



Town of Amherst, New Hampshire
Office of Community Development
Building · Code Enforcement · Planning · Zoning · Economic Development

**STORMWATER MANAGEMENT DISTURBANCE NOTIFICATION
FORM**

Date received _____ Case # _____

1. **Project Applicability:** I am filing for:
☐ Notification of disturbance adjacent to Town property or right-of-way that does not meet any of the applicability criteria of Section 2. A. of the Stormwater Regulations
2. **Project Address:** _____
3. **Map:** _____ **Lot:** _____
4. **Zoning District and Overlay Districts:** (check all that apply)

Zoning Districts	Overlay Districts
<input type="checkbox"/> Residential Rural (RR)	<input type="checkbox"/> Historic District (HD)
<input type="checkbox"/> Northern Transitional (NT)	<input type="checkbox"/> Floodplain Conservation District (FCD)
<input type="checkbox"/> Northern Rural (NR)	<input type="checkbox"/> Wetland and Watershed Conservation District (WWCD)
<input type="checkbox"/> General Office (GO)	<input type="checkbox"/> Aquifer Conservation and Wellhead Protection District (ACWPD)
<input type="checkbox"/> Commercial (C)	
<input type="checkbox"/> Limited Commercial (LC)	
<input type="checkbox"/> Industrial (I)	
5. **Primary Contact:** _____
Email: _____ **Phone #:** _____
☐ Applicant ☐ Owner ☐ Attorney ☐ Surveyor/Engineer
6. **Applicant:** _____
Address: _____ City: _____ State: _____
Phone #: _____ Email: _____
7. **Owner:** _____
Address: _____ City: _____ State: _____
Phone #: _____ Email: _____
8. **Surveyor/Engineer or Attorney (Firm):** _____
Address: _____ City: _____ State: _____
Phone #: _____ Email: _____

I/We have read the Town of Amherst Stormwater Regulations, Zoning Ordinance, Subdivision Regulations and Non-Residential Site Plan Review Regulations (as applicable), and agree to be bound by them and all applicable State, Federal, and Local laws and regulations. I/We understand that no subdivision of land shall be made or land cleared for conversion purposes, and no land in any subdivision shall be sold or offered for sale or lease, and no street or utility construction shall be started until a final design plat, prepared in accordance with the requirements of the regulations, has been approved by the Board, and other required permits have been issued. I/We understand that failure to comply with the applicable regulations, ordinances, and laws may result in revocation of, or denial of, approvals or permits by the Town.

I/We understand that all information required by regulations must be supplied; noncompliance is grounds for denial (RSA 676:4).

I/We understand that the Amherst Office of Community Development must have on file a completed application with all required submissions as outlined in the Stormwater Regulations, Subdivision Regulations and Non-Residential Site Plan Review Regulations (as applicable) in accordance with the Planning Board's annual schedule of meetings and deadline dates.

Authorization to enter subject property

I/We hereby authorize members and staff of the Amherst Planning Board, Conservation Commission, Office of Community Development, Department of Public Works, and other pertinent Town departments, boards and agencies to enter my property for the purposes of evaluating this application including performing any appropriate inspections during the application phase, review phase, post-approval phase, construction phase and occupancy phase. This authorization applies specifically to those particular individuals legitimately involved in evaluating, reviewing or inspecting this specific application/project. It is understood that these individuals must use all reasonable care, courtesy and diligence when entering the property. Such site visits shall be scheduled at reasonable times with the property owner.

Signature of Applicant(s) or Agent authorized by Owner(s):

_____ Date: _____

_____ Date: _____

Signature of Owner(s):

_____ Date: _____

_____ Date: _____

If Applicable:

Owner(s) authorization for Applicant or Agent to represent the application:

The applicant or agent, as stated hereon, has authorization from the property owner to submit this Stormwater Management Plan Application Form and represent the property owner on matters relative to the Town's approval process.

Signature of Owner(s):

_____ Date: _____

_____ Date: _____



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STORMWATER MANAGEMENT DISTURBANCE NOTIFICATION CHECKLIST

Applicant: _____

Date: _____

General Information:

1. **Checklist:** The applicant shall complete this checklist as part of every Stormwater Management Disturbance Notification. The applicant shall either (1) submit the checklist item with the application or request a waiver separately in writing or (2) note its non-applicability with the reasons separately in writing. This checklist is not intended to be a replacement for thorough review of the Stormwater Regulations, Zoning Ordinance, Subdivision Regulations, and Non-Residential Site Plan Review Regulations (as applicable). This checklist is intended to be used as an aid in the preparation and review of the Stormwater Management Disturbance Notification application and plans.
2. **Professional stamps:** All subdivision plans shall be prepared and stamped by a licensed land surveyor in the State of New Hampshire. A wetland or soil scientist shall show delineation of wetlands and shall stamp and sign the plans on which their delineations are shown. An engineer, architect or other professional, as appropriate, shall stamp any plans showing proposed improvements.
3. **Filing:** Applications and checklists shall be filed with the Office of Community Development at least 30 days prior to the date of a Planning Board meeting at which the applicant wishes to appear. See published meeting schedule.
4. **Waivers:** For any item checked "Waiver Requested", the applicant shall attach a separate letter indicating the reason(s) for seeking a waiver request.
5. A Stormwater Management Disturbance Notification shall include the following information, per the Stormwater Regulations:

Contents to be submitted for a Stormwater Management Disturbance Notification:

Regulation Number	Item and Description	Provided or N/A	Waiver Requested	Planning Board
3. E.	Sketch and description of work to be performed, including, address/location, size of disturbance, reason for disturbance, timing of disturbance, temporary and permanent BMPs proposed to be utilized, impact to existing drainage systems			
	Details of any excavation or disturbance to shoulders, ditches, swales, or embankments (no such work may take place without written permission from DPW)			
	Road opening, temporary access and driveway permit applications, if required			