

**AMHERST CAPITAL IMPROVEMENT
PROGRAM COMMITTEE
Wednesday June 27, 2018**

In attendance: S. Coughlan, Chairman, J. D'Angelo-Selectman Ex-Officio, G. Tremblay, M. Paul, S. Grund, S. Wilkins and Community Development Director G. Leedy

S. Coughlan called the meeting to order at 3:09 pm.

Gordon reviewed the agenda for the meeting, and distributed minutes of the June 13 meeting.

Stephanie Grund discussed the process for developing capital cost projections for the schools. There has been a needs assessment completed for ASD, and one is being completed for SCSD. There are discussions ongoing that will impact the proposed direction of the school capital program. Stephanie then presented Amherst and Souhegan School District requests:

SCSD-01 "Souhegan 2.0"

This request is for a complete renovation and reconfiguration of the main school building, which is over 25 years old. This would be a major investment, and would require bond financing.

SCSD-02 Souhegan High School Boilers

This request is one of a number of necessary repairs and renovations to the building. The Board is considering asking the voters to establish a capital reserve fund that can be used for projects such as these.

SCSD-03 Pavement Maintenance

This project request is for on-going maintenance of pavement at the high school campus.

There was a general discussion of pavement maintenance alternatives for the school.

Discussion shifted to the Amherst School District requests. Stephanie indicated that there were on-going discussions of how to manage maintenance issues at the three school buildings, and that the principal issue is how to provide adequate facilities at Clark and Wilkins Schools to accommodate burgeoning school populations at the lower grades. She informed the Committee that Kindergarten and 1st grade populations were growing to the extent that additional classrooms were needed. The Amherst School Board is discussing options for investing in a new K-4 school building to replace both Clark and Wilkins. In that case, many of the proposed renovation projects would be replaced by the new building.

ASD-01 AMS HVAC

Renovation/repair is needed to address air quality and efficiency issues.

ASD-02 AMS Roof

Full replacement of the roof is needed.

ASD-03 AMS Partitions

Partitions are in need of replacement due to age and condition. There is not a need to completely reconfigure spaces as there is at the High School.

There was general discussion of potential options for moving some class rooms to accommodate short term needs while options for providing a longer term solution are considered. The question was asked whether there was an opportunity for ASD to share facilities with Souhegan on a temporary basis.

ASD-04 Wilkins HVAC

Need to replace to address air quality and efficiency issues. This request would be eliminated if a new school is proposed.

ASD-05 AMS Generator

ASD-06 Clark School Siding

ASD-07 AMS Roofing Membrane

ASD-08 AMS Elevator

ASD-09 AMS and Clark Ceilings

The requests above were put forward with the caveat that timing has not been determined for these improvements. If a capital reserve fund can be established, perhaps these improvements can be handled similarly to the vehicle methodology adopted by the Town for Fire/EMS and DPW.

There was discussion of on-going maintenance at the schools, with some repairs and regular maintenance included in the budget and done in phases on a yearly basis.

Gordon will prepare a revised spreadsheet that includes these requests. Stephanie will generate data on current bond obligations, and Gordon will request similar data from the Finance Director at the Town.

The next meeting is scheduled for July 11. If data is available and can be distributed prior to that meeting, we will have a meeting, if not, we will delay the next meeting until July 25th.

Consideration of meeting minutes were deferred until the next meeting

S. Coughlan moved to adjourn at 4:14 pm. J. D'Angelo seconded. All in favor.

Respectfully submitted,
Gordon Leedy