

## CEMETERY TRUSTEES MEETING

August 1, 2014

This meeting was called to order by Chairman Peter Bergin at 7:35 am. In attendance: Peter Bergin, Chairman, Bill Belvin and Marie Grella, Pat Delisle Executive Assistant, Katie Buttons and Carl Norwood.

**Citizen Forum:** Carl Norwood abuts Chestnut Hill Cemetery and would like to explore the option of creating a family plot in the back 50 feet of the cemetery. There was ground penetrating radar used years ago that was inconclusive therefore it is unknown if there are any burials in that area. Carl will meet with Marie Grella and Perry Day at Chestnut Hill Cemetery to determine the area of land that would be used and cleared.

**Meeting Format:** All future meetings will be held in the format of the Board of Selectman meeting. The citizen forum will be at the beginning of each meeting.

Bill Belvin did not attend the Board of Selectman meeting as previously noted.

The irrigation system at Cemetery Fields will be cleaned out on November 1<sup>st</sup>.

Bill Belvin made a motion to approve the minutes of June 20, 2014, seconded by Marie Grella.

Bill Belvin will check of the status of the Memorandum of Understanding with the Town Administrator.

**Rules and Regulations:** Page 1. Section under B. Sale of Lots the word "Deed" should be changed to "Right to Inter"; page 2 section D. Plantings and Markers, strike the word May; section 7, should read, The placement of U.S. flags and memorial wreaths on veterans graves is allowed. U.S. flags on Veterans, Amherst Firefighters and Amherst Police graves will be done from Memorial Day to Veterans Day and then removed. The placement of wreaths on Veterans graves will be done from November to April and then removed. Other memorial flags are allowed with specific Cemetery Trustee approval.

Marie makes a motion to approve the Rules and Regulations as noted, seconded by Peter Bergin, all in favor, motion passes. Final draft will be sent electronically to the Trustees and posted at the Library and on the website.

The collecting and deposit of monies for burial and the "Right to Inter" was decided to be deposited into the General Fund.

**Discussions:** The MOU revisions are made and attached to the minutes. A revised copy of the MOU will be sent to all the Cemetery Trustees.

The next Cemetery Trustee meeting will be tentatively September 17, 2014, please look for the agenda.

Respectfully Submitted,  
Pat Delisle