



# Town of Amherst, NH

## BOARD OF SELECTMEN MEETING MINUTES

Barbara Landry Meeting Room  
2 Main Street  
Monday, May 10, 2021 6:30PM

1       **1. Call to Order**

2       Chairman Peter Lyon called the meeting to order at 6:31 p.m.

3  
4       Attendees by Zoom conference call: Chairman Peter Lyon, Selectman Dwight Brew,  
5       Selectman Reed Panasiti, Selectman John D'Angelo, and Selectman Tom Grella.  
6       Also present: Town Administrator Dean Shankle and Kristan Patenaude, recording  
7       secretary

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9       Other attendees and the public accessed the meeting via Zoom.

10  
11       Chairman Lyon explained that, pursuant to the State of Emergency declared by the  
12       Governor as a result of the COVID19 pandemic and in accordance with his Emergency  
13       Order #12, this meeting is authorized to take place electronically. There is no physical  
14       location to observe and listen to this meeting. However, in accordance with the  
15       Emergency Order, we are:

16  
17       Utilizing Zoom teleconferencing for this meeting. All members of the Board have the  
18       ability to communicate during the meeting through this platform and the public has access  
19       to contemporaneously listen and if necessary, participate in the meeting by dialing +1 312  
20       626 6799 and using a webinar ID of 874-0893-5798 or by using the link contained in the  
21       agenda posted at [amherstnh.gov](http://amherstnh.gov).

22  
23       Notice of the meeting and means to access it were previously posted in accordance with  
24       law. Members of the public that have phoned into the meeting can raise their hand by  
25       pressing the \*9 on their phone, in order to make it known that they would like to speak to  
26       the Board. If anyone has a problem accessing the meeting, please call 603-440-8248 for  
27       assistance. In the event the public is unable to access the meeting, the meeting will be  
28       adjourned and rescheduled.

29  
30       All votes will be taken by roll call and for ease, in alphabetical order.  
31       Lastly, the meeting is being recorded and will be replayed on ACATV.

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33       The Board started by taking a roll call vote and stating if they were alone.

34  
35       *Roll call vote: Selectman Brew – present; Selectman Grella – present; Selectman Panasiti*  
36       *– present; Selectman D'Angelo – present; and Chairman Lyon – present. All noted*  
37       *themselves as being alone.*

38

## **2. Board of Health**

### **2.1 Wavier, Septic Regulation Ordinance**

Chairman Lyon explained that the Board of Health is made up of the Board of Selectmen and the Building Inspector/Health Officer, Scott Tenney. This waiver request is for the Tastee Kone business located on Route 101.

Scott Tenney explained that the business has been located in the parking lot of the Patio Barn for a number of years. Tastee Kone was previously tied into the Patio Barn's septic. There was recently a change of owner for Tastee Kone, and DES is now requiring the business to remove itself from Patio Barn's septic system and get its own. Tastee Kone has a limited area to install a new septic system on site. Pursuant to Town's septic ordinance, the Board of Health must review any waiver requests. The regulations stated that the design percolation rate must be 12 minutes/inch and separate from the water tables. The waiver request is asking for a design percolation rate of 5 minutes/inch based on a flow calculation from Sandford Surveying and Engineering, Inc., and how much water is being used on site. The request exceeds the minimum of Tastee Kone's needs and is within the uses of the business.

In response to a question from Chairman Lyon, Scott Tenney explained that the septic system is planned to be used for general water waste from food preparation (hand washing, dish washing, hot dog steamer, etc.). Tastee Kone uses portapottys for employees and customers.

In response to a question from Chairman Lyon, Scott Tenney stated that Tastee Kone currently has an average 40 gallon/day usage. This proposed system is designed to handle 300 gallons/day.

Selectman Brew suggested capping the number of sinks and dishwashers on site in order to set a possible maximum load for the system. He is concerned about the system possibly failing in the future.

Scott Tenney stated that the Board could make a condition of approval for limiting the number of days that the business may be in operation per year. Scott Tenney stated that he has concerns about how this would be policed. He also noted that the number of appliances does not always equate to the flow level.

In response to a question from Selectman Grella, Scott Tenney stated that the business will be required to have an alarm installed for this septic system.

Town Administrator Shankle stated that the system must be inspected annually to inspect for sludge and surface scum.

In response to a question from Chairman Lyon, Scott Tenney explained that the permit would be limited to the specific current trailer being used for the business. If the business would like to expand or create a permanent building, this would trigger a Non-Residential Site Plan which would come before the Board and the Planning Board.

In response to a question from Selectman Panasiti, Scott Tenney stated that Tastee Kone currently has an above ground septic holding tank. The proposal is for an inground system that will be pumped to a leach bed, approximately 34 feet away.

Earl Sanford, Sanford & Sons, and Evan Jones, owner of Tastee Kone, joined the Board. Earl Sanford explained that there is not a fryolator or ice cream dipper on site. He noted that the owner must maintain the system, or it will quickly flood. This is a self-regulating system. No enzymes are needed as this is for gray water only.

Scott Tenney stated that he has no objections to the proposed waiver.

*A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to grant a waiver of Amherst Ordinance Section G Article XI(A) 11 requiring 12 minutes per inch EDA, upon two condition; that the system be installed as seasonal use only, and that no restroom facilities be added to the system. The Board, having found that either: 1. Strict conformity with the regulation from which such waiver has been requested would pose an unnecessary hardship to the applicant; and the granting of the waiver will not be contrary to the spirit and intent of this ordinance; or 2. Specific circumstances relative to the property in question or special conditions inherent in the property itself indicates the waiver will properly carry out the spirit and intent of this ordinance.*

*By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.*

### **3. Citizen’s Forum – none.**

### **4. Scheduled Appointments**

#### **4.1. Trustees of the Trust Fund**

Bob Grunbeck, of the Trustees of the Trust Fund, joined the Board to discuss Town Capital Reserve Funds (CRFs) and Trust Funds. He explained that the Trustees of the Trust Fund have noticed that the use of CRFs by Town organizations has increased, while the current interest rates have diminished. The Trustees of the Trust funds pool all Capital Reserves. These funds are invested in a manner in which the group maintains a level of liquidity to meet the anticipated and unanticipated expenses that these Capital Reserves are designed for. In that light and in response to current interest rates, the Trustees are finding it increasingly difficult to get desired yields on the holdings. Currently 6-12-month CDs are only yielding 15 basis points and Cash is yielding 3 basis points. The group has a current investment management agreement with Cambridge Trust in which it does not pay any management fees on the CRFs. However, inflation is currently running at a rate of approximately 1.8% annually. Consequently, the purchasing power of the Capital Reserves currently held are losing approximately 1.6% annually in real value. He noted that, as of March 31, 2021, on \$3.6M, only \$12.50 interest is being gained for that month.

Bob Grunbeck explained that the Trustees are hoping that the Town can develop a plan based on how to expend what is currently being held in CRFs and Trust Funds. As of March 31, 2021, the Town is holding \$2.5M in CRFs and approximately \$995,000 is in the Fire & Rescue Vehicle and Equipment CRF. He added that several Town funds never seem to get

spent down, including the Cemetery Trusts, the Fire-Rescue CRF, the Communications Equipment CRF, and the Computer Equipment CRF.

In response to a question from Selectman Brew, Bob Grunbeck stated that the Cemetery Trustees are holding \$340,000 on the income side, which is more than enough to cover their expenses. The group also holds approximately \$1.5M in principle. The Trustees are not seeing a negligible return on this portfolio. At a rate of 1.2-1.3% on this \$1.5M (\$18,000-20,000/year), the Cemetery Trustees are replenishing their income faster than they spend it.

Selectman D'Angelo stated that the Cemetery Trustees are a separately elected Town board. He noted that the money being held in the Fire & Rescue Vehicle & Equipment CRF is spent infrequently but in large chunks. The Town often saves to purchase very expensive pieces of equipment. The Board could discuss trying to hold a lower balance in the Communications CRF and the Computer Equipment CRF.

In response to a question from Selectman Panasiti, Bob Grubeck stated that there are no fees paid on CRFs, but there are fees paid on the income side, so thus money is being lost in some cases. The Trustees invest the money pooled but track it individually. The money is being co-invested, and the Trustees follow all applicable State rules.

#### **4.2. 4<sup>th</sup> of July Committee**

Kim Ayers, Gretchen Pyles, and Leslie Bennett, of the 4<sup>th</sup> of July Committee, joined the Board.

Chairman Lyon explained that the Committee has always had an informal relationship with the Town. It was recently determined that a more formal relationship with bylaws should be determined. This will consist of a five-person Committee, with volunteers appointed as needed. The Committee will now be subject to the Right to Know law, must make their meetings available to the public, and must take meeting minutes.

Leslie Bennett explained that the main idea is for a Steering Committee that oversees smaller subcommittees to pull off any events.

Selectman D'Angelo noted that the Committee will probably not have as free of a hand as it's had in the past, now that it is a Town Committee.

Leslie Bennett noted that the Committee has always had agenda and meeting minutes.

In response to a question from Selectman Grella, Leslie Bennett stated that the Committee has considered going the way of other towns and charging for political participation in the 4<sup>th</sup> of July parade. The group ultimately decided that it would like to maintain control over the parade and not be subject to any bidding wars.

Selectman Grella noted that the section of the parade route used by political parties is not often kept clean.

Selectman Panasiti suggested that there be a Board of Selectmen representative to this Committee.

*A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve the 4th of July Committee bylaws as presented, adopt them, and allow the Chair to sign on behalf of the Board.*

*By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.*

## **5. Administration**

### **5.1 Administrative updates, including discussion regarding town deliberative session and upcoming voting.**

Leslie Bennett explained that the 4<sup>th</sup> of July Committee is proposing a reverse parade this year, instead of the regular 4<sup>th</sup> of July parade. The group has discussed that it is still unsafe to proceed with regular events. The reverse parade is proposed to be held at Souhegan High School, with acts along the parade route. There are no fireworks and no Town events on the Green proposed this year. The group usually fundraises in order to fund 2/3 of the money needed, which is has not been able to do this year. The Committee is requesting that the Town pay approximately \$5,000-6,500 in order to obtain the acts that would like to participate this year. Gretchen Pyles noted that the Town has earmarked funds for this event already and that the Committee will not exceed the funds designated.

Selectman Brew explained that he believes a good portion of the Town that wants to be vaccinated, will be by July 4<sup>th</sup>. However, he noted that many of the parade attendees are usually 16 and under and are unable to be vaccinated at this time.

Selectman D’Angelo stated that he has mixed feelings. While he agrees that it is nice for the Town to have any sort of event for 4<sup>th</sup> of July, he believes that most of those that would be involved in the parade will have been vaccinated by July 4<sup>th</sup>.

Leslie Bennett stated that the 4<sup>th</sup> of July volunteers have expressed concerns regarding being able to socially distance. The group also considered an elongated parade route, but some of the acts were not interested.

Chairman Lyon explained that this decision has to be made expediently.

Selectman Grella stated that he was in the first 4<sup>th</sup> of July parade in 1968. He is glad that an event is being considered and believes it is best to err on the side of caution.

In response to a question from Selectman Panasiti about fireworks being sponsored for other events in Town, Leslie Bennett explained that it would be hard for the Committee to manage who attends the event, and difficult to fundraise the money needed.

In response to a question from Selectman Panasiti, Gretchen Pyles stated that the Committee will invite Town groups to be part of the reverse parade and floats will be welcome to be parked at the entrance to the High School. There are nine bands that might also possibly participate.

A *MOTION* was made by Selectman Brew and *SECONDED* by Selectman Panasiti that the Board of Selectmen support the recommendations of the 4<sup>th</sup> of July Committee.  
By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

## **5.2 Discussion and possible approval of the 4th of July Committee's updated bylaws.**

This was previously discussed.

## **6. Staff Reports**

### **6.1. Town Administrator’s Report & Deliberative Session Review**

Town Administrator Shankle explained that the Federal Government has released guidelines regarding the recovery funds to be distributed to Towns.

Selectman Brew stated that he believes the Deliberative Session went well with two exceptions: First, for anyone watching remotely, either live or after the fact, significant portions of the audio are unintelligible. It needs to be standard that residents can clearly hear all speakers and see all presentation materials. Secondly, he believes that there was factually incorrect information given during the Deliberative Session. Voters know that there are parts of running the Town that are complex and trust that the Selectmen understand these details and are honest when communicating them. There can be differences in opinions between Selectmen, but not differences in facts.

Selectman D’Angelo stated that attendance was a little low, but he was happy people came to Deliberative Session.

Selectman Panasiti noted that he believes individual microphones are a good idea for future Deliberative Sessions.

Chairman Lyon echoed Selectman Brew’s comments that there was inaccurate information and figures shared by certain Selectmen during the Deliberative Session. He stated that Selectmen should be accurate when giving facts during these meetings.

### **6.1 Assessing Revaluation CRF Withdrawal Request**

Finance Director, Laurie May, explained that this withdrawal from the Assessing Revaluation CRF is to pay for the utility part of the revaluation. This is to cover this year’s portion. An additional \$3,750 will be requested to be transferred each year after this.

A *MOTION* was made by Selectman Panasiti and *SECONDED* by Selectman Brew to approve and sign for the withdrawal of \$7,800 from the Assessing Revaluation Capital Reserve Fund to cover the cost for FY21 per contract.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

### **6.2 Part-Time Crossing Guard - Approval of New Hire**



A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo to appoint Mr. Anthony Culotta to the position of Special Officer - Crossing Guard with the Amherst Police Department, effective May 10, 2021.  
By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

### **6.3 Master Plan Contract**

Selectman Brew explained that the Master Plan Steering Committee first sent out a survey town-wide that received 1,800 responses. The group has decided to take a theme-based approach to this update. Last month, the Committee interviewed three companies to potentially contract with the Town for this update. The Committee unanimously chose Resilience, from Plymouth, NH, to execute this contract with.

Nic Strong, Community Development Director, explained that the group was particularly impressed with Resilience because of the number of Master Plans they've helped create, along with their open space and transportation studies. Resilience's description of an implementation plan was interesting, and the Committee believes Resilience will be able to help them create an actionable and usable document, along with an online presence through a Story Map.

Selectman D'Angelo noted that the last Master Plan process left the Town without an actionable plan that included tradeoffs. He is happy to support this recommendation but hopes for more this time around.

Nic Strong noted that the Committee will also be working with NRPC on a build-out study regarding the land use, zoning ordinances, and the Town's wishes, as part of this process.

Selectman Panasiti noted that there is a large amount proposed to be expended for this update and hopes that the Town will get its money's worth. Nic Strong stated that the Committee will be a large part of the process and will hopefully come in under budget.

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti that the Board of Selectmen approve the attached contract and statement of work with Resilience Planning and Design, LLC to assist the Town of Amherst with the Master Plan Update; and to furthermore authorize the expenditure of a total of \$90,040, with \$41,446.19 coming from the FY21 budget and the remaining \$48,593.81 coming from the FY22 budget. The total amount and the FY22 amount are contingent on the FY22 budget being approved by the voters in June and that, further, this non-appropriation language be considered an addendum to the approved contract.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti that the Board of Selectmen encumber whatever remains on June 30, 2021 of the \$41,446.19 in the FY21 budget line so this portion of work can be completed in FY22 if necessary.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

316  
317 **6.4 Amherst St. letter to BOS answers**

318 Chairman Lyon explained that the Board received a letter from a resident concerned about  
319 some proposed changes to the Amherst Street sidepath.  
320

321 DPW Director, Eric Hahn, stated that the initial sidepath proposed was a conceptual layout. A  
322 civil engineer determined that putting the sidepath on the left side of the street, as originally  
323 proposed, would be more expensive and difficult than putting on the right side (when  
324 traveling from Amherst to Milford). Part of the sidepath, from Courthouse Road to the  
325 intersection light will still be located on the left side of the road. There will be a crosswalk  
326 signal installed at the intersection of Route 122 and Amherst Street in order for pedestrians  
327 and cyclists to cross safely. This work is all still proposed to be completed within the Town's  
328 right of way. This plan proposes to remove 75 trees of varying sizes on the right side of the  
329 road. This large number is being proposed in part to allow for the relocation and rebuilding of  
330 some stone walls along the road.  
331

332 Selectman Grella noted that this original information is changing from what was originally  
333 voted on last year for this project. He believes it's too bad that the engineering was not  
334 completed prior to the vote.  
335

336 Eric Hahn noted that this proposal is the least expensive way to construct the sidepath. The  
337 geometry of the road was not apparent until the engineering was completed. The DOT has  
338 given guidance in terms of the crosswalk that will be installed at the intersection.  
339

340 In response to a question from Selectman Panasiti, Eric Hahn stated that, while it is desirable  
341 for sidepaths to be ADA compliant and part of this path will be, there are some aspects of the  
342 route that cannot be overcome, such as the grade.  
343

344 Eric Hahn also noted that the DOT has agreed to be willing to accommodate a separate type of  
345 shoulder path to allow for access to Birch Park, during an upcoming bridge rebuild.  
346

347 **6.5 Donation to Town of 3 disease-resistant elm trees**

348 Eric Hahn stated that Bill Widmer is proposing to purchase and donate three trees; two to be  
349 installed at Buck Meadow and one to be installed at Meadowview Cemetery. The Cemetery  
350 Trustees are okay with this proposal.  
351

352 *A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to accept*  
353 *Mr. Widmer's donation of three disease resistant Elm trees, two to be planted at Buck*  
354 *Meadow and one at Meadowview Cemetery.*

355 *By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye;*  
356 *Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.*  
357

358 **7. Approvals**

359 **7.1 Assessing – Veteran Tax Credit**

360 *A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to approve*  
361 *the Veteran Tax Credit for tax year 2021 in the amount of \$500 for the following map and lot*  
362 *numbers:*



Map/Lot	Amount
004-047-001-010	\$500.00
011-012-028	\$500.00

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

## 7.2 Assessing – Elderly Tax Exemption

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to approve the following Elderly Exemptions:

### Age 65-74

Map/Lot	Exemption Amount
002-009-000-017	76,000
002-122-000	76,000
021-008-000	76,000

### Age 75-80

Map/Lot	Exemption Amount
004-078-000	57,000 (50% Property Ownership)

### Age 75-80

Map/Lot	Exemption Amount
002-002-004	114,000
004-057-001	114,000
006-107-000	114,000

### Age 80+

Map/Lot	Exemption Amount
004-108-012	151,000

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

## 7.3 Assessing - Elderly Exemption Denial Recommendation

The applicant has been receiving an Elderly Exemption under RSA 72:39-a. The applicant provided all the necessary documentation, but unfortunately has exceeded the required asset criteria. It is recommended that the application for Elderly Exemption be denied and removed for 2021.

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to deny the Elderly Exemption for Map 008, Lot 022-001.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

The applicant has applied for an elderly exemption under RSA 72:39-a. The applicant provided all the necessary documentation, but unfortunately the NH residency requirement of three consecutive years will not be met till April 1, 2025. It is recommended that the application for Elderly Exemption be denied.

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to deny the Elderly Exemption for Map 018, Lot 005-000.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

#### **7.4 Assessing – Abatement**

The taxpayer is seeking back-dated abatements to address prior tax years tax burdens which are not allowed under the RSA.

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to deny the abatement for Map 002, Lot 163-055.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to approve the 2020 abatement for Map 008 Lot 045-021 in the amount of \$1,017.00.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

The applicant believes the subject property is disproportionately assessed because their property increased 1.25% in one year while two comparables provided each decreased .5% respectively at the same time. Ongoing cyclical KRT inspections to update physical data has led, in some cases, to changes both positively or negatively, in value. The Assessor reviewed this and determined that the valuation is correct.

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to deny the abatement for Map 002, Lot 014-003.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

The applicant believes the subject property is disproportionately assessed in relation to neighborhood properties. The three properties provided by the taxpayer, 4-B, 5-A & 5-B Adams Way, were all assessed lower because each property was under construction and not fully valued on the date of valuation.

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to deny the abatement for Map 001, Lot 013-000-007.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

#### **7.5 Assessing - Application for Total Religious Exemption RSA 72:23, III**

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to approve the Religious Exemption for map 002, lot 504-008 for the 2021 tax year under RSA 72:23, III.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.

#### **7.6 AP, Payroll, and Minutes Approvals**

457 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to*  
458 *approve one (1) FY21 Payroll Manifest in the amount of \$212,970.60 dated April 22, 2021,*  
459 *subject to review and audit.*

460 *By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye;*  
461 *Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.*

463 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to*  
464 *approve one (1) FY21 Accounts Payable Manifest in the amount of \$255,784.89 dated April*  
465 *13, 2021, subject to review and audit.*

466 *By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye;*  
467 *Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.*

469 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to*  
470 *approve one (1) FY21 Accounts Payable Manifest in the amount of \$385,466.56 dated April*  
471 *27, 2021, subject to review and audit.*

472 *By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye;*  
473 *Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.*

475 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to*  
476 *approve one (1) FY21Accounts Payable Manifest in the amount of \$3,266,427.00 dated May*  
477 *1, 2021, subject to review and audit (School disbursements).*

478 *By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye;*  
479 *Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.*

481 *A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo to*  
482 *approve the Board of Selectmen meeting minutes of April 19, 2021.*

483 *By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye;*  
484 *Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.*

## 486 **8. Action Items**

487 The Board reviewed its action items.

## 489 **9. Old/New Business**

490 Chairman Lyon noted that there will be a dedication ceremony for the flagpole installed by  
491 Andrew Mullin on Flag Day at Forestview Cemetery.

493 *A MOTION was made by Selectman Panasiti and SECONDED by Selectman Grella to*  
494 *adjourn the meeting at 8:56pm.*

495 *By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye;*  
496 *Selectman Panasiti – aye; Chairman Lyon – aye. 5-0-0; motion carried unanimously.*

500 **NEXT MEETING: Monday, May 24, 2021**

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505

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*Selectman Reed Panasiti*

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*Date*