Town of Amherst, New Hampshire
Office of Community Development
Building · Code Enforcement · Planning · Zoning
Economic Development
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HOME OCCUPATION REGISTRATION FORM
(See back of form for guidelines)

Name: _____Tel: _____

Street Address: _____ Map:_____ Lot: _____

Mailing Address (if not same): _____

Business Name (d/b/a): _____

Description of Business (attach additional sheets as needed): _____

_____

Square footage devoted to business: Existing gross dwelling area: _____ Occupation use: _____

Use % (20% max.): _____sf, Outbldg: _____sf, Use % (50% of dwell. max.): _____ (1000 sf max.)

Will you have a sign? _____ (Note: If yes, a separate Building Permit is required for a sign.)

Number of Employees: _____ Days and Hours of Operation: _____

Amount of parking available? _____ Anticipated number of business-related trips/day? _____

Are any State Licenses required? _____ If yes, give type and number: _____

_____

NOTE: I certify that I have read and understand the regulations and restrictions covering Home Occupations in the Town of Amherst Zoning Ordinance.
I request a Class: _____ Home Occupation Permit.

DATE: _____ SIGNED: _____
(by owner or with written authorization from owner)

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FOR OFFICIAL USE ONLY:

Home Occupation Class: ____ A; ____ B; ____ C

With a signature below by a Planning Department Official, this Home Occupation is Officially Registered, and **must be renewed every five years** or upon sale of the property shown above.

DATE: _____ SIGNED: _____

Staff Comments: _____

Ordinance Outline for Art. III, Sec. 3.15 Home Occupations

(please see the Ordinance for more details)

General:

No more than 20% 0f existing heated floor area of primary residence to be used.
If outbuilding, no more than 50% of existing heated floor area of primary residence, with a maximum of 1000 sf.
No outdoor display advertising or storage of any products or materials.

Class A:

No sign and no vehicles other than residents.
No lettering or painting on vehicles.
No employees other than residents.
No clients or customers.

Class B:

No employees other than residents.
One non-illuminated sign of 6 sf maximum.
One vehicle with text or decoration for business allowed.
Three clients or customers / day maximum.
Hours of outside operation 8 am thru 6 pm, Monday thru Saturday.
Town Permit required.

Class C:

Maximum of two employees other than residents.
One non-illuminated sign of 6 sf maximum.
One vehicle with text or decoration for business allowed.
Ten clients or customers / day maximum.
Hours of outside operation 8 am thru 6 pm, Monday thru Friday, 9 am thru 8 pm Saturday.
Site must allow parcel pick up and delivery with facilities for drop off storage.
Provide documentation for septic loading and plan of parking for employees, clients / customers, delivery, and pedestrian access.
Town Permit required.

Special Provisions:

Bed and breakfasts to be a maximum of five guest bedrooms.

Prohibited Uses:

Uses that generate / store hazardous substances / hazardous materials or generates / disposes hazardous waste.
Dry cleaning facilities.
Metal extraction and salvage.
Most landscape business.
Machine shops.
Photo developing operations.
Laboratories.
Sales and repairs of automobiles, snowmobiles, jet skis, or other motorized vehicles.
Hair or nail salons or beauty shops.
Medical / dental group practice clinics or veterinary clinics.
Clothing cleaners or dyers.
Banks.
Coffee / sandwich shops or restaurant facilities.
Daycare facilities larger than Family Day Care Homes.