



**Amherst Bicycle & Pedestrian
Advisory Committee**

Meeting Minutes - DRAFT
June 01, 2021

1. Meeting Venue

Meeting attendees: Chris Buchanan – Chair, Rick Katzenberg – Vice Chair, Judy Shenk, Chris Shenk, Tom Christensen [6:15pm], Patrick Daniel, Wendy Rannenberg, and Simon Sarris.

Staff present: Natasha Kypfer – Town Planner, and Kristan Patenaude – Recording Secretary

Chairman Chris Buchanan called the meeting to order at 7:08pm, and Natasha Kypfer read the following statement. As Staff Member of the Amherst Community Development Department, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, as extended by various Executive Orders, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are: Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Zoom for this electronic meeting.

All members of the Committee have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #312-626-6799 and password 889 4218 3634, or by clicking on the following website address: <https://zoom.us/j/88942183634> that was included in the public notice of this meeting.

Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the Town of Amherst website at: www.amherstnh.gov.

Providing a mechanism for the public to alert the public body during the meeting if there are problems with access: If anybody has a problem, please call 603-341-5290.

Adjourning the meeting if the public is unable to access the meeting:

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In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote. Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to- Know law.

Chris Buchanan – alone; Chris Shenk – in the room with Judy Shenk; Judy Shenk – in the room with Chris Shenk; Wendy Rannenberg – alone; Simon Sarris – alone; Patrick Daniel – alone; and Rick Katzenberg – alone; all present.

2. 2021 Warrant Article

Chris Buchanan stated that Town Voting takes place next Tuesday. There will be members of the Committee present at the Transfer Station this Saturday, and at an information table outside of the High School on Tuesday. The proposed Warrant Article has an estimated tax impact of \$0.04.

The group discussed its talking points for the Warrant Article, including that the funds are critical to get matching grants.

Tom Christensen entered at 6:15pm.

Patrick Daniel noted that he was going to try to target parents at different student events over the weekend.

Simon Sarris suggested posting flyers at the Library or at Moulton's Market.

The group discussed the set-up for the information table outside of the High School.

Chris Buchanan adjourned the meeting at 6:58pm. The meeting was adjourned.

Respectfully submitted,

Kristan Patenaude