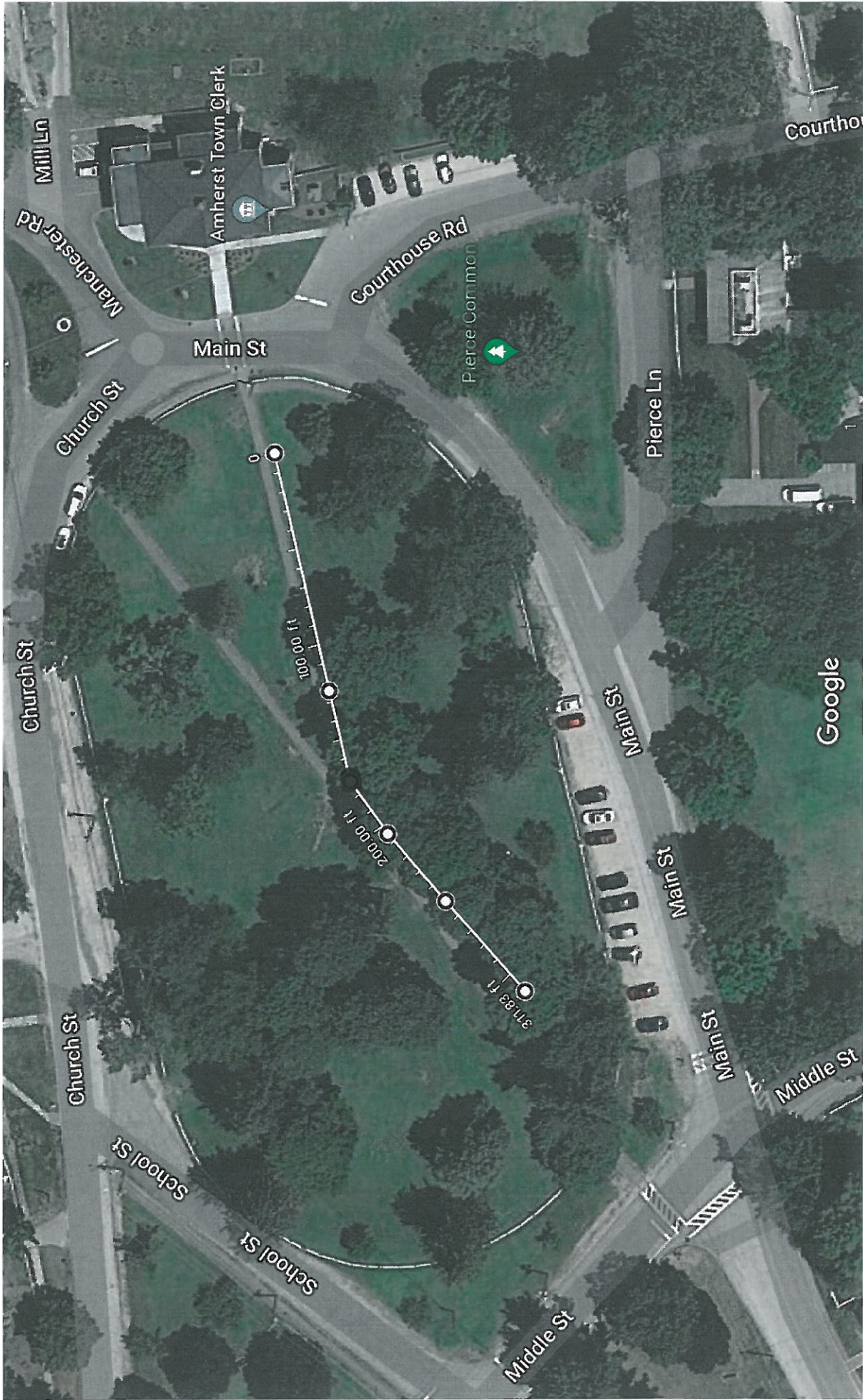
DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

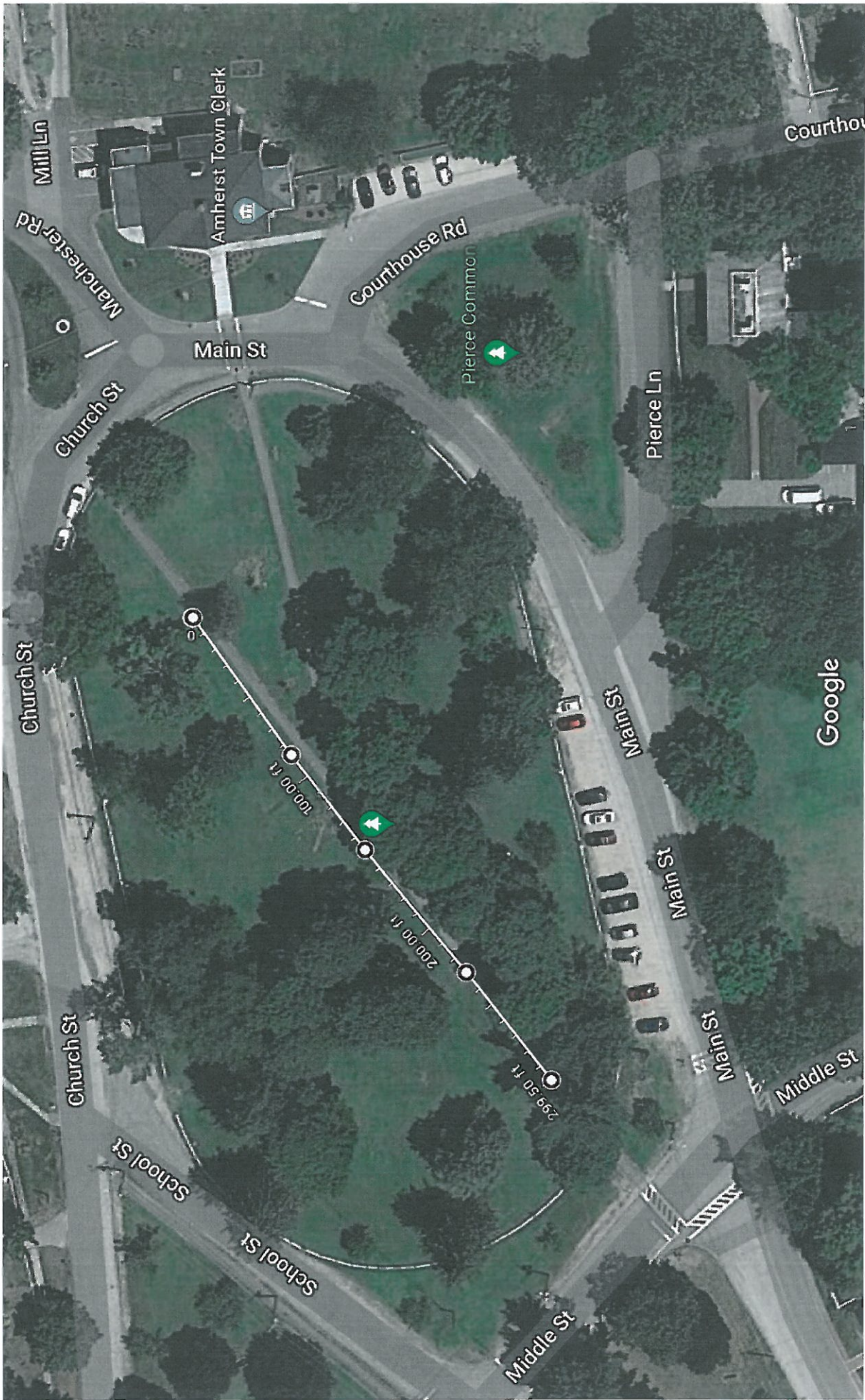
ATTACHMENTS:

1. SKMBT_28322040606570



Google

Imagery ©2022 Maxar Technologies, Map data ©2022 50 ft





Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Assessing

Department: Assessing

Meeting Date: April 11, 2022

Staff Contact: Michele Boudreau

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

Elderly Exemption

Item A. I have reviewed the attached Elderly Exemption Application, and the applicant **does not** meet the necessary requirements to **re-qualify** for the Elderly Exemption under RSA 72:39-a for tax year 2022. The applicant's total income exceeds the current limit, and it is recommended that the application be denied.

Suggested Motion:

The attached application has been reviewed by our Assessor and our Assessor recommends denying the exemption. Therefore, I move to deny the Elderly Exemption for Map 005, Lot 139-014 for the 2022 tax year.

Item B. I have reviewed the attached Elderly Exemption Application, and the applicant **does not** meet the necessary requirements to **qualify** for the Elderly Exemption under RSA 72:39-a tax year 2022. The applicant's total income exceeds the town's limit, and therefore does not qualify.

Suggested Motion:

The Assessor has reviewed the application for an Elderly Exemption and recommends denying. Therefore: I move to deny the Elderly Exemption for Map 002, Lot 098-026.

Item C. I have reviewed the attached Elderly Exemption Application, and the applicant **does not** meet the necessary requirements to **qualify** for the Elderly Exemption under RSA 72:39-a for tax year 2022. The applicant's total income exceeds the current limit, and it is recommended that the application be denied.

Suggested Motion:

The attached application has been reviewed by our Assessor and our Assessor recommends denying the exemption. Therefore, I move to deny the Elderly Exemption for Map 010, Lot 045-000 for the 2022 tax year.

Item D. The applicants have applied for an Elderly Exemption under RSA 72:39-a, which all **meet** the income and asset limits and **qualify** for the exemption.

Suggested Motion:

The Assessor has reviewed the applications for an Elderly Exemption and recommends approving. Therefore: I move to approve the Elderly Exemption for the following map and lot numbers:

Map/Lot

1. 001-013-000-016
2. 002-104-000
3. 017-054-000
4. 002-164-022
5. 025-058-000
6. 002-009-000-006
7. 003-079-000-012
8. 002-153-000

Veteran Tax Credit

Item E. I have reviewed the attached Veteran Tax Credit Applications provided and the applicants **qualify** for the Tax Credit under RSA 72:28 for the 2022 tax year.

Suggested Motion:

The attached applications have been reviewed by our Assessor and our Assessor recommends granting this credit. Therefore, I move to approve the Veteran Tax Credit for tax year 2022 for the following map and lot numbers:

Map/Lot

1. 001-013-000-016
2. 008-049-054
3. 005-059-009

Service Connected Total Disability Tax Credit

Item F. The applicant is currently receiving the Veteran tax credit and has now provided sufficient documents in order to qualify for the Tax Credit for Service-Connected Total Disability per RSA 72:35. I have reviewed the provided documents, and the applicant meets the necessary qualifications.

Suggested Motion:

The attached application has been reviewed by our Assessor and our Assessor recommends granting this credit. Therefore, I move to approve the Service-Connected Total and Disabled Tax Credit for tax year 2022 for Map 011, Lot 012-031.

Land Use Change Tax

Item G. Attached is a land use change tax release for Tax Map 006 Lot 079-021. The lot was purchased on 12/17/2021 and is less than 10 acres. The Land Use Change Tax in the amount of \$13,300 represents 10% of the full and true market value of \$133,000.

Suggested Motion:

The attached Land Use Change Tax has been reviewed by our Assessor and our Assessor recommends to approve the LUCT in the amount of \$13,300 for Tax Map 006 Lot 079-021.

Intent to Excavate

Item H. Please find the attached Intent to Excavate for the property shown as Map 002, Lot 034-007 on the Amherst maps. Please sign and return to the assessing office for processing.

Suggested Motion:

Therefore, I move to approve and sign the 2022 Notice of Intent to Excavate for Map 002, Lot 034-007.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. Item A Confidential
2. Item B Confidential

3. Item C Confidential
4. Item D Confidential
5. Item E Confidential
6. Item F Confidential
7. Item G Confidential
8. Item H Confidential



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: AP, Payroll and Minutes
Meeting Date: April 11, 2022

Department: Administration
Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

APPROVAL EXAMPLES

Approvals:

Payroll

AP1~ I move to approve one (1) FY21 Payroll Manifest in the amount of \$1,056.40 dated March 28, 2022, subject to review and audit.

AP2~ I move to approve one (1) FY21 Payroll Manifest in the amount of \$210,230.25 dated April 7, 2022, subject to review and audit.

Accounts Payable

AP3 ~ I move to approve one (1) FY21 Accounts Payable Manifest in the amount of \$32,990.30 dated March 5, 2022, subject to review and audit. (NH DMV)

AP4 ~ I move to approve one (1) FY21 Accounts Payable Manifest in the amount of \$3,037,685.00 dated April 1, 2022, subject to review and audit. (Schools)

AP5 ~ I move to approve one (1) FY21 Accounts Payable Manifest in the amount of \$5,003.54 dated March 25, 2022, subject to review and audit. (Vendors)

AP6 ~ I move to approve one (1) FY21 Accounts Payable Manifest in the amount of \$257,425.30 dated March 29, 2022, subject to review and audit. (Vendors)

AP7 ~ I move to approve one (1) FY21 Accounts Payable Manifest in the amount of \$2,649.54 dated April 1, 2022, subject to review and audit. (Vendors)

Minutes

~ I move to approve the Board of Selectmen meeting minutes of March 28, 2022.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. 2022.03.28 BOS_DRAFT(dp)



Town of Amherst, NH
BOARD OF SELECTMEN MEETING MINUTES
Barbara Landry Meeting Room
2 Main Street
Monday, March 28, 2022, 6:30PM

1 Attendees: Chairman Peter Lyon, Selectman Bill Stoughton, Selectman John D'Angelo,
2 Selectman Tom Grella, and Selectman Danielle Pray

3
4 Also present: Town Administrator Dean Shankle, and Recording Secretary Kristan Patenaude

5
6 **1. Call to Order**

7 Chairman Peter Lyon called the meeting to order at 6:30 p.m.

8
9 **2. Pledge of Allegiance** – led by Amherst Lions Club member Don Tower.

10
11 **3. Public Hearing**

12 **3.1 Pursuant to RSA 31:95-b: III (a), the Amherst Board of Selectmen shall hold**
13 **a public hearing in conjunction with its scheduled meeting for the purpose of**
14 **accepting unanticipated money in the amount of \$1,500,000. The money is a grant**
15 **from the Per- and Polyfluoroalkyl Substances Remediation Loan Fund (PFAS**
16 **RLF) allocated from the American Rescue Plan Act of 2021.**

17
18 Town Administrator Shankle explained that the PFAS program grant gives the Town an
19 opportunity to assist those who have tested their private wells and found them to exceed the
20 state or federal guidelines for PFAS. This will allow the Town to rebate filtering measures put
21 in place in those homes. The first step in this process is to hold a public hearing for the Town
22 to accept the \$1.5M in unanticipated revenue.

23
24 *A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to enter*
25 *into a Public Hearing per RSA 31:95-b: III (a) at 6:33pm.*

26 *Voting: 5-0-0; motion carried unanimously.*

27
28 There were no questions or comments at this time.

29
30 *A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to close*
31 *the Public Hearing at 6:34pm.*

32 *Voting: 5-0-0; motion carried unanimously.*

33
34 Chairman Lyon stated that the Board will hear more about this application later this evening
35 and will likely hold a second public hearing after the funds are received.

36
37 **4. Citizen's Forum** – none at this time

39 **5. Scheduled Appointments**

40 **5.1 Amanda Morse, Opportunity Networks Application for use of Town**
41 **Common, 5k**

42 Amanda Morse explained that the proposal is for Opportunity Network, a nonprofit
43 organization in Town dedicated to working with adults with disabilities, to host a 5k on
44 October 1, 2022, from 7:30am – 12pm. The route will be the same one used in past years.

45
46 The Board explained that it would like for the porta potties requested to be located in the
47 gravel parking lot next to Town Hall. Chairman Lyon suggested that Opportunity Networks
48 contact the Police Department directly regarding a police detail, if needed.

49
50 *A MOTION was made by Selectman Pray and SECONDED by Selectman D'Angelo to*
51 *approve the request by Opportunity Networks to host a 5k on October 1, 2022, as discussed.*
52 *Voting: 5-0-0; motion carried unanimously.*

53
54 **5.2 Use of Town Common Application, MacLeod Celebration of Life**

55 Steve MacLeod explained that this request is to hold a family memorial service/ice cream
56 social on the Town Common on August 21, 2022, from 1pm-4pm. There will be
57 approximately 50-60 people at the event.

58
59 *A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to*
60 *approve the request by the MacLeod family to hold a family social on August 21, 2022, as*
61 *discussed.*
62 *Voting: 5-0-0; motion carried unanimously.*

63
64 **5.3 Amherst Lions Club, Request to use the Town Common, 5k**

65 Amherst Lions Club member, Don Tower, explained that the request is to hold a 5k on June
66 11, 2022, on the same course used by Opportunity Networks. There will be 3-4 porta potties
67 located next to Town Hall in the gravel parking area. He will speak with the Police
68 Department about potential start/finish locations around the Town Common. The Lions Club
69 is proposing a BBQ event to be held after the 5k on the Green. The grills will be located on
70 top of a trailer. The entire event should last from approximately 8am-5pm.

71
72 *A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to*
73 *approve the request by the Lions Club to host a 5k and BBQ event on June 11, 2022, from*
74 *8am-5pm.*
75 *Voting: 4-0-1; motion carried. [D. Pray abstaining]*

76
77 **6. Administration**

78 **6.1 Administrative Updates**

79 Town Administrator Shankle explained that DPW received a letter from NH DOT regarding a
80 federal bipartisan infrastructure law that will be providing the State with \$6.75M/year of
81 funding over a 5-year period. There is also a new program, MOBIL (Municipal Owned
82 Bridge-Bipartisan Infrastructure Law), which will allow for supplemental funding for bridge
83 projects that are already enrolled in the State's bridge aid program. Amherst's bridge on
84 Thornton Ferry Road over Beaver Brook has been identified as a candidate for this program.
85 The program looks to meet the 20% match normally required by the Town. The total project

86 will cost slightly more under this program, but the DPW has determined that the Town will
87 save approximately \$150,000 overall.

88
89 Town Administrator Shankle noted that the DOT's project to resurface and restructure an area
90 of Route 101 in Town resumed on March 21st.

91
92 Town Administrator Shankle asked the Board about renting a small storage unit for a short
93 time period. The Town attorney's building is being sold and there are approximately 100
94 bankers' boxes that need to be stored somewhere else for a number of months. It is estimated
95 that this may cost \$200/month.

96
97 Selectman Stoughton noted that there seem to be larger storage issues for the Town, in regard
98 to paper files. He suggested that the Town needs to stop generating new amounts of paper
99 items to be stored and discover a long-term solution to the problems.

100
101 Selectman D'Angelo explained that the Town has had four failed attempts over the years at
102 digitizing its files. The Town needs to find a long-term solution to both catalogue and
103 eventually digitize its files, whenever possible.

104 105 **6.2 PFAS Grant Application**

106 Town Administrator Shankle explained that the Town's preliminary application for this grant
107 was approved. The Town must now submit its final application. The State has identified
108 approximately 110 homes that are likely eligible for this funding, but there are probably more
109 that will be identified as testing continues. The maximum amount of funding the Town can
110 receive is \$1.5M. If these mitigation systems cost approximately \$6,500/each, the Town will
111 be able to fund about 200 residents through this program. Applicants must own single or
112 multi-unit properties and have no other ability to access a separate permanent water source.
113 These funds are available on a first come-first serve basis, and applications must be
114 completely filled out to be considered.

115
116 In response to a question from Selectman Grella, Town Administrator Shankle stated that he
117 believes the end date for this program is in 2024. The funds for this grant are retroactive to
118 systems installed back to March 3, 2021. The State grant is retroactive to systems installed
119 back to September 30, 2019.

120
121 Selectman D'Angelo noted that there are two separate programs being run for this item. One,
122 through the State, is currently available. This one, which will be run through the Town, will
123 be available shortly. He asked that information on both be placed on the website.

124
125 Selectman Pray noted that, if a homeowner applies for the State program, they are ineligible
126 for the second Town program. This needs to be clear.

127
128 Selectman Stoughton questioned if mentioning the \$6,500 amount will encourage vendors to
129 only quote that amount. The Town may consider adding information that it has the right to
130 decide if the cost quoted is reasonable.

131

132 Chairman Lyon asked that all information on these programs be placed onto the Town website
133 and that a press release be submitted when appropriate. Town Administrator Shankle stated
134 that it would be good to have a process in place for applications, but that it should be up to the
135 homeowner to find the best price for these systems. He will work to get information on these
136 programs up on the Town website. The grant program through the Town will not be available
137 until it is approved by the Governor & Executive Council.

138
139 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to*
140 *accept the \$1.5M grant for the PFAS project as unanticipated revenue.*

141
142 Discussion:

143 *There was discussion regarding if these funds can be expended, if accepted as unanticipated*
144 *revenue. Town Administrator Shankle explained that the funds can be spent if the motion*
145 *reflects the expenditure for a certain project.*

146
147 *An AMENDED MOTION was made by Selectman Stoughton and SECONDED by Selectman*
148 *Grella to accept the \$1.5M grant for the PFAS project as unanticipated revenue, and to*
149 *expend such funds consistent with the PFAS grant program.*

150 *Voting: 5-0-0; motion carried unanimously.*

151
152 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to*
153 *indicate the Board's willingness to enter into a grant agreement with the State of NH*
154 *Department of Environmental Services for funding for a PFAS grant rebate project, and*
155 *further that we authorize Town Administrator Dean Shankle to sign the grant agreement and*
156 *execute any other documents which may be necessary to effectuate this grant agreement.*

157 *Voting: 5-0-0; motion carried unanimously.*

158
159 Chairman Lyon noted that the Board usually uses March to work on goal setting. He asked
160 that any Board members with potential goals to discuss to send them to Town Administrator
161 Shankle for inclusion on the next agenda.

162
163 **7. Staff Reports**

164 **7.1 Lease agreement with Turf Tank Athletic Field Painter**

165 Recreation Director, Craig Fraley, explained that he is requesting to lease a Turf Tank Painter.
166 While it takes staff members approximately 2-3 hours to paint one soccer field, it takes the
167 robot approximately 26 minutes. The robot is also efficient and accurate. The robot runs off
168 GPS. Staff would need to be nearby while the robot runs but could be doing other jobs around
169 the field during that time. The Recreation Department is proposing to lease one of these Turf
170 Tanks for \$10,000/year. This cost would be split with the Amherst Soccer Club and Souhegan
171 High School Recreation Department, with each paying approximately \$3,000. It costs the
172 Recreation Department approximately \$6,000-\$8,000/year in staff time to paint fields. The
173 Department will likely also be able to hire out use of the robot during tournaments in Town.
174 This lease is proposed to come from the -02 Revolving Account.

175
176 In response to a question from Selectman Pray, Craig Fraley stated that these robots have only
177 been in existence for four years so lifespan is yet unknown, but that original ones are still
178 working. The lease/purchase agreement allows for the Department to back out of the

179 agreement at any time within the first year. The Department will use this as a trial year. If one
180 of the three entities involved decides to back out, the other entities likely will as well.

181
182 In response to a question from Selectman Stoughton, Craig Fraley noted that the robot uses
183 the regular type of field paint.

184
185 In response to a question from Selectman Grella, Craig Fraley stated that at least one person
186 from each of the three groups involved will be trained on how to use the robot. It will be
187 stored and transported in a locked box trailer that the High School has available.

188
189 Chairman Lyon stated that he would like for Town Counsel to review the contract.

190
191 *A MOTION was made by Selectman Grella and SECONDED by Selectman Stoughton to*
192 *approve that the Recreation Department enters the lease agreement with Turf Tank. All fees*
193 *will be paid out of the 02 Revolving Fund. This is subject to review by Town Counsel and to*
194 *allow the Recreation Director to sign all associated documents.*
195 *Voting: 5-0-0; motion carried unanimously.*

196
197 **7.5 Seasonal Staff Wage Increases** – *the Board took up this item at this time*
198 Craig Fraley noted that the Recreation Department mentioned these proposed seasonal staff
199 wages in its 2023 Strategic Plan. The Board approved this request in October, but staff is not
200 hired until May/June.

201
202 *A MOTION was made by Selectman Grella and SECONDED by Selectman Pray to allow the*
203 *Recreation Department to hire the summer seasonal staff at their FY23 wage at their start*
204 *date for the 2022 summer season.*
205 *Voting: 5-0-0; motion carried unanimously.*

206
207 **7.2 Finance Update**

208 Debbie Bender explained that during her first two weeks of work she has gotten a number of
209 items underway in the Finance Department. She noted that the Town was not previously
210 reporting its NH Retirement funds to the State and was also not sending the funds to the State.
211 This has been corrected. She has spoken with the DPW regarding its Capital Reserve Funds.
212 She is working with the Amherst Conservation Commission to correct its LUCT fund issues.
213 She has reactivated positive pay and reopened the Town’s gas credit cards for departments to
214 use.

215
216 Selectman Stoughton asked that a running list of all problems identified be kept and
217 eventually shared with the Board.

218
219 Selectman D’Angelo suggested that the list be broken down into different categories based on
220 importance. He also asked that there be a suggestion in the future made as to what the
221 appropriate level of staffing is for the Finance Department.

222
223 The Board thanked Debbie Bender for all of her work.

224
225 **7.3 Cruiser Radio Purchase**

226 Police Chief Reams explained that this request is for a radio purchase for the replacement
227 police cruiser, from the sole source radio supplier, Motorola.
228 *A MOTION was made by Selectman Grella and SECONDED by Selectman Pray to award*
229 *sole source bid for purchase of a cruiser radio in the amount of \$5,621.07 to Motorola*
230 *Solutions.*
231 *Voting: 5-0-0; motion carried unanimously.*

232
233 **7.4 Police Dept. Tree Work**

234 Eric Slosek explained that, during recent work/maintenance on the radio tower behind the
235 Police Station, it was discovered that several large pine trees are obstructing a direct line of
236 sight between the PD radio tower antenna and the antenna on the Pennichuck water tower.
237 Chief Reams spoke with nearby residents, as some of the trees are located on private property,
238 and the homeowner is happy to have the trees removed. The DPW sought three quotes for this
239 work, and the lowest qualified bidder is Souhegan Valley Tree Service. The Town is currently
240 under contract with Gate City Tree Service for tree work, but this company could not hold the
241 contract price for this project due to a larger crane being needed.

242
243 *A MOTION was made by Selectman Grella and SECONDED by Selectman Pray to award the*
244 *tree work behind the police station to Souhegan Valley Tree Service, LLP, for the amount of*
245 *\$5,500.00.*
246 *Voting: 5-0-0; motion carried unanimously.*

247
248 **7.5 Seasonal Staff Wage Increases – already discussed**

249
250 **8. Approvals**

251 **8.1 AP, Payroll, Minutes**

252 ***Payroll***

253 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to*
254 *approve one (1) FY21 Payroll Manifest in the amount of \$224,992.95 dated March 24, 2022,*
255 *subject to review and audit.*
256 *Voting: 5-0-0; motion carried unanimously.*

257
258 ***Accounts Payable***

259 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to*
260 *approve one (1) FY21 Accounts Payable Manifest in the amount of \$44,088.17 dated March*
261 *17, 2022, subject to review and audit. (NH DMV)*
262 *Voting: 5-0-0; motion carried unanimously.*

263
264 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to*
265 *approve one (1) FY21 Accounts Payable Manifest in the amount of \$625,607.15 dated March*
266 *15, 2022, subject to review and audit. (Vendors)*
267 *Voting: 5-0-0; motion carried unanimously.*

268
269 *A MOTION was made by Selectman Pray and SECONDED by Selectman D'Angelo to*
270 *approve the Board of Selectmen meeting minutes of February 14, 2022, as amended.*
271 *Voting: 5-0-0; motion carried unanimously.*

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9. Action Items

The Board reviewed its action items.

10. Old/New Business

Selectman Stoughton noted that Amherst Cleanup Day will be held April 23, 2022, from 9am – 1pm. There will be pickup sites for blue bags located at the Town Green and the Stearns Road Fire Station. Blue bags and gloves will be available at local locations shortly. He also noted that at a recent Planning Board meeting, Arnie Rosenblatt was nominated as Chair and Tracie Adams was nominated as Vice Chair.

Chairman Lyon noted that the Board’s May 23rd meeting will be moved to May 31st.

Selectman Pray noted that she attended a recent NRPC meeting, at which there was a presentation regarding the potential federal funding for bridges. There are also 5-6 other new programs in the works, with more information coming soon.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman D’Angelo that the Board of Selectmen appoint Danielle Pray as a representative to the NRPC with a term ending March 2024.

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D’Angelo and SECONDED by Selectman Grella to adjourn the meeting at 8:15pm.

Voting: 5-0-0; motion carried unanimously.

NEXT MEETING: Monday, April 11, 2022

Selectman Danielle Pray

Date