

Cemetery Trustees Meeting
March 18, 2021
1:00 pm ZOOM

In attendance: Marie Grella, Lisa Eastland, Cynthia Dokmo, Eric Hahn, and Pat Delisle.

Meeting called to order at 1:07

Citizen Forum: No citizens present

Cynthia makes a motion to approve November 2020, January 21st, February 18th, and February 25th meeting minutes Lisa seconds approval for January 21st, February 18th and February 25, Marie seconds November and January 21 minutes. Role call vote is taken and this motion passes.

Clerk of the Works for Forestview Cemetery: Eric Hahn addresses the Clerk of the Works position, he had contacted Beth O'Brien with Stateline Irrigation and she provided 3 companies; Tom Grella of Grella and Son Irrigation, Bill Garrey of Samoset Irrigation and Val La Plant of La Plant Irrigation. Due to time restraints Bill Garrey was not able to submit a cost; Val La Plant offered a rate of \$125.00/hourly, for approximately 20 hours with no not to exceed figure given; Tom Grella of Grella and Son Irrigation has already expressed an hourly rate of \$100.00/hourly with a not to exceed 20 hours/\$2000.00. Eric is willing to recommend that Tom Grella of Grella and Sons Irrigation be awarded the Clerk of the Works position at \$100.00 hourly with a not to exceed value of \$2000.00. Cynthia Dokmo makes a motion to accept Eric Hahn recommendation of Tom Grella and Sons Irrigation and the terms as stated in Eric Hahn's recommendation. Lisa seconds, Marie abstains. Motion passes.

This work is expected to begin on Monday March 22, 2021.

Authorizing payment: Lisa goes through the funds and their available balance; unrestricted fund has 167,000 available. That would pay for the irrigation, landscaping and it would get them started with architectural plan for a shed, The Perpetual Care fund has 1.3 million available, Putnam has roughly \$20,000.00 available, expendable Trust is \$61,000.00, Wilkins there is approximately \$41,000.00 The unrestricted has \$67,000.00.

Lisa makes a motion to withdraw \$40,000.00 from the Perpetual Care to pay for the Forestview Cemetery irrigation system and the clerk of the works for Forestview Cemetery Irrigation system installation. Cynthia seconds, all are in favor, this motion passes.

The Trustees discuss hiring a landscape company to Forestview cemeteries. Eric and Perry have reached out very hesitantly and tentatively to find out what it would cost versus' the effectiveness of hiring a 40 hour seasonal employee for Meadowview and Forestview Cemetery to mow the lawns. Speaking strictly to Meadowview it seems to be in the area of \$600 per cut of Meadowview or in the neighborhood of \$16000.00 or \$17,000.00 a year, that would pay for up to mowing 28 times. A 40 hour seasonal employee is approximately \$20,800.00 a year. We are limited with the 40 hour employee and barely able to do a full mowing of just Meadowview during the peak growing season, daily we are doing 1/5th and end up sending a highway dept. employee down to help at the end of the week. The landscaping company would be willing to mow 2 times a week during the peak growing season and none when it's not needed, this would

47 bring the total to \$16,000 to \$17,000. This would not include doing the raised lots. Eric would
48 like authorization to pursue this comparison, he would write an RFP to include raised lots and
49 trimming on an as needed basis.

50 Lisa makes a motion to have Eric send out an RFP for professional companies to mow and/or
51 trim and would include raised lots the cemeteries. Cynthia seconds this, all in favor motion
52 passes. Eric will include the other cemeteries in the RFP. There may be enough money in the
53 budget to cover the cost of Headstone repair or lifting stones.
54

55 Cynthia would like to discuss Eric's suggestion about going down to Forestview to look at the
56 placement of the flagpole. Eric would like to point out that when the cemetery was designed the
57 circle in the middle was designed for a flagpole. A columbarium has been discussed and its'
58 placement would be in the grassy area on the hill, where the flagpole was placed in Andrew
59 Mullins presentation.

60 Cynthia makes a motion to have the flagpole placed in the middle of the circle as originally
61 planned. All in favor motion passes.
62

63 Lisa asks if the other board members received her email with suggestion regarding the balance of
64 Forestview Cemetery. Lisa will resend it.

65 Lisa would like to hear from Perry regarding the Trustees replacement plan for trees, replacing or
66 planting. This will be added to the agenda for April.
67

68 Cynthia makes a motion to adjourn at 1:47 pm, seconded by Lisa, motion passes and the meeting
69 is adjourned.
70

71 The next Cemetery Trustee meeting will be April 15, 2021.
72

73 Respectfully submitted,

74 Pat Delisle
75