

## CEMETERY TRUSTEES MEETING

### Thursday September 22, 2016

In attendance were: Marie Grella, Chair; Cynthia Dokmo, Lisa Eastland, Nathan Jensen, Bruce Berry, Cemetery Sexton; Eric Hahn, Deputy Director; Pat Delisle, Executive Assistant. The meeting was called to order by Chairman Marie Grella at 7:35 am

**Citizens' Forum-** There was no citizen comments.

**Minutes of July 22, 2016** – Lisa makes a motion to accept the minutes as corrected, seconded by Marie, all in favor, motion passes.

**Forestview Cemetery:** Lisa asks if a warrant article is necessary to withdraw the monies needed for phase1 construction of Forestview Cemetery. Nate Jensen advises that it is necessary. Marie would like the residents to know that the Cemetery Trustees are moving forward with Forestview Cemetery. She also, encourages all residents to attend the meetings.

The Board of Selectman has asked for a count of un-sold available lots in Meadowview Cemetery. Nate suggests that the presentation at the selectman meeting be kept to Meadowview and the un-sold lots only. Bruce would like a definition given as to a “lot” and a “Plot”

Before construction can start the cemetery trustees need to complete the following:

- 1.) Report the available inventory; lots for sale, to the Board of Selectman.
- 2.) The Cemetery Trustees and the Board of Selectman need to vote on grandfathering Altus Eng.
- 3.) A warrant article needs to be developed and submitted for approval before the Board of Selectman.
- 4.) The construction of Forestview Cemetery will need to go out to bid.

Forestview will take approximately 2 years before a burial can be made. Interments should be able to be made in 2020. Cynthia would like the warrant article to include “**This will have 0.00 tax impact**”

**Strategic Plan:** On September 26 the DPW is presenting its Strategic Plan at the Board of Selectman meeting. Included with the Eric Hahn feels that the cemetery Strategic Plan should be separate from the DPW Strategic Plan and should be presented separately maybe following each other, but separate. Separating the DPW and Cemeteries should be discussed on the agenda at a later date.

**The Granite Wall:** Two warrant articles need to be researched to go on the ballot: one for the repair of the wall and one to finance the granite wall from the trust fund. The warrant articles need to be presented by the Cemetery Trustees by late November or early December. The trustees of the Trust fund meet on 10/25/16 A request for a withdrawal should be completed and submitted to the Trustees before then.

**Other items:** Lisa Eastland makes a motion to acknowledge the Right to Inter for Lot #101H and 100H seconded by Marie, motion passes.

The next meeting was scheduled for Thursday, **October 20, 2016**. Lisa makes a motion to adjourn at 8:15 seconded by Marie, all in favor, motion passes. Meeting adjourned.

Respectfully submitted,  
Pat Delisle