



Town of Amherst, NH
BOARD OF SELECTMEN MEETING MINUTES
Barbara Landry Meeting Room
2 Main Street
Monday, May 9, 2016

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3 **1. Call to Order**
4 **2. Non-Public Session**

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6 Chairman Dwight Brew called the non-public meeting to order at 5:30 p.m.

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8 Attendees: Chairman Dwight Brew, Vice Chairman Reed Panasiti, Selectmen Tom Grella, Nate
9 Jensen, and Peter Lyon. Also present: Town Administrator, Jim O'Mara, and Director of Public
10 Works, Bruce Berry.

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12 Pursuant to NH RSA 91-A:2, II (b), Selectman Jensen moved, second by Vice Chairman Panasiti
13 to enter into non-public session at 5:31 p.m. Roll Call: Brew-yes; Jensen-yes; Lyon-yes; Panasiti-
14 yes. Vote was unanimous, 5-0. The Board of Selectmen, Town Administrator, Jim O'Mara, and
15 DPW Director, Bruce Berry, discussed the hiring of a public employee. Selectman Grella moved
16 to exit non-public session at 6:22 p.m. Second by Selectman Lyon. Motion passed unanimously,
17 5-0.

18
19 Chairman Brew stated that in non-public session no motions were made and no votes were taken.

20
21 Chairman Brew called the public meeting to order at 6:34 p.m. Attendees: Chairman Dwight
22 Brew, Vice Chairman Reed Panasiti, Selectmen Tom Grella, Nate Jensen, and Peter Lyon. Also
23 present: Town Administrator, Jim O'Mara, and Suzanne Beauchesne taking minutes.

24
25 **3. Pledge of Allegiance** – Charlie Vars, the newest member of the Amherst Zoning Board of
26 Adjustment, led the pledge.

27
28 Chairman Brew opened time for public comment. No one came forward.

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30 **4. Public Hearing – Courthouse Road Property Acquisition**

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32 Selectman Grella moved, second by Selectman Jensen, to open the public hearing on the
33 acquisition of property on Courthouse Road, Map/Lot 016-024-005. Motion passed unanimously,
34 5-0. Chairman Brew indicated that in the winter of 2015 the subject piece of property came before
35 the Planning Board to be subdivided. It's a four-acre lot and the subdivision was approved. In the

36 summer, the Amherst Land Trust went before the Planning Board, the Historic District
37 Commission and the conservation Commission with plans for Joshua's Park. Chairman Brew said
38 this was the first of two public hearings to be held to take input on whether the town should accept
39 the property.

40
41 Noel Berube read from a written document. She said that her family is completely in favor of the
42 playground and she is aware of the tremendous efforts of many in developing Joshua's Park. She
43 said that after the initial Planning Board meeting where she and others expressed concerns about
44 the closeness of the proposed parking area to their homes, they "thought it meant parking would be
45 moved". She indicated that a number of regulations have not been followed throughout the
46 process and a number of reasons have been provided as to why the parking area should not be
47 moved; i.e., costs, safety, and landscaping, to name a few. The Berubes are concerned about the
48 value of their property. Ms. Berube said that the parking area is level with a road that is very busy
49 with fast moving traffic. She asked the Board to consider these issues when deciding whether or
50 not to accept this property.

51
52 Nick Pearson lives on the other side of Joshua's Park and has only been in Amherst for 18 months.
53 He is heartened to see the time and effort that has been given to the project by volunteers. He
54 would appreciate better demarcation between the park and his property.

55
56 John Harvey, Chairman of the Amherst Conservation Commission, said the Conservation
57 Commission did approve the project but he'd like to know how waste would be managed and
58 whether there would be signage such as "carry in/carry out". He also suggested that a bridge may
59 be needed to protect the wetlands.

60
61 Dick Lefebvre asked that the Board do what it can to ensure that his property value does not
62 deteriorate.

63
64 Sally Wilkins, President of the Amherst Land Trust, thanked everyone for their support. She said
65 she served for 30-plus years on the Planning Board and assured everyone that all zoning
66 regulations of the town were followed to a T. In response to concerns raised, a fence will surround
67 the garden, and a boardwalk will run to the edge of the wetlands. They did not include public
68 tables because they did not want to encourage trash being left behind. The Planning Board
69 approved the parking area location due to safety concerns, and they hope the park will be
70 pedestrian accessible. Ms. Wilkins said the garden will be a great asset to the community and
71 reported that 22 plots have been applied for which is exciting given that it's the first year.

72
73 Selectman Grella moved, second by Vice Chairman Panasiti, to close the public hearing at 7:03
74 p.m. Vice Chairman Panasiti asked if options were discussed on the location of the parking area.
75 Selectman Jensen asked about the town's liability should abutters decide to sue. Administrator
76 O'Mara will seek Town Counsel's advice. Selectman Lyon asked for more specificity about the
77 shrubbery. Selectman Grella said that the trees are larger than shown on the original plan and
78 supply more screening. He also said that the parking are is raised approximately 24 inches from
79 the existing surface of the field. There is an incline but the parking area is nowhere near the level
80 of the street.

81
82 Gordon Leedy who has served as design engineer on the project indicated that plans were
83 discussed with the Police Department, Fire Department, and NH's Department of Transportation
84 (DOT). All expressed concerns with safety regarding the location of the parking area along Route

85 122. Off Courthouse Road makes the park an integrated piece with The Village. He said four
86 acres is not that big. Discussions were held with neighbors to discuss several options for parking.
87 The Berube's suggestion to flip the lot would place the lot by two utility poles which are very
88 difficult to move and created an unsafe entry configuration. They are trying to find trees and are
89 dense and stay down to the ground. Vice Chairman Panasiti confirmed the park was for day use.
90 Selectman Lyon asked about fencing. Mr. Leddy said shielding would be placed all along
91 Courthouse Road and that an 8-foot fence would be cheaper. Mr. Leddy said the parking area is
92 50 feet from the property line, and another 20 feet to the Berube house. There is three times the
93 required set back. The public hearing closed at 7:20 p.m.
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95 **Public Hearing – Ponemah Road Property Acquisition**

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97 At 7:30 p.m. Selectman Jensen moved, second by Vice Chairman Panasiti, to open the first of two
98 public hearings on the acquisition of property located on Ponemah Road. Town Administrator
99 O'Mara noted the property was located at Map 3, Lot 36-4 on four acres of landlocked property.
100 John Harvey, Chairman of the Conservation Commission, listed some pros and cons to the
101 acquisition. The NH state right-of-way will remain open to the village green and wildlife and
102 should be conserved for ecological purposes. One "con" is that it is a biological island and does
103 not abut to anything managed by the Conservation Commission. Selectman Jensen moved, second
104 by Vice Chairman Panasiti, to close the public hearing at 7:35 p.m. Chairman Brew said the
105 benefit is to stop it from being developed. Motion passed unanimously, 5-0.
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107 **Public Hearing – Revised OHRV Ordinance**

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109 At 7:36 p.m., Selectman Jensen moved, second by Vice Chairman Panasiti, to open the public
110 hearing to take input on the adoption of the Town Ordinance: Use of Off-Highway Vehicles on
111 Town Property. Wes Robertson, an Alternate on the Conservation Commission (ACC), came
112 forward and said he requested the changes, along with three members of the ACC, to make it
113 friendlier for bicycles. Currently, bike use is limited to four trails in town and there is no signage
114 notifying bikers of this. All trails permit bikes in other towns. The recommendation is that the
115 town remove reference to bikes in the OHRV Ordinance and move to a system of posting trails
116 where bikes are not permitted. The ACC voted unanimously to the changes. Mr. Robertson
117 responded to questions from the Board and indicated that the change would allow ACC to control
118 where bicycles are allowed. He also spoke with Police Chief Reams who supports the changes.
119 Selectman Jensen moved, second by Vice Chairman Panasiti, to close the public hearing at 7:45
120 p.m. Motion passed unanimously, 5-0.
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122 **5. Lions Club Presentation**

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124 Charlie Vars of the Lions Club said their presentation was for the Fire Rescue Squad who could
125 not attend tonight's meeting so the presentation is postponed to the next Board meeting.
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127 **6. Appointments – Committees**

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129 The Board reviewed the status of committee assignments and approved vacancies as follows:
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131 Selectman Lyon moved, second by Selectman Grella, to express thanks to Jack Gleason for his
132 service on the Conservation Commission and his willingness to continue to serve as a volunteer,
133 and to appoint Daryl D'Angelo to the Conservation Commission to a three year term expiring in

134 2019, and to re-appoint Rob Clemens and John Harvey to the Conservation Commission, terms to
135 expire in 2019. Motion passed unanimously, 5-0.

136
137 Selectman Grella moved, second by Selectman Jensen, to re-appoint Bruce Beckley as Alternate to
138 the Conservation Commission, term to expire in 2019. Motion passed unanimously, 5-0.

139
140 Selectman Jensen moved, second by Vice Chairman Panasiti, to accept, with appreciation, the
141 resignation of Gary Cole, Alternate to the Conservation Commission. Motion passed
142 unanimously, 5-0.

143
144 Selectman Jensen moved, second by Selectman Lyon, to express thanks to William Veillette for
145 his service on the Heritage Commission and to appoint Lisa Montesanto as a full member of the
146 Heritage Commission, term to expire in 2019.

147
148 Selectman Jensen moved, second by Selectman Lyon, to accept, with appreciation, the resignation
149 of Carolyn Quinn to the Heritage Commission. Motion passed unanimously, 5-0.

150
151 Selectman Jensen moved, second by Selectman Grella, to re-appoint Susan Clark to the Historic
152 District Commission with a term to expire in 2019. Motion passed unanimously, 5-0.

153
154 Selectman Lyon moved, second by Vice Chairman Panasiti, to re-appoint Mike Dell Orfano and
155 Arnold Rosenblatt to the Planning Board with terms to expire in 2019. Motion passed
156 unanimously, 5-0. The Board also expressed their appreciation to Allen Merriman for his service
157 as an Alternate on the Planning Board.

158
159 Selectman Grella moved, second by Selectman Jensen, to disband the Recycling and Waste
160 Reduction Task Force. The Task Force has not met since 2010. Motion passed unanimously, 5-0.

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162 Selectman Lyon moved, second by Vice Chairman Panasiti, to re-appoint Bruce Bowler to serve
163 on the Souhegan Landfill District with a term to expire in 2019. Motion passed unanimously, 5-0.

164
165 Selectman Grella moved, second by Selectman Jensen, to disband the Stormwater Committee.
166 The committee has not met since 2008. Motion passed unanimously, 5-0.

167 **7. Updates**

168 **7.1 Quarterly Reports – Finance, DPW, Police**

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170 Lisa Ambrosio, Finance Director, provided a year-to-date expense and revenue report. Director
171 Ambrosio went over accounts having expended above the 83.33 percent target. The overall
172 expenditure of 76.24 percent is well below the target. The revenue report notes that 82 percent of
173 revenue has been received – just shy of the 83 percent target. Director Ambrosio said that motor
174 vehicle permit fees are behind by one month and activity will pick up during the months of April,
175 May, and June. The cable franchise fee has not yet been received. Director Ambrosio provided an
176 update on Finance Software which is detailed below **7.2 Software Update**.

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178 Chief of Police, Mark Ream's quarterly report included a PowerPoint presentation [attached] that
179 included an accounting of calls for service, a status update on a number of projects and events, and
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182 a quarterly “spotlight” to School Resource Officer Knox who was responsible for effecting a
183 child/parent custody change at Amherst Middle School.
184

185 Bruce Berry, Public Works Director, provided a quarterly update as follows:
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- 187 • DPW mechanic is being deployed for a year. In the interim, a very capable employee is
188 filling the void and the process of advertising to hire a temporary employee is underway.
- 189 • Matrix Update: An employee duty sheet has been implemented to document man-hours,
190 projects, number of employees assigned to a given project, and equipment and materials
191 used or produced. As time allows, office staff imports the data into excel spreadsheets and
192 Director Berry is still working on the level of detail desired.
- 193 • All vehicles and equipment have made the transition from winter road maintenance to
194 summer road maintenance.
- 195 • Patched roads as necessary this spring.
- 196 • All gravel roads have received an initial spring grading. Significant gravel upgrade on
197 Brook Road and other roads.
- 198 • Under the Continental contract, DPW hired a rubber tired excavator to clean, shape, and/or
199 adjust portions of roadside shoulders on eleven roads using two to three employees and two
200 trucks. The 11 roads are: Chestnut Hill, Horace Greeley, Mack Hill, Manchester,
201 Narraganset, Old Milford, Souhegan Street, Manchester Road Bridge, Upper Flanders,
202 High Meadow Lane, and County.
- 203 • A team of four to five employees cut and chipped brush on 17 roads that is ongoing as time
204 allows. Roads include: Pond Parish, Horace Greeley, Melendy Hollow, Thistle Drive,
205 Craftsman Lane, Col. Wilkins, Parkhurst, Miles, Williamsburg, Chestnut Hill, New South
206 Drive, Broadway, Pavillion, Souhegan Street, Limbo Lane, Baboosic Lake, and
207 Manchester.
- 208 • All but two common benches have been disassembled, painted/stained, and reassembled.
- 209 • Cemeteries, commons, and town building lawns had their spring cleaning and fertilizing.
- 210 • Since April, Continental has completed base coat on the following roads: Craftsman Lane,
211 Willow Lane, Parkhurst Drive, Caldwell Drive, Pulpit Run, Eastern Avenue, and Thistle
212 Drive.
- 213 • Continental has also completed the top coat and gravel shoulder on Old Nashua Road.
- 214 • For a variety of reasons, the pace experienced the last couple months will slow
215 considerably.
216

217 **7.2 Finance Software**

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219 Director Ambrosio said the timeline provided at the last Board meeting has not changed. She said
220 progress is being made. For the first time, federal and state quarterly reports were produced. The
221 HR portion was previewed and it is more than can be handled right now. Director Ambrosio said
222 she is still trying to figure out the task calendar.
223

224 Town Administrator, Jim O’Mara, said Lisa Ambrosio was on the front page of the Nashua
225 Telegraph last Saturday for having attained a Certificate in Advanced Graduate Studies from
226 Rivier College. All offered congratulations.
227

228 **7.3 Stormwater – An update will be provided at the next Board meeting.**

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230 **7.4 Pipeline**

231
232 Vice Chairman Panasiti read through a communications on the pipeline project as follows:

233
234 “Kinder Morgan said in a statement last month that its Northeast Energy Direct project didn’t
235 receive the commitments from big customers that it needed to proceed with the \$3.3 billion plan,
236 which involved building a 188 mile pipeline from Pennsylvania to Dracut, MA, which included 71
237 +/- miles into New Hampshire, three miles +/- through Amherst.

238
239 “Kinder Morgan submitted plans for the project to federal regulators in November and needed
240 their approval before starting any construction.

241
242 “KinderMorgan’s initial decision to proceed with the project was based on existing contracts it had
243 with some gas utilities, as well as the expectation that others would sign on to guy gas from the
244 line. That didn’t happen the way they planned.

245
246 “In a statement, Kinder Morgan said despite working for more than two years and expending
247 substantial shareholder resources, we did not receive the additional commitments we expected.
248 There are currently neither sufficient volumes, nor a reasonable expectation of securing them, to
249 proceed with the project as it is currently configured.

250
251 “They were also concerns on who would be responsible for the cost of the pipeline. In
252 Massachusetts, the Department of Public Utilities approved a measure to allow electric ratepayers
253 to be charge dfor the pipeline expansion, however, the Conservation Law Foundation appealed the
254 DPU’s decision and the case is scheduled to be heard by the State Supreme Judicial Court.

255
256 “Kinder Morgan mentioned the uncertainty caused by that legal challenge as a concern.”

257
258 Vice Chairman Panasiti said the Pipeline Task Force will have its final meeting tomorrow night to
259 go over lessons learned and capture what was well done. Selectman Jensen mentioned that no
260 word has come from the Federal Energy Regulatory Commission denying Kinder Morgan’s
261 application. Chairman Brew opined that keeping the application in an open status could avoid
262 Kinder Morgan starting all over again in terms of public meetings, and the like, should they wish
263 re-apply in the future. He said anything that could be done to kill it would be a plus.

264
265 **7.5 Matrix/DPW Recommendations**

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267 Administrator O’Mara stated that he and Director Bruce Berry are moving forward on a number of
268 recommendations.

269
270 **7.6 Charter – Internet Connectivity – to be taken up at the next Board meeting.**

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272 **8. Board Goals Review**

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274 Town Administrator O’Mara said interviews for the Assistant DPW Director are complete.
275 Further discussion is necessary with the Select Board. Interviews are being conducted for the
276 Director of Community Development position.

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278 **9. Town Administrator**

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9.1 Budget Transfers

Town Administrator O’Mara and Finance Director, Lisa Ambrosio, went over six budget transfer requests and the Board took action as follows:

- 1) Selectman Lyon moved, second by Selectman Grella, to approve Budget Transfer Number 2016-001 from accounts 4215 Rescue and 4520 Recreation in the amount of \$79,417 to accounts 4220 and 4520 to realign the budget to the proper salary accounts for FT Captain and FT Recreation wage expenses. Motion passed unanimously, 5-0.
- 2) Selectman Jensen moved, second by Selectman Grella, to approve Budget Transfer Number 2016-002 from Public Works – Cemetery account 4195 in the amount of \$4,900 to Public Works Equipment Repair, Headstone Repair, Outside Hire, and New Equipment accounts for unanticipated expenses. Motion passed unanimously, 5-0.
- 3) Selectman Jensen moved, second by Vice Chairman Panasiti, to approve Budget Transfer Number 2016-003 from Public Works and Public Works-Admin accounts in the amount of \$158,206 to other Public Works-Admin accounts to reconcile overspent accounts due to unanticipated expenses from accounts with anticipated surpluses. The Board asked a number of questions about the expenses. Motion passed unanimously, 5-0.
- 4) Vice Chairman Panasiti moved, second by Selectman Lyon, to approve Budget Transfer Number 2016-004 from Public Works 4312 Outside Hire and Diesel Fuel in the amount of \$20,097 to Public Works 4324 – Solid Waste. Motion passed unanimously, 5-0.
- 5) Selectman Jensen moved, second by Selectman Lyon, to approve Budget Transfer Number 2016-005 from 4312 Road Maintenance in the amount of \$8,608 to New Equipment Capital. Motion passed unanimously, 5-0.
- 6) Selectman Jensen moved, second by Selectman Lyon, to approve Budget Transfer Number 2016-006 from the Interest on Road Construction account in the amount of \$16,220 to 4130 Executive Administration. Motion passed unanimously, 5-0.

9.2 Tax (Interest) Refund

The Board considered the request of a resident seeking a refund on interest paid in 2013, 2014, and 2015 property taxes. It was noted that the town followed the statutory notification and collection procedures as outlined in RSA 80:60 and 80:76. The Board has never authorized the refund or waiver of interest on delinquent taxes when there was no town error in the collection or notification process that yielded the tax uncollectable. Selectman Grella moved, second by Selectman Jensen, to deny the refund request of the resident. Motion passed unanimously, 5-0. Administrator O’Mara will send a letter to the resident.

9.3 DPW Bid, Tree Removal

Town Administrator O’Mara and Bruce Berry, Public Works Director, went over Bid #11-16 for tree removal. Selectman Grella moved, second by Selectman Lyon, to award bid #11-16 tree

327 removal to the lowest of three bidders, A Tree Health Company, Inc. for the amount of \$5,900.
328 Motion passed unanimously, 5-0.

329 **9.4 DPW Bid, Line Striping**

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332 Town Administrator O'Mara and Bruce Berry, Public Works Director, went over Bid #10-16 for
333 line striping. Selectman Lyon moved, second by Selectman Grella, to award bid #10-16 line
334 striping to the lowest of three bidders, Industrial Traffic Lines, Inc. of Londonderry for the amount
335 of \$15,850.03. Motion passed unanimously, 5-0.

336 **9.5 DPW Bid, Truck Replacement**

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339 Town Administrator O'Mara and Bruce Berry, Public Works Director, sought the Board's
340 approval to replace a 2003 ten wheel dump truck and a 2005 six-wheel dump truck, both with
341 winter accessories. Lease/purchase funds are budgeted in the FY17 budget and no dollars will be
342 spent before either vehicle is delivered. The state bid price for a six-wheel all season dump truck
343 from Liberty International is \$156,450. Director Berry recommended adding three upgrades for an
344 additional cost of \$1,650. The state bid price for a ten-wheel all season dump truck from
345 Freightliner is \$202,323. The trucks will be delivered in the fall (in FY17) but must be ordered
346 now to get them on time. Selectman Grella moved, second by Selectman Jensen, to authorize the
347 replacement of the two trucks, pending approval by the auditors and town counsel. Motion passed
348 unanimously, 5-0.

349 **9.6 DPW Declaration of Surplus**

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352 Town Administrator O'Mara and Bruce Berry, Public Works Director, asked for the Board's
353 approval to declare the 2007 Massy tractor as surplus. The tractor has serious electrical issues that
354 would cost an estimated \$15,000 - \$18,000 to repair with no guarantees. The town paid
355 approximately \$72,000 for the tractor and has a scrap value of approximately \$4,000. The town
356 owes a little under \$2,000 to the dealership for the investigative work performed to date.
357 Selectman Jensen moved, second by Selectman Lyon, to declare the 2007 Massy tractor as surplus
358 and authorize the Director of Public Works to dispose of the vehicle. Motion passed unanimously,
359 5-0.

360 **9.7 Hazen Property Purchase and Sale Agreement**

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363 The executed copy of the Purchase and Sale Agreement for the Hazen property was provided to
364 Board members. Town Administrator O'Mara also noted that a Piscataquog Land Conservancy
365 check in the amount of \$1,000 was issued and is to be held in escrow by Landvest. Selectman
366 Jensen moved, second by Selectman Grella, to approve the agreement. Motion passed
367 unanimously, 5-0.

368 **9.8 Anonymous Donation**

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371 Town Administrator O'Mara reported that an anonymous donation (a \$100 gift card to Dick's
372 Sporting Goods) was provided to Andy Clifford, agent for public assistance. Vice Chairman
373 Panasiti moved, second by Selectman Jensen, to accept the donation to be used for the annual staff
374 cook-out as recommended by Administrator O'Mara. Motion passed unanimously, 5-0.
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376 **10. Approvals**
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378 **10.1 Hawkers & Vendors - Renewal**
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380 Selectman Jensen moved, second by Selectman Grella, to grant a Hawkers and Vendors permit to
381 the Amherst Soccer Club to sell concessions for the period from May 28-31, 2016 and to authorize
382 the Chairman of the Board to sign the permit. Motion passed unanimously, 5-0.
383
384 **10.2 Elderly/Disabled Tax Deferrals**
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386 Selectman Lyon moved, second by Selectman Grella, to approve an Elderly Tax Deferral in the
387 amount of \$2,423 for Map/Lot 2-10-1. Motion passed unanimously, 5-0.
388
389 Selectman Lyon moved, second by Selectman Grella, to approve an Elderly Tax Deferral in the
390 amount of \$4,745 for Map/Lot 2-146-27. Motion passed unanimously, 5-0.
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392 Selectman Lyon moved, second by Selectman Grella, to approve an Elderly Tax Deferral in the
393 amount of \$2,903 for Map/Lot 6-38-13. Motion passed unanimously, 5-0.
394
395 Selectman Lyon moved, second by Selectman Grella, to approve a Disabled Tax Deferral in the
396 amount of \$5,545 for Map/Lot 7-83-21. Motion passed unanimously, 5-0.
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398 **10.3 Veteran's Tax Credit**
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400 Selectman Lyon moved, second by Selectman Grella, to approve a Veteran Tax Credit for
401 Map/Lot 7-33-12, in the amount of \$500. Motion passed unanimously, 5-0.
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403 Selectman Lyon moved, second by Selectman Grella, to approve a Veteran Tax Credit for
404 Map/Lot 16-10, in the amount of \$500. Motion passed unanimously, 5-0.
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406 **10.4 Assessing – Elderly & Disabled Exemptions**
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408 Selectman Lyon moved, second by Selectman Grella, to approve an Elderly Tax Exemption for
409 Map/Lot 2-72-33 in the amount of \$71,000. Motion passed unanimously, 5-0.
410
411 Selectman Lyon moved, second by Vice Chairman Panasiti, to approve a Disabled Tax Exemption
412 for Map/Lot 2-166-26, in the amount of \$61,000. Motion passed unanimously, 5-0.
413
414 Selectman Lyon moved, second by Vice Chairman Panasiti, to approve an Elderly Tax Exemption
415 Map/Lot 3-87-34, in the amount of \$107,000. Motion passed unanimously, 5-0.
416
417 Selectman Lyon moved, second by Selectman Jensen, to approve an Elderly Tax Exemption for
418 Map/Lot 5-18-2, in the amount of \$142,000. Motion passed unanimously, 5-0.
419
420 Selectman Lyon moved, second by Selectman Jensen, to approve an Elderly Tax Exemption for
421 Map/Lot 6-107, in the amount of \$71,000. Motion passed unanimously, 5-0.
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423 Selectman Lyon moved, second by Vice Chairman Panasiti, to approve an Elderly Tax Exemption
424 for Map/Lot 8-83-5, in the amount of \$107,000. Motion passed unanimously, 5-0.

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10.5 Assessing – LUCT Release

Selectman Lyon moved, second by Vice Chairman Panasiti, to approve a Current Use Change Tax for property located by 12 Lyndeborough Road, Map/Lot 5-59-1, in the amount of \$16,000. Motion passed unanimously, 5-0.

10.6 Assessing - Abatements

Selectman Lyon moved, second by Vice Chairman Panasiti, to approve abatement for property located at 96 Route 101A, Map/Lot 2-53, in the amount of \$2,328. Motion passed unanimously, 5-0.

Selectman Lyon moved, second by Vice Chairman Panasiti, to approve abatement for property located at 39 Thornton Ferry Road II, Map/Lot 4-62-5, in the amount of \$768. Motion passed unanimously, 5-0.

Selectman Lyon moved, second by Vice Chairman Panasiti, to approve abatement for property located at 228 Boston Post Road, Map/Lot 5-13, in the amount of \$339. Motion passed unanimously, 5-0.

Selectman Lyon moved, second by Selectman Grella, to approve abatement for property located at 101 Christian Hill Road, Map/Lot 5-166-3, in the amount of \$900. Motion passed unanimously, 5-0.

Selectman Lyon moved, second by Selectman Grella, to deny abatement for property located at 31 Walnut Hill Road, Map/Lot 6-80-2. Motion passed unanimously, 5-0.

Selectman Lyon moved, second by Selectman Grella, to approve abatement for property located at 158 Mack Hill Road, Map/Lot 9-11-2, in the amount of \$673. Motion passed unanimously, 5-0.

10.7 Payroll Manifest

Selectman Jensen moved, second by Vice Chairman Panasiti, to approve one (1) FY16 Payroll Manifest in the amount of \$181,501.71 dated April 14, 2016, subject to review and audit. Motion passed unanimously, 5-0.

Selectman Jensen moved, second by Vice Chairman Panasiti, to approve one (1) FY16 Payroll Manifest in the amount of \$181,120.82 dated April 28, 2016, subject to review and audit. Motion passed unanimously, 5-0.

10.8 Accounts Payable Manifests

Vice Chairman Panasiti moved, second by Selectman Jensen, to approve one (1) FY16 Accounts Payable Manifest in the amount of \$34,504.50 dated April 27, 2016, subject to review and audit. (Town Clerk transfers to the State of NH). Motion passed unanimously, 5-0.

472 Vice Chairman Panasiti moved, second by Selectman Jensen, to approve one (1) FY16 Accounts
473 Payable Manifest in the amount of \$31,710.84 dated May 2, 2016, subject to review and audit.
474 (Town Clerk transfers to the State of NH). Motion passed unanimously, 5-0.
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476 Vice Chairman Panasiti moved, second by Selectman Jensen, to approve one (1) FY16 Accounts
477 Payable Manifest in the amount of \$102,952.89 dated April 19, 2016, subject to review and audit.
478 Motion passed unanimously, 5-0.
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480 Vice Chairman Panasiti moved, second by Selectman Jensen, to approve one (1) FY16 Accounts
481 Payable Manifest in the amount of \$92,313.38 dated April 29, 2016, subject to review and audit.
482 Motion passed unanimously, 5-0.
483

484 Vice Chairman Panasiti moved, second by Selectman Jensen, to approve one (1) FY16 Accounts
485 Payable Manifest in the amount of \$1,031,763.74 dated May 4, 2016, subject to review and audit.
486 Motion passed unanimously, 5-0.
487

488 Vice Chairman Panasiti moved, second by Selectman Jensen, to approve one (1) FY16 Accounts
489 Payable Manifest in the amount of \$2,096,787 dated May 2, 2016, subject to review and audit.
490 (School Disbursement). Motion passed unanimously, 5-0.
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492 **10.9 Previous Meeting Minutes – April 11, 2016**

493

494 Selectman Jensen moved, second by Vice Chairman Panasiti, to approve the Board of Selectmen
495 meeting minutes of April 11, 2016, as presented. Motion passed unanimously, 5-0.
496

497 **11. New/Old Business**

498

499 Selectman Jensen mentioned that the Bertha Rogers Trust received six grant proposals. One grant
500 was approved for \$30,000 for Fire Rescue to purchase two LUCAS automated CPR devices.
501 Three of the proposals were tabled to be considered further.
502

503 Pending items from this meeting include:
504

- 505 • Develop charter for IT committees
 - 506 • Review of Board goals monthly
 - 507 • Town Counsel and Auditor Review of purchases made FY16/delivery and payment in FY17
 - 508 • Liability -- transfer of property
- 509

510 **12. Non-Public Session**

511

512 Pursuant to NH RSA 91-A:2, II (b) and (d), Vice Chairman Panasiti moved, second by Selectman
513 Jensen, to enter into non-public session at 10:05 p.m. Roll Call: Brew-yes; Jensen-yes; Lyon-yes;
514 Panasiti-yes. Vote was unanimous, 5-0.
515

516 The Board of Selectmen, Town Administrator, Jim O'Mara, and DPW Director, Bruce Berry,
517 discussed the hiring of a public employee. Director Berry exited the meeting at 10:20 p.m.
518

519 The Board of Selectmen and Town Administrator O'Mara discussed the acquisition of land.
520 Selectman Grella moved to exit non-public session at 10:35 p.m. Second by Selectman Lyon.
521 Vote was unanimous, 5-0.
522

523 Chairman Brew stated that in non-public session no motions were made and no votes were taken.
524 Selectman Lyon moved, second by Selectman Grella, to adjourn the meeting at 10:36 p.m. Vote
525 was unanimous, 5-0.
526

527 The meeting adjourned at 10:36 p.m.
528

529 **NEXT MEETING: May 23, 2016**
530

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Selectman Nate Jensen
Clerk, Board of Selectmen

Date

DRAFT