

# CEMETERY TRUSTEES MEETING

Thursday, September 24, 2015

In attendance were: Chairman, Marie Grella, Lisa Eastland, Cynthia Dokmo, Selectman Official Nate Berry, Perry Day Building and Ground foreman, Bruce Berry Cemetery Sexton, Pat Delisle, Executive Assistant.

The meeting was called to order by Chairman Marie Grella at 7:30 am

**Citizens' Forum**- (There were no citizens present)

**Minutes of May and June, 2015** – Lisa makes a motion to accept to accept the minutes as written, seconded by Marie, all in favor, motion passes.

**Right to Inter**- Lisa makes a motion to accept the Right to Inter for the following residents:

1. 69H – Todd Hutchinson
- 70H – Thomas Quinn
- 71H – PDK Revocable Trust
- 105c – Christopher Sharpe
- 39F - Richard Balsama
- 430A – Cynthia & Lewis Dokmo

This motion was seconded by Marie Grella, all in favor, motion passes.

**Discussion and approval of letter to the "Trustees of the Trust fund" for payment to the town for expenses for FY15.** Cynthia makes a motion to table this discussion until we have documentation with the fund balances reflected, seconded by Lisa, motion passes.

**HMS** invoice: No approval of payment is necessary due to the overall approval given in May, 2015.

**Chestnut Hill Cemetery and Meadowview updates**: Corner markers have been installed at Chestnut Hill Cemetery. The banking at Meadowview Cemetery near the meadow has been cut and trimmed. Many compliments have been received. Bushes planted prior to 2001 are grandfathered, we have tried to locate owners of lots that have bushes planted on them that are causing damage to the gravestones. The Trustees feel that Lots should be cleared of overgrown bushes.

**Cleaning of headstones**: Cleaning of headstones cannot be done without proper certification or education to do so

**Financial Reports**: In the past the Cemetery Trustees have hired 1 Full time employee (FTE) and 1 Part time employee (PTE), totaling 60 hours. This year it was seceded to hire 3 employees at 20 hours each. Budgeting and strategic planning were also discussed.

**Forestview Cemetery**: Permitting for phase 1 of Forestview Cemetery planning; as this portion of the Cemetery is less than an acre there is no permitting required. Doug Grenier of G2Plus1 will be invited to the next meeting.

Lisa has researched the trail usage by the conservation committee and would like to have someone else view the deed for this property to be sure that this land cannot be used by the conservation committee.

The next meeting of the Cemetery Trustees has been scheduled for October 15, 2015.

.Motion to adjourn made by Marie Grella, seconded by Lisa Eastland all in favor, motion passes, adjourned at 9:10 am.