

**AMHERST CAPITAL IMPROVEMENT
PROGRAM COMMITTEE
Wednesday June 13, 2018**

In attendance: S. Coughlan, Chairman, J. D'Angelo-Selectman Ex-Officio, G. Tremblay, D. Pray, S. Grund, S. Wilkins and Community Development Director G. Leedy

S. Coughlan called the meeting to order at 4:07 pm.

Gordon reviewed the agenda for the meeting. He indicated that the ACC did not have any capital requests at this time. He also distributed phasing maps of the multi-modal trail project presented at the last meeting.

Interim Director Hahn presented Department of Public Works requests:

CIP Project DPW-01- 40'X50' DPW Mechanic's Garage

Director Hahn gave some background on the need for improved DPW facilities. He does not believe that a completely new facility is warranted. He also said that dividing the facility into multiple sites was not advisable. This project would allow construction of a 40'X50', three bay garage with enough height and width to accommodate large DPW vehicles in a fully configured condition. The existing garage does not have enough room to accommodate the large trucks with any attachments. One of the bays would be a pull-through bay, allowing disabled trucks to be towed into the garage easily. Lift(s) and hoist(s) would also be a part of this project. This construction would also allow the existing garage to be used for indoor storage of vehicles and equipment, as well as allow for staged renovation or reconstruction of the existing facility without impacting operations at the facility.

S. Wilkins said that this appears to be a rational plan. J. D'Angelo asked that Eric address a long term plan for rehabilitation of the existing facility in his strategic planning discussions later this year.

S. Wilkins discussed providing a high bay wash facility in the new building. Eric indicated that DPW was discussing options. His initial recommendation was to avoid the self-contained system because of high cost and potential maintenance and operational issues. As this project gets more defined, he will provide additional detail.

G. Tremblay asked that DPW provide photos of the existing facility to provide context to the discussion.

HWY-02 - Bridge at Thornton Ferry Road I over Beaver Brook

This bridge is in imminent need of replacement. DPW will temporarily repair the headwall to get additional life from the structure.

S. Coughlan asked about a discrepancy between the cost numbers on the project request. Eric apologized for the discrepancy, and he and Gordon will work on getting the numbers corrected.

HWY-01 - Bridge at Mont Vernon Road and Cesar's Brook

This bridge is in the same general condition as the Beaver Brook bridge, but no interim repairs are needed. Need to confirm the numbers on page 2.

48 **HWY-03 - Bridge at Brook Road over Joe English Brook**

49 This bridge is also on the state bridge program, but is in the later years. Eric said that there is a need to
50 advance the design for this project, since if this bridge fails, it will “strand” the PMEC facility. The
51 committee briefly discussed alternatives for maintaining access to PMEC in the event of a failure.

52
53 J. D’Angelo asked about the possibility of preparing engineering plans for all three bridges in order to
54 have “shovel ready” projects if additional state funding becomes available. This would put the town in
55 the best position to receive funding in advance of the current schedule.

56
57 **DPW-02 - Drainage & Resurfacing at the Safety Complex**

58 Drainage is poor, and is directed such that it flows across the leach field for the complex. There are also
59 pavement failure areas and trip hazards created by incorrect grading and repairs. Gordon mentioned
60 that the project will also be subject to the requirements in the new MS-4 stormwater permit. Eric said
61 that this project needs to be completed before the police station remodeling project, since it would
62 impact the use of the police facility if it is expanded to include the basement area.

63
64 **DPW-03 – Roof Over Deck at the Transfer Station**

65 This project is for a roof over the Trex deck at the Transfer Station. This deck area becomes slippery in
66 rainy or snowy weather. When the deck was built, there were provisions made for adding a roof
67 structure at a later date.

68
69 S. Wilkins asked about drainage and Eric indicated that it should not be an issue, since the water
70 currently drains through the deck. Roof drainage will be considered in the design to minimize impact on
71 customer areas.

72
73 **DPW-04 Town Hall Renovations**

74 Eric indicated that he would be opening bids shortly for the windows at Town Hall, and would be in a
75 better position to refine this estimate and schedule after bids are received. He indicated that he is
76 hopeful that the work can be done out of the operating budget. The cost of the project and potential
77 funding may effect the overall priorities of DPW Requests.

78
79 Gordon briefly discussed project request **PD -01- Police Station Renovation**. The \$600,000 project is
80 anticipated to be accomplished through a three year capital reserve, the first of which was approved this
81 year. J. D’Angelo indicated that from his perspective, this project was subject to further discussion and
82 approval by the Board of Selectmen prior to finalization.

83
84 **D. Pray moved to approve the minutes of the May 23, 2018 meeting. J. D’Angelo seconded. All were in**
85 **favor, S. Wilkins and S. Grund abstaining.**

86
87 **S. Coughlan moved to adjourn at 5:34 pm. J. D’Angelo seconded. All in favor.**

88
89 Respectfully submitted,
90 Gordon Leedy