



Town of Amherst, NH
BOARD OF SELECTMEN MEETING MINUTES
Barbara Landry Meeting Room
2 Main Street
Tuesday, October 12, 2021, 6:30PM

1. Call to Order

Chairman Peter Lyon called the meeting to order at 6:30 p.m.

Attendees: Chairman Peter Lyon, Selectman Dwight Brew, Selectman John D'Angelo, Selectman Tom Grella, and Selectman Danielle Pray.

Ways & Means Committee present: Mike Parisi – Chair, Lisa Eastland, Jim Kuhnert, Wendy Rannenberg, Mike Patterson, Lori Mix, Melanie Geyser (remote), Bill Loscocco, and Diane Layton.

Also present: Town Administrator Dean Shankle and Recording Secretary Kristan Patenaude.

2. Pledge of Allegiance – led by Eric Slosek, Deputy DPW Director.

3. Public Hearing

3.1 Pursuant to RSA 41:14-b, the Amherst Board of Selectmen shall hereby give notice and announce the convening of a public hearing for the following proposed ordinance for the purpose of regulating traffic (NH RSA 31:39, 41:11, and 47:17): TRAFFIC SIGNS

A MOTION was made by Selectman Grella and SECONDED by Selectman Brew to enter into Non-Public Session, pursuant to RSA 41:14-b.

Voting: 5-0-0; motion carried unanimously.

Chairman Lyon noted that this is the second of two public hearings required per State statute. At the next meeting, the Board will address a decision on this item.

There was no public comment at this time.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella to exit Non-Public Session.

Voting: 5-0-0; motion carried unanimously.

4. Citizen's Forum – none

5. Interviews Fourth of July Committee

5.1 Applications and letters of interest from: Christine Grayson, Timothy Kachmar, Mary Katherine Lockwood, and Deb Polatchek

Chairman Lyon stated that the Fourth of July Committee is a five-person committee, with two remaining members, Kim Ayers, and Peter Giannakopoulos. There are three vacancies, and the Board has received four applications. The Board will hear a short introduction from each applicant and ask any questions needed.

Christine Grayson stated that she has lived in Amherst for 11 years. She has served on the Fourth of July Committee for three years in the past. She has also been involved with the Amherst School District Ways & Means Committee, for the PTA as the Vice President, Community Council, and with the Joint Facilities Advisory Committee. She is now looking to branch out a do more beyond the school groups. She had a lot of fun in the past helping to plan the Fourth of July events and would like to continue now in a higher capacity.

Tim Kachmar stated that he has lived in Amherst for 10 years. He believes the Fourth of July is one of the most important holidays for this country. He is a Veteran and believes it is important to have a Veteran on the Committee. He has been involved with the Master Plan Steering Committee and the Zoning Board of Adjustment. He would bring a line of critical thinking to the Committee.

Mary Katherine Lockwood stated that she has been a worker bee for the Fourth of July Committee for the past 20 years. She previously helped to sell Italian ice at the event and noted that the dessert sold for \$2 in 2001 and has continued to cost the same. She believes it is important to keep the holiday affordable to all those in Amherst and to keep it financially sustainable for the Town. She is also the longest serving member of the Amherst Fire Rescue Department. She has lived in Amherst for over 30 years.

Deb Polatchek joined the Board via Zoom. She stated that she moved to NH from NY 7 years ago. When she moved to Amherst, she joined the Fourth of July Committee. She has been a lifetime volunteer dedicated to community engagement and bringing in people from all ages to events. She has previously been the President of the Historical Society, head of the Committee for the schools' oral history project, a member of the Special Education PTA, and a college professor. She has enjoyed being part of the Fourth of July Committee and would like to continue in a larger role.

Selectman Brew noted that, prior to last year, there was not a formal Fourth of July Committee, but rather a large group of volunteers with various leaders. Approximately one year ago, the Board and this large group agreed it would be best to formalize this this arrangement. As it would not be practical to have a group of 30 people to appoint to the Committee, the Board agreed to form a Steering Committee of five individuals. This Steering Committee does not rule unilaterally, but instead works with the other involved volunteers.

Selectman Brew noted that, while he does believe new blood can add value to existing groups, he is leading towards nominating the three applicants who have experience on the Committee. He would also like to formalize the two existing members and nominate each member to a specific term (1, 2, or 3 years).

Selectman Pray noted the importance of having the voice of a Veteran for the Committee.

Chairman Lyon explained that the Board appoints the five-person Steering Committee, which then seeks out volunteers. Veterans are welcome to volunteer for the group.

Ms. Lockwood stated that the larger informal Committee involved Veteran participation in the past. The group also works closely with Veteran organizations. The group, in the past, has been largely made up of women who often bring their husbands who occasionally are Veterans.

A MOTION was made by Selectman Brew and SECONDED by Selectman D'Angelo to nominate Peter Giannakopoulos to a 3-year term, Kim Ayers to a 3-year term, Christine Grayson to a 2-year term, Deb Polatchek to a 2-year term, and Katherine Lockwood to a 1-year term to the Fourth of July Committee.

Voting: 5-0-0; motion carried unanimously.

6. Scheduled Appointments

6.1 Gretchen Pyles, Boy Scout Troop #613, Use of Town Common 10/31/21

Gretchen Pyles stated that the Boy Scouts generally have held a fundraiser on the Green on Halloween.

A MOTION was made by Selectman Brew and SECONDED by Selectman D'Angelo to approve the request of Scout Troop #613 to use the Green on October 31, 2021, from 3pm-9pm.

Voting: 5-0-0; motion carried unanimously.

6.2 Shannon Chandley, Amherst Villagers, Request for the Use of Town Common 10/20/21

Shannon Chandley stated that this meeting of the Villagers will include family-friendly music from Ramblin' Richard. This will include approximately 18-25 members of the Villagers and others that come to the Green at that time.

It was mentioned that the Villagers should contact the DPW regarding potential electricity needs for the event.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella to approve the request of the Amherst Villagers to use the Green on October 20, 2021, from 9am – 12pm.

Voting: 5-0-0; motion carried unanimously.

6.3 Pastor John Nuxoll, Christ's Church, Request for the Use of Town Common 10/23/21

Pastor Nuxoll stated that this event is to be a family-friendly, community building event.

Selectman Brew noted that applicants, in the future, may want to include possible rain dates.

It was mentioned that Christ's Church should also contact the DPW regarding potential electricity needs for the event.

A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to approve the request of Christ's Church to use the Green on October 23, 2021, from 3:30pm-6:30pm.

Voting: 5-0-0; motion carried unanimously.

6.4 Steve Coughlan, Capital Improvement Plan (CIP) and Spreadsheet

Steve Coughlan, Chair of the CIP Committee, explained that the group is made up of Selectman D'Angelo, Selectman Pray (BOS Alternate), an Amherst School Board member, a Souhegan School Board member, an SAU representative, a member of the Planning Board, and a citizen representative. Per the statute, the charge of the group is to speak with Town Departments and the schools regarding potential CIP projects for the next five-year period. The group meets with a representative from each Department to present this schedule. This has been organized into a spreadsheet that is being presented to the Board. He noted that the CIP is a snapshot in time and that any project listed within is subject to change at any time. None are yet reality and will not be, unless voted in by the citizens.

There was discussion regarding the bottom-line amount for each fiscal year and if the spreadsheet uses the old or new tax rate, in order to determine the potential price per average household.

Steve Coughlan stated that, outside of the two large, proposed expenditures for the schools, the other numbers are mostly within the existence of the annual flow of expenditures. Selectman D'Angelo stated that the Committee debated using the old tax rate and decided not to due to the potential change when the new tax rate is determined. He also explained that the proposed existing debt for the Town in 2023 noted in the CIP Plan is approximately \$1.7M. Two years later this appears to drop to \$0. This change in debt will not pay for the proposed new school project but will make a small dent in it for taxpayers. Selectman D'Angelo stated that he believes the CIP and Master Plan should be tied together, and this year's CIP seems to do that.

Selectman Pray noted that this is the first CIP that includes projects from the Bicycle & Pedestrian Advisory Committee.

Chairman Lyon explained that the CIP is a tool to help the Town understand what expenses may be proposed in the future.

7. Strategic Plan Presentations FY23: Conservation Commission, DPW, Administration/Finance

7.1 Conservation Commission FY23 Strategic Plan

Rob Clemens, Chair of the Amherst Conservation Commission (ACC) presented the Commission's Strategic Plan for FY23. He explained that the ACC is a volunteer organization that was established by an RSA. There are seven full members and four possible alternate positions; one of each is currently open. The ACC manages 2700 acres of land in Amherst, or approximately 13% of the Town. The first ACC strategy is to influence zoning and planning in Town to ensure Amherst's natural resources are fully addressed. The ACC's second strategy involves acquiring properties or development rights for the purpose of conserving

179 priority lands in Town. The ACC uses the Conservation Fund for acquisitions, which is
180 funded through 100% of the Land Use Change Tax (LUCT) and proceeds from timber
181 harvesting Town forests. The ACC manages 10 areas, totaling 1,566 acres of forest in
182 Amherst. It also manages various grasslands throughout Town, totaling 250 acres. The ACC
183 seeks to control invasive plant species through direct control, collaboration with the DPW,
184 and encouragement of private landowners. The ACC also promotes low-impact recreation on
185 the trails it manages. The ACC recently developed a Public Education & Outreach Plan to
186 help strengthen relationships with Amherst's residents. The ACC is proposing a slight
187 reduction in its FY23 budget.

188
189 In response to a question from Selectman Grella, Rob Clemens stated that the new bridge in
190 Lindabury Orchard is an Eagle Scout project being sponsored by the ACC.

191
192 Selectman D'Angelo stated that the ACC seems to be looking for more educational outreach
193 opportunities yet cut its budget in half for that very item. Rob Clemens explained that the
194 ACC has found that the level of effort needed for outreach is not as demanding as previously
195 thought. The ACC will look to spend more time on outreach through social media and its new
196 website, instead of by purchasing posters.

197
198 Selectman D'Angelo asked about previously passed Warrant Article 32, Open Space
199 Acquisition. He asked if the ACC will be considering lands that contain wetlands or steep
200 slopes that cannot be developed anyway. Rob Clemens explained that there is no need to
201 focus on these lands as a priority. These lands may still be important but are less likely to be
202 threatened. Acquiring lands that are contiguous to other Town-owned properties is important,
203 and if these happen to come with wetlands or steep slopes, that is okay. Rob Clemens noted
204 that there are also a number of privately owned properties in Town that owners do not wish to
205 see developed. It is important to help these owners with support to the extent the ACC can
206 with the bonding authority received through the Warrant Article.

207
208 Selectman Brew asked about the tie-in between the ACC and the programs run at Peabody
209 Mill Environmental Center (PMEC). Rob Clemens stated that the ACC coordinates closely
210 with the Recreation Department but realized that the Department has a better capacity to run
211 these programs.

212
213 In response to a question from Mike Patterson, Rob Clemens stated that the FY23 ACC
214 budget is proposed at approximately \$14,000. A reduction of approximately \$2,000 from the
215 previous year. Rob Clemens explained that the ACC's revenues come from gifts to the Gift
216 Account, and LUCT funds for the Conservation Fund.

217
218 Mike Patterson asked if the ACC manages any properties that block right of ways for private
219 properties. Rob Clemens stated that he is not aware of any.

220 221 **7.2 DPW FY23 Strategic Plan**

222 Eric Slosek, Deputy DPW Director, presented the Department's Strategic Plan. He
223 highlighted some of the DPW's notable achievements for the year, including the
224 reconstruction of a number of roads, a new mechanic's garage, new Town Hall windows, and
225 mutual aid agreements with Milford and Mont Vernon to deal with potential shortages during

winter months. He explained that one of the DPW's targeted areas is to have 68% or greater of Amherst roads be rated good according to industry standard pavement condition index by 2025. The Town is currently in year three of the proposed Road Plan. The Town is currently slightly ahead of the Road Plan schedule and the DPW is suggesting focusing on keeping green roads green, to preserve the money already invested in them. This will require more frequent treatments but less money overall. Another one of the DPW's targeted areas is to have five additional Amherst bridges and water crossings be built or upgraded to last for 50+ years by 2025. The Town has twenty bridges/water crossings, and this plan will require \$200,000 a year through FY2026 in order to reach the goal. The DPW is currently looking into a culvert at 485 Boston Post Rd. Without attention, this culvert will fail, and the road could see a closure within the next several years. The DPW plans to fix this culvert next year. The DPW plans to have all Amherst Town buildings functionally sound and compliant with all appropriate regulations and codes by 2025. Eric Slosek explained that the Transfer Station currently has two vacant positions, each for 29.5 hours per week. One of these positions has been vacant since January 2020. The DPW has done everything it can think of to try to attract applicants but many that have previously applied found higher paying jobs elsewhere. The DPW is currently considering either raising the wage for these positions or replacing both part-time positions with one full-time position. The DPW would prefer to pursue the latter option. This would be a greater expense to the Town as a benefited position but would cut back the hours per week from 59 to 40. The DPW is also pursuing reducing paper records and accepting electronic payments.

Chairman Lyon encouraged the DPW to work with the Town Administrator to come up with exact numbers for the proposed part time to full time position switch. It can then come back before the Board.

In response to a question from Selectman D'Angelo, Eric Slosek stated that it was hoped that the mechanic's garage would be completed by now but there has been a shortage of supplies. It is still hoped that this project will be completed this fall.

In response to a question from Selectman Pray, Eric Slosek stated that the mutual aid agreement took effect this past winter. This agreement has not yet been used by any of the towns involved. This is a winter season agreement only. There is no cost to the Town for this agreement.

Selectman Brew stated that it is good to see progress on the Town buildings, bridges, and roads. He explained that the plan for Town bridges lasts through 2026 and for roads lasts through 2025. At that time a revised plan will be needed to address additional roads and bridges.

In response to a question from Selectman Brew, Eric Slosek stated that the DPW has previously considered looking at outsourcing trash collection around Town and will reconsider it.

In response to a question from Selectman Grella, Eric Slosek stated that the DPW is aware of a stream crossing on Northern Blvd and would like to have Hoyle Tanner evaluate it in the future.

In response to a question from Jim Kuhnert, Eric Slosek stated that the DPW does a lot of research on road paving and does occasionally try newer technology. Eric Slosek noted that the DPW knows it needs to address red roads in town, but it is more cost efficient to address yellow roads first instead of focusing all energy on red roads.

Mike Patterson suggested the DPW look into compressing the Transfer Center's operating hours in order to deal with its labor shortage.

7.3 Administration/Finance FY23 Strategic Plan

Town administrator Shankle presented the Administration/Finance Department Strategic Plan. He stated that the first strategic goal for Administration is continuous improvement of service delivery, including providing staff training and proper administration of ARPA grant funds. The second strategic goal involves improving communication and engagement. The Department looks to work with the Board to develop a town-wide Strategic Plan. A third goal for the Department is to attract and retain quality employees. Town Administrator Shankle stated that the first goal for the Finance Department is accuracy, efficiency, and transparency. The second goal is to obtain a sustainable financial system. He explained that during the current fiscal year, the Department's plan is to update the Personnel Policy Handbook, develop a social media policy, and determine the use of ARPA grant funds and set up any related programs. Town Administrator Shankle noted that the current Finance Director has resigned, and the Town will be looking again to fill this position.

In response to a question from Selectman Pray, Town Administrator Shankle stated that he would like to have a new Finance Director in place before changing the currently used finance software. The issue is that Amherst is currently the only one in the State using this software and it might, thus, be difficult to hire someone experienced in using it.

In response to a question from Selectman Pray, Town Administrator Shankle stated that he will be working with Municipal Resources Incorporated (MRI) to search for a new Finance Director. MRI will also be helping to fill-in for the Finance Director position to make sure the Finance Department is doing all that needs to be done in the interim.

Selectman Brew noted the importance of people attending the first public forum for updating the Master Plan. The first public forum will take place on November 15, 2021, at 6:30 PM at the Amherst Middle School cafeteria. Public input on the Master Plan update could help shape many of the items within the Administration's Strategic Plan.

Selectman D'Angelo stated that he does not believe the new finance system should be chosen based on the new Finance Director appointed, but he is also not adverse to trying a new system.

Jim Kuhnert suggested that there are outside companies that could support these Departments with policies, training, etc. Town Administrator Shankle stated that some of these items are

done in-house but the Town may need to use an outside company for things such as new finance policies.

8. Administration

8.1 Administrative Updates

Town Administrator Shankle presented his updates.

8.2 Budget Updates

The Board discussed the upcoming Department Head meetings. The Police Department meeting will include Selectman Brew and Selectman Grella. The DPW meeting will include Selectman Brew and Selectman Pray. The General Government meeting will include Selectman Brew and Selectman Pray. The Community Development meeting will include Selectman Pray and Select D'Angelo. The Fire Department meeting will include Selectman Grella and Chairman Lyon. The Recreation Department meeting will include Selectman D'Angelo and Chairman Lyon. The Library meeting will include Selectman D'Angelo and Chairman Lyon.

8.3 Budget Timelines

Town Administrator Shankle stated that he has contracted with former Finance Director, Cheryl Eastman, to help with the GovMax software.

Chairman Lyon stated that the Board will need to discuss global assumptions, which include a cost-of-living increase, assumed increases to utilities and fossil fuels, and insurance rates. He has asked DPW Director Eric Hahn to draft potential numbers for the utilities and fossil fuels. The cost-of-living increase will be determined by the Board, and insurance numbers should be known shortly.

9. Staff Reports

9.1 Communications Center CRF Expenditure

Chief Reams explained that this request is to authorize a sole source bid for a Communications Center expenditure. This will replace a failed microwave link. There are three towers in Town. One was recently replaced due to short service life, and this same equipment was found on the link between the Station and the Pennichuck tower, which now needs to be replaced. The new link has been found to have a longer service life of anywhere from 15-30 years.

In response to a question from Selectman Brew, Chief Reams stated that he believes there is still enough money left in the CRF to absorb this cost.

*A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve the sole source vendor selection of 2-Way Communications, Inc., and the expenditure of \$33,237.27 from the Communications Center Capital Reserve Fund to 2-Way Communications, Inc., for radio equipment repair.
Voting: 5-0-0; motion carried unanimously.*

9.2 Septage Agreement with Merrimack

Eric Hahn stated that this agreement expands upon the dates of a previous agreement. By RSA, the Town must provide a place for septage to go, and Merrimack has both the capacity and desire to take it from Amherst. This is at no cost to the Town.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve and sign the Merrimack - Amherst septage agreement.

Voting: 5-0-0; motion carried unanimously.

9.3 Tree Care Award

Eric Hahn stated that there were not as many bid responses for this project as he had hoped. He called all previous bidders for this project, and none have the current labor to support the contract. One vendor bid on this project and the bid is in line with the competitive bids received last time. The total cost for this project previously was approximately \$20,000.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray that Gate City Tree Service LLC be awarded the tree care contract effective today and through June 30th, 2022, and that the Town Administrator authorized to sign all related documents.

Voting: 5-0-0; motion carried unanimously.

9.4 Seasonal Staff Wage Scale

Eric Hahn explained that his winter on-call staff was previously paid using the full-time wage scale. The new seasonal staff wage scale reflects the ranges offered to staff. These staff members are on-call and receive no other benefits.

Craig Fraley (remote), Recreation Director, explained that the revised wage scale will make positions more desirable. The proposed scale increases the Step 1 wage by approximately \$3 for each step.

The Board discussed the preferred time to give seasonal staff the anticipated COLA increase, usually done on July 1st. Craig Fraley stated that most of his staff would be approximately 1/3 of the way through their work period at that time and that he would prefer for them to get the COLA on May 1st. He noted that none of his seasonal staff are paid of the General Fund; they are paid out of the Recreation -02 Revolving Account. The Board agreed that the COLA increases could be set for July 1st and that Craig Fraley could come back with requests for an earlier COLA increase date, if needed.

A MOTION was made by Selectman Brew and SECONDED by Selectman D'Angelo to approve the Seasonal Wage Scale effective 10/12/2021; any future COLA increases will be applied July 1st.

Voting: 5-0-0; motion carried unanimously.

9.5 Stone Wall Lot Lines on Lot 24-11 (Pocket Park on Baboosic Lake)

Craig Fraley explained that Amherst resident, Bill Widmer, is working to make this pocket park better for community use. He is requesting to place small stone walls/piles on the boundary lines of this site to better define it. The issue is that the docks next door to this lot have begun to intrude on it. Mr. Widmer is willing to donate the funds to create these piles and this will not break any of the rules listed in the deed for the lot.

In response to a question from Chairman Lyon, Craig Fraley stated that the encroachment issue with the docks is located in the water and the Town has no say over this area. It is a DES issue and DES has stated they are too busy to deal with the issue.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Brew to accept the donation of rocks to allow for lot lines to be shown on Lot 24-11.

Voting: 5-0-0; motion carried unanimously.

9.6 New Hire – Recreation Grounds Crew

A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to recomend hiring Michael Shannon for the positon of Part Time Grounds Crew.

Voting: 5-0-0; motion carried unanimously.

9.7 Approval of Plow Purchase for Rec 2020, F250

A MOTION was made by Selectman Brew and SECONDED by Selectman D'Angelo to approve the purchase of the Boss Plow to be purchased from Balcom Bros. Inc, located in Milford NH. This purchase will be paid for out of the 02 Recreation Revolving Account.

Voting: 5-0-0; motion carried unanimously.

10. Approvals

10.1 Payroll, AP, & Minutes

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Payroll Manifest in the amount of \$224,778.38 dated October 7, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

NH DMV

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$45,961.17 dated July 30, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$30,773.69 dated July 30, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$40,256.71 dated July 30, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$36,042.63 dated July 30, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$43,800.92 dated July 30, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$35,999.95 dated July 30, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$37,921.23 dated July 30, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$32,677.13 dated October 5, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$34,534.68 dated August 24, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$35,445.68 dated August 25, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$43,244.74 dated August 25, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

Schools

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$3,176,201.00 dated August 31, 2021, subject to review and audit.

Voting: 5-0-0; motion carried unanimously.

*A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21Accounts Payable Manifest in the amount of \$3,176,201.00 dated October 1, 2021, subject to review and audit.
Voting: 5-0-0; motion carried unanimously.*

Vendors

*A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$463,683.23 dated September 14, 2021, subject to review and audit.
Voting: 5-0-0; motion carried unanimously.*

*A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$510,363.16 dated September 30, 2021, subject to review and audit.
Voting: 5-0-0; motion carried unanimously.*

*A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to approve one (1) FY21 Accounts Payable Manifest in the amount of \$279,399.62 dated October 1, 2021, subject to review and audit.
Voting: 5-0-0; motion carried unanimously.*

*A MOTION was made by Selectman Pray and SECONDED by Selectman D'Angelo to approve the Board of Selectmen meeting minutes of September 27, 2021, as amended.
Voting: 5-0-0; motion carried unanimously.*

6. Action Items

The Board reviewed its action items.

7. Old/New Business

Selectman D'Angelo stated that the Joint Facilities Advisory Committee continues to refine the project scope for the new school project. The currently proposed project is estimated to cost \$82M.

*A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Brew to adjourn the meeting at 9:52pm.
Voting: 5-0-0; motion carried unanimously.*

NEXT MEETING: Monday, October 25, 2021

Selectman Danielle Pray

Date