

1 CEMETERY TRUSTEES MEETING  
2 Thursday, June 11, 2015  
3

4 In attendance were: Peter Bergin; Chairman, Marie Grella, Lisa Eastland, Perry Day,  
5 Building and Ground foreman, and Karen Blood Department Assistant, DPW  
6 The meeting was called to order by Chairman Peter Bergin at 7:33 am  
7

8 **Citizens' Forum**- (There were no citizens present)  
9

10 Peter Bergin asked if Perry Day had anything to talk about, he did not.  
11

12 **Letter to Conservation Commission**- Chairman Peter Bergin requested Lisa Eastland to write a  
13 letter to John Harvey, regarding his request to create a path connecting Amherst Conservation  
14 land and the State Forest, on Forestview Cemetery Land. The letter is to confirm the Trustees  
15 cannot grant his request, due to specific restrictions on the deed at the time of the land purchase.  
16 He requested that any correspondence be cc'd to the other trustees and the DPW staff via email  
17 prior to printing and mailing.  
18

19 **Minutes of May 13, 2015**- Chairman Peter Bergin will remind Pat Delisle to submit the minutes  
20 from May, for review at the next meeting. (due to the fact she is on vacation this week)  
21

22 **Right to Inter**- Chairman Peter Bergin signed the Right to Inter for Meadowview Cemetery Lot  
23 70H, graves 1+2, to Thomas M. and Mary Ellen Quinn.  
24

25 **Mapping software discussion**- Lisa Eastland reviewed further information received regarding  
26 the latest Cem-Sites proposal. Updates to the proposal included mapping and data migration for  
27 Chestnut Hill and Cricket Corner Cemeteries to be included for an additional \$200. The total  
28 proposal will be \$4950 for Cem-Sites to \$6000 for HMIS. One difference is the annual fee of  
29 \$850 for HMIS versus \$1200 for Cem-Sites.  
30

31 Discussion continued with concerns about either company going out of business, what would  
32 happen to the data, etc. Another concern raised would be if there is any penalty for cancelling the  
33 HMIS contract. Lisa Eastland read an email from Nate Jensen, the representative to the Board of  
34 Selectmen, with his opinion. There was further discussion about cloud based systems, proximity  
35 of the companies and their ability to train or assist with problems, users to the programs and  
36 training time.  
37

38 **Motion**- Made by Lisa Eastland, to accept the HMIS mapping and software bid,  
39 Seconded by Maria Grella, 2 votes in favor, 1 vote opposed.

40 **Motion**- Made by Lisa Eastland, to accept the Cem-sites mapping and software bid, Seconded by  
41 Maria Grella, 1 vote in favor, 2 votes opposed.  
42

43 The proposal will be signed and sent to HMIS, with the deposit.

44 **Items to discuss:**

45 **Shrub removal update**- Karen Blood gave to Marie Grella addresses and/or the information that  
46 could be found regarding plot owners that have permanent plantings, bushes or trees that are

47 overgrown. Many of the individuals are deceased. Maria Grella requested a letter to be drafted to  
48 the plot owners regarding this issue. The town will be cutting back or removing some of the  
49 vegetation that has become overgrown or in some cases are causing damage or obstructing  
50 views.

51  
52 Lisa Eastland spoke about her attendance of the Cemetery Trustees meeting in Concord with the  
53 Attorney General's office. One thing of note is that there are other towns in New Hampshire that  
54 are running out of cemetery space. "We are in way better shape".

55 Lisa Eastland also had some questions about other items she had learned about at the meeting.  
56 Chairman Peter Bergin and Marie Grella answered and explained about these items. These  
57 included how the budget process works, perpetual care, corner markers, green burials, the term  
58 right to inter vs. buying a lot, if we limit the number of lots to be purchased at one time and if we  
59 have by-laws.

60

61 **Items to be added to future agendas:** Sextons report and Grounds report (at the beginning)

62

63 Peter Bergin submitted a letter of resignation from the Cemetery Trustees, effective June 19,  
64 2015.

65 Motion- Made by Lisa Eastland to accept Peter Bergin's letter of resignation,  
66 Seconded by Maria Grella, all are in favor.

67

68 The trustees will send a letter to the Board of Selectmen recommending Cynthia Dokmo as the  
69 replacement member, to fill the vacant seat.

70

71 Old information on the town website, Cemetery Trustee page needs to be updated

72

73 Peter Bergin recommended there should be a temporary chair delegated to help organize the next  
74 meeting. Marie Grella agreed to accept the position of temporary chair.

75

76 Next meeting to be scheduled as needed, by the call of the chair or in September on a day that  
77 works the sexton and the DPW.

78

79 Meeting Adjourned at 9am

80

81 Respectfully submitted,

82 Karen Blood