

TOWN OF AMHERST
Planning Board

March 16, 2022

APPROVED

In attendance at Amherst Town Hall: Arnie Rosenblatt, Bill Stoughton – Board of Selectmen Ex-Officio, Chris Yates, Tom Silvia, Cynthia Dokmo (alternate), Tracie Adams, and Tom Quinn
Staff present: Nic Strong, Community Development Director (in attendance at Amherst Town Hall); and Kristan Patenaude, Recording Secretary (via Zoom)

Arnie Rosenblatt, Chair, called the meeting to order at 7:00 pm at Town Hall. He congratulated reelected members, new member, Tom Silvia, and newly appointed Selectman, Bill Stoughton.

BOARD ORGANIZATION:

Pursuant to the Planning Board's Rules of Procedure, Section 3.6, "The officers of the Board shall be elected annually at a meeting within 30 days following Town elections, by a majority vote of the Board. Should any office of the Board become vacant, the Board shall elect a successor at the next regular meeting to serve the unexpired term of said officer.

**Bill Stoughton moved to nominate Arnie Rosenblatt as Chair of the Planning Board.
Seconded by Tracie Adams.
Voting: 5-0-0 motion carried unanimously.**

**Bill Stoughton moved to nominate Tracie Adams as Vice Chair of the Planning Board. Seconded by Chris Yates
Voting: 4-0-1 motion carried. [T. Adams abstaining]**

**Bill Stoughton moved to nominate Chris Yates as Clerk of the Planning Board.
Seconded by Tracie Adams.
Voting: 5-0-0 motion carried unanimously.**

Tom Quinn was appointed by Arnie Rosenblatt to be the Planning Board representative to the Historic District Commission.

Nic Strong requested that Tracie Adams, as the prior representative, be available for the Historic District Commission tomorrow evening, because she had already received all the materials and prepared for the meeting, with Tom Quinn shadowing her. Arnie Rosenblatt agreed.

Tom Silvia was appointed by Arnie Rosenblatt to be the Planning Board representative to the Capital Improvements Plan Committee.

There was discussion regarding appointing someone to fill Bill Stoughton's now open position on the Planning Board. Arnie Rosenblatt stated that this could either be done by seeking new applicants to the Board, or by filling the spot with the only remaining Board alternate, Cynthia Dokmo.

**Bill Stoughton moved to nominate Cynthia Dokmo for a 1-year term, until the next election. Seconded by Tracie Adams.
Voting: 5-0-0 motion carried unanimously.**

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Arnie Rosenblatt asked that the Town post a notice seeking Planning Board alternates.

OTHER BUSINESS:

1. REGIONAL IMPACT:

a. CASE #: PZ15481-030922 –Dwayne D. Andreasen, c/o DDA Services Inc. (Owner & Applicant); 13 Lake Front Street, PIN #: 024-031-000 – Conditional Use Permit. To move an existing home away from the lake on the lot and set on new concrete foundation. Install new pre-treatment septic system and stormwater management and drill a new well. *Zoned Residential/Rural.*

Tracie Adams moved no regional impact with respect to this item. Seconded by Chris Yates.

Voting: 6-0-0 motion carried unanimously.

b. CASE #: PZ15482-030922 –David R. & Ellen Constant (Applicants) & Constance Family, LLC 2 (Owner); 32 Clark Avenue, PIN #: 025-042-000 - Conditional Use Permit. To raze and reconstruct a lakeside dwelling in the same location with no change in structure except to reduce one wall to square up the house and add a porch. *Zoned Residential/Rural.*

Chris Yates moved no regional impact with respect to this item. Seconded by Tracie Adams.

Voting: 6-0-0 motion carried unanimously.

2. Discussion re: candidate for Nashua Regional Planning Commission Commissioner

Arnie Rosenblatt stated that there is only one applicant, Danielle Pray, for this position. The Board received a letter of intent from Danielle Pray. Tracie Adams noted that, due to the population of Amherst, the Town is allowed to have three Commissioners to NRPC. Two have already been appointed by the Town, and one, per NPRC, should be a Selectmen. Thus, Danielle Pray seems like a good choice.

Chris Yates moved to recommend that Danielle Pray be put forward as a Nashua Regional Planning Commission Commissioner. Seconded by Bill Stoughton.

Voting: 6-0-0 motion carried unanimously.

3. Minutes: March 2, 2022

Tracie Adams moved to approve the meeting minutes of March 2, 2022, as amended [Line 368: change “circle” to “cycle;” Line 374: add “test” after “capacity;” Line 382: change “ be continued” to “continue;” Line 462: change to “additional studies, and without commenting on the validity of the studies as accepted;” Line 554: “in

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88 **the areas of certain lots...;" Line 737: change to "Christy Houpis moved to**
89 **approve..." .] Seconded by Tom Quinn.**

90 **Voting: 4-0-2 motion carried. [C. Yates and T. Silvia abstaining]**

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92 **4. Any other business to come before the Board**

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94 **Tom Silvia moved to adjourn at 7:16pm. Seconded by Chris Yates.**

95 **Voting: 6-0-0 motion carried unanimously.**

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98 Respectfully submitted,

99 Kristan Patenaude

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101 Minutes approved: April 6, 2022

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