

## Assistant Public Works Director / Environmental Programs Coordinator Amherst, N.H.

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With a population of 11,685, and land area of nearly 35 square miles, Amherst, New Hampshire is a growing rural-suburban community nestled in the south central part of Hillsborough County. The Town has a rich colonial history, and the Amherst Village Historic District is listed in the National Register of Historic Places. Amherst is home to unique natural resources, including Ponemah Bog Wildlife Sanctuary, Hodgman State Forest, the Joe English Reservation and Baboosic Lake.

The Town of Amherst offers a rewarding career building opportunity for an exceptional individual to fill a newly created managerial position within the Department of Public Works.

This position reports directly to the director and is responsible for professional and administrative operations of the department's divisions to include coordinating environmental programs, wetland permitting, municipal solid waste, road reconstruction engineering and maintenance, building maintenance, fleet equipment maintenance and assist the Director in researching grants and implementing expansion of the Amherst Baboosic Lake Community Septic. The position is responsible for managing and inspecting complex, detailed and regulated public works projects and coordinating and implementing the next phase of Amherst's EPA mandated Stormwater program. The successful applicant shall provide administrative direction to Division Head personnel in the Public Works Department and represent the Public Works Director in his absence

Minimum qualifications include a valid New Hampshire Professional Engineer's license (within the first year of hire) and six years of progressively responsible civil engineering and public works, utilities experience, a minimum of two years management and/or supervisory level experience, and a valid Class C driver's license with a good driving record.

The Environmental Programs Coordinator / Assistant Public Works Director's position is a Grade 18 exempt position which will remain open till filled.

The Town of Amherst is an affirmative action/equal opportunity employer. A complete job description and application for employment are available on line at [www.amherstnh.gov](http://www.amherstnh.gov).

Please forward a completed Town of Amherst employment application (must be included for consideration), cover letter and resume to:

Amherst Department of Public Works  
22 Dodge Road  
Amherst, NH 03031  
Attn: Bruce W. Berry Director