CEMETERY TRUSTEES MEETING

Thursday, June 16, 2016

In attendance were: Marie Grella, Chair; Cynthia Dokmo, Lisa Eastland, Bruce Berry, Cemetery Sexton; Pat Delisle, Executive Assistant; Perry Day, foreman.

The meeting was called to order by Chairman Marie Grella at 7:35 am

**Citizens’ Forum**- There was no citizen comments.

**Minutes of April 21, 2016 –** Cynthia makes a motion to accept the minutes as submitted, seconded by Lisa, all in favor, motion passes.

**Cemetery Trustee Seminar** Cynthia attended the Trustee meeting given by the DOJ on June 7, 2016 in Concord, NH, and found it very informative.

**Bertha Rogers Grant:** The Trustees did not receive funds from the Bertha Rogers Grant. Lori Mix, a trustee of the Trust funds, did some research and determined that there is a trust fund that is specific for the repairing the wall. The trustees have not gotten an updated financial report for the finance department so they do not have a current available amount for the trust funds. They are aware that the Alice Wilkins fund is an unrestricted trust fund. The trustees will have to research as to how this fund can be used. It is agreed upon that Lori Mix should be invited to the next meeting to discuss the current Trust Funds and their possible uses.

**Inventory of un-sold lots:**  The first punch list was completed andadjustments were made to the HMIS. Once the changes were applied, this created another punch list, which we are currently working on. This will be completed as soon as possible. Cynthia made a motion to table this discussion, 2nd by Lisa, motion passes.

**Plantings:** The Cemetery trustees have received at request from Mrs. Trow to plant prohibited items around grave 94a, a 6 grave lot. The trustees request a letter be sent to Mr. Trow referencing the rules & regulations, these should be followed in regards to any planting.

Terry Carter was visiting her family’s lot (Lot 125a) when she noticed the removal of lilac brushes that were growing on the lot. Her brother had cut the lilac brushes down and the cemetery employees had removed them, as they are perennials and not allowed, as indicated in the rules and regulations.

**Forestview Cemetery:** The sink holes have been filled.

If a warrant article will be generated this will need to be done prior to September in order for it to be reviewed by the selectman. A discussion followed as to if a warrant article would be needed in order to Grandfather “Altos Engineering”.

**The Granite Wall:** The CemeteryTrustees will be checking with vendors who would be capable of repairing this wall. They plan to obtain prices for repairing the left side of the wall and the right side individually. Funds would have to be available to withdraw from a trust fund. This wall repair will go out to bid for the complete wall and will reflect a cost for each side.

**Other items**: Lots #32E, 39C, 20C, 931 and 932 are in the line of traffic. For this reason it is requested that they be removed from the database and the map. Cynthia makes a motion to remove lots #32E, 39C, 20C, 931 and 932.from inventory, seconded by Lisa, all in favor, motion passes.

The next meeting is scheduled for **Friday, July 22, 2016**. Lisa makes a motion to adjourn at 8:30 seconded by Marie, all in favor, motion passes. Meeting adjourned.

Respectfully submitted,

Pat Delisle