



## TOWN OF AMHERST, NH

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### **Charter of the Village Streets Study Committee**

#### **Article I: Name**

The name of this committee shall be the Village Streets Study Committee.

#### **Article II: Purpose**

The purpose of the Village Streets Study Committee is to evaluate suggested streetscape improvements for the village area of the Town of Amherst. The committee shall conduct a thorough assessment of the proposed traffic calming and streetscape improvements recommended by Mobycon and CMA Engineers. This assessment shall include a comprehensive evaluation of the proposed measures, taking into account their potential impact on improving safety, enhancing the overall streetscape, and addressing public feedback received during and after the visioning phase of the Village Streets Study. Based on this assessment, the committee shall develop a vision for specific treatment options and provide recommendations for consideration by the Board of Selectmen.

#### **Article III: Membership**

The committee shall consist of a total of seven members, comprised of six voting members and one non-voting member, including:

- One representative from each of the following organizations:
  - the Heritage Commission,
  - the Historic District Commission,
  - the Bicycle & Pedestrian Advisory Committee, and
  - the Planning Board.
- One non-voting member of the Board of Selectmen.
- Two at-large members of the community appointed by the Board of Selectmen.

The committee requires a quorum of at least four voting members to conduct official business.

#### **Article IV: Duties and Responsibilities**

##### **Section 1: Assessment, Evaluation, and Recommendation**

The Committee shall conduct a thorough assessment of the proposed traffic calming and streetscape improvements recommended by Mobycon and CMA Engineers as part of the ongoing Village Streets Study. This assessment shall include a comprehensive evaluation of the proposed measures, taking into account safety, enhancing the overall streetscape, and addressing public feedback received from the visioning phase of the Village Streets Study. Based on this assessment, the committee shall develop a vision for specific treatment options and provide recommendations for consideration by the Board of Selectmen.

##### **Section 2: Stakeholder Engagement**

The Committee shall conduct business publicly to provide opportunities for residents, businesses, community organizations, and other stakeholders in the village and the town to participate in the evaluation process. The committee may also hold public workshops to evaluate specific treatments,

providing opportunities for stakeholders to provide feedback, share concerns, and offer suggestions related to the proposed recommendations. The Committee should focus on incorporating this input to refine and enhance the proposed recommendations.

#### Section 3: Updates to the Board of Selectmen

The Committee shall provide regular updates to the Board of Selectmen on its progress, findings, and evaluation of the recommendations by Mobycon and CMA Engineers. The updates shall include insights on the Committee's assessment of the recommendations and any modifications or enhancements suggested to ensure their suitability for the village area.

#### Section 4: Specific Plan for Consideration

Based on the ongoing assessment, evaluation, and feedback received, the Committee shall develop a specific implementation plan for the village area. This plan shall include detailed recommendations, prioritization, and potential funding sources. The Committee shall present the specific plan to the Board of Selectmen for their consideration and potential adoption.

### **Article V: Timeline**

The Committee shall report its findings and recommendations, including the specific implementation plan, to the Board of Selectmen by the end of November 2023.

### **Article VI: Dissolution**

The Village Streets Study Committee serves at the will of the Board of Selectmen and may be dissolved by the Board of Selectmen at any point, including at the conclusion of the committee's business.

### **Article VII: Amendments**

This charter may be amended with the approval of the Board of Selectmen.

Approved by the Board of Selectmen June 12, 2023