

CEMETERY TRUSTEES MEETING

Thursday October 20, 2016

In attendance were: Marie Grella, Chair; Cynthia Dokmo, Lisa Eastland, Nathan Jensen, Bruce Berry, Cemetery Sexton; Eric Hahn, Deputy Director; Pat Delisle, Executive Assistant, Craig Fraley, Recreation Director.

The meeting was called to order by Chairman Marie Grella at 7:35 am

Citizens' Forum- There was no citizen comments.

Minutes of Sep 22, 2016 – Cynthia makes a motion to accept the minutes as corrected, seconded by Lisa, all in favor, motion passes.

Forestview Cemetery: There are 55 sprinkler heads and swing arms remaining at Forestview Cemetery. The Recreation Department would like to capture these for use at the Amherst Middle School. Cynthia believes that these are now considered fixtures and are part of the contract. Nate asks if the value of this material is known. Craig states the value is a few thousand dollars. Therefore Town Council should be consulted before a decision is made. Lisa makes a motion to consult Jim to request permission to speak with Town Counsel regarding the donation or sale of the sprinkler heads and swing arms to the Recreation Department, Cynthia seconds, all in favor, motion passes. Craig Fraley left the meeting.

Lisa asks if the Trustees can find an independent agent and provide a “right of Access” to them to connect Forestview Cemetery and the State Trail. That way the Conservation Commission is not involved and the public trail would connect to the State trail. Lisa makes a motion to consult Town Counsel regarding this matter at the same time he is consulted regarding the removal of the sprinkler heads. Cynthia seconds the motion, all in favor, motion passes.

Strategic Plan: Eric presents the Strategic Plan to the Cemetery Trustees (attached to the minutes) A warrant article for the Granite wall would not be needed. Nate feels that the Granite Wall should be removed completely from the Strategic Plan. The Cemetery Trustees would like to move forward with Altus Engineering and will be seeking approval from the Board of Selectman. They would also like to invite Doug Grenier (G2+1) to the next meeting.

The Granite Wall: Two warrant articles need to be researched to go on the ballot: one for the repair of the wall and one to finance the granite wall from the trust fund. The warrant articles need to be presented by the Cemetery Trustees by late November or early December. The trustees of the Trust fund meet on 10/25/16 A request for a withdrawal should be completed and submitted to the Trustees before then.

Other items The Cemetery Trustees have received an invoice from the Finance Dept. Cynthia has come up with percentages to payout of the Wilkens, Putnam and the Perpetual Care funds and asks that we get a figure for time spent in each cemetery. Cynthia asks if the Perpetual Care fund can be applied to all the cemeteries or just Meadowview Cemetery. Lisa asks about the Cy-Pres and if they would need to file a Cy-Pres to withdraw from which fund? Cynthia left the meeting at 8:50.

Budgeting: Bruce Berry presented the proposed budget for FY18. Discussion regarding increasing and decreasing GL accounts followed.

Nate left the meeting at 9am.

Lisa will be making a presentation to the Board of Selectman on October 24, 2016.

The next meeting date will be discussed between Lisa and Cynthia and should be

53 November 15th or 18th, 2016. Lisa makes a motion to adjourn at 8:15 seconded by Marie, all in favor,
54 motion passes. Meeting adjourned.
55
56 Respectfully submitted,
57 Pat Delisle