

Town of Amherst, NH
Cemetery Trustee Meeting
22 Dodge Rd
April 21, 2022
7:30 AM

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2
3 Call to Order at 7:35am

4 Marie Grella, Chairperson; Cynthia Dokmo, member; Lisa Eastland, member; Peter Lyon, Pat Delisle,
5 attending.
6

7 **Citizen Forum**; No Citizens present.
8

9 **November and January Minutes**: Cynthia makes a motion to approve the minutes of November 20th.
10 Seconded by Marie, motion passes. Lisa makes a motion to approve the minutes of January 20, 2022, as
11 amended. Marie seconds the motion, motion passes.
12

13 **Cemetery Trustee reorganization**: Lisa makes a motion to nominate Marie Grella as chairman of the
14 Cemetery Trustees, seconded by Cynthia, all in favor, motion passes.
15

16 **Software Update**: We are waiting for information from NHCA regarding sending an RFP.
17

18 **Mowing bid**: Bid 08-22 for Cemetery mowing was received 3/30/22. Bids were received from Knott's
19 Land Care (39,875.00) and Just the Basic Property Care (48,000.00). This represents 20 mowing with
20 the option for additional mowing if necessary. Cynthia makes a motion to award Knott's Land Care this
21 bid in the amount of \$39,875.00, seconded by Lisa. All approve and the motion passes.
22

23 Lisa makes a motion to expend \$2,393.00 to Swenson Granite Works for Forestview Cemetery from the
24 Perpetual Care Trust fund. Cynthia seconds this motion, all in favor, motion passes.

25 Cynthia has received approval from Peter, as Chairman of the Board of Selectman, to send a letter to the
26 Attorney General, asking their opinion on where income generated by the sale of lots at Forestview
27 Cemetery should be deposited.
28

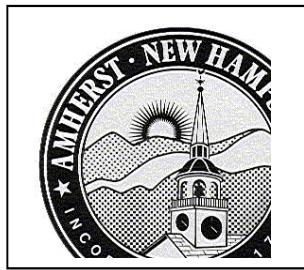
29 **Budget**: The current budget status is discussed. \$23,000.00 was added to the budget for digital software
30 and cemetery mapping.

31 Peter suggests that the Trustees request a transfer from Part time wages to outside hire. The mowing
32 contract has been being paid out of part time wages.
33

34 **Forestview Cemetery**: The lots will be sold in sequence not matter how many graves are in the lot.
35 The corner markers will be placed as the lots are sold. There will be two sections to choose from, left of
36 the flagpole and right of the flagpole (between the flagpole and Merrimack Rd)
37

38 Amherst Garden Center will contact Marie as soon as the trees have arrived.
39

40 Lisa would like to add "Space Force" the stone for Forestview Cemetery to honor the veterans of the
41 military. Cynthia would like to get another quote for this stone, the quote that we received from the NH



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42 Veterans Cemetery. Marie will find out locally which monument companies would be able to create this
43 stone.
44

45
46 The next meeting is scheduled for April 21, 2022.
47 Meeting adjourned at 8:40am
48

49 Respectfully submitted,
50 Pat Delisle