



Town of Amherst, NH

BOARD OF SELECTMEN MEETING MINUTES

Barbara Landry Meeting Room
2 Main Street
Monday, September 9, 2019

1 **1. Call to Order**

2
3 Chairman Peter Lyon called the meeting to order at 6:30 p.m.

4
5 Attendees: Chairman Peter Lyon, Selectmen Dwight Brew, John D'Angelo, Reed Panasiti,
6 and Tom Grella. Also present: Town Administrator Dean Shankle.

7
8 Ways & Means: Peter Moustakis (Chair), Elaina Bedio, Scott Tuthill, Sarah Bonnoitt
9 (alternate), Danielle Pray, and Matt Seiler.

10
11 **2. Pledge of Allegiance** – Steve Coughlin, Town Moderator, led the pledge.

12
13 Steve Coughlin introduced the Ways & Means Committee members: Peter Moustakis
14 (Chair), Elaina Bedio, Scott Tuthill, Sarah Bonnoitt (alternate), Danielle Pray, Matt
15 Seiler, and Lisa Eastman.

16
17 **3. Citizen Forum** – none.

18
19 **4. Bazil Land Proposal, Sherburne Property**

20 Christopher Swiniarski, of McLane Middleton, stated that he is representing Eric and
21 Lisa Bazil and presented the proposal to the Board. The Bazil's own property that abuts
22 land that is owned by the Town and managed by the Amherst Conservation Commission
23 (ACC). A portion of the Bazil's yard creeps into the easement area, creating an
24 encroachment issue. As a unique way to solve this issue, the Bazil's are suggesting a
25 swap of that easement property, for some of their land that is across the Souhegan River
26 from their home. The land across the river is probably much more useful for conservation
27 land and contains more acreage.

28
29 Christopher Swiniarski explained that the Attorney General's Office has decided that this
30 property is not a charitable trust because it was deeded outright to the Town. The Bazils
31 are open to other suggestions and are flexible with the proposal.

32
33 In response to a question from Chairman Lyon, Mr. Swiniarski explained that a regular
34 conservation easement would be a good choice for this swap. At a minimum, the land
35 could be swapped and deeded to the town, but the lot size may then be non-conforming.
36 An easement would allow the land to be restricted for conservation purposes only.

37

Eric Bazil explained that he originally was proposing to simply swap the two parcels, but, following meetings with the ACC, an alternate proposal of creating an easement on the land across the river came up. The amount of land the Town would receive across the river in the proposed swap is about six times as much as the land being requested by the Bazils.

Chairman Lyon clarified that the piece of land being encroached on is about 0.58 acres, and the piece of land across the river being suggested for an easement swap is about 4 acres.

In response to a question from Chairman Lyon, Mr. Bazil explained that they bought the home in 2008 and had no knowledge of the encroachment at that time. When trying to put a new deck onto the property, the encroachment (an already existing shed) was discovered. The Bazils then went to the ACC with the information.

Bill Stoughton, ACC, stated that the ACC reviewed the proposed swap based on four conservation factors.

1. Value of the two properties for wildlife habitat: the land across the river is a wetland, has more area to it, and is more remote from other properties.
2. Likelihood of development: the land across the river is unlikely to be developed, if left as is without an easement on it.
3. Value of the land in terms of protecting an aquifer: the land across the river is more valuable as it sits on the Souhegan River.
4. Relationship of the current and future land with respect to future conservation efforts: the land currently being encroached upon is next to a development; the land across the river is important to protect and, in the future, it is possible to approach other owners of land nearby to try to protect more of the riverbed.

Mr. Stoughton explained that the ACC believes this swap is a reasonable trade. It would be possible to restore the encroached piece of land back to its original state, by removing the shed and allowing the land to restore naturally, but this could also be offset in the swap with the addition of more conservation land across the river. The ACC also found it important that the property owner identified this issue and brought it to them. This is a good policy to encourage. The property owner is also willing to bear the cost of formalizing this swap.

Jared Hardner, Vice Chair of the ACC, stated that the ACC voted, after hearing the proposal, unanimously to pass this to the Board of Selectmen for their decision. The ACC viewed this proposal strictly through the benefit for conservation.

Selectman D'Angelo stated that he has mixed feelings regarding the proposal. He doesn't believe it is a good idea to set a precedent for future encroachments that the Board will retroactively adjust the property owner's land to be what they thought they were buying. He doesn't believe the Town would be interested in an easement on the land but would want the title. That would leave the Bazils with a non-conforming lot based on size that they would have to deal with in front of the Zoning Board of Adjustment.

85 In response to a question from Selectman Panasiti, Mr. Bazil stated that he did have a
86 survey of the property done while in the process of buying it and there was no
87 information regarding this encroachment. He has tried to correct this issue with the Town
88 from day one. The idea for the conservation easement came from the ACC/Town.

89
90 In response to a question from Selectman Lyon, Mr. Swiniarski stated that the proposal
91 for a lot line adjustment will need to go to the Planning Board, but only after it is decided
92 if the property owner (Town) is on board with the idea.

93
94 In response to a question from Selectman Grella, Mr. Swiniarski stated that it is very
95 clear, when on the property, as to where the riverbank is; everything is well delineated.
96 A phase I site assessment could be done, if necessary.

97
98 Selectman Brew stated that he is not in favor of the swap. First, the Town holds public
99 lands for the use and enjoyment of all our residents – both current and future. The Town
100 must be very thoughtful and consistent when it comes to stewardship of Town owned
101 land. It would be a mistake to sell or trade Town land simply because a private resident
102 of business would like to purchase or swap land with the Town. Fairness requires that the
103 Town be consistent in dealing with Town assets and not set precedents based on a single
104 instance.

105
106 Second, it seems evident to him that Mr. Sherburne, when he donated this land to the
107 Town in 1969 had the understanding that it would be held in perpetuity by the Town for
108 recreation and conservation purposes. The Town report for that year stated that this land
109 would be maintained for conservation purposes. While technically Mr. Sherburne and the
110 Town could have taken additional legal steps, an agreement seems to have been reached
111 between the Town and Mr. Sherburne where this land would be held in perpetuity. To do
112 otherwise would both be a disservice to Mr. Sherburne's generosity and potentially
113 discourage future gifts to the Town.

114
115 He does sympathize with the buyer, who thought they had purchased land that was not
116 included in the sale. However, the buyer purchased what they did and should not look to
117 the Town to sell them land which is not for sale.

118
119 Chairman Lyon agreed that he sympathizes with the owner and can see where the ACC is
120 coming from. He has a concern regarding setting a precedent. When land is given to the
121 Town for conservation/recreation use, it is assumed that it will be used in that way in the
122 future and that future Boards will not change a past decision.

123
124 Mr. Swiniarski stated that the Attorney General's Office disagreed with the opinion of
125 the Town council.

126
127 Chairman Lyon explained that the Attorney General's statement was that the Board was
128 not prohibited to do the swap, but also not that it should/would do it.

In response to a question from Selectman D'Angelo, Mr. Bazil stated that he has no intention to build on the land across the river. Mr. Swiniarski stated that, while the lot is not buildable, it could certainly be used for several other things.

In response to a question from Selectman Panasiti, Mr. Swiniarski stated that the only current way to access the land across the river is by kayak.

A MOTION was made by Selectman Panasiti and SECONDED by Selectman Brew to accept the proposal to trade ownership of a 0.58-acre parcel for an easement onto a parcel across the river from the Bazil residence.

Voting: 1-4-0; motion failed.

5. Strategic Plan Presentations

5.1 Tax & Assessing

Gail Stout, Tax Collector, presented the Tax & Assessing Strategic Plan. The Department has two full-time employees. The Town is currently in the 4th year of a 5-year contract with KRT Appraisal. The last town revaluation took place in 2016; the next one is due to take place in 2021. One of the Tax Collection goals is to maintain a collection rate of greater than 94%. In order to achieve this goal, the Department needs to expand their services through technology and, maintain their current staffing level. Ms. Stout explained the history of property liens in Town. There are currently payment plans in place in order to support the needs of residents who need them. A second goal is to maintain the downward slope of property tax liens. In order to achieve this goal, the Department needs to maintain the quality of their collection services and receive continued professional training. A third goal is to maintain a DRA issued COD (Coefficient of Dispersion) rating of 12 or below. Historically, Amherst's COD ratings have ranged from 8 to 14. In order to achieve this goal, the Department needs a software upgrade, which is currently scheduled for December. A final goal is to maintain an acceptable rating of 4 or less on DRA's annual Cyclical Review of Assessment Data. The previously mentioned software upgrade and ongoing educational opportunities for the staff will help to achieve this goal.

The Board thanked Ms. Stout and her Department for their work. They remarked on the Department's continued effort in working with taxpayers who are facing hardships.

Selectman Brew stated that Amherst goes through a revaluation every five years. Some towns go through this process much less often, but that can actually lead to more surprises for residents.

5.2 Police

Police Chief, Mark Reams, presented the Police Department Strategic Plan. The first goal of the Department is to reduce neighborhood crime by 15%. Property crime and traffic offenses are two of the top citizen public safety concerns noted in recent community surveys. The recent staffing increase of a full-time officer has helped facilitate staffing and structural changes in the Department. Residential property crime has decreased by an average of 18% each year since 2015. A second goal is to increase traffic safety along town roads and through residential areas. Efforts have begun to shift the majority of traffic enforcement activity from state to town roadways. A third goal is to reduce the availability

of illicit drugs. The Department focuses on drug awareness and education and the investigation and arrest of drug offenders. The goal is to increase major drug arrests by an average of roughly 20% each year through 2020. A final goal is to maintain an overall level of service consistent with the current community survey approval rating. This random survey is submitted to 500 residents in town, and the agency seeks to maintain an approval rating of at least 90% or higher. The current police station renovation plan is central to maintaining and building upon the professional policing model. Chief Reams stated that, for the Public Safety Communications Center, the goals are to maintain a caller satisfaction rating of 90% or higher, and to maintain a communications infrastructure to provide continued quality public safety services to the community.

The Board gave thanks to Chief Ream and his Department.

Selectman D'Angelo and Chief Reams discussed that over 60% of the drug-related and DWI arrests occur on the Town's state roads, which explains why the Department needs to spend so much time patrolling them.

In response to a question from Peter Moustakis, Chief Reams explained that the money in the capital reserve and future capital reserve funding at the same level will be able to cover the purchase of the radio tower and console replacements without needing extra funds to do so.

5.3 Recreation

Director of Recreation, Craig Fraley, presented the Department's Strategic Plan. The Department has a strategy called 8-80 by 2020, in which they aim to ensure great offerings targeted to the specific needs of residents ages 8-80. The first goal for the Department is to increase citizen participation in programs. The second goal is to enhance the use of the Baboosic Lake Town Beach. A third goal is to increase park and recreation facilities available to citizens. A fourth goal is to diversify the program offerings to serve citizens of all ages. The Department's initiatives for FY21 include: increasing the acreage of useable field space to alleviate overuse on current fields in town, building an indoor facility to act as a community center for Amherst residents of all ages, re-surfacing the Amherst Middle School courts to allow for basketball use and create a shaded picnic area by courts to allow space for outdoor classrooms and team meeting spaces, and collaborating with the Amherst Community Development Office to create safer access for both bicycle and pedestrian usage around Amherst.

The Board thanked Mr. Fraley and his Department.

Selectman Brew explained that he has questions regarding the possible community center. He believes it would be beneficial for seniors to have a place to congregate in town, but also that one reason that age group is leaving Town is due to higher taxes, which a building of this type would increase further.

In response to a question from Selectman D'Angelo, Mr. Fraley stated that the impact between senior/community gathering buildings and real estate values show a dramatic increase on the latter. Selectman D'Angelo suggested that Mr. Fraley research this area highly, as this will be a big ask.

Selectman Panasiti stated that Mr. Fraley should keep the community center at the forefront of the ideas, as it's been a good idea for the community for a while.

In response to a question from Selectman Panasiti, Mr. Fraley stated that lighting could be possible at the proposed new basketball courts at AMS. Lighting is not currently in the proposal, as it will double or triple the cost, but it is possible.

Selectman Panasiti and Mr. Fraley discussed the differences in attendance at the Baboosic Lake Town Beach during the summer.

Chairman Lyon stated that he would like for the proposed sub-committee to explore the needs of the Town regarding additional fields or a community center, and the options available.

In response to a question from Peter Moustakis, Mr. Fraley stated that the proposed community center could be put into one of the elementary schools in town, depending on the possible consolidation being considered, but then the Department would take on the problems of this building. Peter Moustakis stated that he would like Mr. Fraley to show a cost analysis of building a new building and renovating a current one.

Peter Moustakis discussed the possible issue with purchasing items out of the -02 account, which was explained last year to be program money, versus as a budget line item.

6. Administration

6.1 Administrator's Report

Town Administrator Shankle explained that Eric Hahn, DPW Director, has stated that all the road projects in Town are currently moving along. He also explained that the Police Department is now fully staffed again. The Grater property purchase was signed today. The Town was also served today by Southern New Hampshire Medical Center, due to the exemption that wasn't granted to them. The Town employee BBQ will be held on Friday the 13th. Police union negotiations will begin next week. The Bike/Pedestrian Committee will present their current plan to the public on the 19th at Souhegan High School.

6.2 Unassigned Fund Balance

Finance Director, Cheryl Eastman, explained that the unassigned fund balance is an accounting surplus of funds that has built up over time due to a number of items. This amount is made up of cash and receivables. The fund balance in town is currently estimated at \$6,983,000. This is a calculation off of the FY18 year-end fund balance. The current policy is to keep 10% of the unassigned fund balance. This decision is made by the Board and can be adjusted by a vote. The DRA recommends keeping an amount between 5-17%.

270 In response to a question from Selectman D'Angelo, Ms. Eastman confirmed that the
271 current balance is about \$6.9 million, and the target is \$5.54 million.

272
273 Selectman Brew reiterated that the number is under \$7 million and that is before the
274 amount that the policy dictates is actually removed. Ms. Eastman concurred and stated that
275 approximately \$700,000 will be returned to the taxpayers based on the current policy.

276
277 Selectman Brew stated that the fund balance becomes known on June 30th, but the earliest
278 the Board can return the amount is at tax-rate setting time. The surplus has currently been
279 declared, but that distribution has not yet been made. The DRA recommends an amount
280 between 5-17%, and the GFOA recommends a minimum of two months (~16.7%). The
281 fund balance can't be spent without voter, court, or DRA approval. This fund could be
282 used in three major ways: 1 – to provide funds to cover an emergency, 2 - if the economy
283 is bad and tax payments are slow to come in this could provide funding to the schools and
284 to the county; and 3 - in the case of a recession, the Board could deviate from the policy
285 and dip below the 10% to provide tax relief for a year or two.

286
287 Selectman D'Angelo questioned what the appropriate amount of dollars to keep in the
288 unassigned balance. Last year the then Town Administrator surveyed other local towns
289 and most of them were around 5%. He doesn't understand what the justification is for
290 keeping this higher amount of funds. He also questioned the policy itself. The policy was
291 adopted four years ago with an objective to bring the balance down towards a target of
292 10%. This target is not getting much closer, four years on. He would like to relook at the
293 policy to decide if changes need to be made to it in order to get closer to a target, whatever
294 that target may be.

295
296 Chairman Lyon read a list of other NH towns and the amount they keep in their fund
297 balances, including: Moultonborough 12.5%, Jaffrey 5-17%, Auburn 8-17%, Bristol 6-
298 10%, and Durham 8-17%. He believes the fund balance of 10% is exactly where the town
299 should be. It puts the town in a positive position in terms of its financial evaluation.

300
301 Selectman D'Angelo suggested a contingency fund starting at 5%, as the DRA
302 recommended minimum, and add 2% on top of that, because of the bridge reconstruction
303 project coming up, in order to pay the vendors while waiting for the reimbursement from
304 the DOT. He would like to know why, logically, the number has been set at 10%.

305
306 Chairman Lyon stated that the policy has worked very well so far and that no one else on
307 the Board seems to believe a change to be a viable option.

308
309 Selectman D'Angelo stated that if the Board believes 10% is the right number, then maybe
310 the policy should be modified in order to get closer to that number. While the revenue
311 can't be known 18 months in advance, the revenue from last year is known. He proposes
312 the policy be amended to rebate all of the revenue, including all of the unanticipated
313 revenue, to the taxpayers so that they are only asked for the minimum amount of tax
314 dollars needed. He would prefer to tell the taxpayers that they are being given credit for
315 every dollar of revenue the town got.

Selectman Brew explained that the rationale behind returning 50% is to not have to make up for a gap each year. There is no desire to hold onto anyone's money, but instead to smooth out the tax rate. If the policy gave the 10% number but explained that the balance will likely run between 10-12% as the number gets closer. If the budget gets tighter than there should be less excess.

Chairman Lyon stated that part of the Board's responsibility is to collect only the money needed in a responsible way, but also to stabilize the tax rate. The current policy allows the Board to return all of the money to the taxpayer and stabilize the tax rate along the way.

Selectman D'Angelo stated that he wasn't sure if money would actually be kicked back to the public if times were bad. The Board cannot legally spend over the budget. If there is unspent budget at the end of the year, it could be used to prepay notes, or prepaying bridge loans, or letting it roll into the unassigned fund balance and distributing half of it at the end of the year. The Board has no control over the revenue however, and he believes these two items should be treated separately.

Chairman Lyon stated that he is not in favor of any type of policy change, but adjustments can be made along the way.

Most of the Board expressed no interest in adjusting the amount of the fund balance or the fund balance policy.

6.3 Planning Board Resignation, Hahn - Alternate

A MOTION was made by Selectman Grella and SECONDED by Selectman Panasiti to accept, with regret, Eric Hahn's resignation as an alternate member of the Planning Board effective immediately.

Voting: 5-0-0; motion passed unanimously.

6.4 Planning Board Appointment, D'Angelo - Alternate

Chairman Lyon stated that more applications for the position were received over the weekend. There are currently two alternate positions open on the Planning Board.

Selectman Brew suggested keeping the position open for two weeks, until the next meeting, and then interviewing the applicants, and / or reviewing their written letter of interest. This position is for much more than one or two projects, and the applicants should realize that this position is a lot of work, including helping to create the Master Plan.

6.5 Bike/Ped Committee Resignation, Bender - Alternate

A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to accept, with regret, the resignation of Mark Bender from the Bicycle & Pedestrian Committee effective immediately.

Voting: 5-0-0; motion passed unanimously.

364 **6.6 Bike/Ped Committee Appointment, Sarris - Alternate**

365 *A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo to*
366 *appoint Simon Sarris to the Bicycle & Pedestrian Committee effective immediately. This*
367 *appointment term expires in 2020.*

368 *Voting: 5-0-0; motion passed unanimously.*
369

370
371
372 **6.7 IT Service Recommendation**

373 Chairman Lyon stated that he, Selectman Brew, and Police Chief Reams sat down with
374 the three IT vendors who bid on the project. The discussion on these meetings has not yet
375 been completed, and so this item will be addressed again at the next meeting.
376

377 **7. Staff Reports**

378 **7.1 ExMark Lazer Mower Bid – Recreation**

379 Recreation Director, Craig Fraley stated that this mower was last replaced in 2007. They
380 are supposed to last about ten years. Part of last year's Strategic Plan for the Recreation
381 Department was to lease/purchase this mower, but due to field rentals and other revenue,
382 the Department will now be able to purchase the mower outright.
383

384 *A MOTION was made by Selectman Brew and SECONDED by Selectman Grella to*
385 *approve the purchase of the Exmark Lazer X 60" Mower from Nashua Outdoor Power*
386 *Equipment and include trading in the 2007 Exmark mower for a total price of*
387 *\$13,250.00, as stated in the bid specs opened on August 19, 2019.*
388

389 In response to a question from Selectman D'Angelo, Mr. Fraley explained that the extra
390 equipment and services offered by the second lowest bidder would amount to about
391 \$120.00.
392

393 *Selectman Brew amended his motion to include that the purchase will come out of the*
394 *budget line 02-4520-70-2740, new equipment. Selectman Grella seconded.*

395 *Voting: 5-0-0; motion passed unanimously.*
396

397 **7.2 Heating Oil/Propane Bid – DPW**

398 Town Administrator Shankle stated that the propane bid came in at \$0.20 less than last
399 year, and the heating oil bid came in at \$0.35 less.
400

401 *A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo to*
402 *award Propane to Suburban Propane at \$1.18/gallon fixed price and to Rymes Propane &*
403 *Heating Oil at \$2.24/gallon fixed price. The contract will take effect immediately and*
404 *continue through to June 30, 2020 and that the Town Administrator be authorized to sign*
405 *related documents.*

406 *Voting: 5-0-0; motion passed unanimously.*
407

408 **7.3 Copiers Bid – Town wide**

409 *A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo*
410 *award the copier bid to Ryan Business Systems, the lowest qualified bidder, utilizing the*

alternative option provided at a total yearly cost for all equipment lease/service of \$7,994.16.

Voting: 5-0-0; motion passed unanimously.

8. Approvals

8.1 Payroll

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti, to approve one (1) FY20 Payroll Manifest in the amount of \$223,889.26, dated August 29, 2019, subject to review and audit.

Voting: 5-0-0; motion passed unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti, to approve one (1) FY20 Payroll Manifest in the amount of \$1,768.51, dated August 29, 2019, subject to review and audit.

Voting: 5-0-0; motion passed unanimously.

8.2 Accounts Payable

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti, to approve one (1) FY20 Accounts Payable Manifest in the amount of \$851,512.99, dated September 4, 2019, subject to review and audit.

Voting: 5-0-0; motion passed unanimously.

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti, to approve one (1) FY20 Accounts Payable Manifest in the amount of \$2,964,773.00, dated September 3, 2019, subject to review and audit (School Disbursements).

Voting: 5-0-0; motion passed unanimously.

8.3 Concentration Account

A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Panasiti, to approve one (1) FY20 Concentration Account Manifest in the amount of \$2,677.36, dated September 3, 2019, subject to review and audit.

Voting: 5-0-0; motion passed unanimously.

8.4 Previous Meeting Minutes – August 12, 2019

A MOTION was made by Selectman Panasiti and SECONDED by Selectman D'Angelo, to approve the Board of Selectmen meeting minutes of August 26, 2019.

Voting: 5-0-0; motion passed unanimously.

9. Action Items

The Board reviewed their action items.

10. New/Old Business

Selectman D'Angelo stated that the Souhegan School Board and Amherst School Board are beginning their budget processes. The Souhegan School Board is recommending 5% cuts to the budget and is trying to determine how to accomplish that. The Amherst Schools have limited space and were not allowed any additional teachers this year due to the default budget. The Amherst School Board may ask for a new school or to modify one or

two of the schools. He also cautioned the Board that there may be members of the public who apply for the alternate Planning Board position simply to be in opposition of the proposed development project.

Selectman Brew explained that Amherst adopted an ordinance in the 1970's to allow unlimited tax exemptions for solar equipment. Last year, the Board was concerned regarding large commercial solar farms and so, in looking at the greatest solar exemption in town (\$21,000), revised the cap to be at \$30,000. The intent of the Board was not to dissuade the onsite use of solar energy, but to disallow an automatic property tax exemption for commercial companies generating electricity with the primary intent of selling the power to the grid. He felt that a property tax exemption should be supported, if its primary purpose is to generate power to be used on the site. He would like to suggest amending RSA72-61 to preface the word "building" throughout, with the word "on-site." He would forward this proposed change on behalf of the Board to the local elected representatives and the senator to consider as a change.

A MOTION was made by Chairman Lyon and SECONDED by Selectman D'Angelo to enter non-public session at 9:21 pm.

Roll Call Voting: Brew, yes, D'Angelo, yes, Grella, yes, Lyon, yes, Panasiti, yes.

The Board of Selectmen discussed a personnel matter.

A motion was made by Selectman D'Angelo to exit non-public session at 9:47 p.m. and SECONDED by Selectman Panasiti.

Brew, yes, D'Angelo, yes, Grella, yes, Lyon, yes, Panasiti, yes.

Chairman Lyon announced that during non-public session, no votes were taken, and no decisions were made by the board.

A motion was made by Selectman D'Angelo to adjourn the Board of Selectmen meeting at 9:47 p.m. and SECONDED by Selectman Panasiti.

Voting: 5-0-0; motion passed unanimously.

NEXT MEETING: September 23, 2019 - Monday

SIGNATURE ON FILE

09.23.2019

Selectman Reed Panasiti

Date