*Bicycle and Pedestrian Advisory Committee members in attendance were: Rick Katzenberg, Chairman; George Bower; Chris Buchanan; Chris Shenk, Judy Shenk, John Harvey, Carolyn Mitchell, Frank Montesanto*

*Staff in attendance included: Anthony Ciampoli, Support Division Captain/ Prosecutor Simon Corson, Planner*

1. **Amherst’s Trail, Pedestrian, and Bicycle Master Plan Update**

Chairman Rick Katzenberg called the meeting to order at 6:03 PM.

Mr. Katzenberg led a discussion to understand if the Committee should have regular meetings and if so, what day and week of every month works best for the group? Mr. Buchanan and other members felt that having monthly meetings would be beneficial. It was decided that the Committee will meet during the third week of each month on Tuesday night at 6pm in the Brick School Meeting Room.

Mr. Corson discussed creating a meeting schedule, and looking into soliciting a recording secretary to support the Committee.

Mr. Corson spoke briefly about the recent updates to the Trail, Pedestrian, and Bicycle Master Plan, and stated that the Plan has been sent to the Select Board, Planning Board, and Town Administrator for comment. There was a lengthy conversation about the content of the document, as well as a strategic approach to support Planning Board deliberations regarding the Plan’s adoption. It was decided that having ongoing conversations at Planning Board Work Sessions would be useful given the document’s length and detail. There was agreement that these conservations should lead to a joint meeting of the Select Board and the Planning Board. The Bicycle and Pedestrian Advisory Committee is a subcommittee of the Board of Selectmen so their inclusion in the adoption process is appropriate, while also important to build support for the implementation of multimodal projects.

## Amherst’s 2018 Transportation Alternates Program (TAP) Grant Application Update

Mr. Corson discussed two major reasons Amherst’s TAP grant was not funded. The first reason was because the matching funds were not immediately available. The Town had planned a warrant article that was contingent on getting the TAP funding. The second reason was that Town boards and commissions did not submit letters of support to the New Hampshire Department of Transportation (NHDOT). Even though the Town included a letter of support from their Board of Selectmen, and discussed the input and support of several Commissions within Amherst’s Trail, Pedestrian, and Bicycle Master Plan, the number of letters received impacted NHDOT’s ranking process.

## Statewide Pedestrian and Bicycle Transportation Plan Request for Feedback

Mr. Corson explained that the NHDOT has entered into a contract with Alta Planning & Design to write a Statewide Pedestrian and Bicycle Transportation Plan. Alta is soliciting feedback for multimodal destinations and routes, as well as multimodal barriers to travel. Mr. Corson asked members of the Committee to reach out to bicycle and pedestrian groups such as the New England Mountain Bike Association (NEMBA) to participate in this statewide effort.

*The meeting was adjourned at 7:30pm.*

Respectfully submitted,

Simon Corson