



Town of Amherst, NH
BOARD OF SELECTMEN AGENDA
Barbara Landry Meeting Room
2 Main Street
MONDAY, JANUARY 8, 2024 6:30 PM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Citizens' Forum**
4. **Public Budget Hearing: Pursuant to New Hampshire RSA 32:5, I, the Amherst Board of Selectmen hereby announces to the citizens of Amherst the convening of a Public Hearing to take input on the proposed FY25 Town Operating Budget, bonds and notes, and proposed warrant articles.**
 - 4.1. 2024 Warrant, FY25 Proposed Operating Budget, FY25 Revenue, FY25 Baboosic Lake Community Septic Operating Budget, and the FY25 Default Budget
5. **Administration**
 - 5.1. Public Hearing, pursuant to New Hampshire RSA 41:14-a, Acquisition or Sale of Land, Buildings, or Both; Demolition or Disposal of Buildings.
 - 5.2. Public Hearing, pursuant to RSA 31:95-b: III (a), for unanticipated moneys in the amount of \$10,000 or more
 - 5.3. Public Hearing, pursuant to RSA 31:95-b: III (a), for unanticipated moneys in the amount of \$10,000 or more
 - 5.4. Administrative Updates
 - 5.5. BOS Action Items as of 12-29-23
6. **Staff Reports**
 - 6.1. Re-Hire - Parks and Recreation Groundskeeper
 - 6.2. New Hire: Building Inspector/Code Enforcement officer/Deputy Health Officer
7. **Approvals**
 - 7.1. Payroll, AP and Minutes

8. Action Items

9. Old/New Business

Adjournment

Next Meeting: January 22, 2023

You are invited to a Zoom webinar.

When: Jan 8, 2024 06:30 PM Eastern Time (US and Canada)

Topic: BOS Meeting 1/8/2024

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85961818782>

Telephone: +1 301 715 8592

Webinar ID: 859 6181 8782



**AMHERST TOWN WARRANT
THE STATE OF NEW HAMPSHIRE
MARCH 12, 2024**

To the inhabitants of the Town of Amherst in the County of Hillsborough and the State of New Hampshire, qualified to vote in town affairs:

You are hereby notified that the Annual Meeting of Amherst will be held in accordance with NH RSA 40:13. The first session, to transact all business other than voting, is on Wednesday, February 7, 2024, at 7:00 PM at the Souhegan High School Auditorium. The second session, voting by official ballot at the polls, is on Tuesday, March 12, 2024, at the Souhegan High School from 6:00 AM to 8:00 PM.

ARTICLE 21: To choose all necessary Town Officers for the ensuing terms as follows:

2 Selectmen for 3 Years

1 Town Moderator for 2 Years

1 Cemetery Trustee for 3 Years

1 Trustee of the Trust Funds for 3 Years

2 Zoning Board of Adjustment Members for 3 Years

2 Planning Board Members for 3 Years

2 Library Trustees for 3 Years

1 Supervisor of the Checklist

ARTICLE 22: Operating Budget

Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth herein, totaling **\$17,299,780** Should this article be defeated the default budget shall be **\$16,471,990** which is the same as last year with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in any other warrant article. (Tax Impact =\$4.41) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

ARTICLE 23: Contingency Fund

Shall the Town vote to establish a contingency fund for the current year, in accordance with NH RSA Section 31:98-a, for unanticipated expenses that may arise and further to raise and appropriate the sum of one hundred twenty thousand dollars (**\$120,000**) to go into the fund. Said sum shall come from the unassigned fund balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Tax Impact = \$0.00) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0)

ARTICLE 24: Baboosic Lake Septic Operating Budget

Shall the Town vote to raise and appropriate the sum of **\$104,200**, for operating and maintaining the Baboosic Lake Septic System for the ensuing year, said sum is to be offset by user fees. Should this article be defeated the default budget shall be **\$69,040**, which is the same as last year with certain adjustments required by previous action of the Town or by law. (Tax Impact = \$0.00) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

ARTICLE 25: Communications Center Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of forty thousand dollars (**\$40,000**) to be added to the Communications Center Capital Reserve Fund, previously established. (Tax Impact = \$0.02) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

ARTICLE 26: Assessing Revaluation Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of twenty-five thousand dollars (**\$25,000**) to be added to the Assessing Revaluation Capital Reserve Fund, previously established. (Tax Impact = \$0.01) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

ARTICLE 27: Bridge Repair and Replacement Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of two hundred fifty thousand dollars (**\$250,000**) to be added to the Bridge Repair and Replacement Capital Reserve Fund, previously established. (Tax Impact = \$0.10) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

ARTICLE 28: Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of two hundred fifty-seven thousand dollars (**\$257,000**) to be added to the Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund, previously established. (Tax Impact = \$0.11) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

ARTICLE 29: DPW Vehicles and Equipment Acquisition and Replacement Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of one hundred twenty thousand dollars (**\$120,000**) to be added to the DPW Vehicles and Equipment Acquisition and Replacement Capital Reserve Fund, previously established. (Tax Impact = \$0.05) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

ARTICLE 30: Amherst Multimodal Facilities Capital Reserve Fund

Shall the Town vote to raise and appropriate the sum of seventy-five thousand dollars (**\$75,000**) to be added to the Amherst Multimodal Facilities Capital Reserve Fund, previously established.

(Tax Impact = \$0.03) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

ARTICLE 31: Police Union Contract

Shall the Town vote to approve the cost items in a three (3) year collective bargaining agreement (beginning July 1, 2024 through June 30, 2027) reached between the Board of Selectmen and the American Federation of State, County, and Municipal Employees Local 3657 (Police Union) and further to raise and appropriate the sum of, two hundred thirty-eight thousand nine hundred dollars (\$238,900) for the First Year FY25, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the current appropriation. Increase in Year Two (2) FY26 \$71,100 and Year Three (3) FY27 \$55,500.

(Tax Impact: Year 1 \$0.09)

(Tax Impact: Year 2 \$0.03)

(Tax Impact: Year 3 \$0.02)

(Majority vote required)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

ARTICLE 32: Special Meeting for Defeated/Amended Collective Bargaining Agreement

Shall the town, if Article #31 is defeated, authorize the governing body to call one special meeting, at its option, to address Article #31 cost items only?

(This article has no tax impact.) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 0-0-0.)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

ARTICLE 33: Community Power

Shall the Town vote to adopt the Amherst Community Power Plan, which authorizes the Board of Selectmen to develop and implement Amherst Community Power as described therein (pursuant to RSA 53-E:7). (No Tax impact) (Majority vote required)

(The Board of Selectmen supports this article by a vote of 0-0-0)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

ARTICLE 34: Stormwater Planning CWSRF Loan

Shall the Town vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) (gross budget) for the purpose of stormwater planning work relative to management of the municipal storm drain system in accordance with the 2017 NH Small MS4 General Permit (“the Project”), and to authorize the issuance of not more than \$100,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33, as amended); to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the date, maturities, interest rate, and other details of such bonds or note: and to authorize the Board of Selectmen to apply for, accept, and expend any federal, state, or private funds that may become available in respect of the Project to reduce the amount that must be bonded or to pay debt service on such bonds or notes including but not limited to a Clean Water State Revolving Fund (CWSRF) loan? The Town anticipates that repayment of the CWSRF loan may include up to 100% principal forgiveness. (No Tax impact) (Majority vote required).

(The Board of Selectmen supports this article by a vote of 0-0-0)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

ARTICLE 35: Rail Trail Referendum

To see if the town is in favor, in the future, of raising and appropriating the total amount of \$336,000 over three successive fiscal years (2026, 2027, and 2028) to serve as the required match for a New Hampshire Department Of Transportation grant for a new rail trail to be located from Baboosic Lake Road to Walnut Hill Road with construction to begin in 2027 and expected completion in 2029. The DOT grant requires a 20% match from the Town; the DOT is offering to provide a grant in the amount of \$1.346M. If supported by the voters, the Board of Selectmen will enter into an agreement with DOT and will come back to the voters with a request for funding at a future town meeting. (Advisory only) (No Tax impact) (Majority vote required).

(The Board of Selectmen supports this article by a vote of 0-0-0)

(The Ways and Means Committee supports this article by a vote of 0-0-0.)

FY25 TOWN PROPOSED OPERATING BUDGET - FINAL										
Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
Admin	01-4130-10-1110	Full Time Wages	168,964	178,143	192,500	62,953	201,400	TwnAdmin - ExecAssist	8,900	4.6%
Admin	01-4130-10-1115	Wages, PT Perm/Call Pay	2,868	4,075	4,000	2,700	4,500	BOS meetings - minute taker	500	12.5%
Admin	01-4130-10-1130	Elected Officials	23,400	26,261	23,400	8,100	23,400	BOS	0	0.0%
Admin	01-4130-10-1131	Moderator Wages	589	1,760	1,500	0	1,600	Moderator wages	100	6.7%
Admin	01-4130-10-1140	Overtime	6,409	8,606	0	2,572	1,500	OT for ExecAssist	1,500	100.0%
Admin	01-4130-20-1210	Health Insurance	33,526	42,289	38,000	13,800	41,390	Health insurance & BBH	3,390	8.9%
Admin	01-4130-20-1211	Dental Insurance	2,625	2,778	2,650	953	2,900	Dental Insurance & BBD	250	9.4%
Admin	01-4130-20-1220	Social Security	14,507	14,842	13,730	5,463	17,000	Social Security 6.2 %	3,270	23.8%
Admin	01-4130-20-1225	Medicare	3,393	3,471	3,210	1,278	3,900	Medicare 1.45%	690	21.5%
Admin	01-4130-20-1230	Deferred Compensation - 70%	9,277	9,825	10,590	3,666	9,870	457b Town contribution 7% @ 70%	-720	-6.8%
Admin	01-4130-20-1234	NHRS Group I - 30%	0	0	0	0	8,180	NHRS Group I - 13.53% @ 30%	8,180	100.0%
Admin	01-4130-20-1266	Sick Leave Incentive	3,464	4,359	3,600	0	4,400	Annual payout for unused sick time	800	22.2%
Admin	01-4130-20-1290	Longevity	0	0	0	0	500	Longevity	500	100.0%
Admin	01-4130-20-1294	Educat. & Training/Prof. Dev.	786	975	3,000	0	3,500	Training	500	16.7%
Admin	01-4130-30-2335	Electronic Information	0	2,187	1,900	348	2,000	SpareBox 159/mnth - storage	100	5.3%
Admin	01-4130-30-2341	Telephone	7,685	8,243	8,000	2,191	8,250	Nextiva, Verizon	250	3.1%
Admin	01-4130-30-2342	Cable Access	20,679	21,411	21,000	8,950	21,750	Community TV	750	3.6%
Admin	01-4130-30-2343	Internet Service	2,344	2,965	2,400	0	3,100	Comcast	700	29.2%
Admin	01-4130-30-2374	Custodian	6,640	6,640	6,700	1,660	8,100	New cleaning contractor Nov 2023	1,400	20.9%
Admin	01-4130-30-2381	Outside Hire - Professional Serv	8,519	0	1,000	3,105	2,000	Misc services	1,000	100.0%
Admin	01-4130-30-2392	Outside Hire - Web Site	2,199	2,309	2,400	0	2,500	Civic Clerk - web site	100	4.2%
Admin	01-4130-30-2395	Outside Hire - IT	103,907	110,383	110,000	18,517	115,000	Microtime service contract	5,000	4.5%
Admin	01-4130-40-2410	Electricity	9,004	6,978	12,800	2,881	13,200	TwnHall - Eversource & Constellation	400	3.1%
Admin	01-4130-40-2411	Heat	5,224	6,266	9,200	625	9,400	Twn Hall - Heat	200	2.2%
Admin	01-4130-40-2412	Water	3,952	3,998	4,200	1,120	4,700	Twn Hall - Pennichuck	500	11.9%
Admin	01-4130-40-2430	Equip Repair/Maint	0	0	100	0	100	equipment repair & maint	0	0.0%
Admin	01-4130-50-2550	Printing	3,353	4,311	3,500	0	4,400	voters guide	900	25.7%
Admin	01-4130-50-2551	Advertising	490	715	1,000	1,120	1,500	post public hearings	500	50.0%
Admin	01-4130-50-2552	Town Report	2,142	2,200	2,000	0	2,300	printing of Town Report	300	15.0%
Admin	01-4130-50-2553	Record Binding	0	0	200	0	200	To bind Selectmen minutes	0	0.0%
Admin	01-4130-50-2560	Dues & Subscriptions	12,577	13,708	13,500	0	13,900	NHMA, Merr-Souh Valley, Welfare, Muni Mg	400	3.0%
Admin	01-4130-50-2565	Software License	4,935	6,623	5,000	5,002	6,900	Adobe, CivicClerk, SHI	1,900	38.0%
Admin	01-4130-50-2581	Travel	0	489	400	0	500	Travel to conferences	100	25.0%
Admin	01-4130-60-2620	Office Supplies	2,267	959	2,000	225	1,600	Office Supplies	-400	-20.0%
Admin	01-4130-60-2621	Computer Equipment	2,430	1,920	2,000	908	2,000	Computer Equipment	0	0.0%
Admin	01-4130-60-2625	Postage	1,384	832	2,000	207	1,000	Postage	-1,000	-50.0%
Admin	01-4130-80-2618	Special Events & supplies	663	644	1,000	628	1,000	Special Events & supplies	0	0.0%
Admin	01-4130-80-2762	Equip Lease Payment	4,976	7,224	5,000	425	3,500	Printer/Copier lease - 2nd floor	-1,500	-30.0%
Admin	01-4130-80-2820	Mileage	50	261	100	0	300	Mileage	200	200.0%
Admin	01-4130-80-2825	Meetings & Conferences	2,451	218	1,000	0	1,000	Meetings & Conferences	0	0.0%
Admin Total					514,580		554,240		39,660	

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
Twn Clrk	01-4140-10-1110	Full Time Wages	66,738	68,779	75,140	24,562	79,300	Town Clerk salary	4,160	5.5%
Twn Clrk	01-4140-10-1111	FT Clerical	53,796	58,910	62,980	20,590	66,500	Deputy Town Clerk	3,520	5.6%
Twn Clrk	01-4140-10-1115	Wages, PT Perm	10,422	17,315	27,000	2,317	27,000	PT Town Clerk Assistant	0	0.0%
Twn Clrk	01-4140-10-1130	Elected Officials	1,956	3,469	2,500	0	2,500	TwnClk - Supervisors of the Checklist	0	0.0%
Twn Clrk	01-4140-10-1140	Overtime	647	2,341	500	0	500	OT for Deputy TwnClrk	0	0.0%
Twn Clrk	01-4140-20-1210	Health Insurance	36,200	41,306	43,650	15,637	47,100	Health insurance & BBH	3,450	7.9%
Twn Clrk	01-4140-20-1211	Dental Insurance	1,457	1,507	1,500	530	1,650	Dental Insurance & BBD	150	10.0%
Twn Clrk	01-4140-20-1220	Social Security	7,785	9,411	10,420	3,113	10,900	Social Security 6.2 %	480	4.6%
Twn Clrk	01-4140-20-1225	Medicare	1,821	2,201	2,440	728	2,550	Medicare 1.45%	110	4.5%
Twn Clrk	01-4140-20-1230	Deferred Compensation - 70%	6,477	7,036	7,600	2,629	7,150	457b Town contribution 7% @ 70%	-450	-5.9%
Twn Clrk	01-4140-20-1234	NHRS Group I - 30%	0	0	0	0	5,920	NHRS Group I - 13.53% @ 30%	5,920	100.0%
Twn Clrk	01-4140-20-1266	Sick Leave Incentive	1,883	721	2,000	855	1,500	Annual payout - unused sick time	-500	-25.0%
Twn Clrk	01-4140-20-1290	Longevity	2,060	2,000	2,000	0	2,000	Longevity	0	0.0%
Twn Clrk	01-4140-50-2551	Advertising	185	80	200	0	200	Advertising	0	0.0%
Twn Clrk	01-4140-50-2562	Ballot Machine Programing	5,722	9,341	2,000	3,310	5,000	Ballot Machine Programing	3,000	150.0%
Twn Clrk	01-4140-50-2565	Software License	7,723	8,270	7,800	8,191	8,500	Interware annual support & SHI	700	9.0%
Twn Clrk	01-4140-60-2610	Supplies - General	832	3,742	2,000	2,086	3,000	Supplies - General	1,000	50.0%
Twn Clrk	01-4140-60-2620	Office Supplies	3,631	1,589	3,000	47	3,000	Office Supplies	0	0.0%
Twn Clrk	01-4140-60-2621	Computer Equipment	3,586	0	2,000	0	1,400	Computer Equipment	-600	-30.0%
Twn Clrk	01-4140-60-2625	Postage	4,231	5,314	4,500	739	4,500	Postage	0	0.0%
Twn Clrk	01-4140-80-2612	Equipment Purchases	0	0	100	0	100	Office furniture - Equipment purch	0	0.0%
Twn Clrk	01-4140-80-2820	Mileage	0	264	100	0	200	Mileage	100	100.0%
Twn Clrk	01-4140-80-2825	Meetings & Conferences	578	337	750	863	850	Meetings & Conferences	100	13.3%
Twn Clrk Total					260,180		281,320		21,140	
Finance	01-4150-10-1110	Full Time Wages	109,504	152,767	235,600	55,375	236,200	Director, Accountant, Assistant	600	0.3%
Finance	01-4150-10-1115	Wages, PT	19,685	7,275	0	3,107	0	Not needed with new position	0	0.0%
Finance	01-4150-10-1130	Elected Officials	13,833	14,387	15,400	5,502	7,500	Treasurer & Deputy Treasurer	-7,900	-51.3%
Finance	01-4150-10-1140	Overtime	63,637	0	0	0	0	OT not needed with new position	0	0.0%
Finance	01-4150-20-1210	Health Insurance	22,336	43,800	71,170	25,529	105,150	Health insurance & BBH	33,980	47.7%
Finance	01-4150-20-1211	Dental Insurance	1,248	2,173	2,000	1,156	3,350	Dental Insurance & BBD	1,350	67.5%
Finance	01-4150-20-1220	Social Security	9,569	11,525	15,600	4,244	15,200	Social Security 6.2 %	-400	-2.6%
Finance	01-4150-20-1225	Medicare	2,238	2,695	3,640	993	3,540	Medicare 1.45%	-100	-2.7%
Finance	01-4150-20-1230	Deferred Compensation - 70%	5,359	8,438	12,960	3,194	11,580	457b Town contribution 7% @ 70%	-1,380	-10.6%
Finance	01-4150-20-1234	NHRS Group I - 30%	0	0	0	0	9,590	NHRS Group I - 13.53% @ 30%	9,590	100.0%
Finance	01-4150-20-1266	Sick Leave Incentive	0	1,910	1,500	0	2,000	Annual payout - unused sick time	500	33.3%
Finance	01-4150-20-1294	Educat. & Training/Prof. Dev.	2,059	270	2,500	0	2,500	Educat. & Training/Prof. Dev.	0	0.0%
Finance	01-4150-30-2301	Auditing	22,836	25,700	20,000	3,450	25,000	Audit & Actuarial services	5,000	25.0%
Finance	01-4150-50-2560	Dues & Subscriptions	150	70	250	35	200	NHMA, NHGFOA	-50	-20.0%
Finance	01-4150-50-2561	Bank/Credit Card Fees	3,139	20,044	10,000	-18,919	15,000	Citizens, BarHarborFees and Ck Stock	5,000	50.0%
Finance	01-4150-50-2565	Software License	58,822	61,779	59,000	659	55,000	Springbrook, Microsoft	-4,000	-6.8%
Finance	01-4150-60-2620	Office Supplies	3,038	1,267	3,300	6,235	3,500	paper,envelopes, New office space reno	200	6.1%
Finance	01-4150-60-2621	Computer Equipment	0	0	1,200	3,512	1,400	New - computer set up	200	16.7%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
Finance	01-4150-60-2625	Postage	975	1,588	1,000	422	1,600	mail AP checks & misc	600	60.0%
Finance	01-4150-80-2820	Mileage	13	122	50	0	200	Reimb mileage - Town business	150	300.0%
Finance Total					455,170		498,510		43,340	
Tax	01-4151-10-1110	Full Time Wages	68,991	69,063	75,200	24,562	79,300	Full Time Wages	4,100	5.5%
Tax	01-4151-10-1140	Overtime	3,116	1,823	4,300	634	4,000	Overtime	-300	-7.0%
Tax	01-4151-20-1210	Health Insurance	33,152	31,598	28,730	9,456	31,390	Health insurance & BBH	2,660	9.3%
Tax	01-4151-20-1211	Dental Insurance	1,703	1,297	940	312	1,040	Dental Insurance & BBD	100	10.6%
Tax	01-4151-20-1220	Social Security	4,486	4,461	4,930	1,650	5,170	Social Security 6.2%	240	4.9%
Tax	01-4151-20-1225	Medicare	1,049	1,043	1,150	386	1,210	Medicare 1.45%	60	5.2%
Tax	01-4151-20-1230	Deferred Compensation - 70%	3,794	3,862	4,140	1,430	3,890	457b Town contribution 7% @ 70%	-250	-6.0%
Tax	01-4151-20-1234	NHRS Group I - 30%	0	0	0	0	3,220	NHRS Group I - 13.53% @ 30%	3,220	100.0%
Tax	01-4151-20-1266	Sick Leave Incentive	1,761	1,497	1,800	600	1,800	Annual sick leave payout	0	0.0%
Tax	01-4151-20-1290	Longevity	1,250	1,250	1,250	0	1,250	Longevity	0	0.0%
Tax	01-4151-20-1294	Educat. & Training/Prof. Dev.	65	135	600	0	600	Educat. & Training/Prof. Dev.	0	0.0%
Tax	01-4151-30-2340	Banking Services (Lockbox)	0	493	3,500	0	3,500	Banking Services (Lockbox)	0	0.0%
Tax	01-4151-30-2391	Registry Fees	391	434	550	5	550	Registry Fees	0	0.0%
Tax	01-4151-30-2393	Tax Lien & Deed Research	1,450	1,548	1,700	0	1,700	Tax Lien & Deed Research	0	0.0%
Tax	01-4151-50-2560	Dues & Subscriptions	20	40	60	20	60	Dues & Subscriptions	0	0.0%
Tax	01-4151-50-2565	Software License	3,284	3,344	3,600	220	3,700	Software License	100	2.8%
Tax	01-4151-60-2620	Office Supplies	2,533	683	3,300	156	2,900	Office Supplies	-400	-12.1%
Tax	01-4151-60-2625	Postage	6,458	7,367	7,900	2,833	7,750	Postage	-150	-1.9%
Tax	01-4151-80-2621	Computer Equipment	1,437	1,820	2,100	0	1,200	Computer Equipment	-900	-42.9%
Tax	01-4151-80-2820	Mileage	0	39	250	38	200	Mileage	-50	-20.0%
Tax Total					146,000		154,430		8,430	
Assessing	01-4152-10-1110	Stipend	0	0	8,000	2,769	8,280	Dept Head oversight - add'l department	280	3.5%
Assessing	01-4152-10-1110	Full Time Wages	58,248	63,866	68,200	19,134	72,000	Full Time Wages add new FT Assessing Admi	3,800	5.6%
Assessing	01-4152-10-1115	PT Wages - Dept Assit	0	0	0	0	0	Funding-future personnel restructure	0	100.0%
Assessing	01-4152-10-1140	Overtime	44	0	200	0	100	Overtime	-100	-50.0%
Assessing	01-4152-20-1210	Health Insurance	11,627	13,779	14,390	6,181	15,710	Health insurance & BBH	1,320	9.2%
Assessing	01-4152-20-1211	Dental Insurance	494	530	540	218	570	Dental Insurance & BBD	30	5.6%
Assessing	01-4152-20-1220	Social Security	3,775	4,086	4,740	1,614	4,470	Social Security 6.2 %	-270	-5.7%
Assessing	01-4152-20-1225	Medicare	883	957	1,110	377	1,050	Medicare 1.45%	-60	-5.4%
Assessing	01-4152-20-1230	Deferred Compensation - 70%	3,160	3,505	4,190	950	3,940	457b Town contribution 7% @ 70%	-250	-6.0%
Assessing	01-4152-20-1234	NHRS Group I - 30%	0	0	0	0	3,260	NHRS Group I - 13.53% @ 30%	3,260	100.0%
Assessing	01-4152-20-1266	Sick Leave Incentive	548	496	1,500	0	1,100	Sick Leave Incentive	-400	-26.7%
Assessing	01-4152-20-1290	Longevity	1,250	1,250	1,250	0	1,250	Longevity	0	0.0%
Assessing	01-4152-20-1294	Educat. & Training/Prof. Dev.	0	10	400	0	300	Educat. & Training/Prof. Dev.	-100	-25.0%
Assessing	01-4152-30-2382	Outside Hire - Professional Serv	47,672	66,385	91,000	10,597	91,000	Granite St / S.Bartlett - assessors	0	0.0%
Assessing	01-4152-30-2391	Registry Fees	209	0	250	242	250	Registry Fees	0	0.0%
Assessing	01-4152-30-2394	Tax Maps	45	0	200	0	200	Tax Maps	0	0.0%
Assessing	01-4152-50-2560	Dues & Subscriptions	60	40	60	0	60	Dues & Subscriptions	0	0.0%
Assessing	01-4152-50-2565	Software Licenses	10,597	13,309	11,400	4,200	13,500	Vision / G3 / Adobe	2,100	18.4%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
Assessing	01-4152-60-2620	Office Supplies	283	459	400	202	450	Office Supplies	50	12.5%
Assessing	01-4152-60-2621	Computer Equipment	0	313	1,400	0	1,200	Computer Equipment	-200	-14.3%
Assessing	01-4152-60-2625	Postage	407	498	500	82	500	Postage	0	0.0%
Assessing	01-4152-80-2820	Mileage	0	47	200	0	150	Mileage	-50	-25.0%
Assessing Total					209,930		219,340		9,410	
Legal	01-4153-30-2320	Town Counsel	41,892	61,790	50,000	28,586	70,000	legal	20,000	40.0%
Legal Total					50,000		70,000		20,000	
Personnel	01-4155-20-1214	Short Term Disability Insurance	19,838	24,446	22,000	12,810	26,000	Health Trust	4,000	18.2%
Personnel	01-4155-20-1215	Life and Disability Insurance	20,488	19,310	21,000	8,281	19,000	Health Trust - 15% Decrease for FY25	-2,000	-9.5%
Personnel	01-4155-20-1250	NH Unemployment	0	1,816	5,000	0	4,970	Primex	-30	-0.6%
Personnel	01-4155-20-1260	Workers Comp. Insurance	122,065	163,667	171,000	176,001	193,610	Primex	22,610	13.2%
Personnel	01-4155-20-1280	Health Reimbursement Account	10,398	7,839	11,000	5,303	11,000	NH Interlocal Trust - HRA	0	0.0%
Personnel Total					230,000		254,580		24,580	
Planning	01-4191-10-1115	Wages, PT Perm/Call Pay	3,649	3,202	4,200	916	4,000	PB Minute taker wages	-200	-4.8%
Planning	01-4191-20-1220	Social Security	223	203	260	57	250	Social Security 6.2%	-10	-3.8%
Planning	01-4191-20-1225	Medicare	52	47	60	13	60	Medicare 1.45%	0	0.0%
Planning	01-4191-30-2381	Outside Hire - Professional Serv	2,192	7,820	25,500	1,435	25,500	KNA, MP, NRPC, GIS	0	0.0%
Planning	01-4191-30-2430	Equip Repair/Maint	690	715	750	750	800	Large Plotter - copy maps	50	6.7%
Planning	01-4191-50-2396	Storm Water II Project	0	0	25,000	0	0	Hoyle Tanner - move to MS4	-25,000	-100.0%
Planning	01-4191-50-2550	Printing	0	0	100	0	100	Business cards	0	0.0%
Planning	01-4191-50-2551	Advertising	0	487	500	89	500	PB hearing notices	0	0.0%
Planning	01-4191-50-2555	Master Plan	22,650	0	0	0	0	Not using this year	0	0.0%
Planning	01-4191-50-2560	Dues & Subscriptions	10,063	10,063	10,570	10,566	10,400	NRPC - Actual #	-170	-1.6%
Planning	01-4191-60-2620	Office Supplies	1,377	826	1,890	375	1,500	Office supplies & large plotter	-390	-20.6%
Planning	01-4191-60-2625	Postage	2,886	4,042	3,000	503	3,000	Certified mail for abbutter mailings & misc	0	0.0%
Planning Total					71,830		46,110		-25,720	
Zoning	01-4192-10-1110	Full Time Wages	241,604	221,166	300,000	77,467	330,000	4 FT employees - Grade 15, Bldg Insp & Planr	30,000	10.0%
Zoning	01-4192-10-1115	Wages, PT Perm/Call Pay	1,329	2,502	2,200	983	2,300	ZBA minute taker wages	100	4.5%
Zoning	01-4192-10-1140	Overtime	135	0	800	0	700	Overtime	-100	-12.5%
Zoning	01-4192-20-1210	Health Insurance	82,204	83,124	113,160	29,068	112,650	Health insurance & BBH	-510	-0.5%
Zoning	01-4192-20-1211	Dental Insurance	4,166	4,003	4,830	1,315	5,200	Dental Insurance & BBD	370	7.7%
Zoning	01-4192-20-1220	Social Security	15,655	14,530	18,790	5,462	19,770	Social Security 6.2%	980	5.2%
Zoning	01-4192-20-1225	Medicare	3,661	3,398	4,400	1,277	4,620	Medicare 1.45%	220	5.0%
Zoning	01-4192-20-1230	Deferred Compensation - 70%	12,071	11,257	16,500	4,254	16,170	457b Town contribution 7% @ 70%	-330	-2.0%
Zoning	01-4192-20-1234	NHRS Group I - 30%	0	0	0	0	13,400	NHRS Group I - 13.53% @ 30%	13,400	100.0%
Zoning	01-4192-20-1266	Sick Leave Incentive	3,095	2,842	3,340	3,146	3,400	annual - sick leave payout	60	1.8%
Zoning	01-4192-20-1290	Longevity	0	0	0	0	500	Longevity	500	0.0%
Zoning	01-4192-20-1294	Educat. & Training/Prof. Dev.	820	1,363	6,140	0	4,300	ESBOF - ICC - OPD - New code books	-1,840	-30.0%
Zoning	01-4192-30-2341	Telephone	3,229	3,558	3,780	1,142	3,600	Telephone	-180	-4.8%
Zoning	01-4192-30-2382	Outside Hire	275	0	14,000	0	14,000	ZBA, HDC, Meridian, CLG grant shortfall	0	0.0%
Zoning	01-4192-40-2425	Vehicle Repairs	172	112	1,000	93	500	Vehicle Repairs - Town Car	-500	-50.0%
Zoning	01-4192-50-2550	Printing	0	0	3,060	0	0	HDC update regulations and send	-3,060	-100.0%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
Zoning	01-4192-50-2551	Advertising	1,232	793	1,320	282	1,300	Posting ZBA, HDC & Heritage notices	-20	-1.5%
Zoning	01-4192-50-2560	Dues & Subscriptions	465	881	1,130	416	1,100	APA, BOA, ICC	-30	-2.7%
Zoning	01-4192-50-2565	Software Licenses	12,487	11,371	13,620	13,422	15,000	Permitting Software, ESRI, SHI (Microsoft)	1,380	10.1%
Zoning	01-4192-50-2615	Uniforms	188	50	300	0	150	Uniforms	-150	-50.0%
Zoning	01-4192-60-2620	Office Supplies	258	466	350	0	350	Office Supplies	0	0.0%
Zoning	01-4192-60-2635	Gasoline	306	354	300	69	400	Gasoline	100	33.3%
Zoning	01-4192-80-2621	Computer Equipment	4,401	23	100	0	1,000	Computer replacement & misc	900	900.0%
Zoning	01-4192-80-2820	Mileage	244	22	100	0	50	Mileage Reimb	-50	-50.0%
Zoning Total					509,220		550,460		41,240	
Building	01-4194-10-1110	Full Time Wages	60,539	98,531	139,500	37,299	147,200	FT wages - 2 Employees	7,700	5.5%
Building	01-4194-10-1140	Overtime	866	9,766	2,500	973	2,600	Bldg & Grounds - OT wages	100	4.0%
Building	01-4194-20-1210	Health Insurance	24,130	27,527	57,470	10,421	62,780	Health insurance & BBH	5,310	9.2%
Building	01-4194-20-1211	Dental Insurance	944	977	1,880	368	2,000	Dental Insurance & BBD	120	6.4%
Building	01-4194-20-1220	Social Security	4,231	6,685	8,800	2,585	9,290	Social Security 6.2%	490	5.6%
Building	01-4194-20-1225	Medicare	989	1,563	2,060	605	2,170	Medicare 1.45%	110	5.3%
Building	01-4194-20-1230	Deferred Compensation - 70%	3,351	5,233	7,780	2,142	7,220	457b Town contribution 7% @ 70%	-560	-7.2%
Building	01-4194-20-1234	NHRS Group I - 30%	0	0	0	0	6,000	NHRS Group I - 13.53% @ 30%	6,000	100.0%
Building	01-4194-20-1266	Sick Leave Incentive	611	2,384	1,800	494	1,800	annual - sick leave payout	0	0.0%
Building	01-4194-20-1290	Longevity	1,000	1,169	2,000	0	2,250	Longevity	250	12.5%
Building	01-4194-30-2397	Town Clocks	550	820	900	0	1,000	Maintain town clocks	100	11.1%
Building	01-4194-40-2430	Equip Repair/Maint	169,239	130,041	55,000	9,757	120,000	Maint projects town bldgs - FY24 70K ARPA f	65,000	118.2%
Building	01-4194-40-2433	Alarms	8,567	8,840	9,000	750	9,000	maintenance of alarms	0	0.0%
Building	01-4194-40-2434	Common Lighting	798	731	1,100	72	900	Common lighting	-200	-18.2%
Building	01-4194-40-2451	Outside Hire	11,652	20,140	20,000	3,360	22,000	Outside Hire	2,000	10.0%
Building	01-4194-50-2545	Trash Removal	1,594	1,452	1,800	371	2,000	Trash Removal	200	11.1%
Building	01-4194-60-2630	Maintenance Supplies	10,223	6,700	4,900	2,921	7,000	Maintenance Supplies	2,100	42.9%
Building Total					316,490		405,210		88,720	
Cemetery	01-4195-10-1110	Full Time Wages	5,524	4,973	3,900	3,673	6,000	DPW FT wages, for cemetery	2,100	53.8%
Cemetery	01-4195-10-1115	Wages, PT Perm/Call Pay	6,706	8,233	5,700	2,980	7,400	PT wages, cemetery	1,700	29.8%
Cemetery	01-4195-10-1140	Overtime	606	524	1,200	201	750	Overtime	-450	-37.5%
Cemetery	01-4195-20-1210	Health Insurance	207	0	230	21	0	Health insurance & BBH	-230	-100.0%
Cemetery	01-4195-20-1211	Dental Insurance	11	0	20	1	0	Dental Insurance & BBD	-20	-100.0%
Cemetery	01-4195-20-1220	Social Security	797	1,082	670	425	900	Social Security 6.2%	230	34.4%
Cemetery	01-4195-20-1225	Medicare	186	253	160	99	210	Medicare 1.45%	50	31.3%
Cemetery	01-4195-20-1230	Deferred Compensation - 70%	283	409	220	202	300	457b Town contribution 7% @ 70%	80	36.4%
Cemetery	01-4195-20-1234	NHRS Group I - 30%	0	0	0	0	250	NHRS Group I - 13.53% @ 30%	250	100.0%
Cemetery	01-4195-20-1290	Longevity	0	0	0	0	0	No longer used	0	0.0%
Cemetery	01-4195-40-2410	Electricity	766	1,104	1,100	428	1,100	Electricity	0	0.0%
Cemetery	01-4195-40-2412	Water	2,038	355	700	1,369	800	Water - Increase 14%	100	14.3%
Cemetery	01-4195-40-2430	Equip Repair/Maint	1,741	949	1,900	455	2,500	Facility Repair/Maint	600	31.6%
Cemetery	01-4195-40-2432	Headstone Repair	0	398	100	0	200	Headstone Repair	100	100.0%
Cemetery	01-4195-40-2451	Outside Hire	37,862	42,786	40,000	21,836	36,000	Outside Hire	-4,000	-10.0%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
Cemetery	01-4195-40-2470	Tree Care	600	200	600	0	500	Tree Care	-100	-16.7%
Cemetery	01-4195-50-2560	Dues & Subscriptions	1,435	580	300	90	300	Cemetery Assoc Dues	0	0.0%
Cemetery	01-4195-50-2565	Software Licenses	0	0	3,180	0	3,200	Cem.SW Lic & Website hosting	20	0.6%
Cemetery	01-4195-60-2610	Supplies - General	6,126	3,898	2,910	621	4,500	Supplies - General	1,590	54.6%
Cemetery	01-4195-60-2613	Fertilizer & Lime	0	0	2,090	0	2,000	Fertilizer	-90	-4.3%
Cemetery	01-4195-60-2667	Loam	0	0	0	0	0	Loam	0	0.0%
Cemetery	01-4195-80-2612	Equipment Purchases	0	0	150	0	300	Hand tools as needed	150	100.0%
Cemetery Total					65,130		67,210		2,080	
Insurance	01-4196-50-2525	Property/Liability Insurance	106,255	146,719	163,000	167,688	179,450	PRIMEX - P&L Insurance	16,450	10.1%
Insurance	01-4196-50-2529	Insurance Deductible	0	0	2,000	0	2,000	Insurance Deductible	0	0.0%
Insurance Total					165,000		181,450		16,450	
Contingency	01-4199-80-2870	Contingency Fund	0	0	0	0	0	\$120,000 Separate WA to come from Fund B	0	0.0%
Contingency Total					0		0		0	
Police	01-4210-10-1110	Full Time Wages	1,150,459	1,132,683	1,164,200	346,211	1,164,200	Full Time Wages	0	0.0%
Police	01-4210-10-1111	FT Clerical	60,408	44,404	68,200	22,290	72,000	FT Clerical	3,800	5.6%
Police	01-4210-10-1112	Supervisor Wages	172,012	184,711	320,500	50,348	335,000	Chief & Captains	14,500	4.5%
Police	01-4210-10-1115	Wages, PT	0	0	250	0	300	Wages, PT	50	20.0%
Police	01-4210-10-1119	Traffic Aids	18,956	20,369	24,530	4,398	24,500	Traffic Aids	-30	-0.1%
Police	01-4210-10-1140	Overtime	120,310	137,784	120,000	35,805	120,000	Overtime	0	0.0%
Police	01-4210-10-1141	Overtime-Clerical	5,672	3,693	7,170	2,955	7,000	Overtime-Clerical	-170	-2.4%
Police	01-4210-20-1210	Health Insurance	286,474	296,567	332,090	80,249	334,460	Health insurance & BBH	2,370	0.7%
Police	01-4210-20-1211	Dental Insurance	23,821	22,851	24,000	6,970	24,500	Dental Insurance & BBD	500	2.1%
Police	01-4210-20-1220	Social Security	6,342	5,665	6,210	1,920	6,300	Social Security 6.2 %	90	1.4%
Police	01-4210-20-1225	Medicare	24,288	24,638	24,720	8,161	24,980	Medicare 1.45%	260	1.1%
Police	01-4210-20-1230	Deferred Compensation - 70%	3,331	2,932	3,760	1,298	3,530	457b Town contribution 7% @ 70%	-230	-6.1%
Police	01-4210-20-1234	NHRS Group I - 30%	0	0	0	0	2,930	NHRS Group I - 13.53% @ 30%	2,930	100.0%
Police	01-4210-20-1235	Group II Retirement - Police	497,931	519,401	501,950	154,806	501,950	Group II Retirement - Police	0	0.0%
Police	01-4210-20-1240	Education Reimbursement	0	0	1,400	0	1,400	Education Reimbursement	0	0.0%
Police	01-4210-20-1266	Sick Leave Incentive	26,892	18,652	29,500	23,212	30,000	Sick Leave Incentive	500	1.7%
Police	01-4210-20-1269	Vacation Buyout-Union Contract	4,036	26,893	7,000	15,320	10,000	Vacation Buyout	3,000	42.9%
Police	01-4210-20-1290	Longevity	19,523	23,765	24,000	1,438	15,100	Longevity	-8,900	-37.1%
Police	01-4210-20-1294	Educat. & Training/Prof. Dev.	6,071	9,979	7,500	1,495	11,000	Educat. & Training/Prof. Dev.	3,500	46.7%
Police	01-4210-20-1295	Educational Incentive	19,770	20,877	21,250	6,520	21,250	Educational Incentive	0	0.0%
Police	01-4210-30-2336	Blood Analysis	0	150	250	0	250	Blood Analysis	0	0.0%
Police	01-4210-30-2337	Crime Lab	706	1,497	1,200	120	1,200	Crime Lab	0	0.0%
Police	01-4210-30-2341	Telephone	13,891	14,203	15,000	5,160	15,000	Telephone	0	0.0%
Police	01-4210-30-2343	Internet Service	2,961	3,037	3,600	1,071	3,000	Internet Service	-600	-16.7%
Police	01-4210-30-2350	Physicals/Alcohol/Drug Tests	1,353	1,766	1,500	0	2,700	Physicals/Alcohol/Drug Tests	1,200	80.0%
Police	01-4210-30-2374	Custodian	11,318	10,764	12,000	2,691	16,000	New cleaning contractor Nov 2023	4,000	33.3%
Police	01-4210-30-2380	Uniform Cleaning	4,540	3,438	4,800	638	4,800	Uniform Cleaning	0	0.0%
Police	01-4210-40-2410	Electricity	27,491	23,439	21,700	4,480	23,000	Electricity	1,300	6.0%
Police	01-4210-40-2411	Heat	1,820	2,709	3,000	115	3,000	Heat	0	0.0%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
Police	01-4210-40-2412	Water	1,893	1,903	2,000	333	2,000	Water	0	0.0%
Police	01-4210-40-2425	Vehicle Repairs	30,142	17,847	20,000	7,207	22,000	Vehicle Repairs	2,000	10.0%
Police	01-4210-40-2429	Radio Replacement and Repair	5,869	14,492	8,500	750	10,000	Radio Replacement and Repair	1,500	17.6%
Police	01-4210-40-2440	Equipment Rental	2,830	3,294	3,400	733	3,600	Equipment Rental	200	5.9%
Police	01-4210-40-2451	Outside Hire - Prof Serv	0	0	0	0	73,000	Prosecutor Position	73,000	100.0%
Police	01-4210-50-2550	Printing	1,367	1,390	1,200	331	1,500	Printing	300	25.0%
Police	01-4210-50-2551	Advertising	0	0	500	0	500	Advertising	0	0.0%
Police	01-4210-50-2560	Dues & Subscriptions	834	1,132	1,000	928	1,300	Dues & Subscriptions	300	30.0%
Police	01-4210-50-2565	Software License	12,919	17,414	15,700	8,003	18,600	Software License - AFIS new	2,900	18.5%
Police	01-4210-50-2580	Public Relations	482	807	750	0	1,250	Public Relations	500	66.7%
Police	01-4210-60-2614	Ammunition & Supplies	4,018	6,218	5,000	2,677	7,000	Ammunition & Supplies	2,000	40.0%
Police	01-4210-60-2615	Uniforms	6,956	15,022	11,000	3,439	15,000	Uniforms	4,000	36.4%
Police	01-4210-60-2620	Office Supplies	2,823	2,599	3,000	775	3,000	Office Supplies	0	0.0%
Police	01-4210-60-2621	Computer Equipment	20,271	11,423	14,000	3,583	14,000	Computer Equipment	0	0.0%
Police	01-4210-60-2625	Postage	1,047	1,082	1,500	152	1,500	Postage	0	0.0%
Police	01-4210-60-2635	Gasoline	37,176	45,045	44,500	7,784	47,000	Gasoline	2,500	5.6%
Police	01-4210-60-2643	Body Warn Cameras	96	0	100	0	16,000	Body Worn Cam. Yearly- partially offset grant	15,900	15900.0%
Police	01-4210-60-2653	Tools & Equipment	1,435	2,253	2,000	195	2,000	Tools & Equipment	0	0.0%
Police	01-4210-60-2654	Tires	8,198	6,583	10,500	1,467	10,500	Tires	0	0.0%
Police	01-4210-60-2660	Vehicle Supplies	517	798	800	16	800	Vehicle Supplies	0	0.0%
Police	01-4210-60-2670	Books & Periodicals	882	569	1,000	595	1,000	Books & Periodicals	0	0.0%
Police	01-4210-70-2740	New Equipment, Capital	8,738	8,545	13,000	0	10,000	New Equipment, Capital	-3,000	-23.1%
Police	01-4210-70-2750	Furniture and Fixtures - Office	285	6,210	500	0	1,000	Furniture and Fixtures - Office	500	100.0%
Police	01-4210-70-2760	New Vehicles	90,326	68,349	90,200	-1,000	101,200	New Vehicles	11,000	12.2%
Police	01-4210-70-2761	Motorcycle Lease	0	4,938	4,950	4,938	4,950	Motorcycle Lease	0	0.0%
Police	01-4210-80-2811	Prisoner Care	0	0	30	0	30	Prisoner Care	0	0.0%
Police	01-4210-80-2825	Meetings & Conferences	1,355	2,338	1,500	1,153	1,500	Meetings & Conferences	0	0.0%
Police Total					3,007,910		3,149,580		141,670	
Rescue	01-4215-10-1115	Wages, PT Perm/Call Pay	511,299	531,840	578,500	190,129	648,300	PT EMT wages	69,800	12.1%
Rescue	01-4215-10-1140	Overtime	5,289	18,047	5,500	16,036	10,000	OT	4,500	81.8%
Rescue	01-4215-20-1220	Social Security	31,430	33,907	36,210	13,497	41,500	Social Security 6.2 %	5,290	14.6%
Rescue	01-4215-20-1225	Medicare	7,351	7,930	8,470	3,157	9,900	Medicare 1.45%	1,430	16.9%
Rescue	01-4215-20-1294	Educat. & Training/Prof. Dev.	2,015	3,748	2,500	448	3,500	Educat. & Training/Prof. Dev.	1,000	40.0%
Rescue	01-4215-20-1296	Supplemental Vol. Insur.	3,524	3,536	4,300	3,536	4,000	Supplemental Vol. Insur.	-300	-7.0%
Rescue	01-4215-30-2305	Amb Billing Service Fee	27,347	30,419	30,000	5,761	30,800	Amb Billing Service Fee	800	2.7%
Rescue	01-4215-30-2341	Telephone	5,960	5,395	5,000	1,602	5,500	Telephone	500	10.0%
Rescue	01-4215-40-2425	Vehicle Repairs	13,123	9,948	11,000	3,373	11,000	Vehicle Repairs	0	0.0%
Rescue	01-4215-40-2429	Radio Replacement and Repair	1,426	1,820	4,500	291	4,000	Radio Replacement and Repair	-500	-11.1%
Rescue	01-4215-40-2430	Equip Repair/Maint	2,720	4,242	4,000	3,099	4,500	Equip Repair/Maint	500	12.5%
Rescue	01-4215-50-2560	Dues & Subscriptions	330	360	400	0	400	Dues & Subscriptions	0	0.0%
Rescue	01-4215-60-2615	Uniforms	1,053	2,337	1,400	88	2,300	Uniforms	900	64.3%
Rescue	01-4215-60-2621	Computer Equipment	139	0	1,000	0	1,000	Computer Equipment	0	0.0%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
Rescue	01-4215-60-2625	Postage	100	89	50	0	100	Postage	50	100.0%
Rescue	01-4215-60-2635	Gasoline	964	1,180	1,000	138	1,200	Gasoline	200	20.0%
Rescue	01-4215-60-2636	Diesel Fuel	5,961	10,325	6,200	838	8,000	Diesel Fuel	1,800	29.0%
Rescue	01-4215-60-2680	ALS Supplies	6,835	6,744	6,000	4,372	7,200	ALS Supplies	1,200	20.0%
Rescue	01-4215-60-2685	Oxygen	1,284	1,864	1,300	170	1,400	Oxygen	100	7.7%
Rescue	01-4215-60-2686	BLS Supplies	9,775	7,260	5,500	3,652	7,000	BLS Supplies	1,500	27.3%
Rescue	01-4215-60-2690	Misc. Supplies	1,732	633	500	306	600	Misc. Supplies	100	20.0%
Rescue Total					713,330		802,200		88,870	
Fire	01-4220-10-1110	Full Time Wages	101,579	102,923	111,050	36,673	117,200	Fire Chief Wages	6,150	5.5%
Fire	01-4220-10-1111	FT Clerical/Fire Insp	84,748	121,369	99,250	63,886	108,900	FT Wages Deputy Chiefs	9,650	9.7%
Fire	01-4220-10-1112	Supervisor Wages	78,354	55,447	94,080	0	104,700	Capt Fire/Rescue	10,620	11.3%
Fire	01-4220-10-1114	PT Wages & Mechanic	9,675	3,689	10,000	0	3,000	Mechanic wages	-7,000	-70.0%
Fire	01-4220-10-1115	Wages, PT Perm/Call Pay	73,270	110,261	90,000	6,782	110,000	PT & Call Fire	20,000	22.2%
Fire	01-4220-20-1210	Health Insurance	43,260	49,015	49,980	18,140	54,600	Health insurance & BBH	4,620	9.2%
Fire	01-4220-20-1211	Dental Insurance	2,349	2,450	2,350	851	2,600	Dental Insurance & BBD	250	10.6%
Fire	01-4220-20-1220	Social Security	1,932	7,072	6,200	415	6,820	Social Security 6.2 %	620	10.0%
Fire	01-4220-20-1225	Medicare	4,463	5,905	5,870	1,671	6,450	Medicare 1.45%	580	9.9%
Fire	01-4220-20-1235	Group II Retirement - Fire	86,783	91,405	90,910	31,364	100,400	Group II Retirement - Fire	9,490	10.4%
Fire	01-4220-20-1266	Sick Leave Incentive	8,164	8,603	8,200	1,637	8,500	annual - sick leave payout	300	3.7%
Fire	01-4220-20-1290	Longevity	750	750	1,250	0	1,250	Longevity	0	0.0%
Fire	01-4220-20-1294	Educ. & Training/Prof. Dev.	4,649	3,588	6,000	2,643	5,000	Educ. & Training/Prof. Dev.	-1,000	-16.7%
Fire	01-4220-20-1296	Supplemental Vol. Insur.	3,524	3,536	4,000	3,536	4,000	Supplemental Vol. Insur.	0	0.0%
Fire	01-4220-30-2341	Telephone	7,691	6,400	7,700	2,343	6,600	Telephone	-1,100	-14.3%
Fire	01-4220-30-2343	Internet Service	3,376	3,757	3,500	1,171	3,900	Internet Service	400	11.4%
Fire	01-4220-30-2350	Physicals/Alcohol/Drug Tests	1,875	3,392	2,800	2,195	3,500	Physicals/Alcohol/Drug Tests	700	25.0%
Fire	01-4220-30-2374	Custodian	3,156	5,205	3,160	2,672	7,300	New cleaning contractor Nov 2023	4,140	131.0%
Fire	01-4220-40-2410	Electricity	11,596	15,501	7,000	4,376	10,000	Electricity	3,000	42.9%
Fire	01-4220-40-2411	Heat	8,179	12,183	11,600	90	12,000	Heat	400	3.4%
Fire	01-4220-40-2412	Water	6,112	5,694	6,000	1,475	6,000	Water	0	0.0%
Fire	01-4220-40-2425	Vehicle Repairs	36,853	26,281	21,000	21,390	28,000	Vehicle Repairs	7,000	33.3%
Fire	01-4220-40-2430	Equip Repair/Maint	7,754	6,118	6,300	297	6,300	Equip Repair/Maint	0	0.0%
Fire	01-4220-50-2560	Dues & Subscriptions	5,731	7,429	6,100	4,000	6,800	Dues & Subscriptions	700	11.5%
Fire	01-4220-60-2610	Supplies - General	2,473	3,604	2,500	401	3,000	Supplies - General	500	20.0%
Fire	01-4220-60-2615	Uniforms	2,281	2,721	2,300	98	2,500	Uniforms	200	8.7%
Fire	01-4220-60-2616	Protective Clothing	21,980	20,866	21,000	2,354	20,000	Protective Clothing	-1,000	-4.8%
Fire	01-4220-60-2620	Office Supplies	1,096	1,350	1,800	38	1,400	Office Supplies	-400	-22.2%
Fire	01-4220-60-2621	Computer Equipment	2,898	3,150	4,500	879	3,500	Computer Equipment	-1,000	-22.2%
Fire	01-4220-60-2624	Education & Prevention	1,500	762	1,500	0	1,000	Education & Prevention	-500	-33.3%
Fire	01-4220-60-2625	Postage	316	449	300	0	400	Postage	100	33.3%
Fire	01-4220-60-2635	Gasoline	4,881	5,446	5,100	727	5,700	Gasoline	600	11.8%
Fire	01-4220-60-2636	Diesel Fuel	3,287	9,683	3,500	1,301	7,000	Diesel Fuel	3,500	100.0%
Fire	01-4220-60-2651	Breathing Apparatus	25,174	16,640	25,000	8,167	21,000	Breathing Apparatus	-4,000	-16.0%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
Fire	01-4220-60-2652	Radios and Pagers	7,735	9,747	11,000	2,689	10,000	Radios and Pagers	-1,000	-9.1%
Fire	01-4220-60-2653	Tools & Equipment	14,221	16,524	15,000	3,123	16,000	Tools & Equipment	1,000	6.7%
Fire	01-4220-60-2654	Tires	0	630	3,000	0	0	Tires	-3,000	-100.0%
Fire	01-4220-80-2762	Equip Lease Payment	1,378	1,187	1,400	0	300	Equip Lease Payment	-1,100	-78.6%
Fire	01-4220-80-2820	Mileage	0	0	200	0	100	Mileage	-100	-50.0%
Fire Total					752,400		815,720		63,320	
Emerg Mgmt	01-4290-50-2560	Dues & Subscriptions	9,053	9,777	10,000	10,578	11,000	Onsolve,LLC - Code Red Renewal	1,000	10.0%
Emerg Mgmt Total					10,000		11,000		1,000	
Dispatch	01-4299-10-1110	Full Time Wages	246,700	239,624	287,600	91,983	303,000	FT wages - 5 FT positions	15,400	5.4%
Dispatch	01-4299-10-1115	Wages, PT Perm/Call Pay	17,852	28,923	20,140	3,664	20,000	PT wages	-140	-0.7%
Dispatch	01-4299-10-1140	Overtime	19,538	25,661	21,500	11,850	22,700	Overtime	1,200	5.6%
Dispatch	01-4299-20-1210	Health Insurance	132,885	126,009	159,410	44,818	163,220	Health insurance & BBH	3,810	2.4%
Dispatch	01-4299-20-1211	Dental Insurance	5,596	5,143	6,200	1,738	6,200	Dental Insurance & BBD	0	0.0%
Dispatch	01-4299-20-1220	Social Security	17,362	18,308	20,420	6,919	21,400	Social Security 6.2 %	980	4.8%
Dispatch	01-4299-20-1225	Medicare	4,072	4,282	4,780	1,618	5,000	Medicare 1.45%	220	4.6%
Dispatch	01-4299-20-1230	Deferred Compensation - 70%	10,495	9,833	12,000	3,694	14,850	457b Town contribution 7% @ 70%	2,850	23.8%
Dispatch	01-4299-20-1234	NHRS Group I - 30%	0	0	0	0	12,300	NHRS Group I - 13.53% @ 30%	12,300	100.0%
Dispatch	01-4299-20-1266	Sick Leave Incentive	5,558	5,481	6,000	421	6,000	Sick Leave Incentive	0	0.0%
Dispatch	01-4299-20-1290	Longevity	891	1,606	1,500	0	2,250	Longevity	750	50.0%
Dispatch	01-4299-20-1294	Educat. & Training/Prof. Dev.	620	632	1,500	0	1,500	Educat. & Training/Prof. Dev.	0	0.0%
Dispatch	01-4299-30-2341	Telephone	7,347	8,350	8,000	2,111	8,500	Telephone	500	6.3%
Dispatch	01-4299-30-2343	Internet Service	2,443	3,037	3,100	607	2,700	Internet Service	-400	-12.9%
Dispatch	01-4299-30-2350	Physicals/Alcohol/Drug Tests	125	225	750	0	750	Physicals/Alcohol/Drug Tests	0	0.0%
Dispatch	01-4299-30-2430	Equip Repair/Maint	1,300	3,248	1,500	399	1,500	Equip Repair/Maint	0	0.0%
Dispatch	01-4299-40-2440	Equipment Rental	0	99	1,800	0	1,800	Equipment Rental	0	0.0%
Dispatch	01-4299-50-2560	Dues & Subscriptions	395	361	450	0	450	Dues & Subscriptions	0	0.0%
Dispatch	01-4299-50-2565	Software License	6,012	6,362	7,000	7,718	7,000	Software License	0	0.0%
Dispatch	01-4299-60-2615	Uniforms	1,136	530	1,700	91	2,500	Uniforms	800	47.1%
Dispatch	01-4299-60-2620	Office Supplies	356	271	500	0	500	Office Supplies	0	0.0%
Dispatch	01-4299-60-2621	Computer Equipment	1,494	7,339	3,000	382	3,000	Computer Equipment	0	0.0%
Dispatch	01-4299-60-2625	Postage	55	0	50	0	50	Postage	0	0.0%
Dispatch	01-4299-80-2612	Equipment Purchases	1,009	3,229	1,250	0	2,000	Equipment Purchases	750	60.0%
Dispatch Total					570,150		609,170		39,020	
DPW Admin	01-4311-10-1110	Full Time Wages	177,444	201,868	254,800	82,224	270,000	3 FT - DPW Dir, AssistDir,ExecAssist	15,200	6.0%
DPW Admin	01-4311-10-1115	Wages, PT Perm	22,983	26,673	28,000	11,629	39,500	PT Clerical - Increase hrs/week to 29.5	11,500	41.1%
DPW Admin	01-4311-10-1116	Part Time Stormwater intern	0	0	15,000	0	0	PT - Stormwater intern - offset MS-4	-15,000	-100.0%
DPW Admin	01-4311-10-1140	Overtime	704	407	750	49	750	Overtime	0	0.0%
DPW Admin	01-4311-20-1210	Health Insurance	24,766	27,992	59,240	11,474	34,000	Health insurance & BBH	-25,240	-42.6%
DPW Admin	01-4311-20-1211	Dental Insurance	2,828	2,556	3,660	960	3,600	Dental Insurance & BBD	-60	-1.6%
DPW Admin	01-4311-20-1220	Social Security	14,145	15,930	18,510	6,870	19,500	Social Security 6.2%	990	5.3%
DPW Admin	01-4311-20-1225	Medicare	3,308	3,726	4,330	1,607	4,760	Medicare 1.45%	430	9.9%
DPW Admin	01-4311-20-1230	Deferred Compensation - 70%	9,660	10,785	14,020	4,788	13,230	457b Town contribution 7% @ 70%	-790	-5.6%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
DPW Admin	01-4311-20-1230	NHRS Group I - 30%	0	0	0	0	11,000	NHRS Group I - 13.53% @ 30%	11,000	100.0%
DPW Admin	01-4311-20-1266	Sick Leave Incentive	6,112	4,169	5,500	1,191	5,000	annual - sick leave payout	-500	-9.1%
DPW Admin	01-4311-20-1290	Longevity	750	757	750	0	1,000	Longevity	250	33.3%
DPW Admin	01-4311-20-1294	Educat. & Training/Prof. Dev.	1,276	2,313	3,000	1,401	6,000	Educat. & Training/Prof. Dev.	3,000	100.0%
DPW Admin	01-4311-30-2310	Engineering	31,624	7,081	20,000	875	20,000	Engineering - Misc	0	0.0%
DPW Admin	01-4311-30-2341	Telephone	6,966	6,612	7,100	1,630	7,500	Nextiva,Verizon,MCI,Consolidated	400	5.6%
DPW Admin	01-4311-30-2343	Internet Service	4,853	3,336	5,000	1,273	4,200	Comcast - Internet	-800	-16.0%
DPW Admin	01-4311-30-2374	Custodian	2,210	2,295	2,300	510	4,000	New cleaning contractor Nov 2023	1,700	73.9%
DPW Admin	01-4311-30-2396	Storm Water II Project	1,618	4,750	2,750	1,768	0	MS4 - Stormwater - move to 01-4312-44-xxx	-2,750	-100.0%
DPW Admin	01-4311-40-2410	Electricity	12,330	25,431	17,300	3,169	17,300	Electricity	0	0.0%
DPW Admin	01-4311-40-2411	Heat	5,127	8,574	11,450	265	8,500	Heat	-2,950	-25.8%
DPW Admin	01-4311-40-2412	Water	1,420	1,223	1,490	370	1,700	Water	210	14.1%
DPW Admin	01-4311-40-2430	Equip Repair/Maint	11,760	7,427	9,000	2,883	0	Equip Repair/Maint - moved to 4312	-9,000	-100.0%
DPW Admin	01-4311-50-2551	Advertising	1,102	1,269	1,500	192	1,500	Advertising	0	0.0%
DPW Admin	01-4311-50-2560	Dues & Subscriptions	1,698	4,063	3,000	0	3,500	Dues & Subscriptions	500	16.7%
DPW Admin	01-4311-60-2620	Office Supplies	2,685	4,620	3,500	1,260	4,000	Office Supplies	500	14.3%
DPW Admin	01-4311-60-2621	Computer Equipment	2,326	5,930	8,900	3,757	8,000	Computer replacement & misc	-900	-10.1%
DPW Admin	01-4311-60-2625	Postage	506	506	400	34	500	Postage	100	25.0%
DPW Admin	01-4311-70-2750	Furniture and Fixtures - Office	851	319	1,500	600	2,000	Misc office furnishings	500	33.3%
DPW Admin	01-4311-80-2820	Mileage	0	97	150	0	150	Reimb mileage - Town business	0	0.0%
DPW Admin Total					502,900		491,190		-11,710	
DPW Hwy&Sts	01-4312-10-1110	Full Time Wages	473,407	409,354	544,000	148,397	570,000	FT wages - includes mechanic was separate F	26,000	4.8%
DPW Hwy&Sts	01-4312-10-1115	Wages, PT Perm	43,106	35,750	82,000	18,345	60,100	PT Perm & seasonal	-21,900	-26.7%
DPW Hwy&Sts	01-4312-10-1140	Overtime	81,302	73,219	114,700	4,380	100,000	Overtime	-14,700	-12.8%
DPW Hwy&Sts	01-4312-20-1210	Health Insurance	184,215	162,904	175,550	77,621	208,940	Health insurance & BBH	33,390	19.0%
DPW Hwy&Sts	01-4312-20-1211	Dental Insurance	8,412	8,039	8,360	3,721	11,500	Dental Insurance & BBD	3,140	37.6%
DPW Hwy&Sts	01-4312-20-1220	Social Security	36,916	34,206	45,930	12,678	45,200	Social Security 6.2%	-730	-1.6%
DPW Hwy&Sts	01-4312-20-1225	Medicare	8,634	8,000	10,740	2,965	10,500	Medicare 1.45%	-240	-2.2%
DPW Hwy&Sts	01-4312-20-1230	Deferred Compensation - 70%	22,275	19,718	29,920	8,299	27,930	457b Town contribution 7% @ 70%	-1,990	-6.7%
DPW Hwy&Sts	01-4312-20-1234	NHRS Group I - 30%	0	0	0	0	23,200	NHRS Group I - 13.53% @ 30%	23,200	100.0%
DPW Hwy&Sts	01-4312-20-1266	Sick Leave Incentive	3,049	2,537	3,350	605	3,000	annual - sick leave payout	-350	-10.4%
DPW Hwy&Sts	01-4312-20-1290	Longevity	3,292	2,373	1,500	0	2,500	Longevity	1,000	66.7%
DPW Hwy&Sts	01-4312-30-2350	Physicals/Alcohol/Drug Tests	3,292	3,143	3,300	348	3,300	Physicals/Alcohol/Drug Tests	0	0.0%
DPW Hwy&Sts	01-4312-40-2425	Vehicle Repairs	49,890	59,006	60,000	27,601	65,000	Vehicle Repairs	5,000	8.3%
DPW Hwy&Sts	01-4312-40-2429	Radio Replacement and Repair	0	938	1,200	0	1,200	Radio Replacement and Repair	0	0.0%
DPW Hwy&Sts	01-4312-40-2430	Equip Repair/Maint	88,725	28,840	75,000	8,440	65,000	Equip Repair/Maint	-10,000	-13.3%
DPW Hwy&Sts	01-4312-40-2431	Facility Maintenance/Repairs	58,094	45	4,000	0	10,000	Facility Maint/Repairs - DPW Buildings	6,000	150.0%
DPW Hwy&Sts	01-4312-40-2435	Fuel Tank Apron	5,336	267	2,500	440	2,500	Fuel Tank Apron	0	0.0%
DPW Hwy&Sts	01-4312-40-2443	Pennichuck Water Main Assess	270,896	297,439	310,000	96,625	330,000	Pennichuck Water Main Assess	20,000	6.5%
DPW Hwy&Sts	01-4312-40-2450	Line Stripe Roads	26,766	1,200	29,000	12,654	36,000	Line Stripe Roads	7,000	24.1%
DPW Hwy&Sts	01-4312-40-2451	Outside Hire	76,901	70,139	92,500	1,195	115,000	Outside Hire	22,500	24.3%
DPW Hwy&Sts	01-4312-40-2452	Equip Lease/Rental Pymts	9,321	3,423	7,500	0	7,500	Equip Lease/Rental Pymts	0	0.0%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
DPW Hwy&Sts	01-4312-40-2453	Fuel Tank Testing	0	1,060	2,500	0	2,500	Fuel Tank Testing	0	0.0%
DPW Hwy&Sts	01-4312-40-2461	Street Sweeping	3,535	5,665	7,000	900	0	Street Sweeping	-7,000	-100.0%
DPW Hwy&Sts	01-4312-40-2463	Catch Basin	15,098	12,775	20,290	29,356	0	Catch Basin	-20,290	-100.0%
DPW Hwy&Sts	01-4312-40-2470	Tree Care	18,100	13,400	15,000	5,910	40,000	Tree Care	25,000	166.7%
DPW Hwy&Sts	01-4312-44-0000	MS4 Storm Water	0	0	0	0	118,500	\$70K offset by various related lines down to	118,500	100.0%
DPW Hwy&Sts	01-4312-60-2610	Supplies - General	28,025	25,258	33,000	10,219	33,000	Supplies - General	0	0.0%
DPW Hwy&Sts	01-4312-60-2615	Uniforms	18,896	20,637	19,500	6,134	12,000	Uniforms	-7,500	-38.5%
DPW Hwy&Sts	01-4312-60-2616	Protective Clothing ADD SAFETY	9,542	11,091	9,000	3,272	10,000	Protective Clothing & Safety Equipment	1,000	11.1%
DPW Hwy&Sts	01-4312-60-2626	Oil & Grease	3,602	8,393	6,000	76	8,000	Oil & Grease	2,000	33.3%
DPW Hwy&Sts	01-4312-60-2635	Gasoline	17,135	16,681	17,990	2,362	20,000	Gasoline	2,010	11.2%
DPW Hwy&Sts	01-4312-60-2636	Diesel Fuel	30,306	61,710	50,000	4,097	55,000	Diesel Fuel	5,000	10.0%
DPW Hwy&Sts	01-4312-60-2653	Tools & Equipment	24,817	8,050	8,000	1,587	9,000	Tools & Equipment	1,000	12.5%
DPW Hwy&Sts	01-4312-60-2654	Tires	3,094	5,643	6,000	2,698	6,000	Tires	0	0.0%
DPW Hwy&Sts	01-4312-60-2662	Salt	110,200	153,419	140,000	0	160,000	Salt	20,000	14.3%
DPW Hwy&Sts	01-4312-60-2663	Sand	0	12,534	7,500	0	10,000	Sand	2,500	33.3%
DPW Hwy&Sts	01-4312-60-2665	Gravel	7,794	30,576	12,000	2,191	30,000	Gravel	18,000	150.0%
DPW Hwy&Sts	01-4312-60-2666	Calcium Chloride	15,841	8,339	27,000	0	30,000	Calcium Chloride	3,000	11.1%
DPW Hwy&Sts	01-4312-60-2668	Cold Patch	690	0	1,200	0	1,200	Cold Patch	0	0.0%
DPW Hwy&Sts	01-4312-60-2684	Guardrails	7,847	0	7,600	0	7,600	Guardrails	0	0.0%
DPW Hwy&Sts	01-4312-60-2687	Signs & Misc. Supplies	13,399	7,055	12,500	1,176	12,500	Signs & Misc. Supplies	0	0.0%
DPW Hwy&Sts	01-4312-70-2730	Road Maintenance	24,984	40,154	100,000	4,317	75,000	Road Maintenance	-25,000	-25.0%
DPW Hwy&Sts	01-4312-70-2735	Road Rebuild	617,058	1,141,239	1,400,010	130,626	1,500,000	Road Rebuild	99,990	7.1%
DPW Hwy&Sts	01-4312-70-2740	New Equipment, Capital	32,639	140,000	163,000	0	180,000	New Equipment, Capital	17,000	10.4%
DPW Hwy&Sts	01-4312-70-2762	Equip Lease Payment	46,480	46,480	0	0	0	Equip Lease Payment	0	0.0%
DPW Hwy&Sts Total					3,666,140		4,018,670		352,530	
DPW Lighting	01-4316-40-2414	General Street Lighting	15,965	42,103	8,000	1,898	8,500	General Street Lighting	500	6.3%
DPW Lighting	01-4316-40-2415	Warning Lights	2,245	2,416	2,580	400	2,500	Warning Lights	-80	-3.1%
DPW Lighting	01-4316-40-2416	Traffic Signals	1,335	1,150	1,540	277	1,500	Traffic Signals	-40	-2.6%
DPW Lighting Total					12,120		12,500		380	
DPW Bike-Ped	01-4319-00-0000	Bike - Pedestrian	0	0	0	0	0	Bike/Ped - new function	0	100.0%
DPW Bike-Ped Total					0		0		0	
DPW Waste	01-4323-30-2307	Souhegan Regional Landfill	383,600	449,031	541,730	126,413	542,000	SRLD - Amherst assessment - Final Budget vo	270	0.0%
DPW Waste Total					541,730		542,000		270	
DPW ATS	01-4324-10-1110	Full Time Wages	53,204	36,715	52,290	14,908	59,400	FT Wages 1 EE	7,110	13.6%
DPW ATS	01-4324-10-1115	Wages, PT Perm/Call Pay	56,019	88,150	109,200	33,257	130,000	PT wages 4 employees - includes compressed	20,800	19.0%
DPW ATS	01-4324-10-1140	Overtime	2,863	6,563	3,200	5,653	5,500	Overtime	2,300	71.9%
DPW ATS	01-4324-20-1210	Health Insurance	37,069	29,433	38,780	13,886	42,360	Health insurance & BBH	3,580	9.2%
DPW ATS	01-4324-20-1211	Dental Insurance	1,904	1,366	1,710	598	1,800	Dental Insurance & BBD	90	5.3%
DPW ATS	01-4324-20-1220	Social Security	6,769	8,030	10,220	3,412	12,820	Social Security 6.2%	2,600	25.4%
DPW ATS	01-4324-20-1225	Medicare	1,583	1,878	2,390	798	3,000	Medicare 1.45%	610	25.5%
DPW ATS	01-4324-20-1230	Deferred Compensation - 70%	236	2,171	2,880	852	2,920	457b Town contribution 7% @ 70%	40	1.4%
DPW ATS	01-4324-20-1234	NHRS Group I - 30%	0	0	0	0	2,420	NHRS Group I - 13.53% @ 30%	2,420	100.0%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
DPW ATS	01-4324-20-1266	Sick Leave Incentive	321	576	800	598	500	annual - sick leave payout	-300	-37.5%
DPW ATS	01-4324-20-1294	Educat. & Training/Prof. Dev.	525	775	600	150	700	Educat. & Training/Prof. Dev.	100	16.7%
DPW ATS	01-4324-30-2341	Telephone	1,457	1,642	1,500	446	2,000	Telephone	500	33.3%
DPW ATS	01-4324-30-2343	Internet Service	2,456	2,843	2,600	1,043	3,000	Internet Service	400	15.4%
DPW ATS	01-4324-40-2410	Electricity	6,527	7,838	9,440	1,072	10,000	Electricity	560	5.9%
DPW ATS	01-4324-40-2412	Water	930	691	980	245	1,100	Water	120	12.2%
DPW ATS	01-4324-40-2420	Waste disposal	106,627	101,350	115,000	39,841	110,000	Waste disposal	-5,000	-4.3%
DPW ATS	01-4324-40-2431	Facility Maintenance/Repairs	2,711	5,149	8,000	264	8,000	Facility Maintenance/Repairs	0	0.0%
DPW ATS	01-4324-40-2451	Outside Hire	5,022	14,897	12,000	500	9,000	Outside Hire	-3,000	-25.0%
DPW ATS	01-4324-40-2452	Equip Lease/Rental Pymts	180	1,930	0	875	100	Equip Lease/Rental Pymts	100	100.0%
DPW ATS	01-4324-50-2560	Dues & Subscriptions	9,181	9,269	9,690	9,501	10,000	Dues & Subscriptions	310	3.2%
DPW ATS	01-4324-50-2561	Bank/Credit Card Fees	3,556	3,989	3,750	651	3,600	Bank/Credit Card Fees	-150	-4.0%
DPW ATS	01-4324-50-2563	Weighmaster Licences	254	408	500	0	500	Weighmaster Licences	0	0.0%
DPW ATS	01-4324-60-2664	Landfill Waste Oil	1,137	2,028	2,500	0	2,500	Landfill Waste Oil	0	0.0%
DPW ATS	01-4324-60-2687	Signs & Misc. Supplies	1,404	2,876	1,800	1,476	2,000	Signs & Misc. Supplies	200	11.1%
DPW ATS	01-4324-60-2688	Tire removal	857	1,482	1,500	336	1,600	Tire removal	100	6.7%
DPW ATS	01-4324-80-2612	Equipment Purchase	0	0	0	0	1,000	Equipment Purchase - Added line per Eric FY	1,000	100.0%
DPW ATS Total					391,330		425,820		34,490	
Health Officer	01-4411-10-1115	Wages, PT Perm/Call Pay	2,000	1,965	2,200	770	2,300	Health Officer stipend	100	4.5%
Health Officer	01-4411-20-1220	Social Security	115	114	140	44	150	Social Security	10	7.1%
Health Officer	01-4411-20-1225	Medicare	27	27	30	10	30	Medicare	0	0.0%
Health Officer Total					2,370		2,480		110	
Animal Control	01-4414-60-2619	Dog Emergency Care	0	400	200	0	200	Dog Emergency Care	0	0.0%
Animal Control	01-4414-80-2811	Kennel Costs	200	0	200	0	200	Animal Rescue League of NH - annual contract	0	0.0%
Animal Control Total					400		400		0	
Charitable	01-4415-30-2399	Health Agencies	55,000	55,000	55,000	55,000	55,000	Health Agencies	0	0.0%
Charitable Total					55,000		55,000		0	
Welfare	01-4442-40-2441	Rent, WGA	5,398	3,090	8,000	0	7,000	Rent, WGA	-1,000	-12.5%
Welfare	01-4442-60-2627	Utilities, WGA	371	866	1,500	0	1,500	Utilities, WGA	0	0.0%
Welfare	01-4442-60-2699	Other Charges - WGA	75	2,132	750	20	1,750	Other Charges - WGA	1,000	133.3%
Welfare Total					10,250		10,250		0	
Recreation	01-4520-10-1110	Full Time Wages	139,578	142,024	162,820	51,337	171,000	2 FT employees	8,180	5.0%
Recreation	01-4520-10-1112	Supervisor Wages (Maint EE)	112,680	121,127	127,000	41,514	130,000	2 FT Maintenance employees	3,000	2.4%
Recreation	01-4520-10-1113	Part Time Wages - Seasonal	15,711	0	0	0	0	CLOSE & USE 01-4520-10-1115	0	0.0%
Recreation	01-4520-10-1115	Wages - PT year round	15,711	20,121	30,000	2,478	25,000	PT Maintenance - year round	-5,000	-16.7%
Recreation	01-4520-10-1140	Overtime	0	0	700	0	500	Overtime	-200	-28.6%
Recreation	01-4520-20-1210	Health Insurance	42,914	39,097	47,350	12,725	45,710	Health insurance & BBH	-1,640	-3.5%
Recreation	01-4520-20-1211	Dental Insurance	3,533	3,350	3,650	1,161	5,000	Dental Insurance & BBD	1,350	37.0%
Recreation	01-4520-20-1220	Social Security	18,695	19,798	19,880	7,063	20,250	Social Security 6.2%	370	1.9%
Recreation	01-4520-20-1225	Medicare	4,372	4,630	4,650	1,652	4,750	Medicare 1.45%	100	2.2%
Recreation	01-4520-20-1230	Deferred Compensation - 70%	13,842	14,467	15,940	5,413	14,750	457b Town contribution 7% @ 70%	-1,190	-7.5%
Recreation	01-4520-20-1234	NHRS Group I - 30%	0	0	0	0	12,220	NHRS Group I - 13.53% @ 30%	12,220	100.0%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
Recreation	01-4520-20-1266	Sick Leave Incentive	3,633	4,089	3,800	0	3,800	Annual sick leave payout	0	0.0%
Recreation	01-4520-20-1290	Longevity	500	750	1,250	0	1,250	Longevity	0	0.0%
Recreation	01-4520-30-2341	Telephone	6,130	7,176	7,200	2,076	7,200	Telephone	0	0.0%
Recreation	01-4520-30-2343	Internet Service	2,640	3,389	5,040	1,404	3,630	Internet Service	-1,410	-28.0%
Recreation	01-4520-30-2374	Custodian	1,300	1,300	1,300	400	1,770	New cleaning contractor Nov 2023	470	36.2%
Recreation	01-4520-40-2410	Electricity	11,405	8,248	7,590	1,586	7,590	Electricity- portion covered by Fund 2	0	0.0%
Recreation	01-4520-40-2411	Heat	4,044	6,073	6,740	136	6,740	Heat	0	0.0%
Recreation	01-4520-40-2412	Water	792	531	830	102	830	Water	0	0.0%
Recreation	01-4520-40-2425	Vehicle Repairs	7,154	4,038	6,000	5,663	6,000	Vehicle Repairs	0	0.0%
Recreation	01-4520-40-2431	Facility Maintenance/Repairs	8,005	14,722	8,000	8,470	8,000	Field Maintenance - move \$2K to Fund 2	0	0.0%
Recreation	01-4520-50-2545	Trash Removal	1,351	1,494	1,400	369	1,500	Recreation building	100	7.1%
Recreation	01-4520-50-2551	Advertising	197	507	400	0	400	recruiting	0	0.0%
Recreation	01-4520-50-2565	Software License	947	765	960	1,240	1,050	SHI, Adobe	90	9.4%
Recreation	01-4520-50-2615	Uniforms	1,304	1,044	1,000	0	1,000	maintenance staff uniforms	0	0.0%
Recreation	01-4520-60-2610	Supplies - General	2,108	1,563	2,000	510	2,000	Supplies - General	0	0.0%
Recreation	01-4520-60-2612	Equipment Purchases	0	24,427	13,000	697	13,000	Equipment Purchases - mower 1st half	0	0.0%
Recreation	01-4520-60-2620	Office Supplies	98	669	800	56	800	Office Supplies	0	0.0%
Recreation	01-4520-60-2621	Computer Equipment	0	3,740	2,000	0	2,000	Replace equipment as needed	0	0.0%
Recreation	01-4520-60-2625	Postage	62	102	100	20	100	Postage	0	0.0%
Recreation	01-4520-60-2635	Gasoline	6,923	7,349	7,500	1,734	7,500	Gasoline	0	0.0%
Recreation	01-4520-60-2636	Diesel Fuel	1,560	2,401	1,700	586	2,500	Diesel Fuel	800	47.1%
Recreation	01-4520-70-2762	Equip Lease Payment	12,338	1,305	1,350	0	1,350	copy machine	0	0.0%
Recreation	01-4520-80-2653	Tools & Equipment	148	1,843	2,500	721	2,000	Tools & Equipment	-500	-20.0%
Recreation	01-4520-80-2820	Mileage	0	0	100	0	100	Mileage	0	0.0%
Recreation	01-4520-80-2825	Meetings & Conferences	1,131	2,491	2,000	1,175	2,500	Meetings & Conferences	500	25.0%
Recreation Total					496,550		513,790		17,240	
Parks	01-4522-10-1115	Wages, PT Perm/Call Pay	14,253	14,751	17,200	10,633	18,000	Wages PT	800	4.7%
Parks	01-4522-20-1220	Social Security	884	941	1,070	659	1,120	Social Security	50	4.7%
Parks	01-4522-20-1225	Medicare	207	220	250	154	270	Medicare	20	8.0%
Parks	01-4522-40-2430	Equip Repair/Maint	653	883	650	0	650	Equip Repair/Maint	0	0.0%
Parks	01-4522-40-2451	Outside Hire	1,100	782	500	440	700	Outside Hire	200	40.0%
Parks	01-4522-60-2610	Supplies - General	1,348	254	750	315	800	Supplies - General	50	6.7%
Parks	01-4522-60-2613	Fertilizer & Lime	444	564	1,000	0	1,000	Fertilizer & Lime	0	0.0%
Parks	01-4522-80-2612	Equipment Purchases	0	161	500	140	300	Equipment Purchases	-200	-40.0%
Parks Total					21,920		22,840		920	
Library	01-4550-10-1110	Full Time Wages	415,002	438,684	496,000	152,147	520,000	7 FT employees	24,000	4.8%
Library	01-4550-10-1115	Wages, PT Perm	139,428	171,508	160,000	60,782	176,000	17 PT employees	16,000	10.0%
Library	01-4550-20-1210	Health Insurance	125,751	121,796	170,800	38,181	107,790	Health insurance & BBH	-63,010	-36.9%
Library	01-4550-20-1211	Dental Insurance	6,059	5,667	7,000	1,897	7,000	Dental Insurance & BBD	0	0.0%
Library	01-4550-20-1220	Social Security	35,244	39,802	41,300	14,377	43,200	Social Security 6.2 %	1,900	4.6%
Library	01-4550-20-1225	Medicare	8,243	9,309	9,670	3,362	10,100	Medicare 1.45%	430	4.4%
Library	01-4550-20-1230	Deferred Compensation - 70%	19,512	23,068	27,280	7,504	25,480	457b Town contribution 7% @ 70%	-1,800	-6.6%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
Library	01-4550-20-1234	NHRS Group I - 30%	0	0	0	0	21,200	NHRS Group I - 13.53% @ 30%	21,200	100.0%
Library	01-4550-20-1266	Sick Leave Incentive	7,179	6,444	8,200	198	7,500	Annual sick leave payout	-700	-8.5%
Library	01-4550-20-1290	Longevity	1,500	1,500	2,250	0	2,250	Longevity - 3 FT employees	0	0.0%
Library	01-4550-20-1294	Educat. & Training/Prof. Dev.	35	2,837	300	465	600	Educat. & Training/Prof. Dev.	300	100.0%
Library	01-4550-30-2341	Telephone	3,011	3,440	3,200	1,078	3,200	Nextiva, Consolidated, Verizon	0	0.0%
Library	01-4550-30-2343	Internet Service	6,246	6,423	6,200	1,565	6,500	Comcast - Internet	300	4.8%
Library	01-4550-30-2374	Custodian	11,400	11,400	13,000	5,860	27,000	New cleaning contractor Nov 2023	14,000	107.7%
Library	01-4550-30-2395	Outside Hire - IT	4,740	120	5,000	2,310	5,000	Outside Hire - IT	0	0.0%
Library	01-4550-40-2410	Electricity	8,338	12,136	11,500	3,591	12,100	Electricity	600	5.2%
Library	01-4550-40-2411	Heat	7,407	10,480	12,500	0	12,000	Heat	-500	-4.0%
Library	01-4550-40-2412	Water	3,159	2,742	3,300	877	3,200	Water	-100	-3.0%
Library	01-4550-40-2430	Repairs Bldg & Grounds	0	0	100	0	100	misc - irrigation	0	0.0%
Library	01-4550-50-2560	Dues & Subscriptions	1,215	1,392	1,200	282	1,400	NHLTA,NHLA,NELA,ALA	200	16.7%
Library	01-4550-50-2565	Software License	44,229	43,139	45,000	39,222	44,500	Polaris,Assabet,Dashlane,etal	-500	-1.1%
Library	01-4550-50-2581	Travel	0	0	100	0	100	conference travel/hotel	0	0.0%
Library	01-4550-60-2620	Office Supplies	6,315	12,091	7,000	4,012	7,500	Office & Libr processing supplies	500	7.1%
Library	01-4550-60-2625	Postage	538	466	500	316	500	Out of state Libr Loans postage	0	0.0%
Library	01-4550-60-2670	Books & Periodicals	97,384	111,785	103,000	25,374	105,000	All content & formats	2,000	1.9%
Library	01-4550-80-2612	Equipment Purchases	469	350	500	0	500	Durable goods, not supplies	0	0.0%
Library	01-4550-80-2618	Special Events & supplies	15,715	17,984	16,000	6,745	16,900	Speaker fees,Supplies,Printing,et al	900	5.6%
Library	01-4550-80-2621	Computer Equipment	17,173	2,004	10,000	94	9,000	Computer,server,projector,misc	-1,000	-10.0%
Library	01-4550-80-2762	Equipment Lease Payment	0	4,654	5,000	2,741	5,000	Copier Lease - rental & overages	0	0.0%
Library	01-4550-80-2820	Mileage	125	1,173	300	29	500	Reimb mileage - Libr business	200	66.7%
Library	01-4550-80-2825	Meetings & Conferences	369	50	1,500	0	1,000	Conf registration - PLA 2024,others	-500	-33.3%
Library Total					1,167,700		1,182,120		14,420	
Patriotic	01-4583-80-2860	4th of July Subsidy	8,000	8,000	8,000	0	8,000	Add'l \$2,000 requested by Peter Giannakop	0	0.0%
Patriotic	01-4583-80-2861	Memorial Day Subsidy	0	610	500	0	600	Memorlal Day - Flags	100	20.0%
Patriotic Total					8,500		8,600		100	
Heritage	01-4589-10-1115	Wages, PT Perm/Call Pay	-4	504	500	159	580	Heritage Commission - minute taker	80	16.0%
Heritage	01-4589-20-1220	Social Security	31	31	30	10	40	Social Security 6.2%	10	33.3%
Heritage	01-4589-20-1225	Medicare	7	7	10	2	10	Medicare 1.45%	0	0.0%
Heritage	01-4589-30-2382	Outside Hire	4,200	1,000	50	0	1,050	\$1,000 for Asbestos Abatement - Cooperage	1,000	2000.0%
Heritage	01-4589-50-2550	Printing	255	0	400	0	400	Printing	0	0.0%
Heritage	01-4589-60-2610	Supplies - General	35	0	80	0	80	Supplies - General	0	0.0%
Heritage	01-4589-60-2621	Computer Equipment	0	250	80	0	100	Computer Equipment	20	25.0%
Heritage	01-4589-80-2618	Special Events & supplies	0	0	300	0	300	Special Events & supplies	0	0.0%
Heritage	01-4589-80-2825	Meetings & Conferences	0	0	300	0	300	Meetings & Conferences	0	0.0%
Heritage Total					1,750		2,860		1,110	
ConsComm	01-4611-10-1115	Wages, PT Perm/Call Pay	1,455	1,985	1,800	635	2,000	ConsComm meetings - minute taker	200	11.1%
ConsComm	01-4611-20-1220	Social Security	90	125	110	39	120	Social Security 6.2%	10	9.1%
ConsComm	01-4611-20-1225	Medicare	21	29	30	9	30	Medicare 1.45%	0	0.0%
ConsComm	01-4611-20-1294	Educat. & Training/Prof. Dev.	75	0	750	0	500	Educat. & Training/Prof. Dev.	-250	-33.3%

Function	G/L code	Account Description	FY22 Actual	FY23 Actual	FY24 Adopted	FY24 Actual YTD	FY25 Proposed	NOTES	\$\$ change	% change
ConsComm	01-4611-40-2483	Land Management	200	0	3,000	1,080	0	Land Management	-3,000	-100.0%
ConsComm	01-4611-40-2486	Water Crossing Repair & Maint	2,930	2,499	1,500	0	2,500	Water Crossing Repair & Maint	1,000	66.7%
ConsComm	01-4611-40-2487	Invasives Mitigation	9,105	1,530	2,500	168	4,000	Invasives Mitigation	1,500	60.0%
ConsComm	01-4611-40-2488	Signage	1,750	1,500	0	0	2,000	Signage	2,000	100.0%
ConsComm	01-4611-50-2560	Dues & Subscriptions	840	892	1,000	750	1,000	Dues & Subscriptions	0	0.0%
ConsComm	01-4611-50-2564	Educational Outreach	0	642	1,500	50	1,500	Educational Outreach	0	0.0%
ConsComm Total					12,190		13,650		1,460	
LTD Principal	01-4711-41-7101	Conservation Land - Bond 1- pr	0	0	0	51,282	102,560	Conservation Land - Bond 1- principal	102,560	100.0%
LTD Principal	01-4711-41-7102	Conservation Land - Bond 2- pr	0	0	0	50,000	100,000	Conservation Land - Bond 2- principal	100,000	100.0%
LTD Principal	01-4711-41-7103	Conservation Land - Bond 3- pr	0	0	0	0	100,000	Conservation Land - Bond 3- principal	100,000	100.0%
LTD Principal	01-4711-90-2210	Road Construction Phase 1 & 2	306,000	306,000	306,000	0	306,000	Road Construction Phase 1 & 2 (Paid off FY25)	0	0.0%
LTD Principal	01-4711-90-2214	Road Construction FY14	200,000	200,000	0	0	0	Road Construction FY14 - PAID OFF	0	0.0%
LTD Principal	01-4711-90-2215	Road Construction FY15	200,000	200,000	200,000	100,000	0	Road Construction FY15 - PAID OFF FY24	-200,000	-100.0%
LTD Principal	01-4711-90-2216	Road Construction FY16	400,000	400,000	400,000	400,000	400,000	Road Construction FY16 (Paid off FY26)	0	0.0%
LTD Principal Total					906,000		1,008,560		102,560	
LTD Interest	01-4721-41-7101	Conservation Land - Bond 1- int	0	0	0	100,274	96,160	Conservation Land - Bond 1- interest	96,160	100.0%
LTD Interest	01-4721-41-7102	Conservation Land - Bond 2- int	0	0	0	50,411	96,510	Conservation Land - Bond 2- interest	96,510	100.0%
LTD Interest	01-4721-41-7103	Conservation Land - Bond 3- int	0	0	0	0	100,000	Conservation Land - Bond 3- interest	100,000	100.0%
LTD Interest	01-4721-90-2210	Road Construction Phase 1 & 2	29,494	22,161	14,670	0	7,350	Road Construction Phase 1 & 2 (Paid off FY25)	-7,320	-49.9%
LTD Interest	01-4721-90-2214	Road Construction FY14	9,099	4,599	0	0	0	Road Construction FY14 - PAID OFF	0	0.0%
LTD Interest	01-4721-90-2215	Road Construction FY15	12,716	8,167	3,470	2,294	0	Road Construction FY15 - PAID OFF FY24	-3,470	-100.0%
LTD Interest	01-4721-90-2216	Road Construction FY16	45,896	36,800	27,600	27,524	18,500	Road Construction FY16 (Paid off FY26)	-9,100	-33.0%
LTD Interest Total					45,740		318,520		272,780	
Grand Total					15,889,910		17,299,780		1,409,870	8.9%

FY25 - REVENUE BUDGET - Final								
G/L Code	Account description	FY22 Actual Revenue	FY23 Adopted Budget	FY23 Actual Revenue	FY24 Proposed Budget	FY24 YTD 12/20/23	FY25 Proposed Budget	Variance
01-3185-31-3110	Yield Tax Revenue - Current	2,375	1,500	301	1,800	180	1,800	0
01-3186-31-3120	Payments in Lieu of Taxes	40,165	31,000	40,190	41,000	26,490	40,800	-200
01-3187-31-3130	Gravel/Excavation Tax Revenue	127	50	0	100	0	100	0
01-3189-31-3141	Elderly Liens Redeemed	1,719	0	0	0	72,099	0	0
01-3189-31-3142	Welfare Liens Redeemed	0	0	601	0	0	0	0
01-3190-31-3151	Current Property Tax Interest	37,892	170,000	79,417	50,000	25,569	60,000	10,000
01-3190-31-3152	Interest On Elderly & Welfare Liens	7,701	0	2,046	0	31,398	0	0
01-3210-32-3055	Uniform Commercial Code Filings (UCC)	5,160	2,000	2,475	3,500	1,620	3,500	0
01-3210-33-3056	Cable Franchise Fee	212,867	210,000	270,868	210,000	167,739	215,000	5,000
01-3220-32-3050	Motor Vehicle Registrations	2,919,699	2,950,000	2,955,944	3,000,000	1,391,152	3,100,000	100,000
01-3220-32-3051	Motor Vehicle Permit Fees	5,014	5,000	4,734	5,000	2,298	5,000	0
01-3220-32-3052	State MV Fees	46,881	45,000	47,253	46,000	21,006	46,000	0
01-3230-34-3070	Building Permits	142,637	95,000	131,146	130,000	57,101	130,000	0
01-3230-34-3072	Septic Permits	8,465	4,500	5,500	6,000	1,900	6,000	0
01-3290-32-3048	Boat Registration Fee	6,665	4,000	6,685	6,000	1,000	6,000	0
01-3290-32-3049	State Boat Agent Fee	1,640	1,550	1,670	1,550	330	1,550	0
01-3290-32-3053	Dog Licenses	14,034	14,000	11,701	14,000	2,924	14,000	0
01-3290-32-3054	Certificates - Birth & Death	2,946	0	1,226	3,000	1,800	2,800	-200
01-3290-32-3057	Misc. Town Clerk Revenue	570	500	1,538	500	204	500	0
01-3290-34-3073	Historic Distr Comm Fee	1,734	2,000	2,982	1,700	1,227	1,700	0
01-3290-34-3286	Planning Board Fees	20,038	8,000	15,696	10,000	9,885	15,000	5,000
01-3290-34-3794	Board of Adjustment Fees	0	0	234	0	236	200	200
01-3290-36-3074	Driveway Permits	3,850	3,500	3,050	3,500	1,650	3,500	0
01-3290-36-3287	Road Opening Permits	86,822	2,000	9,608	15,000	1,600	10,000	-5,000
01-3290-37-3058	Town Clerk Parking Fines (Police)	75	400	76	100	0	100	0
01-3290-37-3204	Police Alarm Permits	3,830	4,200	3,675	4,000	1,295	4,000	0
01-3290-37-3206	Police Pistol Permits	480	700	500	500	310	500	0
01-3290-37-3792	Police Witness Fees	71	250	0	100	0	100	0
01-3290-37-3793	Police Fingerprint Fees	200	180	300	180	80	200	20
01-3352-31-3411	Meals and Rooms Tax	856,238	582,000	1,040,350	786,000	1,118,298	900,000	114,000
01-3353-36-3412	Highway Block Grant	323,653	330,000	618,063	330,000	294,424	350,000	20,000
01-3356-33-3414	State & Fed Forest Land Reimb.	12	11	11	10	0	10	0
01-3359-31-3460	R.R. Tax Reimbursements	652	400	514	560	537	560	0
01-3359-34-3409	Other State Grants & Reimb	1,205	0	50,000	0	5,200	0	0
01-3359-36-3452	Other DPW Grant - Reimbursment	10,480	0	348,753	0	120,683	0	0
01-3359-36-3470	NH State Bridge Aids	0	0	658,013	0	0	0	0
01-3359-38-3452	Other FIRE Grant - Reimbursemt	5,730	0	850	0	0	0	0
01-3359-90-0111	State COVID 19 Grants	743	0	0	0	10,017	0	0
01-3359-90-0112	ICAC Grant	771	0	8,099	0	0	0	0
01-3359-90-0114	State Highway Safety Grant	0	0	5,590	0	17,384	0	0
01-3359-90-1235	NHRS Reimbursment - HB1221	0	0	41,565	0	0	0	0

G/L Code	Account description	FY22 Actual Revenue	FY23 Adopted Budget	FY23 Actual Revenue	FY24 Proposed Budget	FY24 YTD 12/20/23	FY25 Proposed Budget	Variance
01-3379-33-3421	SAU-SRO Reimbursement	116,242	90,000	115,910	110,000	114,922	125,000	15,000
01-3401-31-3773	Assessing Income	237	100	0	200	0	200	0
01-3401-33-3517	Town Office Income	1,308	500	11,578	1,000	960	3,000	2,000
01-3401-34-3501	Planning & Zoning Copies	46	170	0	100	6	100	0
01-3401-34-3774	Misc Zoning Income	2,587	5,000	1,716	2,500	1,296	2,500	0
01-3401-35-3773	Library Misc Revenue	2,810	0	0	0	0	0	0
01-3401-36-3773	DPW Copies and Misc Fees	306	0	0	200	0	200	0
01-3401-36-3796	DPW Burials	10,240	10,000	9,775	10,000	6,425	10,000	0
01-3401-36-3797	Cemetery Reimbursements	0	0	0	0	200	0	0
01-3401-36-3798	DPW Road Fines	0	500	0	100	0	100	0
01-3401-37-3503	Police Accident Reports	2,570	2,500	2,810	2,500	835	2,500	0
01-3401-37-3508	Police Misc.	492	50	40	100	0	100	0
01-3401-37-3517	Police Photo Revenue	150	600	100	100	0	100	0
01-3401-38-3510	Fire Reports	13,936	15,000	13,047	14,000	8,016	14,000	0
01-3401-38-3512	Fire Department Misc.	0	500	0	100	0	100	0
01-3401-38-3781	EMS Billing Income	400,730	500,000	471,810	500,000	150,894	500,000	0
01-3401-38-3783	Mont Vernon Ambulance Income	17,000	17,000	17,000	17,000	0	17,000	0
01-3404-36-3520	Landfill Income - Propane Tanks	585	850	564	600	387	600	0
01-3404-36-3521	Landfill Income Tires	1,180	1,300	900	1,200	428	1,200	0
01-3404-36-3522	Landfill Income - Scrap Metals	24,116	13,000	3,689	18,000	2,417	18,000	0
01-3404-36-3523	Landfill Income - Freon & Misc.	4,850	5,000	4,290	4,800	2,980	6,100	1,300
01-3404-36-3524	Landfill Income Demolition	63,124	75,000	52,440	64,000	32,698	70,000	6,000
01-3404-36-3525	Landfill Income - TV/CRT	2,975	3,500	2,780	3,000	1,810	3,000	0
01-3404-36-3526	Landfill Income Compost	669	1,500	3,096	800	139	800	0
01-3404-36-3527	Landfill Branches >6'	342	0	692	200	160	300	100
01-3404-36-3528	Landfill Income Batteries	1,786	1,600	524	1,600	272	1,600	0
01-3501-33-3248	Sale of Muncipal Property	3,316	15,000	0	10,000	0	10,000	0
01-3501-36-3244	Tomb Fees	600	400	300	400	0	400	0
01-3501-36-3246	Right To Inter	10,500	11,000	14,550	10,000	6,000	11,000	1,000
01-3502-33-3250	Interest Checking Account	12	200	20	100	4	100	0
01-3502-33-3251	Interest On Investments	62,549	340,000	400,335	150,000	265,243	390,000	240,000
01-3504-37-3261	Police Court Fines	1,675	1,000	625	1,500	300	1,000	-500
01-3504-37-3262	Police Dog Fines	1,265	1,500	125	1,200	1,025	1,200	0
01-3508-33-3450	Charitable Donations	6,050	0	8,250	0	0	0	0
01-3509-33-3288	Refunds To Town	9,203	0	677	0	1,206	0	0
01-3509-33-3453	Unanticipated-General Gov't	755	2,000	0	2,000	0	2,000	0
01-3509-33-3456	Insurance Reimbursement Other	138,128	0	25,787	0	0	0	0
01-3509-90-2280	Discounts Taken	572	0	666	500	218	500	0
01-3917-33-3991	From Conservation Funds	0	0	0	0	0	370,000	370,000
	TOTALS	5,676,047	5,582,511	7,535,319	5,597,900	3,986,476	6,481,620	883,720

FY25 BLCS Operating Budget Final - 01-05-24									
G/L code	Account Description	FY 2023 Adopted	FY 2023 Actual	FY 2024 Proposed	FY 2024 Actual	FY 2025 Proposed	NOTES	\$\$ change	% change
50-4326-10-1110	BLCS Wages	0	0	0	0	25,000	Wages	25,000	0.0%
50-4326-20-1220	BLCS Social Security	0	0	0	0	1,550	Social Security	1,550	0.0%
50-4326-20-1225	BLCS Medicare	0	0	0	0	400	Medicare	400	0.0%
50-4326-30-2310	BLCS Engineering	0	1,261	0	0	0		0	0.0%
50-4326-30-2341	Telephone	10,000	10,026	10,640	4,276	0	Telephone	-10,640	-100.0%
50-4326-30-2343	Internet Service	9,000	2,174	1,720	1,202	0	Internet Service	-1,720	-100.0%
50-4326-30-2444	Monitoring Service	4,800	5,500	4,950	0	12,000	Monitoring Service	7,050	142.4%
50-4326-40-2344	Septage Pumping	4,800	3,961	10,860	2,220	10,000	Septage Pumping	-860	-7.9%
50-4326-40-2410	Electricity	9,000	7,011	10,000	3,005	9,000	Electricity - Septic	-1,000	-10.0%
50-4326-40-2430	Equip Repair/Maint	4,500	7,815	4,500	8,720	9,000	Equip Repair/Maint	4,500	100.0%
50-4326-40-2451	BLCS Outside Hire	0	0	0	3,611	3,000	Outside Hire	3,000	100.0%
50-4326-80-2612	Equipment Purchases	1	2,504	0	1,477	10,000	Equipment Purchases	10,000	100.0%
50-4326-80-2821	Baboosic Lake Misc.	4,500	1,290	4,500	2,732	3,000	Misc Expenses	-1,500	-33.3%
50-2310-90-9502	Septic Loan - Phase 2	11,900	11,900	0	0	0	Phase 2 loan paid off FY23	0	0.0%
50-2310-90-9503	Septic Loan - Phase 3	11,380	11,380	11,380	11,380	11,380	Septic Loan - Phase 3	0	0.0%
50-2310-90-9504	Septic Loan - Phase 4	8,647	8,647	8,650	0	8,650	Septic Loan - Phase 4	0	0.0%
50-4721-36-6002	Septic Loan Interest - Phase 2	249	60	0	0	0	Phase 2 loan paid off FY23	0	0.0%
50-4721-36-6003	Septic Loan Interest - Phase 3	1,442	1,458	1,080	1,077	720	Septic Loan Interest - Phase 3	-360	-33.3%
50-4721-36-6004	Septic Loan Interest - Phase 4	1,007	1,007	760	0	500	Septic Loan Interest - Phase 4	-260	-34.2%
	TOTALS	81,226	74,732	69,040	39,701	104,200		35,160	43.3%

FY25 Default Budget - FINAL						
Function	G/L code	Account Description	FY24 Adopted	FY25 Proposed	FY25 Default	\$ Change FY24 to FY25 Default
4130 Total			514,580	554,240	525,120	10,540
4140 Total			260,180	281,320	264,480	4,300
4150 Total			455,170	498,510	490,500	35,330
4151 Total			146,000	154,430	148,860	2,860
4152 Total			209,930	219,340	213,380	3,450
4153 Total			50,000	70,000	50,000	0
4155 Total			230,000	254,580	254,610	24,610
4191 Total			71,830	46,110	71,830	0
4192 Total			509,220	550,460	510,970	1,750
4194 Total			316,490	405,210	321,920	5,430
4195 Total			65,130	67,210	65,150	20
4196 Total			165,000	181,450	181,450	16,450
4210 Total			3,007,910	3,149,580	3,013,680	5,770
4215 Total			713,330	802,200	713,330	0
4220 Total			752,400	815,720	766,760	14,360
4290 Total			10,000	11,000	10,000	0
4299 Total			570,150	609,170	573,960	3,810
4311 Total			502,900	491,190	502,900	0
4312 Total			3,666,140	4,018,670	3,722,670	56,530
4316 Total			12,120	12,500	12,120	0
4323 Total			541,730	542,000	541,730	0
4324 Total			391,330	425,820	395,000	3,670
4411 Total			2,370	2,480	2,370	0
4414 Total			400	400	400	0
4415 Total			55,000	55,000	55,000	0
4442 Total			10,250	10,250	10,250	0
4520 Total			496,550	513,790	497,990	1,440
4522 Total			21,920	22,840	21,920	0
4550 Total			1,167,700	1,182,120	1,167,700	0
4583 Total			8,500	8,600	8,500	0
4589 Total			1,750	2,860	1,750	0
4611 Total			12,190	13,650	12,190	0
4711 Total			906,000	1,008,560	1,008,560	102,560
4721 Total			45,740	318,520	334,940	289,200
Grand Total			15,889,910	17,299,780	16,471,990	582,080
		FY25 Default vs FY24 Adopted	Increase		582,080	
		FY25 Default vs FY25 Proposed	Decrease		-827,790	



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Public Hearing, pursuant to New Hampshire RSA 41:14-a, Acquisition or Sale of Land, Buildings, or Both; Demolition or Disposal of Buildings.

Department: Administration

Meeting Date: January 8, 2024

Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. Public Hearing Notice, Shenk Easement Donations and sale of land 12.8.2023

**Town of Amherst, NH
BOARD OF SELECTMEN**

NOTICE OF PUBLIC HEARINGS

**Barbara Landry Meeting Room, Town Hall – 2 Main Street
Monday January 8, 2023 6:30 PM
Monday January 22, 2023 6:30 PM**

Pursuant to New Hampshire RSA 41:14-a, the Amherst Board of Selectmen hereby announce to the citizens of Amherst the convening of a Public Hearing to take input on the sale of land, Tax Map 25, Lot 28, and the donation of three easements on 248 Boston Post Road- Lot 3-60-2 and Lot 30-60-3.

The Town intends to follow the RSA 41:14-a process once for the three easements and the sale of Tax Map 25, Lot 28, described above.

All interested citizens are invited to attend the meeting.



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Public Hearing, pursuant to RSA 31:95-b: III (a), for unanticipated moneys in the amount of \$10,000 or more

Department: Administration

Meeting Date: January 8, 2024

Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. Public Hearing Notice, Unanticipated Funds, NHDOS Grant, Body-worn cameras, Dec 14, 2023
2. BWC Grant Reimbursement notice 12-14-23

**Town of Amherst, NH
BOARD OF SELECTMEN**

NOTICE OF PUBLIC HEARING

**Barbara Landry Meeting Room, Town Hall – 2 Main Street
Monday January 8, 2023 6:30 PM**

Pursuant to RSA 31:95-b: III (a), the Amherst Board of Selectmen shall hold a public hearing in conjunction with its scheduled meeting for the purpose of accepting unanticipated money from the State of NH Dept of Safety: a grant for body-worn cameras in the amount of \$15,194.08.

All interested citizens are invited to attend the meeting.

AMHERST POLICE DEPARTMENT

175 Amherst Street, Amherst, New Hampshire 03031
(603) 673-4900 FAX (603) 672-8477



ANTHONY E. CIAMPOLI
CHIEF OF POLICE

December 5, 2023

Karen Duffy
NH Dept. of Safety
Grant Management Unit

RE: 2022-2027 Body Worn and Dashboard Camera Grant

Dear Karen;

The Amherst Police Department is seeking reimbursement for purchases made under the 2022-2027 Body Worn and Dashboard Camera Grant which we were approved for in August of 2022.

The purchases I am submitting are for 50% of year one costs, which included all equipment and installation. The total 2023 expense was \$30,388.16; therefore we are seeking \$15,194.08 in reimbursement with a remaining \$34,805.92 available for future filing.

I have attached copies of the invoices and checks written from August to October 2023. Thank you for your assistance.

Sincerely,

Anthony E. Ciampoli
Chief of Police



ORIGINAL INVOICE

Motorola Solutions, Inc.
 500 West Monroe
 Chicago IL 60661
 United States
Federal Tax ID: 36-1115800

Transaction Number 8281671931		Transaction Date 19-JUL-2023		Transaction Total 2,151.00 USD	
P.O. Number QUOTE-1968234			P.O. Date 09-MAY-2023		Customer Account No 1000555477
Payment Terms Net Due in 30 Days				Payment Due Date 18-AUG-2023	
Bill To Address AMHERST POLICE DEPT ATTN: Accounts Payable 175 AMHERST ST AMHERST NH 03031 United States			Project No: USNH23D013WG Project Name: USNH23D013WG AAS Amherst PD NH		Ship To Address AMHERST POLICE DEPT 175 AMHERST ST AMHERST NH 03031 United States

Visit our website at www.motorolasolutions.com

IMPORTANT INFORMATION

Ultimate Destination
United States

Freight Terms: FREIGHT
PREPAID
Inco Term: CIF

AMHERST,NH,US,INCOTERM
S@ 2010

For all invoice payment inquiries contact
 AccountsReceivable@motorolasolutions.com
 Telephone: 800-247-2346
 Fax: +1(631)883-4238

Sales Order(s): 3202972860
Delivery Number(s): 9108968038

01-5000-37-9800

SPECIAL INSTRUCTIONS / COMMENTS

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
1	WGB-0101A	V300 BODY WORN CAMERA, MAG CHEST MOUNT SO Line #: 5.1 Ship Date: 17-JUL-2023	6	0.00	0.00
	Consisting of the following items				
	WGP02798C-KIT	V300 CAMERA MAG MOUNT BLACK	6	0.00	0.00
	WGA00625	V300, BWC, 1080P, WIFI/BLUE W/REM BATT	6	0.00	0.00
		SERIAL NUMBERS BWC2-068434 BWC2-068448 BWC2-068451 BWC2-068475 BWC2-071509 BWC2-071513			
2	WGW00300-003	V300 NO FAULT WRRANTY SO Line #: 5.1.2 Fulfillment Date: 09-MAY-23	6	0.00	0.00

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ORIGINAL INVOICE

Motorola Solutions, Inc.
 500 West Monroe
 Chicago IL 60661
 United States
 Federal Tax ID: 36-1115800

Transaction Number 8281671931		Transaction Date 19-JUL-2023		Transaction Total 2,151.00 USD	
P.O. Number QUOTE-1968234			P.O. Date 09-MAY-2023		Customer Account No 1000555477
Payment Terms Net Due in 30 Days				Payment Due Date 18-AUG-2023	

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Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
3	WGB-0138AAS	VIDEO EQUIPMENT, V300/V700 TRANSFER STATION (\$30 PER MON) SO Line #: 6.1 Ship Date: 17-JUL-2023	1	0.00	0.00
	Consisting of the following items				
	WGA00650-KIT	TS II KIT, INC PWR & AC CBL, LBL & DOCS	1	0.00	0.00
	WGA00650	TS II, D350, 8-SLOT RACK MNT DOCK, 10GB SERIAL NUMBERS TS02-012069	1	0.00	0.00
4	WGW00000	EXTENDED WARRANTY- FOR PERIPHERALS SO Line #: 6.1.2 Fulfillment Date: 09-MAY-23	1	0.00	0.00
5	WGB-0103A	M500 ICV SYSTEM, V300 WIFI DOCK, SPS SO Line #: 7.1 Ship Date: 17-JUL-2023	6	0.00	0.00
	Consisting of the following items				
	WGA00684	M5F FRONT CAMERA ASSY, W/ MOUNT, M500 SERIAL NUMBERS M5F-013730 M5F1-013730 M5F-013730 M5F1-013730 M5F1-013730 M5F1-013730	6	0.00	0.00
	WGA00635-KIT2	VIDEO EQUIPMENT	6	0.00	0.00
	WGA00700	M500 ALPR DVR, 3 CAMS, 1080P, 1TB SSD SERIAL NUMBERS M500-014210 M500-014210 M500-014210 M500-014210 M500-014211 M500-014211	6	0.00	0.00
	WGA00690	M5P PASSENGER CAMERA ASSEMBLY, M500 SERIAL NUMBERS M5P1-014712 M5P1-014712 M5P1-014712 M5P1-014712 M5P1-014714 M5P1-014714	6	0.00	0.00
	WGA00675	ASSEMBLY, M5DDISPLAY SERIAL NUMBERS M5D1-024477 M5D1-024477 M5D1-024477 M5D1-024477 M5D1-024478 M5D1-024478	6	0.00	0.00
	WGA700CA-KIT	M500 INSTALL KIT CBLs, BRKTS, GPS, CABMIC	6	0.00	0.00
6	WGW00000	EXTENDED WARRANTY- FOR PERIPHERALS SO Line #: 7.1.1 Fulfillment Date: 09-MAY-23	6	0.00	0.00
6.1	WGW00502	M500 EXTENDED WARRANTY	6	0.00	0.00
6.2	WGW00000	EXTENDED WARRANTY- FOR PERIPHERALS	6	0.00	0.00
6.3	WGW00000	EXTENDED WARRANTY- FOR PERIPHERALS	6	0.00	0.00
7	WGA00428-103	CONFIGWIRLESKIT MTK802.11AC, POE, 5GHZ ANT SO Line #: 8.1	6	0.00	0.00

DIVERSION CONTRARY TO EXPORT CONTROL LAW IS PROHIBITED



Motorola Solutions, Inc.
 500 West Monroe
 Chicago IL 60661
 United States
 Federal Tax ID: 36-1115800

ORIGINAL INVOICE

Transaction Number 8281671931		Transaction Date 19-JUL-2023		Transaction Total 2,151.00 USD	
P.O. Number QUOTE-1968234			P.O. Date 09-MAY-2023		Customer Account No 1000555477
Payment Terms Net Due in 30 Days				Payment Due Date 18-AUG-2023	

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Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
		Ship Date: 17-JUL-2023			
8	WGP01394-001	CBL, WIFI VHCL ANT MNT, NMO, 17'L SO Line #: 9.1 Ship Date: 17-JUL-2023	6	0.00	0.00
9	WGB-0101A	V300 BODY WORN CAMERA, MAG CHEST MOUNT SO Line #: 14.1 Ship Date: 17-JUL-2023	13	0.00	0.00
	Consisting of the following items				
	WGP02795C-KIT	V300 CAMERA MAG MOUNT BLACK	13	0.00	0.00
	WGA00625	V300, BWC, 1080P, WIFI/BLUE W/REM BATT SERIAL NUMBERS BWC2-068488 BWC2-068199 BWC2-068146 BWC2-068147 BWC2-068449 BWC2-068497 BWC2-068195 BWC2-068100 BWC2-068500 BWC2-071310 BWC2-068145 BWC2-068800 BWC2-068841	13	0.00	0.00
10	WGW00300-003	V300 NO FAULT WRRANTY SO Line #: 14.1.2 Fulfillment Date: 09-MAY-23	13	0.00	0.00
11	WGB-0138AAS	VIDEO EQUIPMENT, V300/V700 TRANSFER STATION (\$30 PER MON) SO Line #: 15.1 Ship Date: 17-JUL-2023	2	0.00	0.00
	Consisting of the following items				
	WGA00350-KIT	TS II KIT, INC PWR & AC CBL, LBL & DOCS	2	0.00	0.00
	WGA00650	TS II, D350, 8-SLOT RACK MNT DOCK, 10GB SERIAL NUMBERS D350-011445 D350-011094	2	0.00	0.00
12	WGW00000	EXTENDED WARRANTY- FOR PERIPHERALS SO Line #: 15.1.2 Fulfillment Date: 09-MAY-23	2	0.00	0.00
13	WGP02614	V300, BATT, 3.8V, 4180MAH SO Line #: 16.1 Ship Date: 17-JUL-2023	19	99.00	1,881.00
14	WGP02225-130-KIT2	BRKT4RE DISP/MISTA/CAMVR POST 2020+EXPL SO Line #: 18.1 Ship Date: 17-JUL-2023	6	0.00	0.00
15	WGP01667	BRKT KIT POINT UNIVERSAL J-MOUNT SO Line #: 19.1 Ship Date: 17-JUL-2023	1	20.00	20.00
16	WGB-0150A	MIKROTIK CONF WIFI KIT SECTOR AP SO Line #: 20.1 Ship Date: 17-JUL-2023	1	250.00	250.00
	Consisting of the following items				
	WGP01567	BRKT KIT POINT UNIVERSAL J-MOUNT	1	0.00	0.00
	WGP01566-300-CFG	VIDEO EQUIPMENT,WIFI ACCESS PNT 802.11N, CONFGRD,	1	0.00	0.00



ORIGINAL INVOICE

Motorola Solutions, Inc.
 500 West Monroe
 Chicago IL 60661
 United States
 Federal Tax ID: 36-1115800

Transaction Number 8281671931	Transaction Date 19-JUL-2023	Transaction Total 2,151.00 USD	
P.O. Number QUOTE-1968234		P.O. Date 09-MAY-2023	Customer Account No 1000555477
Payment Terms Net Due in 30 Days			Payment Due Date 18-AUG-2023

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Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
		SECTOR			
		Tracking Number(s): 781252307638			
				USD Subtotal	2,151.00
				USD Total Tax	0.00
				USD Total	2,151.00
				USD Amount Due	2,151.00

TOWN OF AMHERST
2 MAIN STREET
AMHERST, NEW HAMPSHIRE 03031

Citizens Bank
54-153/114

71461

08/01/2023

2,151.00

TWO THOUSAND ONE HUNDRED FIFTY-ONE AND XX / 100

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13104 Collections Center Drive
Chicago, IL 60693



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Advanced Signatures



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removal attempts are made.

Microprinting • Microprint appears as dotted line
when viewed

Toner Adhesion Properties • Chemically, in paper bonds laser toner
to paper fibers with heat. Densiglo is
not a true adhesive.

Chemical Wash Detection Area • Any stains or discoloration in this area
may not cause detection attempts

Original Document Back Pattern • Discourages cut-and-paste alterations.

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Motorola Solutions, Inc.
 500 West Monroe
 Chicago IL 60661
 United States
 Federal Tax ID: 36-1115800

Transaction Number 8281722053		Transaction Date 23-SEP-2023		Transaction Total 8,900.00 USD	
P.O. Number QUOTE-1968234			P.O. Date 09-MAY-2023		Customer Account No 1000555477
Payment Terms Net Due in 30 Days				Payment Due Date 23-OCT-2023	
Bill To Address AMHERST POLICE DEPT ATTN: Accounts Payable 175 AMHERST ST AMHERST NH 03031 United States			Project No: USNH23D013WG Project Name: USNH23D013WG AAS Amherst PD NH		Ship To Address AMHERST POLICE DEPT 175 AMHERST ST AMHERST NH 03031 United States

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IMPORTANT INFORMATION

Ultimate Destination United States	Freight Terms: FREIGHT PREPAID Inco Term: CIF AMHERST,NH,US,INCOTERM S@ 2010	For all invoice payment inquiries contact AccountsReceivable@motorolasolutions.com Telephone: 800-247-2346 Fax: +1(631)883-4238
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Sales Order(s): 3202972860

SPECIAL INSTRUCTIONS / COMMENTS

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
1	SVC-ONS-400-AAS	VAAS MANAGED INSTAL,ONSITE,TRAIN,CONFIG SO Line #: 2.1 Fulfillment Date: 09-MAY-23	1	5,000.00	5,000.00
2	SVC-4RE-INS-100	IN-CAR SYSTEM INSTALLATION (PER UNIT CHARGE) SO Line #: 17.1 Fulfillment Date: 09-MAY-23	6	650.00	3,900.00

USD Subtotal	8,900.00
USD Total Tax	0.00
USD Total	8,900.00
USD Amount Due	8,900.00

Vendor # 0712

Batch # _____

Account # 01-5000-37-9800

Entered By ABC

Date 10/31/23

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2 MAIN STREET
AMHERST, NEW HAMPSHIRE 03031

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10/19/2023

8,900.00

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ORIGINAL INVOICE

Motorola Solutions, Inc.
 500 West Monroe
 Chicago IL 60661
 United States
 Federal Tax ID: 36-1115800

Transaction Number 1411033069		Transaction Date 22-SEP-2023		Transaction Total 19,337.16 USD	
P.O. Number QUOTE-1968234			P.O. Date		Customer Account No 1000555477
Payment Terms Net Due in 30 Days				Payment Due Date 22-OCT-2023	
Bill To Address AMHERST POLICE DEPT ATTN: Accounts Payable 175 AMHERST ST AMHERST NH 03031 United States			Ship To Address AMHERST POLICE DEPT 175 AMHERST ST AMHERST NH 03031 United States		
Project No: USNH23D013WG Project Name: USNH23D013WG AAS Amherst PD NH					

Visit our website at www.motorolasolutions.com

IMPORTANT INFORMATION

For all invoice payment inquiries contact
 AccountsReceivable@motorolasolutions.com
 Telephone: 800-247-2346
 Fax: +1(631)883-4238

Sales Order(s): USS102242775

SPECIAL INSTRUCTIONS / COMMENTS

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
1	AAS-M5-BWC-5YR	Equipment at Site: 0001 1000555477 175 AMHERST ST AMHERST NH 03031 United States M500 IN-CAR SYSTEM WITH V300 BODY WORN CAMERA AND COMMAND CENTRAL EVIDENCE - 5 YEARS VIDEO-AS-A-SERVICE (\$205 PER MON):13-Sep-2023:18-Jul-2024: Service From: 13-SEP-2023 Service To: 18-JUL-2024	6	2,089.68	12,538.06
2	SSV00S01450B	LEARNER LXP SUBSCRIPTION:13-Sep-2023:18-Jul-2024: Service From: 13-SEP-2023 Service To: 18-JUL-2024	6	0.00	0.00
3	AAS-BWC-5YR-001	V300 BODY WORN CAMERA AND COMMAND CENTRAL EVIDENCE - 5 YEARS VIDEO-AS-A-SERVICE (\$49 PER MON):13-Sep-2023:18-Jul-2024: Service From: 13-SEP-2023 Service To: 18-JUL-2024	13	499.48	6,493.29

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Payment Coupon

Transaction Number 1411033069	Customer Account No 1000555477	Payment Due Date 22-OCT-2023
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Transaction Total 19,337.16 USD	Amount Paid
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Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

Vendor # 0712
 Batch # 00010.10.2023
 Account # 01-5000-37-980
 Entered By AKL
 Date 10-18-23

AMHERST POLICE DEPT
 ATTN: Accounts Payable
 175 AMHERST ST
 AMHERST NH 03031
 United States

Vendor # _____
 Batch # _____
 Account # _____
 Entered By _____
 Date _____



Motorola Solutions, Inc.
 P.O. BOX 404059
 Atlanta GA 30384
 United States
 Please provide your remittance details to:
 US.remittance@motorolasolutions.com

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ORIGINAL INVOICE

Motorola Solutions, Inc.
 500 West Monroe
 Chicago IL 60661
 United States
 Federal Tax ID: 36-1115800

Transaction Number 1411033089	Transaction Date 22-SEP-2023	Transaction Total 19,337.16 USD	
P.O. Number QUOTE-1968234		P.O. Date	Customer Account No 1000555477
Payment Terms Net Due in 30 Days			Payment Due Date 22-OCT-2023

Visit our website at www.motorolasolutions.com

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
4	AAS-BWC-XFS-DOC	TRANSFER STATION (8 BAY) - 5 YEARS VIDEO-AS-A-SERVICE (\$30 PER MON):13-Sep-2023:18-Jul-2024: Service From: 13-SEP-2023 Service To: 18-JUL-2024	1	305.81	305.81
5	SSV00S01450B	LEARNER LXP SUBSCRIPTION:13-Sep-2023:18-Jul-2024: Service From: 13-SEP-2023 Service To: 18-JUL-2024	13	0.00	0.00
6	WGC02001-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA VAAS:13-Sep-2023:18-Jul-2024: Service From: 13-SEP-2023 Service To: 18-JUL-2024	13	0.00	0.00
7	WGC02001-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA VAAS:13-Sep-2023:18-Jul-2024: Service From: 13-SEP-2023 Service To: 18-JUL-2024	6	0.00	0.00
8	WGC02002-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS VAAS:13-Sep-2023:18-Jul-2024: Service From: 13-SEP-2023 Service To: 18-JUL-2024	6	0.00	0.00
Site NH Tax at 0% Site Total					0.00
					19,337.16
Total Tax NH 0.00				USD Subtotal	19,337.16
				USD Total Tax	0.00
				USD Total	19,337.16
				USD Amount Due	19,337.16

TOWN OF AMHERST
2 MAIN STREET
AMHERST, NEW HAMPSHIRE 03231

Citizens Bank
54-153/114

72088

10/26/2023

19,337.16

NINETEEN THOUSAND THREE HUNDRED THIRTY-SEVEN AND 16 / 100

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Text Address on Properties

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- Paper fibers and small characters visible when illuminated with UV light.

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- Discourages cut-and-paste alteration.

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Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Public Hearing, pursuant to RSA 31:95-b: III (a), for unanticipated moneys in the amount of \$10,000 or more

Department: Administration

Meeting Date: January 8, 2024

Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. Public Hearing Notice, Unanticipated Funds, One Time Bridge Payment, Dec 11, 2023
2. Letter, State of NH, ONE Time Bridge Payment

**Town of Amherst, NH
BOARD OF SELECTMEN**

NOTICE OF PUBLIC HEARING

**Barbara Landry Meeting Room, Town Hall – 2 Main Street
Monday January 8, 2023 6:30 PM**

Pursuant to RSA 31:95-b: III (a), the Amherst Board of Selectmen shall hold a public hearing in conjunction with its scheduled meeting for the purpose of accepting unanticipated money from the State of NH Dept of Transportation: a special one-time payment for municipally owned bridges in the amount of \$71,975.65.

All interested citizens are invited to attend the meeting.



*William Cass, P.E.
Commissioner*

**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**



*David Rodrigue, P.E.
Assistant Commissioner
Andre Briere, Colonel, USAF (RET)
Deputy Commissioner*

December 1, 2023

Peter Lyon, Chair of Selectboard
Town of Amherst
2 Main Street
Amherst, NH 03031

**Re: Amherst Special One Time Bridge Payment – in Accordance with House Bill 2
Payment for Maintenance, Construction and Reconstruction of Municipally Owned Bridges**

Dear Mr. Lyon:

The following is notification of a one-time bridge payment being made available to your municipality in State Fiscal Year 2024 based on the passage of House Bill (HB) 2 effective July 2023. HB 2 directs the Department to divide and distribute a \$10 million one-time payment between all New Hampshire municipalities that have municipally owned bridges per state definitions. Fifty percent (50%) of the distribution is based on your municipality’s percentage of statewide municipal bridge deck surface area and the remaining fifty percent (50%) of the distribution is based on your municipality’s percentage of statewide population. This one-time bridge payment is not related at all to the quarterly block grant aid payments that a municipality receives. This payment can only be used on the maintenance, construction, or reconstruction of municipally owned bridges. These are non-lapsing funds. No funds appropriated under this section shall be used to supplant locally budgeted and approved funds for bridge maintenance or construction. The funds appropriated in this section may be considered unanticipated money under RSA 31:95-b and may be accepted and expended pursuant to RSA 31:95-b, II through IV, whether or not a political subdivision has adopted the provisions of RSA 31:95-b.

This one-time payment is anticipated to be available to the Town of Amherst during the month of December 2023 as follows:

December 2023 Actual Bridge Payment: \$71,975.65

Happy holidays and please contact me at 271-6472 if you have any questions.

Sincerely,

C. R. Willeke

C. R. Willeke, PE
Municipal Highways Engineer
Bureau of Planning and Community Assistance

CRW/dmp



**Town of Amherst, NH
BOARD OF SELECTMEN
STAFF REPORT**

Title: Administrative Updates
Meeting Date: January 8, 2024

Department: Administration
Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

None



**Town of Amherst, NH
BOARD OF SELECTMEN
STAFF REPORT**

Title: BOS Action Items as of 12-29-23
Meeting Date: January 8, 2024

Department: Administration
Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. BOS Action Items 2024 as of 12-29-23

AMHERST BOS ACTION ITEMS

ITEM	CREATION DATE	DUE DATE	PERSONS RESPONSIBLE	NOTES
Send Clean Water Loan warrant article language to counsel	12/29/23	1/8/24	Dean, Debbie	Need proper language and need to determine if public hearing can be posted and held in a timely manner
Draft 7% 457(b) grant policy and obtain legal review	12/11/23	1/8/24	Dean, Peter	Confirm those electing NHRS can be excluded from 7% grant
Discussions re revision to Mont Vernon Ambulance Contract	6/26/23	1/8/24	Danielle, Dean	Report on MV position
Town Counsel opinion on Impact Fee Request to schools	12/4/23	1/8/24	Dean, Peter	
Update Capital Equipment Forecast Spreadsheets	12/11/23	1/8/24	Eric, Chief Conley	Reflect increased pricing for equipment. (AFR Complete, DPW to forward updated sheet to BOS)
BOS discuss Investment Policy	5/22/23	1/8/24	BOS	
Make inquiries re improving cell service in village	7/24/23	1/8/24	Peter, Danielle, Dean	Dean to inquire about process/agents to assist with company funded tower
Provide information re Impervious Surface Study for MS4 Efforts, NRPC contact	12/4/23	1/8/24	Eric	
Village streets design engineering contract status	8/28/23	1/8/24	Eric	Report Status to BOS
Begin Semiquincentennial Planning	9/25/23	1/8/24	Danielle	Update
Post Town Treasurer Position Availability	10/23/23	1/8/24	Danielle, Dean	
TF I private home well test results to assist BOS in decisions on potential connection to public water	5/8/23	1/22/24	Dean	Dean circulate Map (completed). State conclusion on "Fingerprint" determination by S-H/DES on wells.
Sanborn-Head Report/Recommendations re Fire Station Remediation	10/10/23	1/22/24	Dean	Status of Report/Recommendations. Preliminary Cost Estimate if possible
BOS discuss village truck traffic ban	5/8/23	1/22/24	Dean, Peter	Obtain Highway Safety Committee recommendations, including draft ordinance.
Chestnut Hill traffic study/Highway Safety status	11/6/23	1/22/24	Dean	Obtain Highway Safety Committee recommendations.
Request Withdrawal of server replacement expense from CRF	9/25/23	1/22/24	Debbie	
BOS discuss use of ARPA Funds	5/22/23	1/22/24	BOS	
Written request impact fee expenditure for Buck Meadow Engineering per policy	11/20/23	1/22/24	Craig	
Review of Town Common Usage Policy	12/11/23	1/22/24	BOS	
Provide recommendations on who should conduct assessment of Tower Truck	12/18/23	1/22/24	Chief Conley	
Status of TF I Property Quiet Title Effort	10/10/23	3/18/24	Dean	Court filing authorized. Check with T. Quinn re status
Advise BOS of Ambulance Usage and Cost information, separately for each of the three ambulances	5/8/23	5/1/24	Chief Conley	
Review Personnel Funded through -02 Account	12/11/23	6/10/24	Bill	BOS and Rec make decisions before next budget cycle
Civil Engineering on-Call Contract - Report on FY24 Usage	9/11/23	7/15/24	Eric	Compare usage of two awardees



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Re-Hire - Parks and Recreation
Groundskeeper

Department: Parks & Recreation
Department

Meeting Date: January 8, 2024

Staff Contact: Craig Fraley

BACKGROUND INFORMATION:

The Parks and Recreation Department would like to hire Roger Landry as our new full-time Groundskeeper to fill the vacant position. Roger has worked for the town in a few roles. He started as a seasonal parks crew member and was then hired on to be the part time-year-round parks crew member. Roger then accepted a full-time position with the Amherst DPW as he needed full-time work. Roger found that his passion was in Athletic Field Maintenance and not in DPW work. Since Amherst Parks and Recreation did not have a full-time position open, Roger went on and accepted a full-time job with the Groton School District in Groton, MA to be the outside Grounds keeper.

We really enjoyed Roger on staff at the Parks and Recreation Department and know him to be very dependable and hardworking. He is very familiar with our equipment and way of doing things but also brings his new knowledge from his last few years at the Groton School.

We had 4 candidates who applied for this position. A panel consisting of the Park Foreman, the DPW Road Foreman and the Recreation Department interviewed the three candidates, with Roger being the favorite of the three.

BUDGET IMPACT:

(Include general ledger account numbers)

Slight decrease in the Maintenance line.

POLICY IMPLICATIONS:

N/A

DEPARTMENT HEAD RECOMMENDATION:

I recommend we hire Roger Landry as the groundskeeper for Amehrst Parks and Recreation.

SUGGESTED MOTION:

I move we hire Roger Landry as the full-time Parks and Recreation Groundskeeper at Step 4 Grade 5, \$22.15 per hour.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. Landry PAR New
2. 20240103120202



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: New Hire: Building Inspector/Code Enforcement officer/Deputy Health Officer **Department:** Community Development Office
Meeting Date: January 8, 2024 **Staff Contact:** Nic Strong

BACKGROUND INFORMATION:

Bob Clark comes to us with many years of construction and home inspection experience. Recently he has been a part time building inspector for two local towns. He was the top candidate after interviews and I am very pleased to offer him the position and welcome him as part of the Community Development team.

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

I move to approve the hire of Robert Clark to the position of Building Inspector/ Code Enforcement Officer/ Deputy Health Inspector, grade 15, Step 9 at \$38.28 an hour, effective January 22, 2024.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. Bob Clark Cover Letter
2. Bob Clark Resume
3. Robert Clark job offer 12.19.23
4. Clark, Robert Hire 01.2024 - signed



Town of Amherst, NH BOARD OF SELECTMEN STAFF REPORT

Title: Payroll, AP and Minutes
Meeting Date: January 8, 2024

Department: Administration
Staff Contact:

BACKGROUND INFORMATION:

BUDGET IMPACT:

(Include general ledger account numbers)

POLICY IMPLICATIONS:

DEPARTMENT HEAD RECOMMENDATION:

SUGGESTED MOTION:

Payroll

PR1~ I move to approve one (1) FY23 Payroll Manifest in the amount of \$1,412.91 dated December 28, 2023, subject to review and audit.

Accounts Payable

AP1 ~ I move to approve one (1) FY23 Accounts Payable Manifest in the amount of \$37,348.13 dated December 18, 2023, subject to review and audit. (NH DMV)

AP2 ~ I move to approve one (1) FY23 Accounts Payable Manifest in the amount of \$327,111.19 dated December 21, 2023, subject to review and audit. (Vendors)

AP3 ~ I move to approve one (1) FY23 Accounts Payable Manifest in the amount of \$318,500.66 dated January 4, 2024, subject to review and audit. (Vendors)

AP4 ~ I move to approve one (1) FY23 Accounts Payable Manifest in the amount of \$3,146,219.00 dated January 2, 2024, subject to review and audit. (Schools)

Minutes

~ I move to approve the Board of Selectmen meeting minutes of December 11, 2023.

~ I move to approve the Board of Selectmen meeting minutes of December 15, 2023.

~ I move to approve the Board of Selectmen meeting minutes of December 18, 2023.

TOWN ADMINISTRATOR RECOMMENDATION:

ATTACHMENTS:

1. 2023.12.11 BOS_DRAFT - WRS Tracked Changes
2. 2023.12.15 BOS_DRAFT
3. 2023.12.18 BOS_DRAFT - WRS Tracked Changes



Town of Amherst, NH
BOARD OF SELECTMEN MEETING MINUTES
Barbara Landry Meeting Room
2 Main Street
Monday, December 11, 2023, 6:00PM

1 Attendees: Chairman Peter Lyon, Selectman Bill Stoughton, Selectman John D'Angelo,
2 Selectman Danielle Pray, and Selectman Tom Grella
3 Staff present: Jennifer Stover, Executive Assistant
4

5 **1. Call to Order**

6 Chairman Peter Lyon called the meeting to order at 5:58 p.m.
7

8 **2. Non-Public Session**

9 **2.1. NH RSA 91-A:3 II (I) Consideration of legal advice provided by legal**
10 **counsel, either in writing or orally, to one or more members of the public**
11 **body, even where legal counsel is not present.**
12

13 *A MOTION was made by Chairman Lyon and SECONDED by Selectman Stoughton to enter*
14 *into Non-Public Session at 5:59pm, per NH RSA 91-A:3 II (I) Consideration of legal advice*
15 *provided by legal counsel, either in writing or orally, to one or more members of the public*
16 *body, even where legal counsel is not present.*

17 *Roll Call Vote: Lyon -aye; Grella – aye; Stoughton – aye; Pray – aye; and D'Angelo – aye;*
18 *5-0-0; motion carried unanimously.*
19

20 **Other persons present during nonpublic session:**

21 Town Administrator Dean Shankle
22 Attorney Mark Broth
23 Finance Director, Debbie Bender
24

25 The Board discussed counsel's advice regarding police collective bargaining issues. No votes
26 were taken, and no final decisions were made.
27

28 *A MOTION was made by Chairman Lyon and SECONDED by Selectman Stoughton to exit*
29 *Non-Public Session.*

30 *Roll Call Vote: Lyon -aye; Grella – aye; Stoughton – aye; Pray – aye; and D'Angelo – aye;*
31 *5-0-0; motion carried unanimously.*
32

33 The Board re-entered public session at 6:36 pm.
34

35 **3. Pledge of Allegiance – led by Jeanne Ludt**
36

37 **4. Citizen's Forum**

38 None at this time.

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5. Public Hearing

5.1. RSA 31:95-b:III (a), Unanticipated Money

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Stoughton to move into a Public Hearing per RSA 31:95-b:III (a), Unanticipated Money.

Vote: 5-0-0; motion carried unanimously.

Town Administrator Shankle explained that this is an unanticipated \$94,204.42 Block Grant funding from the DOT for the Highway Department. This funding can be used on roads but cannot be used to supplant budget funding.

There was no public comment at this time.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella to close the Public Hearing.

Vote: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to accept the unanticipated revenue of \$94,204.42 from the State of NH and expend the same.

Vote: 5-0-0; motion carried unanimously.

6. Scheduled Appointments

6.1. Conservation Commission, Rob Clemens: Proposed Warrant Article presentation

Rob Clemens, Amherst Conservation Commission (ACC), presented to the Board regarding the proposed warrant article for open space acquisition funding. The warrant article currently increases the amount requested to \$10M. This was done after consultation with the Finance Office. This would lead to \$1M in the first year in terms of finance costs, which translates to a tax impact of \$0.42. The reason for the increased request is simply a recognition of the increase in value of real estate here in Amherst and the desire to acquire large parcels, should they become available. The reasons for the cost increase are largely associated with current interest rates. In terms of what the ACC has accomplished in the last three years, the group has successfully conserved over 240 acres of open space, mostly associated with the Curran and Clearview properties. The cost of the approved 2021 bond authority total was \$6M. The ACC's Conservation Fund kicked in an additional \$1.1M to cover both acquisition and initial financing costs. Presently, there are properties proposed for development in Amherst totaling over 500 acres consisting of over 100 residences proposed. The ACC feels strongly that the opportunity to preserve open space while development in Town continues is an important balance.

Selectman Stoughton stated that he is having trouble with the request this year, though he is a large proponent of conserving open space. A \$0.42 increase in the tax rate is more than a 10% increase in municipal taxes. He does not believe he can support this in front of the voters. He encouraged the ACC to pursue this in a future year and at a scaled down amount.

85 In response to a question from Selectman Grella, Rob Clemens stated that Town Counsel
86 advised the ACC not to tie their hands by including a max amount to spend in each year. This
87 is proposed for a five-year maximum bond authority.
88

89 Selectman D'Angelo noted that the recent purchases were not for only \$6M; the ACC added
90 \$1.1M in Conservation Funds and the Amherst Land Trust (ALT) kicked in \$825,000. The
91 Town actually spent approximately \$8M to get that land conserved. Thus, asking for \$10M is
92 not necessarily unreasonable. If the Town actually spent \$10M on land acquisitions, it would
93 increase the Town's debt by \$1M a year for the next 20 years. While he is not sure he can
94 support this to the townspeople this year, he also noted that residents have said that they want
95 more land conserved and this is hard to do without money. He suggested a smaller number or
96 waiting until a future year. Also, as there is no limitation proposed on how fast to spend the
97 \$10M, the Town has to be prepared to pay principal and interest on the whole sum in the first
98 year. Reducing this cost could make a difference.
99

100 Selectman Pray agreed that this may not be the right year for this request. The Town has
101 expressed interest in preserving open space, but this article may need to be considered based
102 on what else is on the ballot at the time. She asked if the ACC has considered this. Rob
103 Clemens stated that the ACC did consider this, but looked at the potential land considerations
104 and decided it was not the right time to wait on this.
105

106 Chairman Lyon noted that it is the Board's role to decide if the Town can afford this, and it
107 may just be too much for this year.
108

109 Jeanne Ludt, 3 School Street, stated that she is fully in support of purchasing land to take it
110 out of development. The ACC has done a terrific job pursuing this endeavor.
111

112 Tom Silvia, Ways & Means, asked if other landowners approached the Town to sell after the
113 last bond authority was used up. Rob Clemens explained that the ACC was approached by
114 several people who were interested in preserving parcels. Current developers seeking options
115 could be motivated by this funding.
116

117 Rob Clemens asked if the Board would support this article if the first year's amount was
118 reduced for a tax impact. Chairman Lyon stated that he believes the ACC should take a step
119 back from this request for a year.
120

121 Selectman Stoughton stated that the current proposed budget has a 9.4% increase, before
122 considering the impact of warrant articles. He is having a hard time including more items in
123 this amount.
124

125 Rob Clemens noted that the ACC would continue to pursue LUCT and other funding sources
126 including grant opportunities.
127

128 **6.2. Chris Buchanan, Bicycle/Pedestrian Committee**

129 Chris Buchanan, Chair of the Bicycle & Pedestrian Advisory Committee, explained that he
130 previously came before the Board to discuss that the NH Department of Transportation is

131 offering to fund 80% of a State 10 Year Plan project in Town, a rail trail running from Birch
132 Park to Walnut Hill Road with a spur to the Meeting Place Plaza. Regarding if the State may
133 require the Town to use eminent domain if there were a deadlock with easement acquisitions,
134 the State would not require that. The project would likely span four years. The State has
135 agreed to cover 80% of the project even with inflation. He worked with engineers from VHB
136 to get an updated budget for the scale of this project, and the total project cost would be
137 \$1.68M over the course of four years. This would result in an NH DOT match of \$1,346,400
138 requiring a \$336,600 local match over the course of those four years. Furthermore, regarding
139 that local match, the Bean Foundation has issued an award to the Town to help offset local
140 match costs, for \$70,000. There is also a tentative offer from a philanthropist in Town, who is
141 waiting to hear the Town's commitment to the project before revealing what they would like
142 to contribute to the local match. The Committee met with the New Hampshire Community
143 Development Finance Authority, which utilizes Business Enterprise Tax Offset Credits, and
144 they gave a very positive reception to an application in June for additional local match offsets.
145 The Committee may submit an application for \$150,000. The Committee is also seeking a
146 general fundraising campaign, partnered with the Amherst Community Foundation to raise
147 additional money to offset the local match. Also, DPW Director Slosek asked DOT if
148 delaying the project until March would stop the project from moving forward and the DOT
149 said this would be acceptable with the timeline.

150

151 Selectman Grella asked if the proposed spur to Meeting Place has been approved by the
152 owner. Chris Buchanan explained that this has not yet been broached. The spur would lead
153 from land that is owned fee simple by the Town, across wetlands, to approach the rear of the
154 property. These conversations would likely occur during the first three years of the project.

155

156 In response to a question from Selectman D'Angelo, Chris Buchanan explained that the Town
157 would have to enter into an agreement with DOT to move forward with the project. The DOT
158 is offering the ability to move forward with this today. There is a timeline that an agreement
159 would need to occur within the next several months, in order to receive the 80% match.
160 Chairman Lyon stated that the Town can get out of the agreement due to certain items, such as
161 right of way issues, but financing issues are not one. The Board could decide to put a
162 referendum article on the ballot in March, in order to get a sense from the Town to pursue
163 this.

164

165 Selectman Pray stated that she likes the idea of the referendum article.

166

167 Selectman Stoughton asked what would happen if the Town were at a standstill with easement
168 acquisitions along the route. Chris Buchanan stated that he believes the best solution with
169 long-term projects such as this is to build what one can when one can. Over time property
170 owners and attitudes may change. Selectman Stoughton stated that he believes, if the Town
171 agrees to move forward with the project, it should be completed, and that may require eminent
172 domain. He agreed that the Town needs to weigh in on this project. He suggested possibly
173 removing the proposed \$20,000 from the budget and including it in the referendum article.

174

175 Will Ludt, 3 School Street, stated that the NRPC TTAC Committee will be voting tomorrow
176 on the amendment to move the funding for the engineering up from 2026 to 2024. He believes
177 the request that the State move this funding will likely pass. This then makes the Board's vote

178 on this item critical. Chris Buchanan explained that the vote will create the NH DOT
179 reimbursement line in 2024.

180
181 Will Ludt and the Board thanked Chris Buchanan for all that he has done for the Town, in
182 light of his new position with the Air Force. He asked who will carry on the work for the
183 Bicycle & Pedestrian Advisory Committee. There needs to be a succession plan in place.
184 Chris Buchanan stated that he believes another member of the Committee will step up.

185
186 Mark Bender, 20 Grater Road, asked how many property owners are involved in this project.
187 Chris Buchanan stated that there are approximately three residential and one commercial
188 owner are involved.

189

190 **7. Administration**

191 **7.2. FY25 Budget Draft #3 – *The Board addressed this item at this time.***

192

193 Debbie Bender, Finance Director, reviewed the third draft of the budget with the Board. The
194 current budget shows a 9.4% increase in expenses.

195

196 Selectman D'Angelo noted that decisions still need to be made regarding healthcare. He asked
197 about the percent increases in the budget for the last three years. It was noted that last year
198 was 2.4% and the year before was 4.25%. Selectman D'Angelo noted that inflation increased
199 by a combined 12% over those years. The Town has fallen behind in keeping up with
200 inflation. If the voters believe that they are getting the same services they were getting three
201 years ago, they are mistaken because the Town has not kept up with inflation. At some point,
202 the Town needs to bite the bullet and do that.

203

204 In response to a question from Selectman Pray, Debbie Bender stated that the retirement costs
205 in the budget are approximately \$300,000.

206

207 Selectman Stoughton agreed that Selectman D'Angelo is correct about inflation, but he would
208 still prefer to find places to save in the budget.

209

210 Selectman Stoughton noted that there are two Recreation Department positions that he is
211 considering, the Recreation Supervisor and a part time Administrative Assistant. The
212 Recreation Coordinator is currently paid for out of the Town budget. The Admin Assistant is
213 paid for out of the -02 Revolving Fund and so the cost does not show up on the Town budget.
214 He asked the Finance Director to consider swapping the funding source for the two positions,
215 as the Recreation Supervisor likely spends time on the Recreation programs, which is what the
216 -02 Revolving Fund was set up to fund. Whereas the Admin position likely should be in the
217 Town budget. The net difference is approximately \$25,000 of savings for the swap. Craig
218 Fraley, Recreation Director, explained that his Department has a number of projects coming
219 up to consider. The Department has approximately \$250,000 of deferred maintenance costs
220 over the next couple of years. He plans to fund these out of the Revolving Fund but there
221 needs to be the appropriate funding there to complete them, which may be difficult with the
222 proposed swap.

223

224 Craig Fraley stated that the Department can only have two of these three items: it can stabilize
225 taxes and fees, provide a high level of service, or add more services. The Department cannot
226 do more with less. Selectman Stoughton stated that there is a line between the -02 Fund and
227 the budget. Things that should be paid for by the budget, such as some of the maintenance
228 work, should be requested for in the budget. The Recreation Supervisor position is exactly
229 what the -02 Fund was set out for. Craig Fraley stated that the employee is not running the
230 programs but doing all of the administrative work for the programs. This is a more costly
231 position. The Department is subsidized by the Town. Taxpayers are not asked to pay for
232 Joshua's Park, but they are being asked to pay for the Recreation Supervisor position.
233 Selectman Stoughton stated that the park likely should be paid from using taxpayer funds, and
234 he believes this would be supported by the Town. Craig Fraley stated that he would hate for
235 the budget not to get passed and Joshua's Park to then close. Selectman Stoughton stated that
236 everyone would hate that, and everyone should work together to make sure that does not
237 happen, but funding the Recreation Supervisor through the budget is not the way to make that
238 happen. There is precedent for the position to be funded through the -02 Fund. Craig Fraley
239 stated that the person could be out of a job if the Department does poorly one year. This is a
240 tough position to put someone in. Selectman Stoughton agreed that no employee should be put
241 in that position, and if that was a possibility he would hope this would be brought before the
242 Board for help.

243

244 Selectman D'Angelo noted that the swap would change the funding source for the positions,
245 but the Department may then come to the Board asking to add \$25,000 to its budget in order
246 to do more of the maintenance work it has planned. This would lead to a wash in the budget.
247 The only way this could be a minor improvement on the Town budget is if the Board
248 shortchanges the Department on its programming budget and tell it to do with \$25,000 less
249 each year for the next however many years. He is not prepared to do that, as the Department's
250 programs are valuable to the Town.

251

252 Selectman Pray stated that she does not want to reduce the Rec Department's budget simply
253 because there are needs in other areas of the budget. This could be a conversation outside of
254 budget season.

255

256 Selectman Grella asked how field rentals, specifically at the High School, are going. Craig
257 Fraley stated that he is unclear what the School has in the account for this. The Rec
258 Department usually gives between \$15,000-\$20,000/ year to the account, and it was originally
259 expected that the Department would give approximately \$30,000-\$35,000/year. Selectman
260 D'Angelo noted that for the last 2-3 years there has been a school warrant article for a fund to
261 buy the next turf field, which has passed each year.

262

263 Chairman Lyon stated that he would like to fund savings but would like to defer this proposal
264 at this time.

265

266 Chairman Lyon stated that he would like to consider the extra \$200,000 for road
267 reconstruction funding in the budget. He noted that the Town just received \$94,000 of
268 unanticipated revenue for road construction. He suggested using that funding and cutting
269 \$100,000 from this budget line. Debbie Bender noted that the \$94,000 is non-lapsing for at
270 least two years. Selectman D'Angelo stated that last year when the Board chose not to put the

271 \$100,000 increase in this budget line, he predicted that this year it would be too reluctant to
272 increase it by \$200,000 to stay on the plan. He stated that the Board is again trying to find a
273 gimmick to not increase the budget by \$200,000 as planned and proposing to kick the can
274 down the road. This will lead to exactly the same problem in next year's budget. The Board
275 will at some point have to fulfill its promise to the Town to fix the roads. He is reluctant to
276 allow the unwillingness to increase the budget to sink the Town into a deeper hole. Chairman
277 Lyon stated that this is not a deeper hole, as it is the same \$100,000.

278
279 DPW Director Slosek noted that the unanticipated funds can be spent, not just for roads, but
280 anything road related. There is an issue in the Department's Vehicle Replacement Plan, as a
281 2% inflation rate per year was built in, but he just found out that the same trucks proposed to
282 be purchased are now selling for approximately \$230,000 instead of the \$165,000 planned.
283 The initial plan for the extra Block Grant funding was to put it towards purchasing an
284 excavator. There are two components to maintaining the Town's roads: road reconstruction
285 efforts, and road maintenance. The Town's current equipment is not sufficient to maintain the
286 roads. He deferred to the Board but asked that this be considered.

287
288 Selectman Pray stated that she would like to look at other alternatives for the excavator. She
289 believes taxpayers would like to have \$100,000 removed from the budget at this time.

290
291 Selectman Stoughton stated that he believes it is important to fund the road work. The Board
292 did that last year and would do it this year, but not entirely with tax money. The Board would
293 increase the budget for this by \$100,000 of tax money this year and the balance with the extra
294 Block Grant money. It is important to show the voters that the Board is working as hard as
295 possible to get to a reasonable budget. This change would lead to a 6.3% increase in the
296 budget. In terms of additional sources for purchasing an excavator, there is \$25,000 in impact
297 fees that could be used.

298
299 Diane Layton, Ways & Means, asked if there is a mutual aid program with other towns that
300 could help the Town. DPW Director Slosek stated that this is an option available, but other
301 towns use their equipment as a primary tool. A backhoe is extremely slow and not appropriate
302 to do the work it is being used for. An excavator is needed and has been planned for. Debbie
303 Bender noted that a lease purchase agreement could be used for partial funding for equipment.

304
305 Chairman Lyon stated that, regarding the increase in the vehicle prices, the Board could
306 consider changing the contribution to the CRF to better reflect the updated pricing.

307
308 Tom Silvia, Ways & Means, asked about the cost of the retirement system. Debbie Bender
309 stated that, if every employee was to join, the estimate would be approximately \$300,000. It
310 will likely be some portion of this amount. The best guess is that 40% will move to NHRS and
311 60% will stay with the existing system.

312
313 Tom Silvia stated that the Board has tried to craft the budgets to undercut inflation. The Board
314 could consider where the budget is going moving forward. In order to reduce the increase in
315 the budget to somewhere around 4%, this would require substantially cutting into Town
316 services. A 9% increase is difficult to swallow but might be what is needed this year.

317 Chairman Lyon agreed but stated that he worries that the average voter sees a number and
318 uses it as a deciding point.

319
320 Steve Boczenowski, Ways & Means, stated that the Committee would like to know the best
321 guess net increase in the budget for moving to NHRS.

322
323 The Board agreed to discuss the retirement system item.

324
325 Selectman D'Angelo stated that he believes the Town needs to move to the NH Retirement
326 System, as it is apparently unable to hire mid-career people for municipal work. The Town
327 can hire people that already have their retirement figured out. The Town needs to move
328 toward this, no matter the cost.

329
330 Selectman Pray stated that she would not vote to go with NHRS, as the cost to the employee
331 and to the Town is too high for what is received. In the NHRS system, the employee pays 7%
332 and the 13.53% that the Town pays does not go to the employee. The 7% from the employee
333 is mandatory and the Town's portion does not go in there. The Town is currently giving
334 employees a 5.5% match, though not everybody participates. She is proposing that the Town
335 put 8% into the 457b plans and employees would not have to match it. Employees can choose
336 to contribute more but would not have to match the 8%. If the Board votes for the NHRS, the
337 Town could still do the 8%. The Town would have to pay 13.53% and 10.5% of that is for an
338 unfunded liability that goes to FY39. She believes the 60/40 split would be higher, with more
339 employees moving toward the NHRS, if the Board votes that way.

340
341 Selectman Stoughton stated that he does not believe that NHRS is a better deal for an
342 individual employee than the current 457b plan, given the amount of money that the employee
343 and the Town have to put into NHRS. However, the biggest challenge in this Town to
344 providing services is filling vacancies, both the ones that currently exist and the ones that are
345 coming over the next couple of years. The Town's employee ranks are very senior, and the
346 Town is asking people to stay on longer and delay retirement. The Town has been unable to
347 fill very important openings and there is a cost to that. There is currently a tight labor market,
348 and the Town is boxing itself out of that that by not being in NHRS. However, he agrees with
349 Selectman Pray's idea of increasing the 457b portion that the Town pays to 8%. He does not
350 want to incentivize current employees to join NHRS. That would be terribly expensive for the
351 Town and not a good financial deal for the employees as compared to Selectman Pray's
352 suggestion. He would also only support joining NHRS if the Board agrees on changes to the
353 health insurance that reduce the cost to the Town and to the employee of that insurance over
354 time.

355
356 Selectman Grella agreed with Selectman Pray and Selectman Stoughton.

357
358 Chairman Lyon stated that the Town will be in a position to hire some high-level positions in
359 the next few months. The Town needs to hire people with experience for these positions and
360 there is only one way to compete for these workers, and that is to offer NHRS. To minimize
361 current employees moving over, Selectman Pray's suggestion is a great one.

362

363 Steve Boczenowski, Ways & Means, supported Selectman Pray's suggestion regarding the
364 8%. He believes the Town needs to do what it can to incentivize employees.

365
366 Tom Silvia, Ways & Means, stated that he spoke with three Department Heads who all
367 discussed how difficult hiring is at this time. They all felt NHRS would allow for hirings. He
368 is supportive of the approach discussed by the Board.

369
370 Russ Hodgkins, Ways & Means, stated that the Town's limitation is that it will be all-or-
371 nothing if it joins NHRS. A consideration may be approaching the State regarding changing
372 the RSAs to allow for a 457b to be offered, along with NHRS.

373
374 Mark Bender, Grater Road, stated that, when he worked for Milford, he was happy to find
375 they had the NHRS' defined benefit retirement plan. This can be a significant part of
376 retirement. It is difficult to recruit for municipal jobs and it is even harder when a Town is not
377 in the NHRS. He personally knows people who have not applied for jobs in Amherst, because
378 the Town is not part of NHRS. He suggested the Town supply good health insurance and the
379 NHRS to employees.

380

381 **7.1. Health Insurance**

382

383 The Board discussed the health insurance budget discussion item.

384

385 Selectman Stoughton stated that the current insurance offered is a very expensive plan, to both
386 the town and employees. The plan provides coverage with very little out of pocket expense to
387 the employee. The Town plans to continue to offer that plan for current employees.

388 Employees currently pay a 13% premium for that plan, and the proposal is to increase that to
389 16%. This is not out of line with other towns. The Town would also offer a new high
390 deductible plan that is coupled with a health savings account (HSA). The premium share on
391 that plan would be 10%, at a substantial savings. However, it has a high deductible of \$2,000
392 for a single person and \$4,000 for two person/family. In order to offset that, the Town would
393 match contributions to the HSA, which can be used to pay for deductible expenses. The Town
394 would match dollar for dollar up to \$1,000 for an individual and up to \$2,000 for two
395 person/family plans. This type of plan is very common in private industry, with some towns
396 only offering the HSA type of plan. This would have significant savings for individuals and
397 the Town. If no employees chose the HSA, there would be savings to the Town of
398 approximately \$26,000-\$27,000. If five employees switched to the HSA, the Town savings
399 would be approximately \$37,000. If addition, when new employees join the HSA plan, the
400 savings increase again. Eventually, if everyone joined, the savings to the Town would be
401 approximately \$270,000. If an employee signs up for Medicare Part A, they are not eligible to
402 contribute to the HSA. For those on Medicare, something different may be worked out. The
403 best case financially for the Town is for employees to take the buybacks offered, and the
404 Town is proposing to increase these by a bit.

405

406 Jennifer Stover stated that there is still a question regarding employees currently on the Town
407 insurance who turn 65. It is unclear if this would be a qualifying event. Selectman Stoughton
408 stated his understanding that, if an employee has appropriate coverage from the Town, that

409 person does not have to immediately enroll in Medicare upon turning 65 and there is no
410 penalty for not signing up later as long as all of the rules are followed, and coverage is
411 maintained. Staff should discuss this with the insurance broker.

412

413 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to*
414 *amend the Town's Health Insurance offerings as described in the packet materials, to be*
415 *effective July 1, 2024.*

416 *Vote: 5-0-0; motion carried unanimously.*

417

418 *Please find the Health Insurance information as follows:*

419 *The town is proposing to amend its health insurance offerings for the plan year beginning in*
420 *July 2024 as follows:*

421 *Participants in the town's currently offered health insurance plan, HMO Super \$25 \$500, may*
422 *continue in that plan. The percentage of premium paid by the employee will increase from the*
423 *13% currently to 16%. The town will continue to offer its current Health Reimbursement*
424 *Arrangement in connection with this plan.*

425

426 *All new participants in town-offered health insurance (all new employees qualifying for health*
427 *insurance coverage and current employees not presently participating in town-sponsored*
428 *health insurance) will be offered the HMO HSA \$2000 plan. Participants in the town's*
429 *currently offered health insurance plan, HMO Super \$25 \$500, also may elect to switch to the*
430 *HMO HSA \$2000 plan. The percentage of premium paid by employees for this plan will be*
431 *10%. Employees who contribute to a Health Savings Account in connection with this plan will*
432 *have a dollar for dollar town match of their HSA contributions up to \$1000 for single*
433 *coverage or up to \$2000 for two-person or family coverage. Participants with coverage under*
434 *this plan do not qualify for Health Reimbursement Arrangements or Flexible Spending*
435 *Accounts.*

436

437 *Employees who qualify for town-sponsored health insurance but decline that coverage and*
438 *obtain coverage elsewhere will continue to receive an "opt-out" payment.*

439

440 *Those payments will increase in July 2024 to \$333.34 monthly (single), \$625 (two person), or*
441 *\$833.34 (family).*

442

443 There was discussion regarding the retirement system. Four Board members were in favor of
444 the Town joining NHRS, with the caveat that the Town contribute 8% to employee 457b plans
445 without requiring a match. It was noted that this proposal would need to be confirmed through
446 the proper channels. Selectman Pray stated that, though she is against the Town joining
447 NHRS, she would still support the 8% contribution as discussed, even if the Board votes to
448 join NHRS.

449

450 The Board discussed swapping the Recreation Department positions within the budget and -02
451 Revolving Fund, as previously discussed. There was not consensus to move forward with this
452 proposal at this time. Selectman Stoughton stated that, regardless of savings to the budget, he
453 believes this is the right thing to do.

454

455 The Board discussed removing \$100,000 from the Road Reconstruction budget in order to
456 backfill this amount with the unanticipated Block Grant funds recently received. There was
457 consensus to move forward with this proposal, with Selectman D'Angelo against.

458

459 Chairman Lyon noted that there will be conversations about the EMS pay budget at the next
460 Board meeting.

461

462 **7.3. 2024 Proposed Warrant Articles**

463

464 The Board discussed the proposed Warrant Articles. There was agreement to not include an
465 Open Space Article on the warrant. The proposed Multimodal CRF article for \$75,000.
466 Selectman Stoughton stated that he is in favor of this article but suggested an additional
467 referendum article regarding the future proposed work on the rail trail. This would allow the
468 Board to then decide in March whether or not to fund the matching amount for the project.
469 The Assessing CRF article is proposed at \$25,000 as in the past. The Bridge
470 Repair/Replacement CRF article has been increased to \$250,000 as a way to prepare for a
471 future project that may well increase in price again. The Police Chief requested that the
472 Communications CRF increase to \$40,000 as a result of increasing costs for large scale capital
473 equipment items. The DPW Vehicles and Equipment CRF is requested at the same amount as
474 last year. There was discussion regarding potentially increasing this item based on increased
475 costs of equipment, as previously discussed with the DPW Director. It was noted that the Fire
476 Rescue Equipment CRF article has been increased to \$297,000.

477

478 There was discussion regarding another potential article to fund a ladder truck purchase. Fire
479 Chief Conley explained that the existing truck is scheduled for replacement in 2027, but there
480 needs to be consideration as to the time it takes to build and obtain the new equipment. There
481 was discussion regarding updating the equipment and vehicle replacement cost spreadsheet.
482 The Board agreed to draft an article for \$1.75M for further discussion.

483

484 Mark Bender asked if Milford and Amherst could share a ladder truck. Fire Chief Conley
485 explained that this becomes difficult in terms of storage, maintenance, and crew members
486 available.

487

488 It was noted that the proposed Community Power article has zero budget impact. The
489 Baboosic Lake Community Septic System budget will also need to be an included article.
490 Police Collective Bargaining Agreement will also need to be included.

491

492 Selectman Stoughton stated that the cost of the proposed warrant articles so far, aside from the
493 ladder truck, is approximately \$1.1M, \$375,000 more than last year or a 51% increase.

494

495 Town Administrator Shankle stated that Sanborn Head has met with the State regarding PFAS
496 items in Town. He will follow up on this item tomorrow.

497

498 **8. Staff Reports**

499 None at this time.

500

501 **9. Approvals**

502 None at this time.

503

504 **10. Action Items**

505 The Board reviewed its new action items.

506

507 **11. Old/New Business**

508 Selectman Stoughton stated that he presented to students at the Loomis Chaffee School
509 regarding the Town Meeting form of government.

510

511 **12. Adjournment**

512

513 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Stoughton to*
514 *adjourn the meeting at 9:21pm.*

515 *Vote: 5-0-0; motion carried unanimously.*

516

517 **NEXT MEETING: December 18, 2023**

518

519

520

Selectman Bill Stoughton

Date



Town of Amherst, NH
BOARD OF SELECTMEN MEETING MINUTES
Barbara Landry Meeting Room
2 Main Street
Friday, December 15, 2023, 1:00PM

1 Attendees: Chairman Peter Lyon, Selectman Bill Stoughton, Selectman John D'Angelo,
2 Selectman Danielle Pray, and Selectman Tom Grella

3
4 **1. Call to Order**

5 Chairman Peter Lyon called the meeting to order at 1:00 p.m.

6
7 **2. Non-Public Session**

8 **2.1. NH RSA 91-A:3 II (l) Consideration of legal advice provided by legal counsel,**
9 **either in writing or orally, to one or more members of the public body, even**
10 **where legal counsel is not present.**

11 **2.2. NH RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any**
12 **public employee or the disciplining of such employee, or the investigation of any**
13 **charges against him or her, unless the employee affected (1) has a right to a**
14 **meeting and (2) requests that the meeting be open, in which case the request shall**
15 **be granted.**

16
17 *A MOTION was made by Selectman Pray and SECONDED by Selectman D'Angelo to enter*
18 *into Non-Public Session at 1:02pm, per NH RSA 91-A:3 II (l) Consideration of legal advice*
19 *provided by legal counsel, either in writing or orally, to one or more members of the public*
20 *body, even where legal counsel is not present, and NH RSA 91-A:3 II (a) The dismissal,*
21 *promotion, or compensation of any public employee or the disciplining of such employee, or*
22 *the investigation of any charges against him or her, unless the employee affected (1) has a*
23 *right to a meeting and (2) requests that the meeting be open, in which case the request shall*
24 *be granted.*

25 *Roll Call Vote: Lyon -aye; Grella – aye; Stoughton – aye; Pray – aye; and D'Angelo – aye;*
26 *5-0-0; motion carried unanimously.*

27
28 **Other persons present during Non-Public Session:**

29 Debbie Bender

30 Poice Chief Anthony Ciampoli (approximately 1:18 PM-1:30 PM)

31 Attorney Mark Broth (exited at 2:05 PM)

32
33 *Selectman Grella exited the meeting at 2:00 PM.*

34
35 The Board discussed counsel's advice regarding police collective bargaining issues and
36 regarding impact fees. The Board also discussed compensation for an employee. No votes
37 were taken and no final decisions were made.

38 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to exit*
39 *Non-Public Session.*
40 *Roll Call Vote: Lyon -aye; Stoughton – aye; Pray – aye; and D'Angelo – aye;*
41 *4-0-0; motion carried unanimously.*

42
43 The Board re-entered public session at 2:53 pm.

44
45 **3. Adjournment**

46
47 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to*
48 *adjourn the meeting at 2:52pm.*
49 *Vote: 4-0-0; motion carried unanimously.*

50
51 **NEXT MEETING: December 18, 2023**

52
53 _____
54 *Selectman Bill Stoughton* *Date*



Town of Amherst, NH
BOARD OF SELECTMEN MEETING MINUTES
Barbara Landry Meeting Room
2 Main Street
Monday, December 18, 2023, 6:00PM

1 Attendees: Chairman Peter Lyon, Selectman Bill Stoughton, Selectman John D'Angelo,
2 Selectman Danielle Pray, and Selectman Tom Grella
3 Staff present: Jennifer Stover, Executive Assistant
4

5 **1. Call to Order**

6 Chairman Peter Lyon called the meeting to order at 6:30 p.m.
7

8 **2. Pledge of Allegiance** – led by Rand Peck.
9

10 **3. Citizen's Forum**

11
12 Kyle Aspinwall, 18 Holly Hill Drive, stated that there was Board discussion regarding
13 potential cuts to the Police Department at its December 4th meeting. The current Department
14 has 19 officers, but there have not been more than 16 officers on hand due to injuries and
15 other items. The U.S. Department of Justice recommendation is a 1.8 officers per thousand
16 population. Thus, the Town should have 21 officers based on its population. The suggestion
17 by some Board members that the Department budget could be cut is ill conceived and ill
18 advised. The suggestion to also cut the Department's vehicle budget is a false dichotomy as
19 the vehicles need maintenance and replacement often due to use. There are currently three
20 openings in the Department and there will likely not be many applicants.
21

22 John Bement, 9 Courthouse Road, stated that, as a Village resident, he has concerns regarding
23 the recently held German Christmas Market. The event caused there to be streets blocked with
24 parking and traffic. Within the regulations, there is no mention of impact fees for large events
25 or cleanup costs for the Green. The event lasted all day, unlike the Fourth of July events,
26 which clear out quickly. The event size could be unpredictable moving forward and the Town
27 and local residents could be left bearing the impacts.
28

29 Jeanne Ludt, 3 School Street, commented on the proposed No Through Trucking Policy and
30 echoed Mr. Bement's concerns regarding the German Christmas Market.
31

32 Will Ludt, 3 School Street, asked that the Board consider Lyndeborough Road in its
33 discussions regarding the No Through Trucking Policy.
34

35 Randy Peck, 92 Boston Post Road, voiced support for the No Through Trucking Policy.
36

37 Dennis Wheeler stated that he does not believe anyone who drives a truck wants to travel the

38 Mont Vernon hill to/from Amherst. All items in the stores that people purchase were brought
39 there via trucks.

40
41 Kevin Grasset, 75 Merrimack Road, agreed with Mr. Wheeler. He noted that truckers pay to
42 use the roads. He asked what the average speed is of trucks that travel through the Village.
43 There will be an impact in cost if trucks have to travel further around.

44
45 Rand Peck stated that he is sure the trucks coming through the Village are traveling closer to
46 40-45mph and many of them use their jake breaks.

47
48 Doug Chabinsky, 89 Boston Post Road, stated that he would have more sympathy if the trucks
49 were doing the speed limit, but most are doing more than 35 mph. On any given day, over 100
50 18-wheeler trucks pass his house. NRPC and the Village Streets Study Committee both
51 recommended a No Through Trucking Policy for both Boston Post Road and Lyndeborough
52 Road.

53

54 **4. Board of Health**

55 **4.1. Waiver Requests re: Septic System Map 25 Lot 87 & 88, Norton Street**

56

57 Spencer Tate, Meridian Land Services, stated that abutter notifications were sent to all
58 abutters via certified mail since the last meeting. Regarding the surrounding wells, Map 25-
59 89, has a drilled well with a sanitary cap and complies with separation distances.. Map 25-86
60 has a drilled well with a cap, Map 25-85 has a drilled well with a sanitary cap installed which
61 was installed after 1989. The well radius for this is truncated at the lot line. There was a
62 previously observable well in the right of way, but it is no longer observable and there is no
63 other record of it. A waiver is requested from the separation to the offsite well on Map 25-85.
64 A drilled and cased well is proposed to be used for the site in question.

65

66 There was no public comment at this time.

67

68 In response to a question from Selectman Stoughton, Spencer Tate stated that, in his
69 professional opinion, granting these waivers will not adversely affect the well water quality of
70 any of the wells for which waivers are sought.

71

72 In response to a question from Selectman D'Angelo, Spencer Tate stated that the current
73 septic system is failing and completing this work will be an improvement for the Town
74 overall.

75

76 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to*
77 *grant the waivers contained in the Staff Report dated December 18, 2023, because specific*
78 *circumstances relative the property in question indicate the waivers will properly carry out*
79 *the spirit and intent of the ordinance.*

80 *Vote: 5-0-0; motion carried unanimously.*

81

82 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to*
83 *allow the requested crossing of the right of way between the lots referenced in the Staff*
84 *Report.*

85 *Vote: 5-0-0; motion carried unanimously.*

86

87 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella to close*
88 *the hearing.*

89 *Vote: 5-0-0; motion carried unanimously.*

90

91 **5. Board Appointments**

92 **5.1 Baboosic Lake Community Septic Committee Appointments**

93

94 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to*
95 *appoint Bruce Bowler to a term ending 2025; to appoint Leslie Brenker to a term ending*
96 *2026; and to appoint Michael Cullen to a term ending 2027, all to the Baboosic Lake*
97 *Community Septic Committee.*

98 *Vote: 5-0-0; motion carried unanimously.*

99

100 **6. Scheduled Appointments**

101 **6.1. Energy Committee**

102 Mercedes Olster, Chair of the Energy Committee, updated the Board. The Committee has
103 been working with Standard Power to draft a Community Power Plan for the Town. She
104 reviewed the results of the Amherst Community Survey on this topic.

105

106 Selectman Stoughton stated that across the State, approximately 50-60 communities have
107 started to use these plans under different bundlers. Eversource stated that their rate will be
108 about \$0.085 in February. People on the Amherst Community Power Plan can always change
109 to Eversource at any point, without penalty.

110

111 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Pray to adopt*
112 *the Community Power Plan as approved by the Energy Committee.*

113 *Vote: 5-0-0; motion carried unanimously.*

114

115 Selectman Stoughton explained that the proposed warrant article for the Power Plan has no
116 tax impact.

117

118 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Pray to place*
119 *the article on the warrant.*

120 *Vote: 5-0-0; motion carried unanimously.*

121

122 **7. Administration**

123 **7.1. No Through Trucking Ordinance**

124

125 The Board discussed a proposed No Through Trucking Ordinance for certain roads in Town.

126

127 Selectman D'Angelo stated that he was uncomfortable moving this to a public hearing without
128 more data and specific information. The data shows that the trucks are not currently moving
129 as fast as people believe they are. Trucks of this size produce noise, even at slower speeds. It

130 will be important to know where the trucks will go, to make sure that other areas of Amherst
131 are not burdened. The financial impact to businesses should also be considered.

132
133 Chairman Lyon stated that he spoke with George Bower who suggested that the Town
134 consider controlling truck traffic past the front of Wilkins School due to safety concerns.
135 Also, George Bower noted that there cannot be conclusions made as to where trucks would
136 then go without specific data.

137
138 Selectman Stoughton stated that he would like to proceed with this proposal mostly due to
139 safety of children and pedestrians along Boston Post Road. He is concerned with young
140 children and heavy trucks, even when observing the speed limit. The Highway Safety
141 Committee noted that there have not yet been problems along that stretch of road, but the
142 Board should not wait for something to happen before acting. Other historic towns have seen
143 increased traffic and Amherst Village is a treasure and benefit for the whole town. The Board
144 should be proactive to ensure this is preserved for future generations and controlling traffic
145 along Boston Post Road could be one way.

146
147 Selectman Pray echoed Selectman Stoughton's comments. Safety is the number one concern,
148 but there are also noise issues. Local truck businesses spoke this evening about the impact this
149 would have on them and there could be a consideration that the ordinance does not apply to
150 local businesses. Chairman Lyon stated that this would be challenging.

151
152 Chairman Lyon stated that the Board could also consider prohibiting the larger trucks from
153 coming through, which may help local businesses. More information is needed.

154
155 Police Chief Ciampoli suggested prohibiting the use of jake breaks in Town.

156
157 Selectman D'Angelo suggested placing signs stating that traffic should slow down as entering
158 the Village on Boston Post Road. Slowing speeds would not reduce the noise concern. He
159 noted that this stretch of road has not had a speed related accident, per the data. There are
160 many other roads in Town that have had these types of accidents. Stating that the ordinance
161 request is due to safety seems to be a bit of a red herring, when reviewing the data. The Board
162 previously agreed to slow down traffic 5-10mph along that stretch of road. Any safety benefit
163 from this proposal would be ancillary.

164
165 Selectman Stoughton agreed that there have been no safety/speed related accidents along this
166 stretch of road yet. He is not willing to wait until there is an accident to make changes. This
167 proposal is to help prevent a potential accident with a child at some point in the future by
168 removing heavy truck traffic in/around the School. He is willing to make that change, even in
169 the absence of data.

170
171 Selectman D'Angelo stated that the precautionary principle could be used to justify almost
172 anything, but he cannot say that this should be done because some people perceive there to be
173 a safety concern in the absence of any data, while also diverting the traffic to other areas in
174 Town that could be impacted. The Board needs to know where the traffic will be diverted to,
175 such as roads that do not have a 25mph speed limit or neighborhoods that do not currently

176 have a problem with truck traffic. He would like to understand what is best for the whole
177 Town.

178
179 Chairman Lyon stated that he would like to see movement on this proposal before the time it
180 takes to collect the data. He suggested providing information to the Highway Safety
181 Committee that the Board is interested in controlling through truck traffic through the Village
182 along Boston Post Road and ask for recommendations. The Committee could also consider
183 weight, included potential roads, jake brake use, and truck type.

184
185 Eric Slosek, DPW Director, suggested that limiting tractor trailers could limit local vendors
186 from using the roads. As a CDL driver himself, in terms of safety, he noted that there is extra
187 training provided to earn the license.

188
189 Town Administrator Shankle suggested asking the Highway Safety Committee to bring the
190 Board a draft ordinance that has been run by Town Counsel. This will give people something
191 specific to speak to.

192
193 *A MOTION was made by Selectman Pray and SECONDED by Selectman Stoughton to ask the*
194 *Highway Safety Committee for recommendations regarding how to control through truck*
195 *traffic along Boston Post Road through the center of Town.*
196 *Vote: 5-0-0; motion carried unanimously.*

197
198 **7.2. Action Items**

199
200 The Board reviewed its Action Items list.

201
202 Chairman Lyon explained that the Town can wait until March, after a potential referendum
203 warrant article, to determine if it wants to sign a contract with DOT regarding the State 10-
204 Year 80/20 match project for the rail trail. This is a \$1.6M project that the Town would be
205 able to have 80% funded through the State. Once a contract is signed, the Town will be
206 committed to future spending of \$336,000 over a period of years for the project. Another
207 suggestion is an article asking the Town if it would like to commit to spend this funding for
208 the project. That may require a super majority of 60%.

209
210 Selectman Stoughton stated that he believes it is important for voters to understand the
211 potential cost of the project and that grants are being sought for a portion of this. The voters
212 should be able to determine if they want to commit to this.

213
214 Selectman Pray stated that she would prefer asking the voters if they are in favor of
215 committing to the project, without placing another monetary funding article on the ballot.

216
217 The Board agreed to ask Town Counsel for wording for a proposed warrant article for this
218 item for future review.

219
220 The Board discussed an update to the DPW and Fire Department vehicle and equipment
221 spreadsheet. The Board discussed moving review of these spreadsheets to the Strategic Plan

222 process. Selectman Stoughton stated that he believes the level of inflation needs to be
223 provided to the voters when presenting warrant articles.

224
225 There was discussion regarding the Fire Department ladder truck. There was agreement not to
226 place the ladder truck on the warrant this year in order to complete a more comprehensive
227 assessment of the existing truck.

228
229 Town Administrator Shankle stated that Sanborn Head is suggesting that the Town is
230 responsible for 14 and 17 Thornton Ferry Road I. The State may also say that 23 Thornton
231 Ferry Road I is the Town's responsibility. 28 Thornton Ferry Road I did not respond to
232 Sanborn Head, so he visited the home and handed them a testing form.

233
234 Town Administrator Shankle noted that there is a tentative agreement with the Police Union
235 regarding a contract.

236
237 Town Administrator Shankle discussed PFAS at the Fire Station. There is an ongoing study
238 being done by Sanborn Head. There should be more information available in
239 January/February.

240
241 Selectman Pray stated that there will be a birthday party for the Town of Amherst on January
242 18, 2024.

243 244 **8. Staff Reports**

245 **8.1 FY25 Draft #4 Budget, Significant Changes and the 2024 Warrant Article** 246 **Draft #1**

247 Debbie Bender, Finance Director, reviewed the proposed budget. For FY25, the difference
248 between all employees joining NHRS or staying with the Town's 457b is approximately
249 \$286,000. If the Town increases its 457b amount to an 8% contribution, this changes to
250 \$203,000. It is believed this would lead more people to stay with the 457b.

251
252 Debbie Bender explained that the total budget increase is proposed at 6.6% after applying a
253 \$370,000 reduction based on the ACC paying the FY25 portion of the principal and interest
254 on the land bonds.

255
256 There was discussion regarding the EMS personnel budget. The proposal is to add
257 approximately \$38,000 to the line item.

258
259 Selectman Stoughton stated that the details of the proposed increase have not yet been
260 discussed with the Board. The proposal is to budget a certain amount that would be set aside
261 in order to make sure it is available, and at a later date to discuss the Chief's proposal. It is
262 important to do the right thing for the EMS personnel, but the timing of this is poor. He would
263 like a bottom number line item proposed for the budget. Fire Chief Conley stated that he
264 needs to finalize the numbers, but is expecting this to be \$38,000, plus an additional \$4,000
265 for associated expenses.

266
267 The Board discussed removing \$20,000 in the budget requested by the Bicycle & Pedestrian

268 Advisory Committee. This funding was proposed for engineering work to be done. Selectman
269 D'Angelo expressed concern regarding removing any funding for the Bicycle & Pedestrian
270 Advisory Committee from the budget.

271

272 The Board discussed a Ways & Means Committee suggestion of potentially moving away
273 from TV broadcasting of Town board/committee meetings and toward Zoom broadcasting.
274 This could potentially remove the increased \$7,500 from this portion of the budget. There was
275 consensus to remove this increase from the budget.

276

277 Selectman Stoughton asked if the Board could achieve its goal by increasing the Town's
278 contribution to the 457b plans to 7% instead of 8%. This would lead to an approximate
279 savings in the budget of \$23,000. There was consensus to change the contribution to 7%.

280

281 All of the changes made this evening, led to an increased proposed FY25 budget of 6.5% after
282 accounting for ACC's payments on the land bonds.

283

284 The Board discussed the proposed warrant articles.

285

286 The Board agreed to hold a meeting on December 28, 2023, for an additional budget
287 discussion.

288

289 There was a discussion regarding a potential additional DPW warrant article for a loan to be
290 used for MS4 projects.

291

292

8.3. New Hire – Communications – *The Board took up this item at this time.*

293 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to accept*
294 *the appointment of Robert Soares with an effective start date of 12-26-23 at pay grade 6 step*
295 *5, \$25.13 hourly.*

296 *Vote: 5-0-0; motion carried unanimously.*

297

298

8.4. Re-hire Call Firefighter – *The Board took up this item at this time.*

299

300 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to*
301 *rehire Call Firefighter Carl Weichert effective 12/19/2023 as a Certified Firefighter, with a*
302 *Driver and EMT Incentive, at the hourly wage of \$18.35. This position has no benefits.*

303 *Vote: 5-0-0; motion carried unanimously.*

304

305

8.2. Town Purchasing Policy Update

306 The Board reviewed the draft Purchasing Policy. There was discussion regarding continuing
307 to make changes to the policy into the future, as needed.

308

309 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to*
310 *approve the Town Purchasing Policy, as amended to remove the language "...or their*
311 *designee" from Section 15.1.3.*

312 *Vote: 5-0-0; motion carried unanimously.*

313

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9. Approvals

9.1. Assessing

Veteran Tax Credit

Item A. The attached application has been reviewed and the applicant qualifies for the Veteran Tax Credit under RSA 72:28 for the 2024 tax year.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to approve the Veteran Tax Credit for Map 002, Lot 163-003 commencing in Tax Year 2024. Vote: 5-0-0; motion carried unanimously.

Item A-1. his application is for a second veteran at the same location. The attached application has been reviewed and the applicant qualifies for the Veteran Tax Credit under RSA 72:28 for the 2024 tax year.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to approve the Veteran Tax Credit for Map 002, Lot 163-003 commencing in Tax Year 2024. Vote: 5-0-0; motion carried unanimously.

Item A-2. The attached application has been reviewed by the Assessor and the applicant qualifies for the Tax Credit under RSA 72:28 for the 2024 tax year.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to approve the Veteran Tax Credit for Map 011, Lot 016-007 commencing in Tax Year 2024. Vote: 5-0-0; motion carried unanimously.

Item A-3. This item was withdrawn to correct an error.

Item A-4. The attached application has been reviewed by our Assessor and the applicant qualifies for the Veteran Tax Credit under RSA 72:28 for the 2024 tax year.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to approve the Veteran Tax Credit for Map 007, Lot 080-002 commencing in Tax Year 2024. Vote: 5-0-0; motion carried unanimously.

Solar Tax Exemption

Item B. The attached application has been reviewed by our Assessor and the applicant qualifies for the Solar Tax Exemption under RSA 72:62 for the 2024 tax year.

A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to approve the Solar Tax Exemption in the amount of \$15,000 for Map 004, Lot 137-001 commencing in Tax Year 2024. Vote: 5-0-0; motion carried unanimously.

9.2. Payroll, AP, and Minutes

Payroll

361
362 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to*
363 *approve one (1) FY23 Payroll Manifest in the amount of \$253,613.86 dated November 30,*
364 *2023, subject to review and audit.*
365 *Vote: 5-0-0; motion carried unanimously.*

366
367 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to*
368 *approve one (1) FY23 Payroll Manifest in the amount of \$253,613.86 dated November 30,*
369 *2023, subject to review and audit.*
370 *Vote: 5-0-0; motion carried unanimously.*

371
372 **Accounts Payable**

373
374 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to*
375 *approve one (1) FY23 Accounts Payable Manifest in the amount of \$33,132.29 dated*
376 *December 1, 2023, subject to review and audit. (NH DMV)*
377 *Vote: 5-0-0; motion carried unanimously.*

378
379 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to*
380 *approve one (1) FY23 Accounts Payable Manifest in the amount of \$10,193.42 dated*
381 *November 6, 2023, subject to review and audit. (Vendors)*
382 *Vote: 5-0-0; motion carried unanimously.*

383
384 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to*
385 *approve one (1) FY23 Accounts Payable Manifest in the amount of \$51,936.98 dated*
386 *December 7, 2023, subject to review and audit. (Vendors)*
387 *Vote: 5-0-0; motion carried unanimously.*

388
389 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to*
390 *approve one (1) FY23 Accounts Payable Manifest in the amount of \$2,912,374.47 dated*
391 *December 7, 2023, subject to review and audit. (Vendors)*
392 *Vote: 5-0-0; motion carried unanimously.*

393
394 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to*
395 *approve one (1) FY23 Accounts Payable Manifest in the amount of \$3,445,738.00 dated*
396 *December 1, 2023, subject to review and audit. (Schools)*
397 *Vote: 5-0-0; motion carried unanimously.*

398
399 **Minutes**

400
401 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to*
402 *approve the Board of Selectmen meeting minutes of November 20, 2023.*
403 *Vote: 5-0-0; motion carried unanimously.*

404
405 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to*
406 *approve the Board of Selectmen meeting minutes of December 4, 2023, as amended.*
407 *Vote: 5-0-0; motion carried unanimously.*

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10. Action Items

The Board reviewed its new action items.

11. Old/New Business

None at this time.

12. Adjournment

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Stoughton to adjourn the meeting at 10:01pm.

Vote: 5-0-0; motion carried unanimously.

NEXT MEETING: December 28, 2023 [Subsequently changed to December 29, 2023].

Selectman Bill Stoughton

Date