

Cemetery Trustees Meeting
22 Dodge Rd
August 15, 2019
1:00 pm

In attendance: Mare Grella, Cynthia Dokmo, Mike Riccetelli Clerk of the works, Eric Hahn DPW Director, Perry Day, Sexton; Pat Delisle.

Meeting called to order at 1:00

Citizen Forum: No citizens present

Minutes of July 18, 2019: Whereas Cynthia was not present at the meeting and Lisa is currently not present the accepting of these minutes will be postponed until the September meeting. The July minutes will be posted online as “DRAFT” minutes..

Forestview update; An estimate was received on Monday at 4:30pm from Continental Paving, Inc. on August 12, 2019. Eric gave a description of the estimate. The total estimate is \$113,520.00, which does not include, ledge blasting & excavation, fencing, landscaping, utility pole work, signs, and the exporting or excess loam. If ledge is found, this ledge blasting and excavation is included in the Town of Amherst contract as unit pricing therefore it would be appropriately dealt with and charged in accordance with the amount that is found. The scope of work would be the gravel drive, the drainage pond and swale, the asphalt aprons and the pea stone drives, hydro seeding and top soil spreading for stabilization purposes only. Marie asks how long after they get approval will CPI be able to start? Mike suggests that the Trustee call CPI on Tuesday morning after the approval they will start the “tin”. It will take CPI approximately 1 week to complete the tin plate, once notified it’s a matter of putting us on their schedule. The next Board of Selectman meeting is 8/26/19. It is important that the Board of Selectman knows that this plan/work will not impact the road construction, as it is a separate crew and very different work. .

Cynthia makes a motion that the Cemetery Trustees present this new change order to the Board of Selectman at their meeting on August 26th, 2019, it is seconded by Marie, all in favor, this motion passes.

Invoices: An invoice in the amount of \$23,007.14 date July 30th for the fiscal year 19. In the Unrestricted Trust Fund there is 26,561.23, in the Perpetual Fund there is \$202,057, they will need at least \$160,000, for the construction of Forestview Cemetery, Cemetery Expendable Trust (Other), with a balance of \$44,000 and in the Forestview Cemetery Expendable fund (which will be used first) there is \$87,000.. Eric Hahn will meet with Cheryl Eastman the Director of Finance and discuss the information needed in order to pay the invoices from vendors on behalf of the Cemetery Trustees. According to Dwight Brew the Town of Amherst will pay the vendors, the Cemetery Trustees need develop a form to reimburse the Town of Amherst. This invoice will be authorized for payment in September.

Eric asks if the Cemetery Trustees have an interest in Beldons Mill Rd. as an access to the back of the Cemetery. Perry explains that there are vaults buried in the back of the Cemetery in the Hill. Eric is trying to reaffirm what roads are town roads and which roads are private. This is mainly for plowing, Are we currently plowing private property? Cynthia states that this information may be in Jay Dinkels' deed, or maybe the Village Water committee.

Right to intern: Marie makes a motion to accept the Right to Intern for Lot 115J-S, Cynthia seconds, all in favor, motion passes.

The next Cemetery Trustee meeting will be September 19, 2019
Motion to adjourn at 1:45pm

Respectfully submitted

Pat Delisle