



Town of Amherst, NH

BOARD OF SELECTMEN MEETING MINUTES

Barbara Landry Meeting Room
2 Main Street
Monday, July 9, 2018

1 **1. Call to Order**

2
3 Chairman Dwight Brew called the meeting to order at 6:33 p.m.

4
5 Attendees: Chairman Dwight Brew, Selectmen John D'Angelo, Tom Grella, Peter Lyon,
6 and Reed Panasiti. Also present: Executive Assistant Mary Guild.

7
8 **2. Pledge of Allegiance** – Craig Fraley, Department of Recreation Director, led the
9 pledge.

10
11 **3. Citizens' Forum** – none

12
13 **4. PUBLIC HEARING : Buchanan Park / Roantree Bocce Courts Naming**

14
15 *A MOTION was made by Selectman Lyon and SECONDED by Selectman D'Angelo to*
16 *enter into a public hearing.*

17 *Voting: 5-0-0; motion passed unanimously.*

18
19 *A MOTION was made by Selectman Lyon and SECONDED by Selectman Panasiti to*
20 *close the public hearing.*

21 *Voting: 5-0-0; motion passed unanimously.*

22
23 *A MOTION was made by Selectman Lyon and SECONDED by Selectman D'Angelo to*
24 *erect a sign at Buchanan Park on Middle Street identifying it as Buchanan Park.*

25 *Voting: 5-0-0; motion passed unanimously.*

26
27 *A MOTION was made by Selectman Lyon and SECONDED by Selectman Panasiti to*
28 *name the soon-to-be-built bocce courts at Buchanan Park in honor of the Roantree's.*

29 *Voting: 5-0-0; motion passed unanimously.*

30
31 **5. Town Administrator**

32
33 **5.1 Town Beach**

34 *This item was moved to later in the meeting.*

35
36 **5.2 July 4th Review**

37 The Board gave their thanks to all of those who helped to make the July 4th celebrations
38 successful, including: Amherst DPW, Amherst Police, Amherst Fire Rescue, and the many
39 volunteers from the Souhegan Valley CERT team. Also, to the entire July 4th committee
40 for an excellent job.

Selectman Panasiti also noted the great work done by the DPW to quickly patch up and mend the holes on the Green from the large trees that came down during the last storm, in time for the July 4th event.

5.3 Perambulation Authorization

Chairman Brew explained that the town perambulates every 7 years. Three surrounding towns (Milford, Merrimack, and Bedford) will be looking to perambulate their borders with Amherst. Mr. Gordon Leedy has volunteered to perform the required perambulation on behalf of the Board.

A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo to authorize Gordon Leedy to represent the Town of Amherst in boundary Perambulation and to authorize the board chairman to sign the authorization on behalf of the Town of Amherst.

Voting: 5-0-0; motion passed unanimously.

5.4 New Hire - AFR

A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo to appoint David Powell to the position of mechanic at the Amherst Fire Rescue.

Voting: 5-0-0; motion carried unanimously.

This is a part-time, on-call position.

5.5 AFR "Call" Promotions

Selectman Grella recognized Gerry Beland as the new Deputy Chief for Amherst Fire Rescue. He also recognized Chris Buchanan in his new position as Captain.

In response to a question from Selectman Panasiti, Chairman Brew stated that there are 3 qualified personnel members on watch at any time for EMS.

6. Approvals

6.1 Hawkers & Vendors Application

A MOTION was made by Selectman Lyon and SECONDED by Selectman Grella to approve the Hawkers & Vendors application for Jane Meriloo's sale of educational books within the Town of Amherst from July 1, 2018 through October 31, 2018, restricted Monday – Friday from 9am – 5pm, and also to authorize the Chairman to sign the registration on behalf of the Board of Selectmen.

Voting: 5-0-0; motion passed unanimously.

6.2 EVERSOURCE Petition & Pole License

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to approve the EVERSOURCE petition and pole license # 12-0661 for placement of a pole on Holt Road as described in the attached location map.

Voting: 5-0-0; motion passed unanimously.

6.3 Assessing

A MOTION was made by Selectman Lyon and SECONDED by Selectman Grella to approve and sign the total disabled veteran's exemption for:
Property Map/Lot 008-015-004 in the amount of \$359,900.00.
Voting: motion passed unanimously, 5-0-0.

A MOTION was made by Selectman Lyon and SECONDED by Selectman Grella to approve and sign the abatement for:
Property Map/Lot 008-015-004 in the amount of \$3,731.00.
Voting: motion passed unanimously, 5-0-0.

A MOTION was made by Selectman Lyon and SECONDED by Selectman Panasiti to approve and sign the Veteran Tax Credit for:
Property Map/Lot 004-057-012 in the amount of \$500.00.
Voting: 5-0-0; motion passed unanimously.

A MOTION was made by Selectman Lyon and SECONDED by Selectman Panasiti to approve and sign the Veteran Tax Credit for:
Property Map/Lot 006-028-074 in the amount of \$500.00.
Voting: 5-0-0; motion passed unanimously.

A MOTION was made by Selectman Lyon and SECONDED by Selectman Panasiti to approve and sign the Veteran Tax Credit for:
Property Map/Lot 008-049-044 in the amount of \$500.00.
Voting: 5-0-0; motion passed unanimously.

A MOTION was made by Selectman Lyon and SECONDED by Selectman Panasiti to approve and sign the Veteran Tax Credit for:
Property Map/Lot 006-077-000 in the amount of \$500.00.
Voting: 5-0-0; motion passed unanimously.

6.4 Payroll

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to approve one (1) FY18 Payroll Manifest in the amount of \$216,997.20 dated June 21, 2018, subject to review and audit.
Voting: motion passed unanimously, 5-0-0.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to approve one (1) FY19 Payroll Manifest in the amount of \$236,043.93 dated July 5, 2018, subject to review and audit.
Voting: motion passed unanimously, 5-0-0.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to approve one (1) FY18 Payroll Manifest in the amount of \$59,663.91 dated July 6, 2018, subject to review and audit.
Voting: motion passed unanimously, 5-0-0.

Ms. Guild explained that this payroll was generated for call firefighters' service in FY18.

137 **6.5 Accounts Payable**

138 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti,*
139 *to approve one (1) FY18 Accounts Payable Manifest in the amount of \$43,062.52 dated*
140 *June 15, 2018, subject to review and audit (Town Clerk Transfers to the State of NH).*
141 *Voting: Motion passed unanimously, 5-0-0.*

142
143 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti,*
144 *to approve one (1) FY18 Accounts Payable Manifest in the amount of \$36,371.39 dated*
145 *June 29, 2018, subject to review and audit. (Town Clerk Transfers to the State of NH)*
146 *Voting: Motion passed unanimously, 5-0-0.*

147
148 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti,*
149 *to approve one (1) FY18 Accounts Payable Manifest in the amount of \$259,221.69 dated*
150 *June 26, 2018, subject to review and audit.*
151 *Voting: Motion passed unanimously, 5-0-0.*

152
153 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti,*
154 *to approve one (1) FY18 Accounts Payable Manifest in the amount of \$14,373.91 dated*
155 *June 28, 2018, subject to review and audit.*
156 *Voting: Motion passed unanimously, 5-0-0.*

157
158 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti,*
159 *to approve one (1) FY19 Accounts Payable Manifest in the amount of \$7,549.64 dated*
160 *July 3, 2018, subject to review and audit.*
161 *Voting: Motion passed unanimously, 5-0-0.*

162
163 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to*
164 *approve one (1) FY19 Accounts Payable Manifest in the amount of \$2,938,852.00 dated*
165 *July 2, 2018, subject to review and audit. (School Disbursements)*
166 *Voting: motion passed unanimously, 5-0-0.*

167
168 **6.6 Concentration Account**

169 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti,*
170 *to approve one (1) FY18 Concentration Account Manifest in the amount of \$600.12 dated*
171 *June 26, 2018, subject to review and audit.*
172 *Voting: Motion passed unanimously, 5-0-0.*

173
174 **6.7 Previous Meeting Minutes**

175 *A MOTION was made by Selectman Panasiti and SECONDED by Selectman Lyon, to*
176 *approve the Board of Selectmen public meeting minutes of June 18, 2018, as amended.*
177 *Voting: Motion passed unanimously, 5-0-0.*

178
179 *A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo,*
180 *to approve the Board of Selectmen non-public session meeting minutes of June 18, 2018,*
181 *as presented.*
182 *Voting: Motion passed unanimously, 5-0-0.*

184 *A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo,*
185 *to approve the Board of Selectmen non-public session #2 meeting minutes of June 18,*
186 *2018, as presented.*

187 *Voting: Motion passed unanimously, 5-0-0.*

188 189 **5.1 TOWN BEACH**

190
191 Director of Recreation, Craig Fraley, explained to the Board that the improvements made
192 at the town beach on Baboosic Lake have made it a very popular place. During the 4th of
193 July holiday, parking and capacity of people at the beach reached a high level. Cars were
194 being parked almost up to Pavillion Road, and there was concern about emergency
195 vehicles being able to get through. There were over 600 total beachgoers on that holiday.

196
197 Mr. Fraley presented a plan to keep the beach enjoyable for Amherst residents. He stated
198 that on weekends and holidays the town beach will be open only to Amherst residents and
199 their guests, and season pass holders and their guests. On weekdays business will be held
200 as normal for all beachgoers.

201
202 Mr. Fraley explained that he does not wish to put a cap on patrons at this time, because he
203 does not want to exclude any Amherst residents who might wish to come to the beach
204 later in the day after the cap is met.

205
206 Selectman Lyon stated that he agrees with the plan, but has concern regarding it possibly
207 being confusing to out-of-towners. He asked if it had been discussed to extend the plan to
208 weekdays as well. Mr. Fraley explained that the plan is only for the weekends currently as
209 the beach is not reaching capacity on weekdays. He would also like for the beach to
210 remain self-sufficient and cost the taxpayers nothing, which is offset by charging non-
211 residents a fee to access the beach. Mr. Fraley explained that press releases would be sent
212 to the local newspapers, placed on the town's Facebook pages, and that the large DPW
213 sign will be placed at Pavillion and Broadway to broadcast the news as well.

214
215 In response to a question from Selectman Lyon, Mr. Fraley explained that, in order to
216 protect the staff from patrons angry over the change, a police detail will be scheduled at
217 the gate for at least the first 2 weekends, and then as needed.

218
219 In response to a question from Selectman Panasiti, Mr. Fraley stated that there are 3 beach
220 coordinators, all of whom are either college graduates or have been employed at the beach
221 for a number of years. These adults oversee various areas of the beach and he is very
222 confident in their abilities to handle any issues professionally.

223
224 Selectman D'Angelo stated that season passes may need to be limited to residents next
225 year, depending on how things go. He also explained that there are many situations that
226 will need to be kept in control at the beach and residents need to be put first.

227
228 *A MOTION was made by Selectman Lyon and SECONDED by Selectman D'Angelo that,*
229 *effective immediately through Labor Day September 3rd, on weekends and holidays the*
230 *Baboosic Lake Town Beach will be open only to Amherst residents and their guests and*
231 *season pass holders and their guests. Guests are required to pay either the resident or the*

non-resident gate fee and must also be accompanied by an Amherst resident or season pass holder for the duration of their visit.
Voting: 5-0-0; motion passed unanimously.

7. Action Items

Selectman Panasiti reviewed the new and old action items with the Board.

8. New/Old Business

Selectman Lyon recognized the hard work by the Amherst Conservation Commission in rebuilding the Highland Bridge Trail.

Selectman Lyon also pointed out that the Vietnam Moving Wall will be coming to Souhegan High School from July 19-23.

9. Non-Public Session, RSA 91-A:3, II (a)

A MOTION was made by Selectman Panasiti and SECONDED by Selectman Lyon to adjourn the public meeting and enter into non-public session, RSA 91-A:3, II (a) at 7:20 p.m.

Voting: Motion passed unanimously, 5-0-0.

By roll call vote: D'Angelo: yes, Panasiti: yes, Brew: yes, Grella: yes, Lyon: yes, the Board went into non-public session.

NEXT MEETING: July 23, 2018 - Monday

SIGNATURE ON FILE

07.23.2018

Selectman Reed Panasiti

Date