



**Amherst Bicycle & Pedestrian
Advisory Committee**

Meeting Minutes - DRAFT
April 7, 2021

1. Meeting Venue

Present: Chris Buchanan, Chris and Judy Shenk, Tom Christensen, Patrick Daniel, John Harvey, George Bower, Bill Birchard, Ryan Demarais, Gordon Leedy, Sally Wilkins.

Chairman Chris Buchanan called the meeting to order at 7:05pm, with the following statement. As Chair of the Amherst Bicycle and Pedestrian Advisory Committee, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, as extended by various Executive Orders, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are: Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Zoom for this electronic meeting.

All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #929-205-6099 and password 03031, or by clicking on the following website address: <https://us02web.zoom.us/j/82764697737> that was included in the public notice of this meeting.

Providing public notice of the necessary information for accessing the meeting:
We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Planning Board at: www.amherstnh.gov.

Providing a mechanism for the public to alert the public body during the meeting if there are problems with access: If anybody has a problem, please call 603-249-6015.

Adjourning the meeting if the public is unable to access the meeting:
In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

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Please note that all votes that are taken during this meeting shall be done by roll call vote. Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to- Know law.

Chris Buchanan – alone; Chris Shenk – in the room with Judy Shenk; Judy Shenk – in the room with Chris Shenk; Patrick Daniel – alone; Tom Christensen – alone; John Harvey – aye; Wendy Rannenberg – alone; George Bower – alone; all present.

1. Recusal for conflict of interest

Judy Shenk and Chris Shenk recuse themselves as members of BPAC for the meeting due to subject matter offering a potential conflict of interest.

2. Non-public Session, RSA 91-A:3 (d)

A MOTION was made by George Bower to go into nonpublic session for the purpose of discussing the potential land acquisition or easement under RSA 91-A:3(d). Wendy Rannenberg seconds. By roll call vote: Chris Buchanan - aye, Patrick Daniel - aye, Wendy Rannenberg - aye, Tom Christensen - aye, John Harvey - aye. George Bower - aye.

A MOTION was made by George Bower to seal the minutes from the non-public session. Wendy Rannenberg seconds. By roll call vote: Chris Buchanan - aye, Patrick Daniel - aye, Wendy Rannenberg - aye, Tom Christensen - aye, John Harvey - aye. George Bower - aye.

A MOTION was made by George Bower moves close non-public session. Wendy Rannenberg seconds. By roll call vote: Chris Buchanan - aye, Patrick Daniel - aye, Wendy Rannenberg - aye, Tom Christensen - aye, John Harvey - aye. George Bower - aye.

Non-public session exited at 8:38 p.m.

Meeting adjourned 8:40 p.m.

Respectfully submitted, Bill Birchard