



**Town of Amherst, NH**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Barbara Landry Meeting Room**  
**2 Main Street**  
**Monday, August 14, 2023, 5:00PM**

1 Attendees: Chairman Peter Lyon, Selectman Bill Stoughton, Selectman John D'Angelo,  
2 Selectman Pray, and Selectman Grella

3

4 **1. Call to Order**

5 Chairman Peter Lyon called the meeting to order at 5:00 p.m.

6

7 **2. Non-Public Session, pursuant to RSA 91-A:3 II (b) The hiring of any person as a**  
8 **public employee.**

9

10 **2.1. Interview**

11

12 Other persons present: Town Administrator Shankle, Finance Director Debbie Bender, and a  
13 candidate for the Finance Director position.

14

15 *A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to enter*  
16 *into Non-Public Session, pursuant to RSA 91-A:3 II (b).*

17

18 *Roll Call Vote: Lyon - aye, Stoughton - aye, D'Angelo - aye, Pray - aye, and Grella – aye.*

19

20 *Voting: 5-0-0; motion carried unanimously.*

21

22 The Board interviewed a candidate for Finance Director and discussed the same after the  
23 departure of the candidate. No votes were taken, and no final decisions were made.

24

25 *A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to exit*

26

27 *Non-Public Session.*

28

29 *Roll Call Vote: Lyon - aye, Stoughton - aye, D'Angelo - aye, Pray - aye, and Grella – aye.*

30

31 *Voting: 5-0-0; motion carried unanimously.*

32

33 The Board called the public meeting back to order at 6:30pm.

34

35 **3. Pledge of Allegiance – led by Joe Jordan, Assistant DPW Director.**

36

**4. Citizen's Forum**

37 Brendan Farrell, 84 Boston Post Road, asked what is being done in the interim to protect  
38 pedestrian citizens in the Village from ongoing speeding issues, while studies are being  
39 conducted.

40

41 Chairman Lyon stated that the Board has had many conversations about this topic during  
42 various public meetings. Chief Reams has assured the Board that the Police Department is  
43 going to great lengths to enforce speeding in the Village and throughout Town. The Board has  
44 formed a Village Streets Committee in order to study these issues and report back. Short-term  
45 adjustments will also be entertained.

46

47 Mr. Farrell stated that Chief Reams is understaffed and under-resourced. The Town pays less  
48 for patrolmen than other towns in the area. He asked how the speed limit can be enforced with  
49 only two radio cars.

50

51 Chairman Lyon stated that the Police Department is doing the best it can with the resources it  
52 has. Chief Reams has worked hard to fully staff the Department. Mr. Farrell stated that this is  
53 not good enough to protect the Town's streets.

54

55 Mr. Farrell stated that he has emailed individuals on the Board but has only received  
56 responses from Selectman Pray and Selectman Grella. He asked what the Board's policy is for  
57 responding to inquiries. Chairman Lyon stated that the Board meets publicly twice a month,  
58 and any citizen is welcome to attend those meetings to speak to the Board. Citizens are also  
59 welcome to send emails to the Board. He is aware of the emails sent by Mr. Farrell and noted  
60 that responses were sent by Selectman Pray, Town Administrator Shankle, Chief Reams, and  
61 that Mr. Farrell was visited by Selectman Grella. He stated that Mr. Farrell will likely not  
62 receive individual responses from each person he emails.

63

64 Mr. Farrell stated that this is a Town of 11,000 people. He asked why Board members cannot  
65 respond to an email from a concerned citizen in a Town of this size. The incoming Police  
66 Chief sat with him today for an hour and that is what he expects from leadership in this Town.

67

68 Mike Dineen, 83 Boston Post Road, stated that he has seen traffic and speed increase in his  
69 time living in his home. He believes that some of the volume of traffic consists of non-  
70 commercial traffic from those who live north of the Village and use it as a cut-through. He  
71 believes that someone is going to get hurt in the Village due to speeding traffic. The Town can  
72 do something about this. The Police Department needs to step up its game in terms of  
73 speeding enforcement in Town. The cut-through traffic also needs to be addressed. Chairman  
74 Lyon stated that ideas are being explored by the Village Streets Committee and will be  
75 addressed by the Board.

76

77 Selectman Stoughton stated that one particular individual was placed on the Village Streets  
78 Committee because he has young children and walks them through the Village. The  
79 Committee and the Board share the citizens' concerns made this evening. The Committee has  
80 a lot of work ahead of it and it is unclear when recommendations will be made. The Board and  
81 the Committee have the same goals as the citizens this evening.

82

83 Selectman Pray stated that there are long-term solutions being discussed by the Committee  
84 and there are short-term actions being considered. The DPW Director is considering 3D  
85 crosswalks and the Police Department has been considering no-thru trucking for the Village.  
86 Regarding speed bumps, the DPW Director has spoken to other towns that have pulled them  
87 up due to noise. There is more Police enforcement that is ongoing, an electronic speed sign  
88 installed, along with reduced speed in areas of the Village.

89  
90 Mr. Dineen explained that he has a very clear view of the electronic speed sign and does not  
91 often see anyone slow down for it. Selectman Pray stated that studies show it is effective. Stop  
92 signs have been shown not to be effective.

93  
94 Chairman Lyon stated that three members of the Village Streets Committee were in the  
95 audience to hear these concerns.

96  
97 Doug Chabinsky, 89 Boston Post Road, stated that by 9:30am this morning, he counted 50 20-  
98 ton dump trucks passing through the Village. He would like for no-thru trucking to be  
99 seriously considered. Most cars are not the ones speeding; it is the larger trucks. Eliminating  
100 thru-trucking would reduce much of the concern. Chairman Lyon asked Mr. Chabinsky what  
101 his experience was during the weeks when the bridge was closed on Mont Vernon Road. Mr.  
102 Chabinsky stated that he experienced quiet and less traffic. As soon as the work was done,  
103 truck traffic resumed.

104  
105 Selectman Stoughton explained that the idea of prohibiting trucks in the Village is actively  
106 being considered by the Board. The Nashua Regional Planning Commission (NRPC) is  
107 currently conducting a study for two reasons; one, because the Board wants to make sure that  
108 a potential ban would be enforceable, and two because traffic would have to go somewhere  
109 else, and it is important to fully understand this. NRPC explained that the bridge needed to be  
110 reopened to be able to complete the study. This is an active item that the Board is tracking.

111  
112 Chief Reams stated that reports from the Police Department or through the Highway Safety  
113 Committee are a matter of record and almost all of the data has been reported on. He  
114 explained that he has some new information regarding the short-term effect of trying to make  
115 an impact on speeding by reducing the speed limit along the section of road in the Village. In  
116 the first three days, this allowed officers to stop approximately a dozen cars in both directions  
117 that would not otherwise have been within a threshold for enforcement action. The speed limit  
118 change is having its intended effect. He stated that he cannot comment on how many tickets  
119 were written. Approximately 9% of the cars that officers stop in Town receive tickets. The  
120 thrust is to change driver behavior in a positive manner. The intent is to balance the needs of  
121 people feeling safe in their homes while also making sure that all of the townspeople who use  
122 the rest of the roads in Town are safe.

123  
124 **5. Board of Selectmen, Appointments of the Capital Improvement Committee**  
125 **Committee Members**  
126 **5.1. CIP Members for appointment**  
127

128 Chairman Lyon explained that the Capital Improvement Committee meets annually ahead of  
129 the budgeting process. There are two vacancies on the Committee, one from the Ways &

130 Means Committee, and one from a citizen position. The first meeting of the Committee is on  
131 Thursday at 4:00pm. It is hoped that the vacancies can be filled shortly.

132

133 The current Committee makeup is as follows:

134 Tom Silvia, Planning Board Rep (Term Expires 2024)

135 Amy Facey, SAU Rep (Term Expires 2024)

136 Jason White (Tom Gauthier, Alt), Amherst School Board Rep (Term Expires 2024)

137 Dan Veilleux (John Glover, Alt.), Souhegan School Board Rep (Term Expires 2024)

138 John D'Angelo, BOS Ex-Officio (William Stoughton, Alt.) (Voting)

139 Vacant, Town Ways & Means Committee Rep. (Term Expires 2024)

140 Vacancy, Citizen Member (Term Expires 2024)

141

142 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Stoughton to*  
143 *appoint the Capital Improvement slate as recommended.*

144 *Voting: 5-0-0; motion carried unanimously.*

145

## 146 **6. Administration**

### 147 **6.1 Administrative Updates**

148

149 Town Administrator Shankle stated that he recently received an email from NRPC with an  
150 overview of the proposed analysis study and recommendations that will follow for the thru-  
151 trucking item. He also noted that Comcast has changed the channel listings and the Town  
152 station is now Channel 6. He explained that the School Campus sidepath project was not  
153 selected to receive federal funding. The AV Upgrade Committee for Town Hall has put  
154 together an RFP with more details for the project and agreed to move forward with the RFP at  
155 this time. Residences on Thornton Ferry I have been contacted by Sanborn Head for  
156 additional well testing. He spoke to a district representative from T-Mobile who agreed to  
157 review the Town's cell towers to see if there is an issue. Regarding the Mont Vernon  
158 ambulance contract, he has not yet received the contract but plans to review it before calling  
159 the Mont Vernon Town Administrator to discuss it.

160

### 161 **6.2. FY25 Budget Timeline DRAFT**

162

163 The Board reviewed the FY25 budget timeline. The Board will begin listening to strategic  
164 plans starting on September 11<sup>th</sup>.

165

### 166 **6.3. Approval of Updated Impact Fee Schedule**

167

168 Chairman Lyon explained that approximately three years ago the Board adopted an impact fee  
169 schedule. This has been recently updated by Bruce Mayberry. The proposed update was  
170 reviewed by the Planning Board. Selectman Stoughton stated that the Planning Board is  
171 recommending adopting the updated impact fee schedule.

172

173 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to*  
174 *adopt the updated impact fee schedule contained in the May 18, 2023 report by BCM*

175 *Planning, LLC.*

176 *Voting: 5-0-0; motion carried unanimously.*

177  
178 **6.4. Hiring, Police Chief**  
179

180 Chairman Lyon explained that Chief Reams announced his intent to retire on August 30<sup>th</sup>. He  
181 is recommending that his second in command, Captain Ciampoli, be promoted to Chief. The  
182 Board has had an opportunity to discuss this recommendation and to interview Captain  
183 Ciampoli.

184  
185 *A MOTION was made by Selectman Pray and SECONDED by Selectman D'Angelo to*  
186 *approve the promotion of Anthony Ciampoli to Chief of Police, Grade 19 Step 10 with the*  
187 *intent to move him to Step 11 in six months, effective August 31<sup>st</sup>.*

188 *Voting: 5-0-0; motion carried unanimously.*  
189

190 **7. Staff Reports**

191 **7.1 Economic Revitalization Zone (ERZ) Renewal**  
192

193 Selectman Stoughton explained that there are four Economic Revitalization Zones (ERZs)  
194 designated in Town. The effect of this is that businesses in these Zones which improve their  
195 facilities and add jobs receive State tax credits. There is no cost to the Town in doing this.  
196 Every five years the Town has to renew the designation or change it. The Planning Board  
197 reviewed this and discussed it with the State in order to understand the effect. At this time, the  
198 Planning Board is recommending that the Board take action and redesignate the same Zones.  
199 There are currently two companies taking advantage of the tax credits in the ERZs.

200  
201 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Pray to renew*  
202 *the previously granted ERZ designations of the Route 101 ERZ, the Route 101A ERZ, the*  
203 *Meeting Place ERZ, and the LaBelle Winery ERZ, and certify the same to the State.*

204 *Voting: 5-0-0; motion carried unanimously.*  
205

206 **7.2. FY24 Cruiser Bids**  
207

208 Chief Reams stated that only one bid was obtained for the Department's FY24 cruiser bid  
209 request. Three bidders were solicited but two of them were not heard back from. The  
210 recommendation is to approve the bid to Northwest Hills Chrysler Dodge Jeep Ram. This  
211 company was the lowest bidder for the last couple of years as well.

212  
213 *A MOTION was made by Selectman Grella and SECONDED by Selectman Pray to award the*  
214 *FY24 cruiser bid to Northwest Hills CDJR in the amount of \$85,748.40.*

215 *Voting: 5-0-0; motion carried unanimously.*  
216

217 **7.3. Cruiser Upfit Bid Approval**  
218

219 Chief Reams explained that this bid is to outfit the stock cruisers that the Department receives.  
220 Two FY23 cruisers were received last year, and this is a build for one of them. There is only a  
221 difference of approximately \$15 between the two bids, and the proximity of the new bidder in  
222 Bedford, NH leads to it being the recommended bid. The Department only received two bids  
223 for this item.

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A *MOTION* was made by Selectman Stoughton and *SECONDED* by Selectman Grella to award the cruiser upfit bid to Global Public Safety in the amount of \$9,744. Voting: 5-0-0; motion carried unanimously.

**7.4. IRS resolution of back taxes due.**

Debbie Bender, Finance Director, explained that the Town had an issue with some payroll tax payments to the IRS. This was likely due to a lapse in knowledge between Staff changeovers. Someone from the IRS came to help Staff with this item, and it has since been resolved. This involved some penalties and interest. She requested an abatement of the penalties, totaling approximately \$42,000, from the IRS. The Town should be receiving a check from the IRS for \$18,885 which represents the amount the IRS agreed to abate.

The Board thanked Debbie Bender for resolving this item.

**7.8. Treasurer - Job Description – *The Board took up this item at this time.***

The Board discussed the Treasurer’s job description. There has been input from Debbie Bender, Liz Overholt (current Treasurer), Jennifer Stover (Executive Assistant), Selectmen Pray, and Gail Stout (Tax Collector).

Selectman Pray explained that, per the RSA, there are separate duties for the Treasurer to report to the Town and then to report to the Selectmen. These duties were combined in this job description, and she would like to see them remain separate. Also, per the RSA, there should be a report made by the Treasurer to the Department of Revenue Administration. Debbie Bender noted that the RSA will be attached to the job description.

The Board agreed to review a finalized job description and discuss the stipend for this position at its next meeting.

**7.7. ARPA – Spending – *The Board took up this item at this time.***

The Board reviewed the ARPA spending document. Debbie Bender explained that most of the ARPA fund expenses already approved have been paid. This left the Town with \$992,998.39 to spend. The Board discussed the numbers for the Pennichuck water main extension. Much of this is unknown until the second Sanborn Head study is complete.

Selectman Stoughton asked about the streetlight LED expenses. Debbie Bender explained that the contract price was approximately \$52,000 but Eversource offered a rebate of \$13,300 which was applied to the invoice directly.

Selectman Stoughton asked about a potential \$68,000 to be allocated for a DPW excavator. Debbie Bender explained that she believes the DPW Director is going to be able to handle this through the budget. Selectman Stoughton asked for this to be double checked.

270 Selectman Stoughton explained that there is a potential that the Town may be asked to remove  
271 soil and/or cap an area at the Fire Department due to the PFAS issues. There will likely also  
272 be additional legal expenses for the PFAS lawyers. As these numbers are yet unknown, he  
273 suggested continuing this discussion on further ARPA spending for approximately three  
274 months.  
275

## 276 **7.5. Bike/Ped Update to Baboosic Greenway 02 project**

277  
278 Chris Buchanan, Chair of the Bicycle & Pedestrian Advisory Committee, explained that the  
279 Committee continues to try to build a backbone for a bicycle/pedestrian network to allow  
280 people to get around Town in a safe manner. The philosophy in the Committee's Master Plan  
281 is to do this in a cost-effective way. One way to do this is to improve road treatments while  
282 road work is being done and the other is to try to obtain grant funding. Improvements during  
283 road work are estimated at approximately 60% cost savings and almost all grant programs  
284 offer approximately 80% cost savings. He explained that in 2017 the Town applied for grant  
285 funding for the rehabilitation of a rail trail between Baboosic Lake Road and Walnut Hill  
286 Road. The Town was fortunate to have this project accepted into the schedule for the State's  
287 10 Year Plan, with a projected start date of between 2026-2029. A few weeks ago, the  
288 Department of Transportation (DOT) offered an opportunity to move the project forward to  
289 the current time. The DOT is waiting to find out if there is a desire by the Town to move this  
290 forward. If so, the DOT will draft an agreement for the Town's legal counsel to review. The  
291 project contains two miles along Baboosic Lake Road at the Route 101 onramp over to  
292 Walnut Hill Road. The project would likely take at least three years to complete. The Town  
293 would be required to have an on-call engineer to oversee the project. The Town would report  
294 on a monthly basis to the State regarding how much is expended on this particular project and  
295 the State would then reimburse \$0.80 on each dollar. Over the course of a 3-4-year project the  
296 20% match would be paid on a monthly basis, with an 80% reimbursement by the State. This  
297 would be a Town-managed project, required to be done by a civil engineer, with help from the  
298 State, if needed. The State is currently offering 80% on the dollar for whatever the project  
299 costs. Much of the areas for this project are already Town-owned and usable. This proposal  
300 from the State is extremely unusual. He stated that he has never heard of a project moving  
301 from the State's 10 Year Plan to the present.  
302

303 In response to a question from Chairman Lyon, Chris Buchanan stated that the project has a  
304 \$730,000 budget, with an 80% match of \$584,000 being covered by the State, resulting in a  
305 \$146,000 or 20% local match to be spread over the period of the program. This project budget  
306 is backloaded, with the first two years being fairly inexpensive and the construction phase  
307 usually bearing most of the weight.  
308

309 Chairman Lyon stated that the Board needs to determine how to appropriate the \$146,000  
310 whether it be through a warrant article, budget, or ARPA funding. Chris Buchanan stated that  
311 the State would likely not find a warrant article to be acceptable funding. The State would like  
312 a commitment from the Town. In 2022, the Department of Treasury issued a statement that  
313 this type of project is explicitly an allowable expense for ARPA funding. If the Board is  
314 interested in pursuing this opportunity, the DPW would communicate with the DOT stating  
315 the interest and the DOT would then draft an agreement for the Town to entertain. There is no

316 specific deadline, other than that the DOT is enthusiastic about starting this project as soon as  
317 the Town wants.

318  
319 Selectman D'Angelo stated that he is supportive of the concept. While Amherst owns a lot of  
320 the land involved, there are also sections that the Town does not currently have easements on  
321 or own. Part of the work in the first two years would be to obtain the remaining easements. He  
322 asked if this will likely be a problem. Chris Buchanan stated that there are rumors that some  
323 people may not be interested in participating but he has not personally had a single  
324 conversation with any owner along the route. The Committee usually tries to have  
325 conversations with landowners to see if they are willing to donate an easement. If they are not  
326 interested, the project can go around the property, the landowner can be offered compensation  
327 for an easement, or the project cannot go through that area. If a person is not interested in  
328 participating, unfortunately this has often led to those project segments being abandoned and  
329 opportunities with enthusiastic landowners being lost.

330  
331 Selectman D'Angelo suggested a structured approach to make sure all the necessary  
332 easements are available to allow this to happen. Chris Buchanan stated that it will be the  
333 responsibility of the on-call engineer to facilitate that process. Selectman D'Angelo stated that  
334 he sees nothing wrong with pursuing the contract for review.

335  
336 Selectman Pray asked when the Town would become fully committed to the project. Chris  
337 Buchanan stated that this would happen when the agreement is signed with the DOT. This  
338 could likely occur by the fall.

339  
340 Selectman Stoughton asked how recent the \$730,000 estimate is. Chris Buchanan stated that  
341 this estimate is from 2017. He does not know what today's estimate would be. This would be  
342 the first step for the State to determine. Selectman Stoughton asked if the revised estimate  
343 would occur before the Town signs onto this agreement. Chris Buchanan stated that it likely  
344 would not. This information can be requested from the State. Selectman Stoughton stated that  
345 he is supportive of the concept but first wants to have a reliable estimate.

346  
347 Selectman Stoughton asked if eminent domain is being considered if voluntary easements are  
348 not granted. Chris Buchanan noted that this is a power available to the State, if requested by  
349 the Town, as this is a Town-managed project.

350  
351 Selectman Stoughton asked for an update on the proposed multimodal path from the traffic  
352 light on Amherst Street up to the start of this project. Chris Buchanan explained that the  
353 project gained preliminary approval and met the threshold for the CMAQ grant program. The  
354 DOT reviewed it and also said that it can be placed in the 10 Year Plan as a CMAQ-funded  
355 project. Results of this grant will not be received until likely next July. The Town has not yet  
356 committed to that project.

357  
358 Selectman Stoughton stated that he would like to know the spend plan versus time for these  
359 projects. He would like to see a reliable budget and phasing for how the money would be  
360 spent over the course of the project. Chris Buchanan stated that he would get this information  
361 from the State.

362

363 Selectman Grella asked if the work will be done by a private contractor. Chris Buchanan  
364 stated that this is generally correct, and the Town will oversee the work.

365  
366 Chairman Lyon stated that his concerns are the timeline, the funding, when a current estimate  
367 will be received, and the acquiring of rights of way. He requested Chris Buchanan to come  
368 back on the 28<sup>th</sup> with additional information.

369  
370 Town Administrator Shankle asked if the Town will be required to finish this project at any  
371 cost, including the use of eminent domain. Chris Buchanan stated that he would ask this of the  
372 State. A significant portion of the proposed project budget is for right of way adjustments and  
373 purchases or deviations from the route. He stated that he believes the Town could stipulate its  
374 terms as part of the agreement with the State.

375  
376 Selectman Stoughton asked if the Town-owned land along the route is restricted in any way.  
377 Rob Clemens, Amherst Conservation Commission, stated that the Town holds titles and deeds  
378 to much of this path and does not believe there is anything to prevent this project from going  
379 ahead. The Conservation Commission stated in a letter to the State two years ago that it was  
380 supportive of this project.

381  
382 Joe Jordan, Assistant DPW Director, stated that the DPW is willing to help in the short term  
383 for staffing needs regarding this project.

## 384 **7.6. DPW Magnesium Contract & Equipment**

385  
386  
387 Joe Jordan reviewed the magnesium contract with the Board. At the end of the second third-  
388 year extension, if the Town purchased the minimum 90,000 gallons, the equipment shall be  
389 transferred to the Town. The fuel surcharge does not apply, if this is purchased through the  
390 State contract. The freight charge for the equipment includes a one-time fee of \$1,653.

391  
392 Selectman Grella asked if this could be sold to other local towns. Joe Jordan stated that this  
393 could likely be okay, but he is not sure the Town would want to do so.

394  
395 *A MOTION was made by Selectman Grella and SECONDED by Selectman D'Angelo to*  
396 *award the contract for the purchase of magnesium chloride equipment and materials to*  
397 *Innovative Surface Solutions. Further, to authorize the DPW Director or his designee to sign*  
398 *the related paperwork.*

399 *Voting: 5-0-0; motion carried unanimously.*

## 400 401 **8. Approvals**

### 402 **8.1 2023 Tax Exempt Property List**

403  
404 Selectman Stoughton explained that the annual list of tax-exempt properties is enclosed for  
405 the Board's review and approval. Seven applicants submitted applications beyond the statutory  
406 deadline of April 15, 2023. These seven applicants were given the opportunity to provide  
407 written evidence of accident, mistake, or misfortune for the late filing as outlined in RSA  
408 72:23-c. Those responses are included in the Board Packet. It is the Assessor's opinion that  
409 these seven properties should be taxed for the 2023 tax year due to the late filing. However,

410 these seven properties have submitted letters stating they were prevented from timely filing by  
411 accident, mistake, or misfortune. The Board has the authority to accept the evidence of  
412 accident, mistake, or misfortune in accordance with RSA 72:23- c and approve the  
413 applications if they are so inclined for the 2023 tax year. A proactive notification process and  
414 increased enforcement of the statutory deadline is the goal of the Assessing Department for  
415 the 2024 tax year.

416  
417 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to*  
418 *approve the 2023 list of tax-exempt properties as submitted, with the adjustment of adding the*  
419 *seven entities that provided evidence of accident, evidence, or misfortune onto the list.*  
420 *Voting: 5-0-0; motion carried unanimously.*

421

## 422 **8.2. ASSESSING**

423

### 424 **Timber Tax Levy**

425 **Item A.** The attached is a Timber Tax Levy and Certification of Yield Tax to be collected by  
426 the Tax Collector for the cutting of timber. The Department of Revenue provides the  
427 stumpage values that are used to calculate the tax.

428

429 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to*  
430 *approve and sign the Timber Tax Levy and Certification of Yield Tax in the amount of*  
431 *\$166.85 for Map 004, Lot 122-000.*

432 *Voting: 5-0-0; motion carried unanimously.*

433

### 434 **Land Use Change Tax**

435 **Item B.** The attached is form A-5 Land Use Change Tax release. This is a Land Use Tax  
436 Release for Map 005, Lot 051-000 which no longer qualifies for Current Use due to lack of  
437 the 10-acre minimum to qualify for current use assessment. The Assessor has recommended  
438 approving the Land Use Change Tax in the amount of \$21,060.00.

439

440 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to*  
441 *accept the recommendation of the Assessor and release the acreage of Map 5, Lot 051-000*  
442 *from current use and issue the land use change tax in the amount of \$21,060.00.*

443 *Voting: 5-0-0; motion carried unanimously.*

444

### 445 **Solar Exemption**

446 **Item C.** The Assessor has reviewed the attached Solar Exemption Application provided and  
447 the applicant qualifies for the Tax Exemption under RSA 72:62 for the 2024 tax year.

448

449 *A MOTION was made by Selectman Stoughton and SECONDED by Selectman Grella to*  
450 *approve the solar exemption in the amount of \$17,500 for Map 002, Lot 121-003 commencing*  
451 *in tax year 2024.*

452 *Voting: 5-0-0; motion carried unanimously.*

453

## 454 **8.3. Use of Town Common, Halloween 2023 Boy Scout Troop 613 Annual Hot** 455 **dog and chili sale**

456

457 A MOTION was made by Chairman Lyon and SECONDED by Selectman Stoughton to  
458 approve the Town Common Use Request of Boy Scout Troop 613 's Annual Hot Dog and Chili  
459 Sale on the Green on October 31, 2023 from 3-9pm, noting that a safety inspection by Fire  
460 Rescue that evening is required.  
461 Voting: 5-0-0; motion carried unanimously.

462

463 **8.4. Hawkers and Peddlers Permit, Lyndsey Buchanan, Amherst German**  
464 **Christmas Market**

465

466 A MOTION was made by Chairman Lyon and SECONDED by Selectman Pray to approve a  
467 Hawkers and Peddlers Permit for Lyndsey Buchanan and the Amherst German Christmas  
468 Market for December 9, 2023, with a rain date of December 16, 2023.  
469 Voting: 5-0-0; motion carried unanimously.

470

471 Town Administrator Shankle noted that he received an email from the Secretary of State's  
472 Office that, effective September 1, 2023, a State license requirement for Hawkers and  
473 Peddlers Permits will be repealed. Towns may still require permits as they wish. Chairman  
474 Lyon noted that there is a local Town ordinance that requires a permit, separate from the State  
475 statute.

476

477 **8.5. Payroll, AP, and Minutes**

478

479 **Payroll**

480 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
481 approve one (1) FY23 Payroll Manifest in the amount of \$3,410.67 dated June 15, 2023,  
482 subject to review and audit.

483 Voting: 5-0-0; motion carried unanimously.

484

485 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
486 approve one (1) FY23 Payroll Manifest in the amount of \$298,405.88 dated July 13, 2023,  
487 subject to review and audit.

488 Voting: 5-0-0; motion carried unanimously.

489

490 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
491 approve one (1) FY23 Payroll Manifest in the amount of \$288,629.52 dated July 27, 2023,  
492 subject to review and audit.

493 Voting: 5-0-0; motion carried unanimously.

494

495 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
496 approve one (1) FY23 Payroll Manifest in the amount of \$2,499.63 dated July 27, 2023,  
497 subject to review and audit.

498 Voting: 5-0-0; motion carried unanimously.

499

500 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
501 approve one (1) FY23 Payroll Manifest in the amount of \$170,647.99 dated August 2, 2023,  
502 subject to review and audit.

503 Voting: 5-0-0; motion carried unanimously.

504  
505 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
506 approve one (1) FY23 Payroll Manifest in the amount of \$290,530.47 dated August 10, 2023,  
507 subject to review and audit.  
508 Voting: 5-0-0; motion carried unanimously.

509  
510 **Accounts Payable**

511 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
512 approve one (1) FY23 Accounts Payable Manifest in the amount of \$37,104.17 dated July 5,  
513 2023, subject to review and audit. (NH DMV)  
514 Voting: 5-0-0; motion carried unanimously.

515  
516 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
517 approve one (1) FY23 Accounts Payable Manifest in the amount of \$605,604.17 dated July 5,  
518 2023, subject to review and audit. (Vendors)  
519 Voting: 5-0-0; motion carried unanimously.

520  
521 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
522 approve one (1) FY23 Accounts Payable Manifest in the amount of \$77,634.34 dated July 6,  
523 2023, subject to review and audit. (Vendors)  
524 Voting: 5-0-0; motion carried unanimously.

525  
526 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
527 approve one (1) FY23 Accounts Payable Manifest in the amount of \$883,584.54 dated July  
528 19, 2023, subject to review and audit. (Vendors)  
529 Voting: 5-0-0; motion carried unanimously.

530  
531 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
532 approve one (1) FY23 Accounts Payable Manifest in the amount of \$388,941.61 dated July  
533 20, 2023, subject to review and audit. (Vendors)  
534 Voting: 5-0-0; motion carried unanimously.

535  
536 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
537 approve one (1) FY23 Accounts Payable Manifest in the amount of \$431,530.28 dated July  
538 20, 2023, subject to review and audit. (Vendors)  
539 Voting: 5-0-0; motion carried unanimously.

540  
541 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
542 approve one (1) FY23 Accounts Payable Manifest in the amount of \$3,445,738.00 dated  
543 August 1, 2023, subject to review and audit. (Schools)  
544 Voting: 5-0-0; motion carried unanimously.

545  
546 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
547 approve one (1) FY23 Accounts Payable Manifest in the amount of \$34,257.19 dated August  
548 1, 2023, subject to review and audit. (NH DMV)  
549 Voting: 5-0-0; motion carried unanimously.

550

551 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
552 approve one (1) FY23 Accounts Payable Manifest in the amount of \$25,000.00 dated August  
553 1, 2023, subject to review and audit. (Vendors)  
554 Voting: 5-0-0; motion carried unanimously.  
555

556 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
557 approve one (1) FY23 Accounts Payable Manifest in the amount of \$33,231.35 dated July 27,  
558 2023, subject to review and audit. (NH DMV)  
559 Voting: 5-0-0; motion carried unanimously.  
560

561 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
562 approve one (1) FY23 Accounts Payable Manifest in the amount of \$306,996.14 dated August  
563 1, 2023, subject to review and audit. (Vendors)  
564 Voting: 5-0-0; motion carried unanimously.  
565

566 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
567 approve one (1) FY23 Accounts Payable Manifest in the amount of \$22,028.09 dated August  
568 2, 2023, subject to review and audit. (Vendors)  
569 Voting: 5-0-0; motion carried unanimously.  
570

571 A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Pray to  
572 approve one (1) FY23 Accounts Payable Manifest in the amount of \$6,900.07 dated July 6,  
573 2023, subject to review and audit. (Vendors)  
574 Voting: 5-0-0; motion carried unanimously.  
575

## 576 **Minutes**

577 A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to  
578 approve the Board of Selectmen meeting minutes of July 20, 2023.  
579 Voting: 5-0-0; motion carried unanimously.  
580

581 A MOTION was made by Selectman Stoughton and SECONDED by Selectman D'Angelo to  
582 approve the Board of Selectmen meeting minutes of July 24, 2023, as amended.  
583 Voting: 5-0-0; motion carried unanimously.  
584

## 585 **9. Action Items**

### 586 **9.1 Action Item List**

587  
588 The Board reviewed its action item list and added new items to it, as discussed during the  
589 meeting.  
590

## 591 **10. Old/New Business**

592  
593 Selectman Stoughton stated that the Energy Committee met and elected a Chair. The  
594 Committee has meetings scheduled with two energy aggregators at future meetings. Also,  
595 August 24<sup>th</sup> is Amherst Night at the Fisher Cats game. Selectman Grella will be throwing out  
596 the opening pitch. He encouraged all to attend.  
597

598 Selectman Grella noted that the Village Streets Study Committee will meet next week.

599

600 **11. Adjournment**

601

602 *A MOTION was made by Selectman D'Angelo and SECONDED by Selectman Grella to*  
603 *adjourn the meeting at 8:34pm.*

604 *Voting: 5-0-0; motion carried unanimously.*

605

606 **NEXT MEETING: August 22, 2023**

607

608

609 \_\_\_\_\_  
*Selectman Bill Stoughton*

\_\_\_\_\_  
*Date*