

Cemetery Trustees Meeting Minutes

17 Jan 2019

Attendees: Marie Grella, Lisa Eastland, Cynthia Dokmo, Dwight Brew, Gordon Leedy, Perry Day ,
Sexton and Pat Delisle

Called to order at 1pm Thursday 1/17/19.

Citizen's forum: No one present

Marie Grella made a motion to approve the minutes of Nov. 18, 2018, seconded by Cynthia Dokmo.

Budget review: There were some budget transfers all done within the 4195 budget.

Deliberative session will be held February 6, Wednesday. Dwight will be attending the deliberative session and will speak for the Cemetery Trustees. The Town auditor says that all expenditures need to be budgeted. Cynthia would like to have a slide of the Cemetery Trustees Trust funds balances. In the event that someone asks about funds it can be shown that the Trustees have more than enough money to pay for their expenditures in the future. The Trustees of the Trust Funds would have the latest figures. Dwight feels that it would be helpful to have the funds that can cover the expenditures highlighted in some way at the deliberative session.

Discussion regarding Forestview Cemetery: Gordon Leedy shared a copy of the proposal and the executed contract base mapping, flood plain delineation, and wetland delineation and so forth, that work is done but the contract is still active. Gordon generated a conceptual plan on Sept. 5, 2018 (attached to the minutes), and the Cemetery Trustees were in agreement that this would be the general direction to move in. The Cemetery Trustees may need to go to the Planning Board for a site plan review, however, it is not a formal site plan since this is a governmental use, it would be more of a notification taking comment from the planning board. This contract is based on a bid the easiest way to proceed would be to create addendums to this contract.

Lisa makes a motion to accept Meridian proposal, seconded by Cynthia, all in favor, motion passes. Gordon will get in touch with Ken (from Meridian) and ask him for a contract amendment based on the new requested information on grave set up. Discussion follows regarding establishing graves, lot sales, the size of the grave (currently 40i" wide, suggesting 48" wide) and the buffer needed between each lot. Also discussed was creating an entrance/exit at another location

Gordon will obtain a map from Meridian. Once received a community information night can be scheduled.

A motion to adjourn at 1:45 made by Marie, all in favor, motion passes.

Respectfully submitted

Pat Delisle