



Town of Amherst, NH

BOARD OF SELECTMEN MEETING MINUTES

Barbara Landry Meeting Room
2 Main Street
Monday, May 11, 2020 6:30PM

1 **1. Call to Order**

2 Chairman Peter Lyon called the meeting to order at 6:00 p.m.

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4 Attendees by Zoom conference call: Chairman Peter Lyon, Selectman Dwight Brew,
5 Selectman Reed Panasiti, Selectman John D'Angelo, and Selectman Tom Grella.

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7 **2. Non-Public Session, RSA 91-A:3, II (e)**

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9 *A MOTION was made by Selectman Panasiti and SECONDED by Selectman Grella to*
10 *enter into non-public session via RSA 91-A:3, II (e).*

11 *By roll call vote: Lyon: yes, Grella: yes, Brew: yes, D'Angelo: yes, Panasiti: yes, the*
12 *motion passed unanimously.*

13
14 *The Board entered Non-Public Session at 6:00 pm.*

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16 *A MOTION was made by Selectman Panasiti and SECONDED by Selectman Grella to*
17 *come out of Non-Public Session.*

18 *By roll call vote: D'Angelo: yes, Panasiti: yes, Brew: yes, Grella: yes, Lyon: yes, the*
19 *motion passed unanimously.*

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21 *The Board came out of Non-Public Session at 6:21 pm.*

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23 *Chairman Lyon announced that no motions were made in the non-public session.*

24
25 The Board reconvened public session at 6:30pm.

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27 Attendees by Zoom conference call: Chairman Peter Lyon, Selectman Dwight Brew,
28 Selectman Reed Panasiti, Selectman John D'Angelo, and Selectman Tom Grella.
29 Also present: Town Administrator Dean Shankle, Minute taker Kristan Patenaude.

30
31 Other attendees and the public accessed the meeting via Zoom.

32
33 Chairman Lyon explained that, pursuant to the State of Emergency declared by the
34 Governor as a result of the COVID19 pandemic and in accordance with his Emergency
35 Order #12, this meeting is authorized to take place electronically. There is no physical
36 location to observe and listen to this meeting. However, in accordance with the
37 Emergency Order, we are:

Utilizing Zoom teleconferencing for this meeting. All members of the Board have the ability to communicate during the meeting through this platform and the public has access to contemporaneously listen and if necessary, participate in the meeting by dialing +1 646 558 8656 and using a webinar ID of 868-9601-7676 or by using the link contained in the agenda posted at amherstnh.gov.

Notice of the meeting and means to access it were previously posted in accordance with law. If anyone has a problem accessing the meeting, please call 603-440-8248 for assistance. In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

All votes will be taken by roll call and for ease, in alphabetical order.

Lastly, the meeting is being recorded and will be replayed on ACATV.

The Board started by taking a roll call vote and stating if they were alone.

Roll call vote: Selectman Brew – present; Selectman D’Angelo – present; Selectman Grella – present; Selectman Panasiti – present; Chairman Lyon – present. All noted themselves as being alone.

3. Citizen Forum

Will Ludt, 3 School Street, questioned if the Transfer Station was going to reopen for recycling soon. Chairman Lyon stated that, while this has been discussed in the past, it is not on the agenda for this evening. The decision to suspend recycling was based on the safety of the town residents and employees at the Transfer Station. He said it was likely that the Board would discuss this again in the near future.

Tim Kachmar, 15 Mack Hill Road, stated that the town was recently notified that the 4th of July Committee has canceled, per safety supervision guidelines from the Fire and Police Departments, Amherst’s 4th of July celebrations for this year. He stated that there was some implication that even next year’s celebration could be affected by the unknown consequences of COVID-19. He explained that this country was founded on the unknown; that early explorers, settlers, and others worked through the possibility of the unknown. He stated that heat and sunlight are known to reduce this virus, that many hospital employees have been furloughed, and that the elderly are most effected. He stated that individuals can make their own choices to stay at home and wear masks, if they so choose. He explained that the 4th of July is about two months away and he considers the decision to be premature. He asked the Board to reconsider the decision based on the known facts and the possibility for future orders from the Governor.

Chairman Lyon stated that the decision regarding the 4th of July was not a Board decision, but one made by the 4th of July Committee. He doesn’t expect that the choice made for this year will impact any choices regarding next year’s celebrations. He, personally, agrees with the decision and doesn’t believe that it makes sense to allow hundreds of people to gather in the center of town within approximately six weeks.

Selectman Panasiti noted that there was an alternate proposed date of July 31, 2020, but it was determined that an extra month's time would not make enough of a difference to keep this alternate date.

Selectman Brew noted that the Planning Board will hold a meeting tomorrow evening, Tuesday at 7:00 p.m. to have a discussion regarding the timing of hearing pending applications.

4. Committee Appointments

4.1 Recreation Commission

A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo to appoint Shannon Gascoyne to the Amherst Recreation Commission for a three year term, expiring in 2023.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

Shannon Gascoyne addressed the Board, stating that she appreciates the appointment and looks forward to serving the town. She has lived in Amherst for about nine years and has four small children. Her family has benefited from the recreation activities offered in town and she believes they are part of what makes this community special. She has served on the PTA for a number of years and recognized this opening as one she could fill.

The Board thanked Ms. Gascoyne for her service.

5. Administration

5.1 CARES Act Funding

Town Administrator Shankle reviewed with the Board the Federal Government CARES Act funding and State of New Hampshire GOFERR grant funding and agreement. He explained that these are related to COVID-19 expenditures or costs due to this and otherwise not accounted for in the town's budget. He stated that revenue replacement costs do not qualify for this funding, but increased welfare costs, new teleworking costs, increased electricity costs, and municipal building modifications related to COVID-19 are examples of items that do qualify for reimbursement funding.

Town Administrator Shankle explained that, as part of the GOFERR grant, Amherst should be receiving up to \$272,395. This is based on the population of the town. The Board must apply to be eligible for this grant money. The Finance Department has also submitted a request for reimbursement for \$35,924.17, for additional payroll costs, building materials, cleaning supplies, etc.

Town Administrator Shankle reviewed the 1st Responder Stipend FAQ with the Board. This is a voluntary program that the Board would need to opt in on. The different splits for the stipend are generally \$300/week for full-time employees, and \$150/week for part-time employees. This program runs for eight weeks and two days, but the estimated costs by the town were rounded up to nine weeks. The total cost for this would be \$98,100, and some of the costs not covered by the 1st Responder Stipend program would be eligible for

reimbursement through the CARES Act Funding. If the Board agrees to go forward with this program, there is no direct cost to the taxpayer.

In response to a question from Selectman Brew, Town Administrator Shankle explained that the 1st Responder's Stipend Program and the CARES Act are two separate programs. It is unclear as to when the 1st Responder's Stipend program would start; some towns have already moved forward with it, while others have not. Whenever it starts, it is an eight week and two-day program.

In response to a question from Selectman Brew, Chairman Lyon explained that the GOFERR program states that it covers costs incurred between March 1, 2020, and December 31, 2020.

Town Administrator Shankle reviewed with the Board a letter from Amy LaBelle regarding possible things she felt the town can do for smaller business owners during this time. The Board discussed one of the items, a possible hiring/spending freeze until January 1, 2021. As part of this suggestion, town spending would be limited to things required as part of daily business. He explained that the Board would then review Departmental requests one-by-one.

Town Administrator Shankle explained that the Governor's Emergency Order #25 allows towns to include a blanket abatement on the first tax bill for interest charged on all property taxes not paid after the assessment, for the duration of the State of Emergency. He explained that the Board could choose to abate the taxes on the first bill and hold off on collecting them until the second tax bill. If the Board decides to do this and hold off on any unnecessary spending, including road reconstruction until next year, the town could still end up with a net positive income.

Selectman Brew questioned, if July payments were not due until December, if taxpayers would then have to come up with the full year's payment of taxes at that time.

Town Administrator Shankle stated that this idea hopes to get businesses back on their feet. He stated that the town only receives 12% of its property taxes from businesses.

Selectman D'Angelo expressed concern that, if the economy is still bad in December, the town could have a huge problem and need to generate Tax Anticipation Notes (TAN). He stated that if any businesses happen to defer their taxes and then go out of business by the end of the year, the town will simply have to get in line with any other creditors. He questioned if there is any incentive available to people who decide to pay their taxes on time. Town Administrator Shankle stated that he is unsure if the town has this ability.

Finance Director Cheryl Eastman explained that this idea is all based on General Fund monies. She has reached out to the town's bank regarding the process of applying for TANs. She can start the application process for this, in case it's needed in the future.

In response to a question from Chairman Lyon, Cheryl Eastman stated that the current rate for a \$3 million TAN is 2-2.5%. The town would not owe any fees to the bank but

would have to pay for bond counsel to review. This cost would also be reimbursable through the CARES Act.

Chairman Lyon stated that he is interested in doing what can be done to assist the town's residents and businesses during this time. He wants to be cautious that doing something to help one group does not then cause adverse effects to the other. He wants to be cautious not to chew quickly through the GOFERR Grant money that will be given to the town. He explained that the Board needs to discuss what, if any, language should be included on the upcoming tax bills. The Board can also choose to delay sending out the tax bills until June 15, 2020, making them due on about July 15, 2020.

Town Administrator reviewed the possible language that could be added to the upcoming tax bills with the Board.

In response to a comment from Selectman D'Angelo, Gail Stout, Tax Collector, explained that the only impact to anyone's credit rating from not paying the interest on these taxes, would be if the town filed a lien at the registry. The town will not be doing so on any taxes due July 1, 2020 if paid by May 2021.

Selectman Brew stated that he was comfortable with the proposed wording for inclusion with the tax bills. He questioned adding wording encouraging those who can pay to do so, or whether to simply treat everyone the same.

The Board discussed the possibility of the spending/hiring freeze. Town Administrator Shankle explained that large scale roadwork that might be held off on until next spring.

In response to a question from Chairman Lyon, Town Administrator Shankle stated that he believed that any roadwork already committed to would move forward for this year.

Selectman D'Angelo stated that he would be uncomfortable not doing the roadwork that the residents were told would be done this year.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to abate all interest on property taxes from July 1, 2020, to December 2, 2020, in accordance with the Governor's decree.

Discussion:

Selectman Brew questioned whether this abatement would also apply to those not current on their current taxes. Gail Stout stated that she believes the decree refers only to the July 1, 2020 tax bill, although the New Hampshire Municipal Association did leave it up to each town to decide how extensive the relief would be. She suggested that this motion relate to the July 1, 2020 tax bill only, and that the Board could decide to expand it at a later date, if so desired.

Selectman Brew withdrew his previous motion.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to abate the interest on property taxes due July 1, 2020, through December 1, 2020.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to allow Town Administrator Shankle, Tax Collector Gail Stout, and Finance Director Cheryl Eastman to draft language, similar to that reviewed by the Board, to address the abatement of interest between July 1, 2020, and December 1, 2020.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman D’Angelo and SECONDED by Selectman Panasiti to authorize Town Administrator Shankle to apply to the state for the First Responder Grant to allow stipends, as programmed by the state.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman Panasiti and SECONDED by Selectman Grella approve permission of the GOFERR grant agreement to the State of New Hampshire Governor’s Office for Emergency Relief and Recovery and designate the Town Administrator to sign all related documents on behalf of the Board of Selectmen.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman Panasiti and SECONDED by Selectman D’Angelo to authorize submitting the reimbursement request for \$35,924.17 to the state under the COVID-19 program.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

The Board agreed that they will further discuss a possible spending/hiring freeze at their next meeting.

5.2 Impact Fee Report

Chairman Lyon suggested that the Board invite Bruce Mayberry, creator of the draft Impact Fee report, to their next meeting.

Selectman Brew suggested that the draft document be made available to the public and sent to the Planning Board for their input.

5.3 Stop Ahead Sign

Chairman Lyon stated that he received a memo from Police Chief Reams regarding concerns about the stop sign heading northbound on Boston Post Road, at the intersection where Moulton’s Market is.

271 Selectman D'Angelo stated that he objects to the Board considering this item at all, as it
272 came out of an unauthorized meeting.

273
274 Chairman Lyon explained that this request came from an observation that delivery trucks
275 stopped at Moulton's Market tend to block the stop sign, and one person was seen
276 running the stop sign in an unsafe manner. The Police Chief called a meeting of the
277 Highway Safety Committee to discuss this item, but accidentally sent the meeting
278 invitation to the previous Board representative, Selectman Grella, instead of the current
279 rep, Selectman D'Angelo. The meeting was not posted and the Board representative was
280 not there. The Committee recommended that a stop sign ahead sign be placed in this area,
281 as to help with visibility when trucks are delivering to Moulton's.

282
283 Selectman D'Angelo stated that the Board rep was not notified of this meeting, the
284 meeting itself was not posted, and thus there was no public input or the ability to attend
285 the meeting. He believes this was a violation of the Right to Know law. The memo is thus
286 illegal and the Board should take no action on it.

287
288 Chairman Lyon defended Police Chief Reams by explaining that, historically, Highway
289 Safety Committee meetings have not been posted. This will be corrected going forward.
290 He explained that, if the Board has heard of this only from the Police Chief himself, it
291 would still entertain hearing the recommendation and following his advice on the matter.
292 He believes this is a safety issue and the Board would be doing a disservice to the town's
293 residents to do nothing in light of a complaint.

294
295 Selectman Brew explained that this recommendation comes from a car driving through
296 the stop sign and almost hitting someone in the intersection. He believes following
297 through with this recommendation is an important intermediate step, but maybe not a
298 final solution. He expects the full Committee will later discuss this and made a further
299 determination.

300
301 Chairman Lyon also explained that Police Chief Reams had not been informed of the
302 change in the Board representative to the Committee.

303
304 Selectman D'Angelo stated that there are many facts to this incident that may not be in
305 the evidence currently being reviewed. The Board cannot be clear on the fact that the
306 driver ran the stop sign because s/he didn't see it. He believes it may be an overreaction
307 to add more signs due to one person possibly running this stop sign once.

308
309 Selectman Grella stated that he believes the sign should be added.

310
311 In response to a question from Selectman Panasiti, Police Chief Reams stated that the
312 sign could be put in by tomorrow. It will be a cautionary sign to be placed at least
313 temporarily. Police Chief Reams apologized to Selectman D'Angelo for not being aware
314 that he was the new Board rep to the Committee.

Town Administrator Shankle explained that the Committee meeting was not actually an illegal one. If the Board rep had been included, it would have been an illegal meeting, but as he was not, it was not.

A MOTION was made by Selectman Grella and SECONDED by Selectman Brew to follow the Police Chief's recommendation to place a Stop Ahead Sign northbound on Boston Post Road approaching Main Street.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – nay; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 4-1-0; motion carried.

5.4 FIN/APD – Comm. Ctr. CRF Withdrawal Request

Town Administrator Shankle explained that the Communications Center Capital Reserve Fund request is a planned expenditure as part of the ongoing work.

A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo to approve the request to withdraw \$3,347.47 from the Communications Capital Reserve Fund account and to authorize the Board of Selectman to sign the request to the Trustees of the Trust funds, to be addressed at their next scheduled meeting.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

6. Staff Reports

6.1 APD – Station Renovation Bid

Town Administrator Shankle stated that the bids for this came in higher than the Committee thought they would. The Committee recommended that the Board reject all of the bids and rebid the project.

Police Chief Reams stated that the Committee was surprised by the bids. The rebid process will allow for the inclusion of potential changes in the scope that don't compromise the renovation project, and also allows for a more competitive bidding process. The Committee has put the timeline aside in order to make this as competitive as possible.

A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo to recommend that the Board reject all three Police Station renovation bids, in order that the project may be put back out to bid on or about May 21, and that the Board authorize an additional payment in the amount of \$7,500 to Dennis Mires PA, The Architects, in order to cover all fees associated with proposed redesign and rebid process.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

6.2 REC – Sale of Golf Carts

Town Administrator Shankle explained that the Recreation Department is looking to sell six of the ten golf carts that came with the acquisition of the Buck Meadow property. The Recreation Department Director, Craig Fraley, would like to sell these through a competitive bidding process and receive any funds from it back into the Recreation

Revolving Fund. However, funds from property sold by the town usually returns to the General Fund.

Craig Fraley explained that he would like to see the Recreation Department's Revolving Fund refilled with the sale of these golf carts. He stated that it may also be possible to rent these carts out to other golf courses and recoup some of the Department's revenue in that way.

Selectman Brew suggested that the funds could be returned to the General Fund, but for the purpose of later expending them for work at Buck Meadow.

Selectman D'Angelo stated that, in order to get the maximum amount of funds, he believes the carts should be sold now while demand is high and the rest can be sorted out later.

In response to a question from Selectman Panasiti, Craig Fraley stated that he decided on a minimum bid of \$2,000/cart after reviewing other similar sales.

A MOTION was made by Selectman Panasiti and SECONDED by Selectman Grella to allow the Recreation Department, on behalf of the Town of Amherst, to sell six 2019 Yamaha golf carts on www.municibid.com, with a starting bid of \$2,000, with all revenues generated to be placed into either the -02 Revolving Account or General Fund, depending upon advice from town counsel, to help offset the cost of purchasing the Buck Meadow golf course.

Selectman Panasiti revised his motion, SECONDED by Selectman Grella, to read: A MOTION was made to allow the Recreation Department, on behalf of the Town of Amherst, to sell six 2019 Yamaha golf carts on www.municibid.com, with a starting bid of \$2,000.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

6.3 DPW – Truck Purchase

Town Administrator Shankle explained that this item deals with the truck purchase that was original planned as a lease/purchase. The town attorney believes that, as there are no meeting minutes that describe this as being a lease/purchase, it would be better for the truck to be purchased outright.

DPW Director, Eric Hahn, stated that he has found money in his budget in order to purchase the truck outright. These funds are due to the Assistant DPW Director vacancy from July 2019-January 2020, and a combination of vacancies in the Highway line.

Chairman Lyon stated that the town attorney's concern was due to the lack of notice to voters regarding the possible lease/purchase. He believes that, going forward, it would be best for these trucks to be purchased with Capital Reserve Funds, similarly to how the town purchases fire trucks.

Selectman D'Angelo stated that purchasing outright seems to go against the Board's current consideration of a possible spending freeze; a lease/purchase works better for this. He disagrees with the Board deciding to change the way to does vehicle purchases right now.

Chairman Lyon stated that he is generally not inclined to go against town counsel's recommendation.

Town Administrator Shankle explained that this didn't go through the town attorney last year, because the item requiring town attorney approval was waived for review on the lease form. The town attorney has stated that, if it were up to him, he wouldn't approve the lease/purchase going forward because it was not properly brought before the townspeople.

In response to a question from Selectman Panasiti, Eric Hahn stated that his best projection is that he will still have about \$51,000 in his budget after the purchase of this vehicle.

In response to a question from Selectman Panasiti, Eric Hahn stated that, based on the latest agreement, lease/purchasing the truck for four years would cost about \$120,000; purchasing the truck outright will cost about \$111,000.

Selectman Brew noted that, if purchased outright now, there will be an additional \$30,000 in next year's budget for the first of four payments that we will not need to spend. Thus, this is a hit now but can begin to be made up for as early as July 1, 2020.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella that the Liberty International Truck purchased for \$154,791 be paid for from DPW funds, and that \$85,000 be transferred from 43-11 to 43-12 for this purpose.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – abstain; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. 4-0-1; motion carried.

7. Approvals

7.1 GOFERR Grant

This was addressed earlier in the meeting.

7.2 ATLAS Fireworks – Annual Permit Application

A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo to permit Atlas Pyrovision to conduct sales of fireworks at their facility located at 105 Route 101 A, Amherst. This approval is given for a one -year period.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

7.3 Raffle Permit Application – Milford Rotary Club

Town Administrator Shankle explained that this is a raffle permit drawing to be held at Amherst Country Club for cash prizes. Tickets will be sold from April 1, 2020, until June

26, 2020. The drawing may need to be moved from June 26, 2020, due to COVID-19, but will be held no later than November 1, 2020.

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to allow the Milford Rotary Club to conduct its Annual One Hundred Holes in One Day raffle and to authorize the Board of Selectmen to sign the raffle permit for same on behalf of the Town of Amherst. The permit will not expire prior to November 1, 2020.

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – abstain; Selectman Panasiti – aye; Chairman Lyon – abstain. 3-0-2; motion carried.

7.4 Assessing – Tabled from 04.20.2020

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve and sign the Veteran Tax Credits RSA 72:28 (Tax Year 2020) for:

Property Map/Lot 002-115-001 in the amount of \$500.00

Property Map/Lot 005-122-011 in the amount of \$500.00

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to approve and sign the All Service Veterans’ Tax Credit RSA 72-28-b for:

Property Map/Lot 006-070-008 in the amount of \$500.00

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve and sign the Elderly Exemption RSA 72:39-a for:

Property Map/Lot 006-045-005 in the amount of \$114,000.00

Property Map/Lot 025-002-000 in the amount of \$76,000.00

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman Brew and SECONDED by Selectman Panasiti to deny the Elderly Exemption RSA 72:39-a for:

Property Map/Lot 016-007-001

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve and sign the Excavation Tax Assessment RSA 72-B for:

Property Map/Lot 002-034-001 in the amount of \$88.00

By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

7.5 Assessing – 05.11.2020

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve and sign the Veteran Tax Credits RSA 72:28 for:

Property Map/Lot 003-027-026 in the amount of \$500.00

Property Map/Lot 003-086-012 in the amount of \$500.00

Property Map/Lot 010-064-007 in the amount of \$500.00
By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve and sign the Service-Connected Total Disability Tax Credit RSA 72:35 for: Property Map/Lot 003-027-026 in the amount of \$3,200.00
By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve and sign the Blind Exemption RSA 72:37 for: Property Map/Lot 008-022-001 in the amount of \$37,000.00
By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve and sign the Elderly Exemption RSA 72:39-a for: Property Map/Lot 002-116-039 in the amount of \$114,000.00
Property Map/Lot 002-173-013 in the amount of \$114,000.00
Property Map/Lot 005-018-011 in the amount of \$114,000.00
Property Map/Lot 006-045-005 in the amount of \$76,000.00
Property Map/Lot 011-012-033 in the amount of \$76,000.00
By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

In response to a question from Selectman Panasiti, Richard Dorsett, town assessor, noted that it was acceptable for exemptions to be applied under both RSA 72:28 and RSA 72:35.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve and sign the Disabled Exemption RSA 72:37-b for: Property Map/Lot 012-024-000 in the amount of \$65,000.00
By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to approve and sign the Land Use Change Tax for: Property Map/Lot 003-085-000 in the amount of \$9,000.00
By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

7.6 Payroll

A MOTION was made by Selectman D’Angelo and SECONDED by Selectman Panasiti, to approve one (1) FY20 Payroll Manifest in the amount of \$205,575.76 dated April 23, 2020, subject to review and audit.
By roll call vote: Selectman Brew – aye; Selectman D’Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti, to approve one (1) FY20 Payroll Manifest in the amount of \$211,661.08 dated May 7, 2020, subject to review and audit.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

7.7 Accounts Payable

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to approve one (1) FY20 Accounts Payable Manifest in the amount of \$34,956.93 dated April 24, 2020, subject to review and audit (Town Clerk Transfers to the State of NH).

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to approve one (1) FY20 Accounts Payable Manifest in the amount of \$49,828.33 dated April 28, 2020, subject to review and audit.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to approve one (1) FY20 Accounts Payable Manifest in the amount of \$200,091.35 dated April 28, 2020, subject to review and audit.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to approve one (1) FY20 Accounts Payable Manifest in the amount of \$2,856,178.00 dated May 1, 2020, subject to review and audit (Schools' Disbursements).

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

6.2 Previous Meeting Minutes: April 6, 2020

A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo to approve the Board of Selectmen meeting minutes of April 6, 2020.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo to approve the Board of Selectmen meeting minutes of April 20, 2020.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

8. Action Items - the Board reviewed its action items.

9. Old/New Business

Selectman D'Angelo stated that the schools have started holding all of their Zoom board meetings back-to-back on one night. Unfortunately, that night is tonight and he is thus unable to attend.

Selectman Grella stated that the Heritage Commission will be holding their first Zoom meeting on Thursday evening.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti to adjourn the meeting at 9:34pm.

By roll call vote: Selectman Brew – aye; Selectman D'Angelo – aye; Selectman Grella – aye; Selectman Panasiti – aye; Chairman Lyon – aye. Motion carried unanimously.

NEXT MEETING: Tuesday, May 26, 2020

SIGNATURE ON FILE

05.26.2020

Selectman Reed Panasiti

Date