



**Town of Amherst, NH**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Barbara Landry Meeting Room**  
**2 Main Street**  
**Monday, December 20, 2021, 6:30PM**

**1. Call to Order**

Chairman Peter Lyon called the meeting to order at 6:30 p.m.

Attendees: Chairman Peter Lyon (remote), Selectman Dwight Brew, Selectman John D'Angelo, Selectman Tom Grella, and Selectman Danielle Pray.

Ways & Means Committee present: Mike Parisi, Diane Leyton (remote), Wendy Rannenberg, Bill Loscocco, and Jim Kuhnert.

Also present: Town Administrator Dean Shankle and Recording Secretary Kristan Patenaude (remote).

**2. Pledge of Allegiance** – led by Danielle Pray.

**3. Public Hearing**

**3.1 RSA 31:95-b:II (a) Acceptance of unanticipated funds**

Chairman Lyon explained that this is regarding an anonymous donation being made to the Fire Rescue Association for \$50,000. With these funds, the Association is planning purchase and donate a solar system to the Town, to be placed on the Fire Station.

*A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to enter into a public hearing, per RSA 31:95-b:II (a).*

*Voting: 5-0-0; motion carried unanimously.*

There was no public input.

*A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella to close the public hearing.*

*Voting: 5-0-0; motion carried unanimously.*

Fire Chief, Matt Conley, explained that he addressed this item with the Historic District Commission last Thursday. The solar system may slightly be seen from a couple of public roads, but there will not be much of a public view. The Commission voted to support the proposal. He explained that, in speaking with the DPW and solar system company, if the panels need to be replaced, the solar company will remove them and properly dispose of them.

In response to a question from Selectman Brew, Chairman Lyon stated that only one public hearing is required and the vote for this item can be taken during this meeting.

A *MOTION* was made by Selectman Brew and *SECONDED* by Selectman Grella that the Town accept, with gratitude, the donation of a solar array from the Amherst Fire Rescue Association.

*Voting: 5-0-0; motion carried unanimously.*

#### **4. Citizen's Forum – none.**

#### **5. Scheduled Appointments**

##### **5.1 Francis Coffey, Salt concern, Wilkins Road**

Mr. Coffey stated that he has addressed the Board with his concerns regarding the usage of salt to treat Town roads on a number of occasions. He explained that he collected approximately 100 lbs. of salt that was applied to the road near his house during the last storm. His well sits quite close to the edge of the road and any salt placed on the road will eventually end up in his well. He believes evidence supports the Town using less salt and more sand to treat the roads. He noted that no one on Wilkins Road will mind if the Town lightens up on the salt treatment it applies to that road. He has had to collect hundreds of pounds of salt from the road near his house and does not believe he should have to clean up after the Town. Mr. Coffey stated that he believes he could have a Private Nuisance Action filed against the Town but would prefer not to go to court over this issue. He asked the Board to modify the salt policy to not treat Wilkins Road with salt, but sand instead.

Eric Slosek, Interim DPW Director, stated that the research used by the DPW is all from NH DES' Green SnowPro Program. Sand and salt are both not great for the environment but are necessary to provide safe roads in the winter. Based on the NH DES Green SnowPro guidance, the Town has mostly eliminated the use of sand and reduced the amount of salt used on paved town roads. The DPW, since joining this program, has reduced its salt use by 26% versus prior years. Mr. Slosek explained that the event discussed by Mr. Coffey was due to an issue with an alternative truck being used. During the last storm, he checked on this road that was being treated using the regular truck, and this issue was not seen.

Chairman Lyon asked that Mr. Slosek review the policy with the Town Administrator to make sure it is being followed closely.

##### **5.2 Health and Human Services Budget presentation**

Rick Katzenberg explained that there are 15 Health and Human Services agencies that service the Town. One new organization, the American Red Cross, has been added to this budget. The individual letters of request from each agency have been analyzed and requested budgets have been presented to the Board.

Chairman Lyon noted that the American Red Cross has, in years past, staffed warming stations in Town when needed.

A *MOTION* was made by Selectman D'Angelo and *SECONDED* by Selectman Grella to adopt the Health & Human Services Budget, as presented by Rick Katzenberg.

*Voting: 5-0-0; motion carried unanimously.*

86       **6. Administration**

87       **6.1 Administrative Updates**

88 Town Administrator Shankle stated that the Town is still looking for a Finance Director.

89  
90       **6.2 Impact Fees**

91 Town Administrator Shankle stated that the policy notes that the Board will review impact  
92 fees annually. He reviewed the impact fees with Bruce Mayberry, who originally helped the  
93 Board with them. The cost to update impact fees is approximately \$600-\$1,000.

94  
95 Selectman Brew noted that he believes the Board discussing the potential updating of impact  
96 fees is a part of the annual review. He believes that having the updated school impact fee  
97 number before the annual town vote would be useful.

98  
99 The Board was in consensus that having the impact fees reviewed at this time would be  
100 helpful.

101  
102 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to*  
103 *contract with Bruce Mayberry to update the impact fee schedule using the updated school*  
104 *information.*

105 *Voting: 5-0-0; motion carried unanimously.*

106  
107       **6.3 National Opioid Settlement**

108 Town Administrator Shankle explained that the NH Attorney General's Office would like the  
109 Town of Amherst to participate in their settlement with certain opioid producers. The Town's  
110 Attorney, Chris Drescher, recommended that the Town opt into this suit.

111  
112 *A MOTION was made by Selectman Brew and SECONDED by Selectman D'Angelo that the*  
113 *Town of Amherst agrees to participate in the State of New Hampshire's National Opioid*  
114 *Settlement, as outlined in the attached document, and authorize Town attorney, Chris*  
115 *Drescher, to act on our behalf in this matter.*

116 *Voting: 5-0-0; motion carried unanimously.*

117  
118       **6.4 Review of budget and warrants in preparation for the budget public**  
119       **Hearing**

120 Chairman Lyon explained that the public hearing is scheduled for January 10, 2022.

121  
122 Chairman Lyon noted that the default number in Warrant Article 22, up to this point, has been  
123 \$14,877,676. This number was recently adjusted to \$14,928,440.

124  
125 Selectman Brew read Warrant Article 22 into the record:

126 *ARTICLE 22: Operating Budget*

127 *Shall the Town vote to raise and appropriate as an operating budget, not including*  
128 *appropriations by special warrant articles and other appropriations voted separately, the*  
129 *amounts set forth on the budget posted with the warrant or as amended by vote of the first*  
130 *session, for the purposes set forth herein, totaling \$15,518,154. Should this article be defeated*  
131 *the default budget shall be \$14,928,440 which is the same as last year with certain*

adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in any other warrant article. (Tax Impact = \$6.65) (Majority vote required)

Selectman Brew stated that \$4.29 would be the municipal tax per thousand, if the budget and all warrant articles pass, assuming \$500,000 is used to offset taxes. He believes the tax bill most recently had this amount at \$3.91.

Chairman Lyon stated that, in FY2021 the Board voted to return \$750,000 to offset taxes using the Unassigned Fund Balance, and \$200,000 from this fund to complete the Police Station Renovation. The year before that, the Board voted to use \$940,000 to reduce property taxes. For the current budget, \$500,000 is being proposed to be returned to reduce property taxes. He explained that the budget proposed an increase of \$183 in taxes over the previous year on a typical home in Town, or an 8.8% increase.

Selectman Brew explained that the Board's policy has been to return half of the amount over the 10% set aside in the Unassigned Fund Balance. In past years, the Board has successfully been able to return approximately \$940,000-950,000 and not jeopardize the 10% in the Unassigned Fund Balance. He suggested that the Board agree to simply return \$950,000 to the taxpayers each year for the next couple of years, and review what that does to the 10% target for the Unassigned Fund Balance. He also suggested that the Board wait and review the policy in the fall. An 8.8% municipal tax increase is still a large number. Increasing the amount to be returned from \$500,000 to \$950,000, will lower the increase in taxes this year to an amount less than \$100 or approximately 4.3% from last year.

Selectman D'Angelo noted his disappointment that this discussion on the Unassigned Fund Balance is taking place without being listed on the budget and thus notified to the public. He is not prepared to support this proposal at this time.

Chairman Lyon stated that the decision on the amount does not need to be made tonight. This was included as part of the budget discussion.

Selectman Pray stated that she agrees with the proposal to move this suggestion forward for discussion.

Selectman Brew explained that the discussion on this topic is part of Warrant Article 22, and that the discussion must be had to determine the tax impact to be included in the Warrant Article.

*A MOTION was made by Selectman Brew and SECONDED by Selectman Pray to amend the tax impact listed Warrant Article 22 from \$6.65 to \$4.05.  
Voting: 4-1-0; motion carried, (J. D'A. opposed).*

*A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to support Warrant Article 22.*

179 *Voting: 4-1-0; motion carried, (J. D'A. opposed).*  
180  
181 Selectman Brew read Warrant Article 23:  
182 *ARTICLE 23: Contingency Fund*  
183 *Shall the Town vote to establish a contingency fund for the current year, in accordance with*  
184 *NH RSA Section 31:98-a, for unanticipated expenses that may arise and further to raise and*  
185 *appropriate the sum of one hundred-twenty thousand dollars (\$120,000) to go into the fund.*  
186 *Said sum shall come from the undesignated fund balance and no amount to be raised from*  
187 *taxation. Any appropriation left in the fund at the end of the year will lapse to the general*  
188 *fund. (Tax Impact = \$0.00) (Majority vote required).*  
189  
190 *A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to support*  
191 *Warrant Article 23.*  
192 *Voting: 5-0-0; motion carried unanimously.*  
193  
194 Selectman Brew read Warrant Article 24:  
195 *ARTICLE 24: Communications Center Capital Reserve Fund*  
196 *Shall the Town vote to raise and appropriate the sum of twenty-five thousand dollars*  
197 *(\$25,000) to be added to the Communications Center Capital Reserve Fund, previously*  
198 *established. (Tax Impact = \$0.01) (Majority vote required)*  
199  
200 *A MOTION was made by Selectman Grella and SECONDED by Selectman Brew to support*  
201 *Warrant Article 24.*  
202 *Voting: 5-0-0; motion carried unanimously.*  
203  
204 Selectman Brew read Warrant Article 25:  
205 *ARTICLE 25: Assessing Revaluation Capital Reserve Fund*  
206 *Shall the Town vote to raise and appropriate the sum of twenty-five thousand dollars*  
207 *(\$25,000) to be added to the Assessing Revaluation Capital Reserve Fund, previously*  
208 *established. (Tax Impact = \$0.01) (Majority vote required)*  
209  
210 *A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to support*  
211 *Warrant Article 25.*  
212 *Voting: 5-0-0; motion carried unanimously.*  
213  
214 Selectman Brew read Warrant Article 26:  
215 *ARTICLE 26: Bridge Repair and Replacement Capital Reserve Fund*  
216 *Shall the Town vote to raise and appropriate the sum of two hundred thousand (\$200,000) to*  
217 *be added to the Bridge Repair and Replacement Capital Reserve Fund, previously*  
218 *established. (Tax Impact = \$0.09) (Majority vote required)*  
219  
220 *A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to support*  
221 *Warrant Article 26.*  
222 *Voting: 5-0-0; motion carried unanimously.*  
223  
224 Selectman Brew read Warrant Article 27:

ARTICLE 27: Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund Shall the Town vote to raise and appropriate the sum of two hundred fifty-seven thousand dollars (\$257,000) to be added to the Fire Rescue Vehicle and Equipment Purchase and Repair Capital Reserve Fund, previously established. (Tax Impact = \$0.11) (Majority vote required)

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to support Warrant Article 27.

Voting: 5-0-0; motion carried unanimously.

Selectman Brew read Warrant Article 28:

ARTICLE 28: DPW Vehicles and Equipment Acquisition and Replacement CRF Shall the Town vote to raise and appropriate the sum of one hundred and twenty thousand dollars (\$120,000) to be added to the DPW Vehicles and Equipment Acquisition and Replacement Capital Reserve Fund, previously established. (Tax Impact = \$0.05) (Majority vote required)

Selectman D'Angelo stated that the Board has not spent any time this year discussing this Warrant Article. He does not support this Article, as it looks to move budget line items into recurring Warrant Articles. He believes this is misleading to voters who believes costs of running the Town should be in the budget.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to support Warrant Article 28.

Voting: 4-1-0; motion carried. (J. D'A. opposed).

Selectman Brew read Warrant Article 29:

ARTICLE 29: Amherst Multimodal Facilities CRF Shall the Town vote to raise and appropriate the sum of seventy-five thousand dollars (\$75,000) to be added to the Amherst Multimodal Facilities Capital Reserve Fund, previously established. (Tax Impact = \$0.03) (Majority vote required)

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to support Warrant Article 29.

Voting: 5-0-0; motion carried unanimously.

Selectman Brew read Warrant Article 30:

ARTICLE 30: Amherst Multimodal Facilities CRF Shall the Town vote to raise and appropriate the sum of ninety-eight thousand dollars (\$98,000) to be added to the Amherst Multimodal Facilities Capital Reserve Fund, previously established. (Tax Impact = \$0.04) (Majority vote required)

Chairman Lyon explained that some Ways & Means members would like for these funds to be inserted into the operating budget, or at least word the Warrant Article to expend these funds for the design of the Village Multimodal Project instead of inserting them into the Multimodal Facilities CRF. He suggested that this Article be reworded to make clear what the funds are to be used for and to not insert them into the CRF. He suggested the following wording:



*ARTICLE 30: Village Area Multimodal Road Design & Engineering*  
*Shall the Town vote to raise and appropriate the sum of ninety-eight thousand dollars*  
*(\$98,000) for the purpose of design engineering for reconstruction for safety improvements*  
*for bicycles and pedestrians on streets in the Village area that are scheduled for*  
*reconstruction by the Department of Public Works, and the development of application*  
*materials for state, federal, and private grant programs. This shall be a special, non-lapsing*  
*Warrant Article, that will not lapse for a period of five years. (Tax Impact = \$0.04) (Majority*  
*vote required)*

In response to a question from Selectman Grella, Chris Buchanan, Chair of the Bicycle & Pedestrian Advisory Committee (BPAC), explained any of these grant programs would require a 20% local match. The intention is to use already scheduled road construction funds, approximately \$500,000 in 2025, to leverage approximately \$2.5M in grant funding for the project.

Chris Buchanan explained that the funds proposed in this Warrant Article would be used to explore design options for the grant funding to reconstruct these streets in a safer way.

Diane Leyton, Ways & Means, stated that she would like this Article to include wording that the grant dovetails with the road improvements that are in the foreseeable future. Chairman Lyon explained that several of the Village roads are scheduled for reconstruction. The BPAC is hoping to combine the money for road reconstruction and the grant funding to reconstruct them in a more appropriate capacity for multimodal transportation.

Chris Buchanan explained that the particular treatment being sought for these roads is different than a separate facility, and so the design engineering would be incorporated into the design of the road reconstruction itself. This engineering study for the local streets would look to see how they can be modified for all types of transportation, including vehicles.

Chairman Lyon noted that road reconstruction could move forward, as scheduled, and the roads would be rebuilt essentially as-is. This proposal is to make these roads safer and better for townspeople.

*A MOTION was made by Selectman Brew and SECONDED by Selectman Pray to amend*  
*Warrant Article 30 to the language proposed by Chairman Lyon.*  
*Voting: 5-0-0; motion carried unanimously.*

Town Administrator Shankle asked about a possible additional Warrant Article to complete work on the eastern portion of the Amherst Street sidepath. This portion, running from Boston Post Road to Courthouse Road, would cost approximately \$150,000 to finish.

Chris Buchanan stated that he would prefer not to pursue this additional construction at this time. There are engineering complexities in this area that will take additional time. That portion of the roadway is also within the ARPA grant that will be filed along with the town of Milford, which could potentially fund the entire section of sidepath. Finally, a third Article for the BPAC would be too much at one time. He proposed that this delayed for at least one year.

Selectman Brew read Warrant Article 31:  
*ARTICLE 31: Recreation Fields Acquisition and Construction CRF*  
*Shall the Town vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Recreation Fields Acquisition and Construction Capital Reserve Fund, previously established. (Tax Impact = \$0.02) (Majority vote required)*

*A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to support Warrant Article 31.*  
*Voting: 5-0-0; motion carried unanimously.*

Selectman Brew read Warrant Article 32:  
*ARTICLE 32: Elderly, Blind and Disabled Exemption*  
*Shall the Town vote to modify the elderly, blind, and disabled exemptions from property tax in the Town of Amherst, based on assessed value, for qualified taxpayers to be as follows:*  
*For elderly persons:*

- 65 years of age up to 74 years inclusive, an exemption of \$ 104,120. (formerly \$76,000).*
- 75 years of age up to 79 years inclusive, an exemption of \$ 156,180. (formerly \$114,000).*
- 80 years of age or older, an exemption of \$ 206,870. (formerly \$151,000); and*

*For blind persons of any age:*

- an exemption of \$ 50,690. (formerly \$37,000); and*

*For disabled persons of any age:*

- an exemption of \$ 89,050. (formerly \$65,000); and*

*For the elderly and the disabled exemptions only*

- a net income of not more than \$ 49,960. (formerly \$41,760) for a single person, or if married, a combined net income of less than \$ 67,640. (formerly \$57,000); and*
- own assets not in excess of \$ 165,000. (formerly \$150,000) excluding the value of the person's residence in accordance with RSA 72:39-a.*

*To qualify for any of the above exemptions, a person must have been a New Hampshire resident for at least three (3) years (5 years for the disabled person), own real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five(5)years. (Estimated Tax Impact: .03 Cents per Thousand)*

*A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to support Warrant Article 32, with proposed amendments.*  
*Voting: 5-0-0; motion carried unanimously.*

## **7. Staff Reports**

### **7.1 Fleet Vehicle Purchase**

*A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to award the police vehicle purchase bid to Northwest Hills Chrysler/Dodge/Jeep/Ram in the amount of \$77,280.*

*Voting: 5-0-0; motion carried unanimously.*



366  
367 **7.2 Police Motorcycle Lease**

368 *A MOTION was made by Selectman Brew and SECONDED by Selectman Grella, subject to*  
369 *Town Counsel review and approval, to approve the four-year lease contract for the*  
370 *replacement of the Police Department motorcycle, and to authorize the Town Administrator to*  
371 *execute the contract on behalf of the Town.*

372 *Voting: 5-0-0; motion carried unanimously.*  
373

374 **7.3 Boston Post Road Culvert Update**

375 Eric Slosek noted that Boston Post Road is now open as two new culverts were installed. He  
376 explained that Hoyle Tanner will now be submitting the report and plans for this project to the  
377 State. The State could then either ask the Town to proceed with a formal permit process or  
378 choose to waive this requirement based on the emergency need of the project. The cost of the  
379 project should be approximately \$296,000, for construction. The engineering portion will be  
380 less than what it would have been to replace the culvert later on.

381  
382 In response to a question from Selectman Grella, Mr. Slosek explained that the State will not  
383 inspect this culvert, but the Town will continue to do so. The lifespan for the pipes is 75-100  
384 years.

385  
386 Selectman Brew asked that Mr. Slosek look into the Department of Environmental Services  
387 payment before finalizing payment for the project, as he is not sure the DES payment is  
388 needed because the culvert was built in the same footprint.  
389

390 **7.4 DPW New Hire**

391 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Brew to*  
392 *transfer Daniel Callahan from a DPW winter-on call employee grade S11 step5 (\$19.13/*  
393 *hour), to a DPW light equipment operator position grade 7 step 2 (\$21.70/hour), effective*  
394 *December 21, 2021. This position is full-time with benefits.*

395 *Voting: 5-0-0; motion carried unanimously.*  
396

397 **7.5 Solar System for AFR**

398 *This was previously addressed earlier in the meeting.*  
399

400 **7.6 Bid Award for Annual Town Report**

401 In response to a question from Chairman Lyon, Jennifer Stover, Executive Assistant stated  
402 that the Town ordered 750 copies of the Town Report last year and she believes that to be a  
403 good amount.  
404

405 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Brew to award*  
406 *the Annual Town Report printing to Smith & Town as the lowest qualified bidder for the costs*  
407 *quoted of 750 copies for \$1981, including shipping costs.*

408 *Voting: 5-0-0; motion carried unanimously.*  
409

410 **8. Approvals**

411 **8.1 Assessing**

**All Service Veteran Tax Credit**

**A.** The assessor reviewed the application, and the applicant qualifies for the Tax Credit under RSA 72:28-b for the 2022 tax year.

*A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve the All-Service Veterans' Tax Credit for tax year 2022 in the amount of \$500 for Map 005, Lot 082-002.*

*Voting: 5-0-0; motion carried unanimously.*

**B.** The assessor reviewed the application, and the applicant qualifies for the Tax Credit under RSA 72:28-b for the 2022 tax year.

*A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve the All-Service Veterans' Tax Credit for tax year 2022 in the amount of \$500 for Map 002, Lot 166-016.*

*Voting: 5-0-0; motion carried unanimously.*

**Land Use Change Tax**

**C.** The lot was purchased on 12/2/2021 and is less than 10 acres. The Land Use Change Tax in the amount of \$25,000 represents 10% of the full and true market value of \$250,000.

*A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve the Land Use Change Tax in the amount of \$25,000 for Tax Map 005 Lot 059-024.*

*Voting: 5-0-0; motion carried unanimously.*

**D.** The lot was purchased on 12/2/2021 and is less than 10 acres. The Land Use Change Tax in the amount of \$25,000 represents 10% of the full and true market value of \$250,000.

*A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve the Land Use Change Tax in the amount of \$25,000 for Tax Map 005 Lot 059-034.*

*Voting: 5-0-0; motion carried unanimously.*

**E.** The parcel was purchased on 12/01/2021 and no longer qualifies for current use as it is less than 10 acres. The Land Use Change Tax in the amount of \$5,200 represents 10% of the full and true market value of \$52,000. The LUCT is for rear or excess land only and the house lot which hold most of the land value was not in current use as the parcel was in current use with 003-28-001.

*A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve the Land Use Change Tax in the amount of \$5,200 for Tax Map 003 Lot 029-000.*

*Voting: 5-0-0; motion carried unanimously.*

**F.** The abutting lot was purchased on 12/01/2021 causing this lot to no longer qualify for current use as it is less than 10 acres. The Land Use Change Tax in the amount of \$15,090 represents 10% of the full and true market value of \$150,900.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve the Land Use Change Tax in the amount of \$15,090 for Tax Map 003 Lot 028-001.  
Voting: 5-0-0; motion carried unanimously.

G. The lot was sold and is less than 10 acres and a Land Use Change Tax should be issued. The Land Use Change Tax in the amount of \$17,500 represents 10% of the full and true market value of \$175,000.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve the Land Use Change Tax in the amount of \$17,500.00 for Tax Map 004 Lot 147-010, 13 Victoria Ridge Road.  
Voting: 5-0-0; motion carried unanimously.

## **8.2 AP, Payroll, Minutes**

### **Payroll**

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Payroll Manifest in the amount of \$225,421.50 dated December 16, 2021, subject to review and audit.  
Voting: 5-0-0; motion carried unanimously.

### **Accounts Payable**

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$2,349,135.71 dated December 7, 2021, subject to review and audit. (Vendors)  
Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman Pray and SECONDED by Selectman D'Angelo to approve the Board of Selectmen meeting minutes of December 6, 2021, as written.  
Voting: 5-0-0; motion carried unanimously.

## **9. Action Items**

The Board reviewed its action items.

## **10. Old/New Business**

Selectman D'Angelo stated that the Amherst School Board is meeting a week from tonight.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella to adjourn the meeting at 8:42pm.  
Voting: 5-0-0; motion carried unanimously.

**NEXT MEETING: Monday, January 10, 2022**

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Selectman Danielle Pray

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Date