

**AMHERST CAPITAL IMPROVEMENT  
PROGRAM COMMITTEE  
Wednesday May 9, 2018  
APPROVED**

In attendance: J. D'Angelo-Selectman Ex-Officio, S. Wilkins, G. Tremblay, S. Coughlan, D. Pray, M. Paul, T. Behm and Community Development Director G. Leedy

G. Leedy called the meeting to order at 4:08pm.

Gordon explained the agenda for the meeting: 1. Introductions, 2. Election of Officers, 3. Confirmation of schedule and 4. Distribution of materials.

The Committee did brief introductions. Gordon indicated that there were still a couple of appointments that were needed: 1 from the school Ways & Means Committee, 1 from the SAU.

Maggie Paul agreed that she would represent the Amherst Ways and Means Committee, and Galen Tremblay indicated that Stephanie Grund would likely represent SAU-39.

**S. Wilkins nominated Steve Coughlan as Chair, T. Behm seconded. Steve indicated that he would be willing to serve as chairman of the committee. All were in favor.**

**S. Wilkins nominated Danielle Pray as Vice Chair. J. D'Angelo seconded. Danielle indicated that she would be willing to serve as Vice Chair. All were in favor.**

G. Leedy said that he would be willing to keep minutes and serve as secretary of the committee.

Gordon distributed binders containing a report template, draft schedule and project requests received to date. Steve asked whether the debt numbers embedded in the spreadsheet had been confirmed, Gordon indicated that the numbers in the spreadsheet had not yet been confirmed. He indicated that these documents should be viewed as a starting place for the committee's work. Sally requested that the previous spreadsheet should be distributed as a "go-by" for this year's work.

All agreed that the second and fourth Wednesdays at 4PM will work for the committee's meeting schedule. The next meeting will be on Wednesday, May 23 at 4PM in the Barbara Landry Meeting Room. Office of Community Development, Administration, and Recreation will present.

**S. Wilkins moved to adjourn at 5:10pm. J. D'Angelo seconded. All in favor.**

Respectfully submitted,  
Gordon Leedy