



Town of Amherst, NH

BOARD OF SELECTMEN MEETING MINUTES

**Barbara Landry Meeting Room
2 Main Street
Wednesday September 5, 2018**

1 Attendees: Chairman Dwight Brew, Selectmen John D'Angelo, Tom Grella, Peter Lyon, and
2 Reed Panasiti, Town Administrator, James O'Mara, and Executive Assistant Mary Guild
3 recording minutes.

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5 Chairman Brew called the meeting to order at 2:00 p.m.

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7 A MOTION was made by Selectman Lyon and SECONDED by Selectman D'Angelo at 2:01
8 p.m. to enter non-public session pursuant to RSA 91-A:3, II (b). By roll call vote: D'Angelo:
9 yes, Panasiti: yes, Brew: yes, Grella: yes, Lyon: yes, the board went into non-public session.

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11 The board discussed a personnel matter.

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13 A MOTION was made by Selectman Lyon and SECONDED by Selectman Grella to come out
14 of non-public session. Roll Call: Brew - yes, Lyon - yes, Panasiti - yes, Grella - yes,
15 D'Angelo - yes. The board exited non-public session at 2:34 pm.

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17 Chairman Brew stated that in non-public session no motions were made and no votes were
18 taken.

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20 The board recessed at 2:35 p.m.

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22 Chairman Brew resumed the meeting at 2:37 p.m.

23
24 The board welcomed Alan S. Gould, President and Chief Operating Officer from Municipal
25 Resources, Inc.

26
27 Mr. Gould and the Board of Selectmen reviewed the proposal for town administrator position
28 recruiting services from Municipal Resources, Inc. (MRI). Mr. Gould clarified expectations
29 for the board throughout the search process.
30

31 The cost for services from MRI is \$6,500 with a proposed time of approximately two months
32 to present final candidates for Amherst Town Administrator to the board to review. Mr. Gould
33 confirmed that should no acceptable candidate come from the initial search, MRI will reopen
34 the search at no additional cost to the town. Mr. Gould also assured the board that he would
35 personally attend finalist interviews with the Board of Selectmen.
36

37 The board thanked Mr. Gould for his time and information.
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39 Selectman Lyon moved and Selectman Grella SECONDED to enter into an agreement with
40 MRI for recruiting services at a cost of \$6,500 and to authorize Town Administrator, James
41 O'Mara to sign the contract on behalf of the Board of Selectmen. All members of the board
42 voted in favor of the motion.
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44 A MOTION to adjourn was made by Selectman D'Angelo and SECONDED by Selectman
45 Panasiti.
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47 The board meeting was adjourned at 3:24 p.m.
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53 **SIGNATURE ON FILE**

09.10.2018

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55 Selectman Reed Panasiti
56 Clerk, Board of Selectmen
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Date