



Town of Amherst, NH
BOARD OF SELECTMEN MEETING MINUTES
Barbara Landry Meeting Room
2 Main Street
Monday, May 9, 2016

1. Call to Order

2. Non-Public Session

Chairman Dwight Brew called the non-public meeting to order at 5:30 p.m.

Attendees: Chairman Dwight Brew, Vice Chairman Reed Panasiti, Selectmen Tom Grella, Nate Jensen, and Peter Lyon. Also present: Town Administrator, Jim O'Mara, and Director of Public Works, Bruce Berry.

Pursuant to NH RSA 91-A:2, II (b), Selectman Jensen moved, second by Vice Chairman Panasiti to enter into non-public session at 5:31 p.m. Roll Call: Brew-yes; Jensen-yes; Lyon-yes; Panasiti-yes. Vote was unanimous, 5-0. The Board of Selectmen, Town Administrator, Jim O'Mara, and DPW Director, Bruce Berry, discussed the hiring of a public employee. Selectman Grella moved to exit non-public session at 6:22 p.m. Second by Selectman Lyon. Motion passed unanimously, 5-0.

Chairman Brew stated that in non-public session no motions were made and no votes were taken.

Chairman Brew called the public meeting to order at 6:34 p.m. Attendees: Chairman Dwight Brew, Vice Chairman Reed Panasiti, Selectmen Tom Grella, Nate Jensen, and Peter Lyon. Also present: Town Administrator, Jim O'Mara, and Suzanne Beauchesne taking minutes.

3. Pledge of Allegiance – Charlie Vars, the newest member of the Amherst Zoning Board of Adjustment, led the pledge.

Chairman Brew opened time for public comment. No one came forward.

4. Public Hearing – Courthouse Road Property Acquisition

Selectman Grella moved, second by Selectman Jensen, to open the public hearing on the acquisition of property on Courthouse Road, Map/Lot 016-024-005. Motion passed unanimously, 5-0. Chairman Brew indicated that in the winter of 2015 the subject piece of property came before the Planning Board to be subdivided. It's a four-acre lot and the subdivision was approved. In the

summer, the Amherst Land Trust went before the Planning Board, the Historic District Commission and the conservation Commission with plans for Joshua's Park. Chairman Brew said this was the first of two public hearings to be held to take input on whether the town should accept the property.

Noel Berube read from a written document. She said that her family is completely in favor of the playground and she is aware of the tremendous efforts of many in developing Joshua's Park. She said that after the initial Planning Board meeting where she and others expressed concerns about the closeness of the proposed parking area to their homes, they "thought it meant parking would be moved". She indicated that a number of regulations have not been followed throughout the process and a number of reasons have been provided as to why the parking area should not be moved; i.e., costs, safety, and landscaping, to name a few. The Berubes are concerned about the value of their property. Ms. Berube said that the parking area is level with a road that is very busy with fast moving traffic. She asked the Board to consider these issues when deciding whether or not to accept this property.

Nick Pearson lives on the other side of Joshua's Park and has only been in Amherst for 18 months. He is heartened to see the time and effort that has been given to the project by volunteers. He would appreciate better demarcation between the park and his property.

John Harvey, Chairman of the Amherst Conservation Commission, said the Conservation Commission did approve the project but he'd like to know how waste would be managed and whether there would be signage such as "carry in/carry out". He also suggested that a bridge may be needed to protect the wetlands.

Dick Lefebvre asked that the Board do what it can to ensure that his property value does not deteriorate.

Sally Wilkins, President of the Amherst Land Trust, thanked everyone for their support. She said she served for 30-plus years on the Planning Board and assured everyone that all zoning regulations of the town were followed to a T. In response to concerns raised, a fence will surround the garden, and a boardwalk will run to the edge of the wetlands. They did not include public tables because they did not want to encourage trash being left behind. The Planning Board approved the parking area location due to safety concerns, and they hope the park will be pedestrian accessible. Ms. Wilkins said the garden will be a great asset to the community and reported that 22 plots have been applied for which is exciting given that it's the first year.

Selectman Grella moved, second by Vice Chairman Panasiti, to close the public hearing at 7:03 p.m. Vice Chairman Panasiti asked if options were discussed on the location of the parking area. Selectman Jensen asked about the town's liability should abutters decide to sue. Administrator O'Mara will seek Town Counsel's advice. Selectman Lyon asked for more specificity about the shrubbery. Selectman Grella said that the trees are larger than shown on the original plan and supply more screening. He also said that the parking area is raised approximately 24 inches from the existing surface of the field. There is an incline but the parking area is nowhere near the level of the street.

Gordon Leedy who has served as design engineer on the project indicated that plans were discussed with the Police Department, Fire Department, and NH's Department of Transportation (DOT). All expressed concerns with safety regarding the location of the parking area along Route

122. Off Courthouse Road makes the park an integrated piece with The Village. He said four acres is not that big. Discussions were held with neighbors to discuss several options for parking. The Berube's suggestion to flip the lot would place the lot by two utility poles which are very difficult to move and created an unsafe entry configuration. They are trying to find trees and are dense and stay down to the ground. Vice Chairman Panasiti confirmed the park was for day use. Selectman Lyon asked about fencing. Mr. Leddy said shielding would be placed all along Courthouse Road and that an 8-foot fence would be cheaper. Mr. Leddy said the parking area is 50 feet from the property line, and another 20 feet to the Berube house. There is three times the required set back. The public hearing closed at 7:20 p.m.

Public Hearing – Ponemah Road Property Acquisition

At 7:30 p.m. Selectman Jensen moved, second by Vice Chairman Panasiti, to open the first of two public hearings on the acquisition of property located on Ponemah Road. Town Administrator O'Mara noted the property was located at Map 3, Lot 36-4 on four acres of landlocked property. John Harvey, Chairman of the Conservation Commission, listed some pros and cons to the acquisition. The NH state right-of-way will remain open to the village green and wildlife and should be conserved for ecological purposes. One "con" is that it is a biological island and does not abut to anything managed by the Conservation Commission. Selectman Jensen moved, second by Vice Chairman Panasiti, to close the public hearing at 7:35 p.m. Chairman Brew said the benefit is to stop it from being developed. Motion passed unanimously, 5-0.

Public Hearing – Revised OHRV Ordinance

At 7:36 p.m., Selectman Jensen moved, second by Vice Chairman Panasiti, to open the public hearing to take input on the adoption of the Town Ordinance: Use of Off-Highway Vehicles on Town Property. Wes Robertson, an Alternate on the Conservation Commission (ACC), came forward and said he requested the changes, along with three members of the ACC, to make it friendlier for bicycles. Currently, bike use is limited to four trails in town and there is no signage notifying bikers of this. All trails permit bikes in other towns. The recommendation is that the town remove reference to bikes in the OHRV Ordinance and move to a system of posting trails where bikes are not permitted. The ACC voted unanimously to the changes. Mr. Robertson responded to questions from the Board and indicated that the change would allow ACC to control where bicycles are allowed. He also spoke with Police Chief Reams who supports the changes. Selectman Jensen moved, second by Vice Chairman Panasiti, to close the public hearing at 7:45 p.m. Motion passed unanimously, 5-0.

5. Lions Club Presentation

Charlie Vars of the Lions Club said their presentation was for the Fire Rescue Squad who could not attend tonight's meeting so the presentation is postponed to the next Board meeting.

6. Appointments – Committees

The Board reviewed the status of committee assignments and approved vacancies as follows:

Selectman Lyon moved, second by Selectman Grella, to express thanks to Jack Gleason for his service on the Conservation Commission and his willingness to continue to serve as a volunteer, and to appoint Daryl D'Angelo to the Conservation Commission to a three year term expiring in

2019, and to re-appoint Rob Clemens and John Harvey to the Conservation Commission, terms to expire in 2019. Motion passed unanimously, 5-0.

Selectman Grella moved, second by Selectman Jensen, to re-appoint Bruce Beckley as Alternate to the Conservation Commission, term to expire in 2019. Motion passed unanimously, 5-0.

Selectman Jensen moved, second by Vice Chairman Panasiti, to accept, with appreciation, the resignation of Gary Cole, Alternate to the Conservation Commission. Motion passed unanimously, 5-0.

Selectman Jensen moved, second by Selectman Lyon, to express thanks to William Veillette for his service on the Heritage Commission and to appoint Lisa Montesanto as a full member of the Heritage Commission, term to expire in 2019.

Selectman Jensen moved, second by Selectman Lyon, to accept, with appreciation, the resignation of Carolyn Quinn to the Heritage Commission. Motion passed unanimously, 5-0.

Selectman Jensen moved, second by Selectman Grella, to re-appoint Susan Clark to the Historic District Commission with a term to expire in 2019. Motion passed unanimously, 5-0.

Selectman Lyon moved, second by Vice Chairman Panasiti, to re-appoint Mike Dell Orfano and Arnold Rosenblatt to the Planning Board with terms to expire in 2019. Motion passed unanimously, 5-0. The Board also expressed their appreciation to Allen Merriman for his service as an Alternate on the Planning Board.

Selectman Grella moved, second by Selectman Jensen, to disband the Recycling and Waste Reduction Task Force. The Task Force has not met since 2010. Motion passed unanimously, 5-0.

Selectman Lyon moved, second by Vice Chairman Panasiti, to re-appoint Bruce Bowler to serve on the Souhegan Landfill District with a term to expire in 2019. Motion passed unanimously, 5-0.

Selectman Grella moved, second by Selectman Jensen, to disband the Stormwater Committee. The committee has not met since 2008. Motion passed unanimously, 5-0.

7. Updates

7.1 Quarterly Reports – Finance, DPW, Police

Lisa Ambrosio, Finance Director, provided a year-to-date expense and revenue report. Director Ambrosio went over accounts having expended above the 83.33 percent target. The overall expenditure of 76.24 percent is well below the target. The revenue report notes that 82 percent of revenue has been received – just shy of the 83 percent target. Director Ambrosio said that motor vehicle permit fees are behind by one month and activity will pick up during the months of April, May, and June. The cable franchise fee has not yet been received. Director Ambrosio provided an update on Finance Software which is detailed below **7.2 Software Update**.

Chief of Police, Mark Ream's quarterly report included a PowerPoint presentation [attached] that included an accounting of calls for service, a status update on a number of projects and events, and

a quarterly “spotlight” to School Resource Officer Knox who was responsible for effecting a child/parent custody change at Amherst Middle School.

Bruce Berry, Public Works Director, provided a quarterly update as follows:

- DPW mechanic is being deployed for a year. In the interim, a very capable employee is filling the void and the process of advertising to hire a temporary employee is underway.
- Matrix Update: An employee duty sheet has been implemented to document man-hours, projects, number of employees assigned to a given project, and equipment and materials used or produced. As time allows, office staff imports the data into excel spreadsheets and Director Berry is still working on the level of detail desired.
- All vehicles and equipment have made the transition from winter road maintenance to summer road maintenance.
- Patched roads as necessary this spring.
- All gravel roads have received an initial spring grading. Significant gravel upgrade on Brook Road and other roads.
- Under the Continental contract, DPW hired a rubber tired excavator to clean, shape, and/or adjust portions of roadside shoulders on eleven roads using two to three employees and two trucks. The 11 roads are: Chestnut Hill, Horace Greeley, Mack Hill, Manchester, Narraganset, Old Milford, Souhegan Street, Manchester Road Bridge, Upper Flanders, High Meadow Lane, and County.
- A team of four to five employees cut and chipped brush on 17 roads that is ongoing as time allows. Roads include: Pond Parish, Horace Greeley, Melendy Hollow, Thistle Drive, Craftsman Lane, Col. Wilkins, Parkhurst, Miles, Williamsburg, Chestnut Hill, New South Drive, Broadway, Pavillion, Souhegan Street, Limbo Lane, Baboosic Lake, and Manchester.
- All but two common benches have been disassembled, painted/stained, and reassembled.
- Cemeteries, commons, and town building lawns had their spring cleaning and fertilizing.
- Since April, Continental has completed base coat on the following roads: Craftsman Lane, Willow Lane, Parkhurst Drive, Caldwell Drive, Pulpit Run, Eastern Avenue, and Thistle Drive.
- Continental has also completed the top coat and gravel shoulder on Old Nashua Road.
- For a variety of reasons, the pace experienced the last couple months will slow considerably.

7.2 Finance Software

Director Ambrosio said the timeline provided at the last Board meeting has not changed. She said progress is being made. For the first time, federal and state quarterly reports were produced. The HR portion was previewed and it is more than can be handled right now. Director Ambrosio said she is still trying to figure out the task calendar.

Town Administrator, Jim O’Mara, said Lisa Ambrosio was on the front page of the Nashua Telegraph last Saturday for having attained a Certificate in Advanced Graduate Studies from Rivier College. All offered congratulations.

7.3 Stormwater – An update will be provided at the next Board meeting.

7.4 Pipeline

Vice Chairman Panasiti read through a communications on the pipeline project as follows:

“Kinder Morgan said in a statement last month that its Northeast Energy Direct project didn’t receive the commitments from big customers that it needed to proceed with the \$3.3 billion plan, which involved building a 188 mile pipeline from Pennsylvania to Dracut, MA, which included 71 +/- miles into New Hampshire, three miles +/- through Amherst.

“Kinder Morgan submitted plans for the project to federal regulators in November and needed their approval before starting any construction.

“KinderMorgan’s initial decision to proceed with the project was based on existing contracts it had with some gas utilities, as well as the expectation that others would sign on to buy gas from the line. That didn’t happen the way they planned.

“In a statement, Kinder Morgan said despite working for more than two years and expending substantial shareholder resources, we did not receive the additional commitments we expected. There are currently neither sufficient volumes, nor a reasonable expectation of securing them, to proceed with the project as it is currently configured.

“They were also concerns on who would be responsible for the cost of the pipeline. In Massachusetts, the Department of Public Utilities approved a measure to allow electric ratepayers to be charged for the pipeline expansion, however, the Conservation Law Foundation appealed the DPU’s decision and the case is scheduled to be heard by the State Supreme Judicial Court.

“Kinder Morgan mentioned the uncertainty caused by that legal challenge as a concern.”

Vice Chairman Panasiti said the Pipeline Task Force will have its final meeting tomorrow night to go over lessons learned and capture what was well done. Selectman Jensen mentioned that no word has come from the Federal Energy Regulatory Commission denying Kinder Morgan’s application. Chairman Brew opined that keeping the application in an open status could avoid Kinder Morgan starting all over again in terms of public meetings, and the like, should they wish re-apply in the future. He said anything that could be done to kill it would be a plus.

7.5 Matrix/DPW Recommendations

Administrator O’Mara stated that he and Director Bruce Berry are moving forward on a number of recommendations.

7.6 Charter – Internet Connectivity – to be taken up at the next Board meeting.

8. Board Goals Review

Town Administrator O’Mara said interviews for the Assistant DPW Director are complete. Further discussion is necessary with the Select Board. Interviews are being conducted for the Director of Community Development position.

9. Town Administrator

279
280 **9.1 Budget Transfers**
281

282 Town Administrator O'Mara and Finance Director, Lisa Ambrosio, went over six budget transfer
283 requests and the Board took action as follows:
284

- 285 1) Selectman Lyon moved, second by Selectman Grella, to approve Budget Transfer Number
286 2016-001 from accounts 4215 Rescue and 4520 Recreation in the amount of \$79,417 to
287 accounts 4220 and 4520 to realign the budget to the proper salary accounts for FT Captain and
288 FT Recreation wage expenses. Motion passed unanimously, 5-0.
289
- 290 2) Selectman Jensen moved, second by Selectman Grella, to approve Budget Transfer Number
291 2016-002 from Public Works – Cemetery account 4195 in the amount of \$4,900 to Public
292 Works Equipment Repair, Headstone Repair, Outside Hire, and New Equipment accounts for
293 unanticipated expenses. Motion passed unanimously, 5-0.
294
- 295 3) Selectman Jensen moved, second by Vice Chairman Panasiti, to approve Budget Transfer
296 Number 2016-003 from Public Works and Public Works-Admin accounts in the amount of
297 \$158,206 to other Public Works-Admin accounts to reconcile overspent accounts due to
298 unanticipated expenses from accounts with anticipated surpluses. The Board asked a number
299 of questions about the expenses. Motion passed unanimously, 5-0.
300
- 301 4) Vice Chairman Panasiti moved, second by Selectman Lyon, to approve Budget Transfer
302 Number 2016-004 from Public Works 4312 Outside Hire and Diesel Fuel in the amount of
303 \$20,097 to Public Works 4324 – Solid Waste. Motion passed unanimously, 5-0
304
- 305 5) Selectman Jensen moved, second by Selectman Lyon, to approve Budget Transfer Number
306 2016-005 from 4312 Road Maintenance in the amount of \$8,608 to New Equipment Capital.
307 Motion passed unanimously, 5-0.
308
- 309 6) Selectman Jensen moved, second by Selectman Lyon, to approve Budget Transfer Number
310 2016-006 from the Interest on Road Construction account in the amount of \$16,220 to 4130
311 Executive Administration. Motion passed unanimously, 5-0.
312

313 **9.2 Tax (Interest) Refund**
314

315 The Board considered the request of a resident seeking a refund on interest paid in 2013, 2014, and
316 2015 property taxes. It was noted that the town followed the statutory notification and collection
317 procedures as outlined in RSA 80:60 and 80:76. The Board has never authorized the refund or
318 waiver of interest on delinquent taxes when there was no town error in the collection or
319 notification process that yielded the tax uncollectable. Selectman Grella moved, second by
320 Selectman Jensen, to deny the refund request of the resident. Motion passed unanimously, 5-0.
321 Administrator O'Mara will send a letter to the resident.
322

323 **9.3 DPW Bid, Tree Removal**
324

325 Town Administrator O'Mara and Bruce Berry, Public Works Director, went over Bid #11-16 for
326 tree removal. Selectman Grella moved, second by Selectman Lyon, to award bid #11-16 tree

removal to the lowest of three bidders, A Tree Health Company, Inc. for the amount of \$5,900. Motion passed unanimously, 5-0.

9.4 DPW Bid, Line Striping

Town Administrator O'Mara and Bruce Berry, Public Works Director, went over Bid #10-16 for line striping. Selectman Lyon moved, second by Selectman Grella, to award bid #10-16 line striping to the lowest of three bidders, Industrial Traffic Lines, Inc. of Londonderry for the amount of \$15,850.03. Motion passed unanimously, 5-0.

9.5 DPW Bid, Truck Replacement

Town Administrator O'Mara and Bruce Berry, Public Works Director, sought the Board's approval to replace a 2003 ten wheel dump truck and a 2005 six-wheel dump truck, both with winter accessories. Lease/purchase funds are budgeted in the FY17 budget and no dollars will be spent before either vehicle is delivered. The state bid price for a six-wheel all season dump truck from Liberty International is \$156,450. Director Berry recommended adding three upgrades for an additional cost of \$1,650. The state bid price for a ten-wheel all season dump truck from Freightliner is \$202,323. The trucks will be delivered in the fall (in FY17) but must be ordered now to get them on time. Selectman Grella moved, second by Selectman Jensen, to authorize the replacement of the two trucks, pending approval by the auditors and town counsel. Motion passed unanimously, 5-0.

9.6 DPW Declaration of Surplus

Town Administrator O'Mara and Bruce Berry, Public Works Director, asked for the Board's approval to declare the 2007 Massy tractor as surplus. The tractor has serious electrical issues that would cost an estimated \$15,000 - \$18,000 to repair with no guarantees. The town paid approximately \$72,000 for the tractor and has a scrap value of approximately \$4,000. The town owes a little under \$2,000 to the dealership for the investigative work performed to date. Selectman Jensen moved, second by Selectman Lyon, to declare the 2007 Massy tractor as surplus and authorize the Director of Public Works to dispose of the vehicle. Motion passed unanimously, 5-0.

9.7 Hazen Property Purchase and Sale Agreement

The executed copy of the Purchase and Sale Agreement for the Hazen property was provided to Board members. Town Administrator O'Mara also noted that a Piscataquog Land Conservancy check in the amount of \$1,000 was issued and is to be held in escrow by Landvest. Selectman Jensen moved, second by Selectman Grella, to approve the agreement. Motion passed unanimously, 5-0.

9.8 Anonymous Donation

Town Administrator O'Mara reported that an anonymous donation (a \$100 gift card to Dick's Sporting Goods) was provided to Andy Clifford, agent for public assistance. Vice Chairman Panasiti moved, second by Selectman Jensen, to accept the donation to be used for the annual staff cook-out as recommended by Administrator O'Mara. Motion passed unanimously, 5-0.

376 **10. Approvals**

377
378 **10.1 Hawkers & Vendors - Renewal**

379
380 Selectman Jensen moved, second by Selectman Grella, to grant a Hawkers and Vendors permit to
381 the Amherst Soccer Club to sell concessions for the period from May 28-31, 2016 and to authorize
382 the Chairman of the Board to sign the permit. Motion passed unanimously, 5-0.
383

384 **10.2 Elderly/Disabled Tax Deferrals**

385
386 Selectman Lyon moved, second by Selectman Grella, to approve an Elderly Tax Deferral in the
387 amount of \$2,423 for Map/Lot 2-10-1. Motion passed unanimously, 5-0.
388

389 Selectman Lyon moved, second by Selectman Grella, to approve an Elderly Tax Deferral in the
390 amount of \$4,745 for Map/Lot 2-146-27. Motion passed unanimously, 5-0.
391

392 Selectman Lyon moved, second by Selectman Grella, to approve an Elderly Tax Deferral in the
393 amount of \$2,903 for Map/Lot 6-38-13. Motion passed unanimously, 5-0.
394

395 Selectman Lyon moved, second by Selectman Grella, to approve a Disabled Tax Deferral in the
396 amount of \$5,545 for Map/Lot 7-83-21. Motion passed unanimously, 5-0.
397

398 **10.3 Veteran's Tax Credit**

399
400 Selectman Lyon moved, second by Selectman Grella, to approve a Veteran Tax Credit for
401 Map/Lot 7-33-12, in the amount of \$500. Motion passed unanimously, 5-0.
402

403 Selectman Lyon moved, second by Selectman Grella, to approve a Veteran Tax Credit for
404 Map/Lot 16-10, in the amount of \$500. Motion passed unanimously, 5-0.
405

406 **10.4 Assessing – Elderly & Disabled Exemptions**

407
408 Selectman Lyon moved, second by Selectman Grella, to approve an Elderly Tax Exemption for
409 Map/Lot 2-72-33 in the amount of \$71,000. Motion passed unanimously, 5-0.
410

411 Selectman Lyon moved, second by Vice Chairman Panasiti, to approve a Disabled Tax Exemption
412 for Map/Lot 2-166-26, in the amount of \$61,000. Motion passed unanimously, 5-0.
413

414 Selectman Lyon moved, second by Vice Chairman Panasiti, to approve an Elderly Tax Exemption
415 Map/Lot 3-87-34, in the amount of \$107,000. Motion passed unanimously, 5-0.
416

417 Selectman Lyon moved, second by Selectman Jensen, to approve an Elderly Tax Exemption for
418 Map/Lot 5-18-2, in the amount of \$142,000. Motion passed unanimously, 5-0.
419

420 Selectman Lyon moved, second by Selectman Jensen, to approve an Elderly Tax Exemption for
421 Map/Lot 6-107, in the amount of \$71,000. Motion passed unanimously, 5-0.
422

423 Selectman Lyon moved, second by Vice Chairman Panasiti, to approve an Elderly Tax Exemption
424 for Map/Lot 8-83-5, in the amount of \$107,000. Motion passed unanimously, 5-0.

425
426 **10.5 Assessing – LUCT Release**
427

428 Selectman Lyon moved, second by Vice Chairman Panasiti, to approve a Current Use Change Tax
429 for property located by 12 Lyndeborough Road, Map/Lot 5-59-1, in the amount of \$16,000.
430 Motion passed unanimously, 5-0.
431

432 **10.6 Assessing - Abatements**
433

434 Selectman Lyon moved, second by Vice Chairman Panasiti, to approve abatement for property
435 located at 96 Route 101A, Map/Lot 2-53, in the amount of \$2,328. Motion passed unanimously, 5-
436 0.
437

438 Selectman Lyon moved, second by Vice Chairman Panasiti, to approve abatement for property
439 located at 39 Thornton Ferry Road II, Map/Lot 4-62-5, in the amount of \$768. Motion passed
440 unanimously, 5-0.
441

442 Selectman Lyon moved, second by Vice Chairman Panasiti, to approve abatement for property
443 located at 228 Boston Post Road, Map/Lot 5-13, in the amount of \$339. Motion passed
444 unanimously, 5-0.
445

446 Selectman Lyon moved, second by Selectman Grella, to approve abatement for property located at
447 101 Christian Hill Road, Map/Lot 5-166-3, in the amount of \$900. Motion passed unanimously, 5-
448 0.
449

450 Selectman Lyon moved, second by Selectman Grella, to deny abatement for property located at 31
451 Walnut Hill Road, Map/Lot 6-80-2. Motion passed unanimously, 5-0.
452

453 Selectman Lyon moved, second by Selectman Grella, to approve abatement for property located at
454 158 Mack Hill Road, Map/Lot 9-11-2, in the amount of \$673. Motion passed unanimously, 5-0.
455

456 **10.7 Payroll Manifest**
457

458 Selectman Jensen moved, second by Vice Chairman Panasiti, to approve one (1) FY16 Payroll
459 Manifest in the amount of \$181,501.71 dated April 14, 2016, subject to review and audit. Motion
460 passed unanimously, 5-0.
461

462 Selectman Jensen moved, second by Vice Chairman Panasiti, to approve one (1) FY16 Payroll
463 Manifest in the amount of \$181,120.82 dated April 28, 2016, subject to review and audit. Motion
464 passed unanimously, 5-0.
465

466 **10.8 Accounts Payable Manifests**
467

468 Vice Chairman Panasiti moved, second by Selectman Jensen, to approve one (1) FY16 Accounts
469 Payable Manifest in the amount of \$34,504.50 dated April 27, 2016, subject to review and audit.
470 (Town Clerk transfers to the State of NH). Motion passed unanimously, 5-0.
471

Vice Chairman Panasiti moved, second by Selectman Jensen, to approve one (1) FY16 Accounts Payable Manifest in the amount of \$31,710.84 dated May 2, 2016, subject to review and audit. (Town Clerk transfers to the State of NH). Motion passed unanimously, 5-0.

Vice Chairman Panasiti moved, second by Selectman Jensen, to approve one (1) FY16 Accounts Payable Manifest in the amount of \$102,952.89 dated April 19, 2016, subject to review and audit. Motion passed unanimously, 5-0.

Vice Chairman Panasiti moved, second by Selectman Jensen, to approve one (1) FY16 Accounts Payable Manifest in the amount of \$92,313.38 dated April 29, 2016, subject to review and audit. Motion passed unanimously, 5-0.

Vice Chairman Panasiti moved, second by Selectman Jensen, to approve one (1) FY16 Accounts Payable Manifest in the amount of \$1,031,763.74 dated May 4, 2016, subject to review and audit. Motion passed unanimously, 5-0.

Vice Chairman Panasiti moved, second by Selectman Jensen, to approve one (1) FY16 Accounts Payable Manifest in the amount of \$2,096,787 dated May 2, 2016, subject to review and audit. (School Disbursement). Motion passed unanimously, 5-0.

10.9 Previous Meeting Minutes – April 11, 2016

Selectman Jensen moved, second by Vice Chairman Panasiti, to approve the Board of Selectmen meeting minutes of April 11, 2016, as presented. Motion passed unanimously, 5-0.

11. New/Old Business

Selectman Jensen mentioned that the Bertha Rogers Trust received six grant proposals. One grant was approved for \$30,000 for Fire Rescue to purchase two LUCAS automated CPR devices. Three of the proposals were tabled to be considered further.

Pending items from this meeting include:

- Develop charter for IT committees
- Review of Board goals monthly
- Town Counsel and Auditor Review of purchases made FY16/delivery and payment in FY17
- Liability -- transfer of property

12. Non-Public Session

Pursuant to NH RSA 91-A:2, II (b) and (d), Vice Chairman Panasiti moved, second by Selectman Jensen, to enter into non-public session at 10:05 p.m. Roll Call: Brew-yes; Jensen-yes; Lyon-yes; Panasiti-yes. Vote was unanimous, 5-0.

The Board of Selectmen, Town Administrator, Jim O'Mara, and DPW Director, Bruce Berry, discussed the hiring of a public employee. Director Berry exited the meeting at 10:20 p.m.

The Board of Selectmen and Town Administrator O'Mara discussed the acquisition of land.
Selectman Grella moved to exit non-public session at 10:35 p.m. Second by Selectman Lyon.
Vote was unanimous, 5-0.

Chairman Brew stated that in non-public session no motions were made and no votes were taken.
Selectman Lyon moved, second by Selectman Grella, to adjourn the meeting at 10:36 p.m. Vote
was unanimous, 5-0.

The meeting adjourned at 10:36 p.m.

NEXT MEETING: May 23, 2016



Selectman Nate Jensen
Clerk, Board of Selectmen

5/23/16

Date